



DCA
DELTA CONVEYANCE DESIGN
& CONSTRUCTION AUTHORITY

Monthly Board Report

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1

SUMMARY OF
WORK

2

COMMUNITY
ENGAGEMENT

3

BUDGET

4

CONTRACTS

5

SCHEDULE



Agenda Item 7a

FEBRUARY 2025

(ACTIVITIES IN JANUARY)

Section 1 | Work Performed (January 2025 Activities)

Program Management. The team continued program-wide support activities, including Program Controls, Health & Safety, Quality, and Sustainability.

- Ongoing support activities include:
 - Processing invoices for FY24/25.
 - Supported vendors with invoice submission and contract amendment requests.
 - Supported contract managers with financial forecasting and cashflow projections.
 - Development of master programmatic schedule.
 - Quality and Health & Safety audits.
- Planned training and rollout of deliverable management process (rollout February 2025).
- Continued development of sustainability strategy (update planned for Q2/2025).
- Continued program-wide process optimization evaluation (planned for Q1/2025).
- Continued work on FY24/25 and FY25/26 Procurement Strategy development (ongoing throughout FY24/25).
- Began mid-year reconciliation of FY24/25 contract scopes, budgets, and deliverables.

Administration. The Administrative team continued to support functions including IT support, in-person and virtual meetings and social media content/updates

- Ongoing support activities include:
 - Coordination of DCA Board of Directors and other DCA events.

- Coordination of DCA Change Board meetings/actions.
- Planning for DCA participation at conferences.
- Learning Management System activities including new staff orientation, content management and creation.
- Completion of DCA facility upgrade, including audio, fire safety equipment, and electrical (completed Q1/2025)



Engineering. The engineering team primarily focused on supporting the Department of Water Resources (DWR) Delta Conveyance Office (DCO) permitting efforts while also continuing to develop and progress engineering studies.

- Ongoing support activities include:
 - Support communications and outreach efforts, including development of new and revised community outreach materials focused on DCP configuration and engineering considerations.
 - Continued to support DWR CEQA and permitting compliance including coordinating mitigation compliance documentation for Spring 2024 and future field investigations.

- Continued to evaluate potential design innovations which could reduce program cost, schedule, or risk.
- Continued to support DCA programmatic planning activities.
- Continued supporting DWR's preparation for the Change of Point of Diversion (CPOD) hearing with the State Water Resources Control Board.

Field Work. The field work team continued planning efforts to conduct geotechnical and environmental investigations for evaluation of subsurface conditions and validation of parameters assumed during conceptual design.

- Continued working with the scheduling team to refine the master program schedule with future Geotechnical Investigation Program requirements.
- Continue development of RTM study. Laboratory testing results are in progress, but some early results have been received and are being reviewed.
- Continued review and development of anticipated property access requirements for 2025 and 2026.
- Update Field Work Health and Safety Plan
- Coordinated with environmental team to evaluate field work MMRP compliance tracking tool(s).
- Continued developing plan to transfer gINT data to OpenGround and Equis platform.

Section 1 | One Month Look-Ahead (February 2025 Activities)

Program Management

- Continue processing invoices for FY24/25.
- Support vendors with invoice submission and contract amendment requests.
- Continue development, implementation, and training of SOPs/Management Plans.
- Continue quality, health & safety, and sustainability efforts.
- Continue program-wide process optimization.
- Continue development of FY24/25 and FY25/26 Procurement Strategy.
- Continue development of master programmatic schedule.
- Training and rollout of new deliverables management system.
- Continue mid-year reconciliation of FY24/25 contract scopes, budgets, and deliverables

Administration

- Continue support to DCA office including all Admin, Facility and IT functions.
- Continue support for DCA Board of Directors meetings and monthly report generation.
- Continue coordination of DCA Change Control Board meetings/actions.
- Continue support for stakeholder engagement and outreach efforts, including management of content for Social Media outlets.
- Continue support and planning for DCA organization growth.
- Planning for DCA participation at conferences.
- Ongoing management of DCA Learning Management System.

Engineering

- Continue responding to RFIs from the DCO environmental team to support CEQA and permitting compliance.
- Continue to support DCO with the CPOD hearings, as needed.
- Continue evaluating potential design innovations which could reduce program cost, schedule, or risk.
- Continue supporting DCA programmatic planning activities and DCO's potential community benefits projects.
- Continue reviewing existing Delta-wide subsurface information.
- Continue providing engineering support to the planning of future Geotechnical Investigation Programs.

