



May 13, 2024

Delta Conveyance Design and Construction Authority
Board of Directors

Subject: ***Materials for the May 16, 2024 Regular Board Meeting***

Members of the Board:

The Delta Conveyance Design and Construction Authority (DCA) Board of Directors will have a Regular Board Meeting, scheduled for **Thursday, May 16, 2024 at 1:30 p.m.** and will be a **hybrid** meeting. The Board will meet in closed session and anticipate opening the Regular Session at approximately **2:00 p.m.** Members of the public may attend the meeting in person or virtually. The call-in and video information, as well as meeting location is provided in the attached agenda. Meeting information will also be posted on the dcdca.org website.

Please note that the DCA continues to follow current State and Local COVID-19 guidelines and will comply with public health recommendations regarding public meetings and social distancing efforts. Any meeting changes or cancellation will be communicated.

Enclosed are the materials for the Board meeting in a PDF file, which has been bookmarked for your convenience.

Regards,

A handwritten signature in blue ink that reads "Graham C. Bradner". The signature is fluid and cursive, written in a professional style.

Graham Bradner
DCA Executive Director



DELTA CONVEYANCE DESIGN AND CONSTRUCTION AUTHORITY
BOARD OF DIRECTORS MEETING

REGULAR MEETING

Thursday, May 16th, 2024
1:30 p.m.
Hybrid (Teleconference) Meeting

DCDCA Boardroom
980 9th Street, Suite 100
Sacramento, CA 95814

TELECONFERENCE LOCATIONS:

- 1) Valley Water, 5700 Almaden Expressway, Headquarters Boardroom, San Jose, CA 95123
- 2) Metropolitan Water District, 700 N. Alameda Street, Conference Room 12-310, Los Angeles, CA 90012

CONFERENCE ACCESS INFORMATION:

Phone Number: (669) 444-9171 Access Code: 89139961292#

Virtual Meeting Link: <https://dcdca-org.zoom.us/j/89139961292?from=addon>

Please join the meeting from your computer, tablet, or smartphone

Additional information about participating by telephone or via the remote meeting solution is available here: <https://www.dcdca.org>

AGENDA

Except as permitted by Government Code section 54953(f), Directors will attend the meeting from the DCDCA Boardroom or any of the teleconference locations. Members of the public may attend in person at these locations or remotely through the virtual meeting link above. Assistance to those wishing to participate in the meeting in person or remotely will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested person must request the accommodation as soon as possible in advance of the meeting by contacting the DCA support staff at (888) 853-8486 or info@dcdca.org. Members of the public may speak regarding items on the agenda during those items and when recognized by the Chair. Speakers are limited to three minutes each; however, the Chair may limit this time when reasonable based on the circumstances. Persons wishing to provide public comment remotely on Agenda Items are encouraged to complete a public comment request form at: <https://tinyurl.com/dcapubliccomment> by 2:15 pm or through the QR code below. In addition, members of the public may use the "raise hand" function (*9 if participating by telephone only) during the meeting to request the opportunity to speak. Additional information will be provided at the commencement of the meeting.

1. **CALL TO ORDER**
2. **ROLL CALL** – Any private remote meeting attendance will be noticed or approved at this time.
3. **CLOSED SESSION**
 - (a) **CONFERENCE WITH LEGAL COUNSEL**

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2):

 - i. *San Francisco Baykeeper, et al. v. DWR*, Sacramento Superior Court, Case No. 24WM000017 (and related cases Nos. 24WM000006, 08, 09, 10, 11, 12, 14, 62)
4. **OPEN REGULAR MEETING & PLEDGE OF ALLEGIANCE** – At approximately 2:00p.m.
5. **APPROVAL OF MINUTES**
 - (a) April 18, 2024 Regular Meeting Minutes
6. **DISCUSSION ITEMS**
 - (a) May Monthly Board Report
Recommended Action: Information Only.
 - (b) FY 24/25 Draft Budget Preview
Recommended Action: Information Only.
 - (c) Sr. Leadership Spotlight, Adrian Brown, Chief Contracting Officer
Recommended Action: Information Only.
 - (d) Resolution Approving the Third Amendment to the VMA Communications Inc. Agreement for Communications Support Services
Recommended Action: Adopt Resolution.
 - (e) Resolution Approving a Surplus Property Policy.
Recommended Action: Adopt Resolution.
7. **REPORTS AND ANNOUNCEMENTS**

- (a) General Counsel’s Report
- (b) DCP Communications Report
- (c) DWR Environmental Manager’s Report
- (d) Verbal Reports, if any

8. FUTURE AGENDA ITEMS

9. PUBLIC COMMENT

Members of the public may address the Authority on matters that are within the Authority’s jurisdiction but not on the agenda at this time. Speakers are generally limited to three minutes each; however, the Chair may further limit this time when reasonable based on the circumstances. Persons wishing to speak may do so remotely through the electronic meeting link, by scanning the QR Code, or teleconference number when recognized by the Chair. The DCA encourages public comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the DCA or are within its jurisdiction.