Field Work

- Continued working with the scheduling team to refine the master program schedule with future Geotechnical Investigation Programs.
- Continue development of future property access requirements, including access routes for subsurface investigations.
- Continue assessing results from RTM study laboratory testing.
- Develop DCA Field Work Planning and Management SOP, and coordinate with engineering on development of geotechnical data management plan.
- Continue coordination with environmental team to evaluate field work MMRP compliance tracking tool(s).
- Assist geotechnical lead with developing plan to transfer gINT data to OpenGround and Equis.
- Update DCA access tracking dashboard.
- Perform assessment of cellular data connection quality across the Delta.

Section 2 | Community Engagement

Communication Highlights

- Created 2024 Annual Recap [slideshow](#).
- Distributed new Virtual Tour video on website and social media, including [YouTube](#).
- Updated “Understanding the Work of the DCA” info [video](#).
- Attended Southern California Water Coalition Quarterly [Meeting](#).



Click on the prompt to watch the video



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<u>SOCIAL MEDIA</u>	<u>WEBSITE VIEWS</u>
Total FB impressions: 165,680	Overview Page: 1,713
Total Google impressions: 377,420	Document Library: 203

Section 3 | Budget

Budget. The FY24/25 DCA budget has been approved and is \$43.00M (Table 1). We are currently forecasting an Estimate at Completion (EAC) budget of \$34.10M (Table 1), \$8.90M under our approved budget. Planned Geotechnical work has been suspended and is not included in the EAC, along with task order underruns for engineering and other vendors. The DCA has incurred \$14.57M in expenditures through the end of January (details in Table 2) and has committed a total of \$34.58M (details in Table 3). Mid-year reconciliation of Task Order budgets will realign commitments to be below/equal to updated EAC. Planned cash flow curves are shown in Figure 1.

Table 1 | Monthly Budget Summary (FY 24/25)

	Original Budget	Current Budget	Current Commitments	Incurred to Date	EAC	Variance (Surplus)/Deficit
Program Management Office						
Executive Office	\$ 4,939,700	\$ 4,939,700	\$ 3,155,921	\$ 1,156,108	\$ 3,880,319	\$ (1,059,381)
Community Engagement	1,224,600	1,224,600	967,716	446,292	1,247,960	23,360
Program Controls	4,905,500	4,905,500	4,897,306	2,563,575	6,492,306	1,586,806
Administration	3,535,700	3,535,700	3,706,173	2,017,060	3,698,871	163,171
Procurement and Contract Administration	762,900	762,900	762,490	306,862	762,520	(380)
Property	1,028,300	1,028,300	1,679,379	247,793	1,699,492	671,192
Permitting Management	1,254,600	1,254,600	1,254,493	316,836	939,493	(315,107)
Health and Safety	431,600	431,600	431,592	200,849	431,592	(8)
Quality Management	698,600	698,600	698,160	201,654	623,160	(75,440)
Sustainability	501,500	501,500	500,292	197,315	494,292	(7,208)
Engineering Management	-	-	-	-	-	-
Geotechnical Management	444,300	444,300	444,230	180,806	374,230	(76,070)
Survey and Mapping Management	-	-	300,000	-	235,000	235,000
Program Initiation						
Engineering	\$ 13,938,700	\$ 13,938,700	\$ 13,638,522	\$ 5,792,945	\$ 10,728,522	\$ (3,210,178)
Program Delivery						
Project Delivery	9,334,200	9,334,200	2,147,242	945,046	2,492,242	(6,841,958)
	\$ 43,000,200	\$ 43,000,200	\$ 34,583,518	\$ 14,573,141	\$ 34,100,000	\$ (8,900,200)

Section 3 | Budget *continued*

Table 2 | FY 24/25 Budget Detail

Work Breakdown Structure	Original Budget	Current Budget	Commitments	Pending Commitments	Actuals Received	Remaining Budget	% of Budget Incurred	Estimate at Completion	Variance (Surplus)/Deficit
Delta Conveyance	\$ 43,000,200	\$ 43,000,200	\$ 34,583,518	\$ -	\$ 14,573,141	\$ 28,427,059	34%	\$ 34,100,000	\$ (8,900,200)
Executive Office	4,939,700	4,939,700	3,155,921	-	1,156,108	3,783,592	23%	3,880,319	(1,059,381)
Executive Office	1,974,700	1,974,700	2,028,006	-	881,610	1,093,090	45%	1,951,166	(23,534)
Legal	497,200	497,200	497,162	-	85,732	411,468	17%	397,162	(100,038)
Audit	18,000	18,000	-	-	-	18,000	0%	18,000	-
Treasury	338,000	338,000	347,513	-	117,383	220,617	35%	355,760	17,760
Human Resources	258,800	258,800	283,240	-	71,385	187,415	28%	283,240	24,440
Undefined Allowance	1,853,000	1,853,000	-	-	-	1,853,000	0%	874,990	(978,010)
Community Engagement	1,224,600	1,224,600	967,716	-	446,292	778,308	36%	1,247,960	23,360
Management	456,800	456,800	431,626	-	262,778	194,022	58%	456,800	-
Community Coordination	250,000	250,000	-	-	-	250,000	0%	250,000	-
Outreach	517,800	517,800	536,090	-	183,514	334,286	35%	541,160	23,360
Program Controls	4,905,500	4,905,500	4,897,306	-	2,563,575	2,341,925	52%	6,492,306	1,586,806
Management	651,000	651,000	688,169	-	299,755	351,245	46%	688,169	37,169
Cost Management	843,600	843,600	1,146,867	-	540,800	302,801	64%	1,146,867	303,267
Schedule Management	1,688,800	1,688,800	1,328,454	-	823,521	865,279	49%	1,903,454	214,654
Document Management	481,400	481,400	479,840	-	193,715	287,685	40%	459,840	(21,560)
Governance	911,300	911,300	924,816	-	508,394	402,906	56%	1,964,816	1,053,516
Asset Management	329,400	329,400	329,160	-	197,391	132,010	60%	329,160	(240)
Administration	3,535,700	3,535,700	3,706,173	-	2,017,060	1,518,640	57%	3,698,871	163,171
Management	948,700	948,700	963,840	-	454,671	494,029	48%	963,840	15,140
Facilities	1,496,200	1,496,200	1,579,077	-	1,014,967	481,233	68%	1,578,709	82,509
Information Technology	1,090,800	1,090,800	1,163,256	-	547,422	543,378	50%	1,156,323	65,523
Procurement and Contract Administration	762,900	762,900	762,490	-	306,862	456,038	40%	762,520	(380)
Procurement Management	762,900	762,900	762,490	-	306,862	456,038	40%	762,520	(380)

Section 3 | Budget *continued*

Table 2 | FY 24/25 Budget Detail *continued*

Work Breakdown Structure	Original Budget	Current Budget	Commitments	Pending Commitments	Actuals Received	Remaining Budget	% of Budget Incurred	Estimate at Completion	Variance (Surplus)/Deficit
Property	1,028,300	1,028,300	1,679,379	-	247,793	780,507	24%	1,699,492	671,192
Property Agents	501,200	501,200	501,087	-	23,569	477,631	5%	501,200	-
Temporary Entrance Permits	477,100	477,100	527,042	-	122,888	354,212	26%	547,042	69,942
Land Purchase	-	-	550,000	-	85	(85)	0%	550,000	550,000
Court Ordered Entry	50,000	50,000	101,250	-	101,250	(51,250)	203%	101,250	51,250
Permitting Management	1,254,600	1,254,600	1,254,493	-	316,836	937,764	25%	939,493	(315,107)
Management	534,700	534,700	534,686	-	298,657	236,043	56%	559,686	24,986
Permit Monitoring and Compliance	719,900	719,900	719,807	-	18,179	701,721	3%	379,807	(340,093)
Health and Safety	431,600	431,600	431,592	-	200,849	230,751	47%	431,592	(8)
Management	431,600	431,600	431,592	-	200,849	230,751	47%	431,592	(8)
Quality Management	698,600	698,600	698,160	-	201,654	496,946	29%	623,160	(75,440)
Management & Auditing	698,600	698,600	698,160	-	201,654	496,946	29%	623,160	(75,440)
Sustainability	501,500	501,500	500,292	-	197,315	304,186	39%	494,292	(7,208)
Management	501,500	501,500	500,292	-	197,315	304,186	39%	494,292	(7,208)
Engineering Management	-	-	-	-	-	-	0%	-	-
Program Delivery Planning	-	-	-	-	-	-	0%	-	-
Geotechnical Management	444,300	444,300	444,230	-	180,806	263,494	41%	374,230	(70,070)
Management	444,300	444,300	444,230	-	180,806	263,494	41%	374,230	(70,070)
Survey and Mapping Management	-	-	300,000	-	-	-	0%	235,000	235,000
Management	-	-	300,000	-	-	-	0%	235,000	235,000
Engineering	13,938,700	13,938,700	13,638,522	-	5,792,945	8,145,755	42%	10,728,522	(3,210,178)
Management & Administration	1,141,900	1,141,900	1,141,843	-	534,899	607,001	47%	1,266,843	124,943
Facility Studies	5,657,900	5,657,900	5,657,838	-	4,749,853	908,047	84%	7,782,838	2,124,938
Project Definition Reports	6,937,300	6,937,300	6,637,283	-	468,786	6,468,514	7%	1,517,283	(5,420,017)
Permit Engineering Support	201,600	201,600	201,557	-	39,407	162,193	20%	161,557	(40,043)

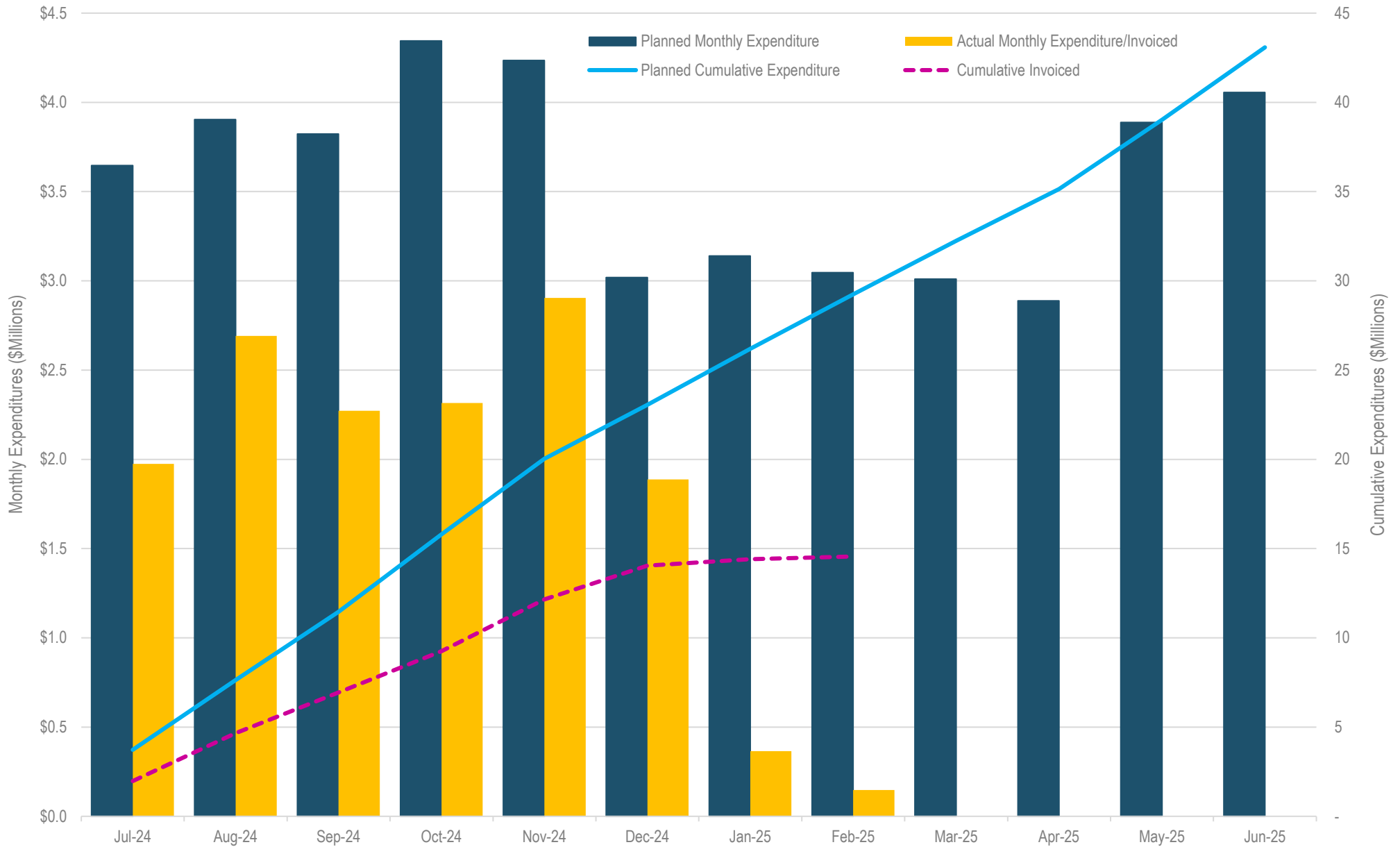
Section 3 | Budget *continued*

Table 2 | FY 24/25 Budget Detail *continued*

Work Breakdown Structure	Original Budget	Current Budget	Commitments	Pending Commitments	Actuals Received	Remaining Budget	% of Budget Incurred	Estimate at Completion	Variance (Surplus)/Deficit
Project Delivery	9,334,200	9,334,200	2,147,242	-	945,046	8,389,154	10%	2,492,242	(6,841,958)
Project Geotechnical	9,334,200	9,334,200	2,147,242	-	945,046	8,389,154	10%	2,147,242	(7,186,958)
Project Surveying and Mapping	-	-	-	-	-	-	0%	345,000	345,000

Section 3 | Budget *continued*

Figure 1 | FY 24/25 Cash Flow



Section 4 | Contracts

Table 3 | Contract Summary (FY 24/25)

Contract Description	Commitment Amount	Pending Commitments	Invoiced to Date	Percent Invoiced
Delta Conveyance	\$ 34,583,518	\$ -	\$ 14,573,141	42%
180005 - e-Builder, Inc.	\$ 156,304	\$ -	\$ 156,304	100%
180006 - Jacobs Engineering Group	\$ 16,402,031	\$ -	\$ 6,761,468	41%
180008 - Hamner, Jewell & Associates	\$ 58,284	\$ -	\$ 3,292	6%
180009 - Bender Rosenthal, Inc.	\$ 1,152,953	\$ -	\$ 62,988	5%
180010 - Associated Right of Way Services, Inc.	\$ 34,911	\$ -	\$ 2,195	6%
190009 - Parsons	\$ 9,521,105	\$ -	\$ 4,114,181	43%
190011 - Prime US-Park Tower, LLC	\$ 1,362,382	\$ -	\$ 895,265	66%
190014 - 110 Holdings dba Launch Consulting, LLC	\$ 371,864	\$ -	\$ 159,376	43%
190019 - VMA Communications, Inc.	\$ 801,897	\$ -	\$ 396,164	49%
190023 - JAMBO-Silvacom LTD	\$ 37,800	\$ -	\$ 34,920	92%
200003 - Best Best & Krieger	\$ 497,162	\$ -	\$ 85,732	17%
200013 - Metropolitan Water District of S. California	\$ 536,142	\$ -	\$ 100,681	19%
200014 - Dept of Water Resources	\$ 151,250	\$ -	\$ 130,270	86%
210018 - AECOM Technical Services	\$ 2,147,242	\$ -	\$ 945,046	44%
220002 - Gwendolyn Buchholz, Permit Engineer Inc	\$ 150,000	\$ -	\$ 77,600	52%
220008 - IRIS Intelligence, LLC	\$ 27,830	\$ -	\$ -	0%
220009 - Alliant Insurance	\$ 27,549	\$ -	\$ 27,549	100%
220015 - Consolidated Communications, Inc.	\$ 36,000	\$ -	\$ 19,948	55%
220016 - AT&T	\$ 34,449	\$ -	\$ 13,892	40%
230009 - Caltronics Government Services	\$ 37,700	\$ -	\$ 20,093	53%
230015 - AVI-SPL LLC	\$ 120,293	\$ -	\$ 58,287	48%
230035 - Bradner Consulting LLC	\$ 611,271	\$ -	\$ 353,920	58%
240003 - Miles Treaster & Associates	\$ 18,000	\$ -	\$ 12,440	69%
240004 - onPar Advisors LLC	\$ 63,126	\$ -	\$ 62,883	100%

Section 4 | Contracts *continued*

Table 3 | Contract Summary

Contract Description	Commitment Amount	Pending Commitments	Invoiced to Date	Percent Invoiced
240005 - Keogh Multimedia	\$ 15,600	\$ -	\$ 2,015	13%
240012 - LuxBus America	\$ 25,000	\$ -	\$ 1,921	8%
240013 - Alvarez Associates LLC	\$ 25,000	\$ -	\$ 13,500	54%
240025 - Morrison Engineering, LLC	\$ 74,999	\$ -	\$ 26,000	35%
Agreements<\$15k	\$ 85,375	\$ -	\$ 35,214	41%

Table 4 | Commitment Changes

There are no Commitment Changes for this period.

Section 4 | Contracts *continued*

Table 5 | S/DVBE Status (FY 24/25)

	Commitment Amount	Invoiced to Date	Percent Committed	Percent Invoiced	
Delta Conveyance	\$ 34,583,518	\$ 14,573,141			
SBE Participation	4,357,837	1,378,532	12.6%	9.5%	
DVBE Participation			0.0%	0.0%	

Consultant	Current Commitment	Percent of Total Commitment	Invoiced to Date	Percent Invoiced SBE/DVBE	SBE/DVBE Status
AECOM	2,747,242.00	5.0%	945,046.00	3.1%	
ISI	91,827	3.3%	7,134	0.8%	SBE
WRES	46,345	1.7%	22,425	2.4%	SBE
Associated Right of Way Services	34,911	100%	2,195	100%	SBE
Bender Rosenthal, Inc.	1,152,953	100%	62,988	100%	SBE
Caltronics Government Services	37,700	100%	20,093	100%	SBE
Hamner, Jewell & Associates	58,284	100%	3,292	100%	SBE
Jacobs Engineering Group	16,402,031	0.7%	6,761,468	1.0%	
5RMK	80,000	0.5%	69,183	1.0%	SBE
JMA	10,000	0.1%	-	0.0%	SBE
Peter Wiseman	20,000	0.1%	-	0.0%	SBE
Robert Marshall	10,000	0.1%	1,600	0.0%	SBE
Parsons	9,521,105	21.2%	4,114,181	21.1%	
Chaves	2,013,920	21.2%	868,281	21.1%	SBE
VMA Communications, Inc.	801,897	93.5%	321,343	93.5%	SBE

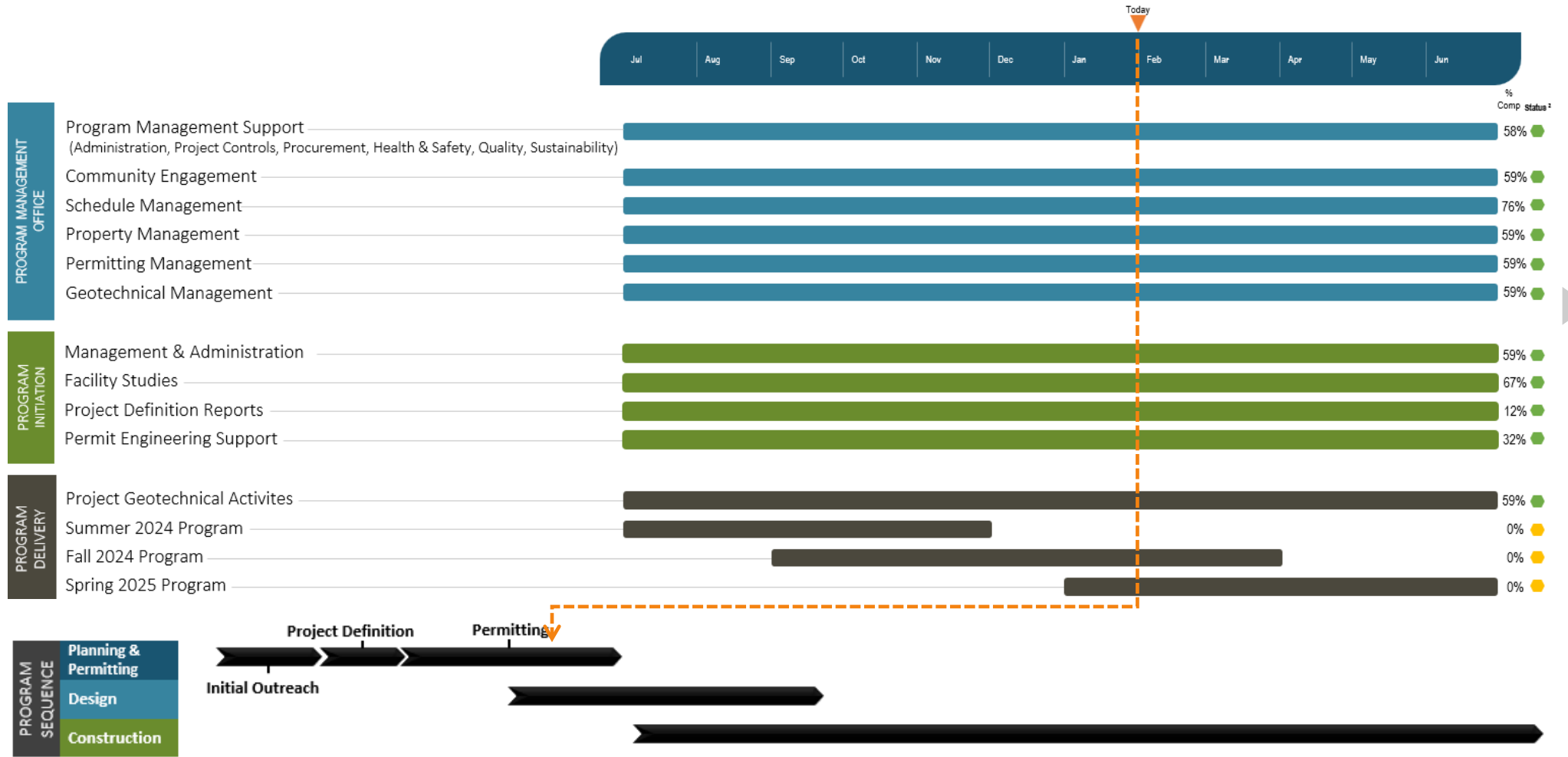
Section 4 | Contracts *continued*

Table 6 | Contract Procurement Summary

WBS	Contract Type	Planning/ Estimated Value	Annual Budget (FY 2024/25)	Pending Contract Value	Anticipated Term	Procurement Method	Procurement Start	Target NTP Date	Status
Primavera P6 Cloud Hosting Services	SaaS Agreement	\$ 101,100	\$ -	TBD	2 year	TBD	Dec-24	Dec-24	In Process
Primavera P6 User Licenses	SaaS Agreement	\$ 16,674	\$ -	TBD	1 year	Direct Purchase	Dec-24	Dec-24	In Process
Communications Support	Services & Consulting	\$ 5,000,000	N/A	TBD	5 year	Qualifications Based Selection	Dec-24	Jun-30	In Process
Staples Business Account	Goods & Materials	\$ 8,000	N/A	TBD	4 year	Direct Purchase	Feb-25	Feb-25	In Process
GovDeals Online Auctioneer-Surplus Services		\$ -	N/A	TBD	1 year	Direct Purchase	Feb-25	Oct-24	In Process
Executive Strategic Support Services	Qualifications Based Selection	\$ 150,000	N/A	\$ 1,000,000	4 years	Services & Consulting with Task Orders	Mar-25	Apr-25	In Process

Section 5 | FY 24/25 Program Schedule

Schedule. The Program Management Office (PMO) continued to work on program support activities as planned. The Engineering Team continued its focus on evaluating potential design innovations which could reduce program cost, schedule, or risk. The team also continued to support DCA programmatic activities including environmental, fieldwork and communications. The Fieldwork Team continued its focus on evaluating soil samples for the reusable tunnel material (RTM) study and planning for future geotechnical investigation programs, including developing the 2025 TEP batch. The field work team also assisted with the refinement of geotechnical activities within the Summary Master Program Schedule.



Disclaimer: This Program Sequence is for discussion purposes only and does not represent a decision by the DCA or DWR. Final decisions about the project will be made by DWR and will NOT be made until the concluding stages of the CEQA process.