10. ADJOURNMENT

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The Board of Directors meet bi-monthly, proposed next scheduled meetings:

June 20, 2024, Regular Board Meeting at 2:00 p.m. (1:30 p.m. if there is a closed session).

August 15, 2024, Regular Board Meeting at 2:00 p.m. (1:30 p.m. if there is a closed session).

BOARD OF DIRECTORS MEETING

MINUTES

REGULAR MEETING

Thursday, April 18, 2024

1:30 p.m.

(Paragraph numbers coincide with agenda item numbers)

1. CALL TO ORDER

The regular meeting of the Delta Conveyance Design and Construction Authority (DCA) Board of Directors was called to order in person, by teleconference, and remotely - Conference Access Information: Phone Number: (669) 444-9171, Code: 87681496712#, : <https://dcdca-org.zoom.us/j/87681496712?from=addon> at 1:30 pm.

2. ROLL CALL

Board members in attendance from the DCA Boardroom were Sarah Palmer, Gary Martin, Martin Milobar, Miguel Luna, Robert Cheng, Adnan Anabtawi and Tony Estremera participated from Valley Water Headquarters Boardroom.

Alternate Directors in attendance remotely were Royce Fast, Dan Flory, Bob Tincher, Dennis LaMoreaux and John Weed.

DCA staff members in attendance were Graham Bradner, Valerie Martinez and Josh Nelson.

Department of Water Resources member in attendance was Carrie Buckman.

3. CLOSED SESSION

a) CONFERENCE WITH LEGAL COUNSEL

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2):

- i. *Tulare Lake Basin Water Storage District v. DWR*, Sacramento Superior Court, Case No. 24WM000006 (and related cases Nos. 24WM000008, 09, 10, 11, 12, 14, 17);
South Delta Water Agency v. DWR, San Joaquin Superior Court, Case No. STK-CV-UCP-2024-0000816

4. OPEN REGULAR MEETING & PLEDGE OF ALLEGIANCE- At Approximately 2:10p.m.

President Palmer announced that there was no reportable action from closed session.

5. APPROVAL OF MINUTES: March 8, 2024, Regular Board Meeting

Recommendation: Approve the March 8, 2024, Regular Board Meeting Minutes

Motion to Approve Minutes from March 8, 2024, as

Noted: Milobar
Second: Estremera
Yeas: Palmer, Milobar, Martin, Luna, Estremera, Cheng, Anabtawi
Nays: None
Abstains: None
Recusals: None
Absent: None
Summary: 7 Yeas; 0 Nays; 0 Abstain; 0 Absent. (Motion passed as MO 24-04-01).

6. DISCUSSION ITEMS:

a) April DCA Monthly Report

Information Item

DCA Executive Director, Graham Bradner, presented to the Board an overview of the monthly board report. He began with the Delta Conveyance Project (DCP) timeline that shows the activities for the remainder of the year. DCA plans to release the updated cost estimate for the project as well as the stated benefit cost analysis that will be released by the Department of Water Resources (DWR). The approved project engineers' report will also be issued near the end of the third quarter, which will contain engineering documentation that has been prepared to support the permitting processes. There are several different alternatives captured in the engineering documentation but will be cleaned up to focus on the approved project. This will create one cohesive set of engineering basis for the work that has currently been completed.

Mr. Bradner moved on to the Monthly Report and began with Section 1, The program Management team has continued to process invoices and started activities for the next fiscal year (FY) 2024/2025. Those activities include the budget development process. This process will be discussed in more in depth during the Finance Committee meeting that will be held after the Board meeting ends. On the administrative side, DCA continues to operate normal activities including the Delta tours for the spring and summertime. Mr. Bradner moved on to the engineering team and stated that they continue to support the Delta Conveyance Office (DCO) with environmental planning and permitting efforts. The Cost Estimate continues to be refined including some potential innovations that could reduce impacts, reduce costs and improve the schedule and constructability. Mr. Bradner continued to the field work section and stated that there may be a potential program this

spring and beyond. The team continues to work out details to allow for the program to be active.

Mr. Bradner continued to Section 3: Budget, DCA has an approved budget of \$40.4M with an estimate at complete (EAC) showing \$36.5M. The DCA has committed just under \$35M to date with an underrun of about \$4.4M.

Mr. Bradner continued to explain Figure 1 FY 23/24 cash flow, the monthly planned expenditures are based on the baseline that was established at the beginning of the fiscal year in terms of activities and spend rates. DCA has had several months that are above and below what was planned, however overall DCA is tracking close to the planned expenditures. Mr. Bradner stated that activities will continue to move forward in March, April, and May through the rest of the FY as planned.

Mr. Bradner continued to Section 5: Program Schedule and stated that the conceptual schedule is intended to track DCA plans for the year, where it is on track and where the project is behind. The status icons on the right reflect the status of the planned activities. One of the activities flagged was the project definition reports which are intended to augment the information that is included in the approved Project Engineer's Report. This report takes specific features that would be considered, provide more specificity in terms of engineering documentation, and design criteria and requirements. DCA decided that it was not the right time to initiate the major work on those reports this fiscal year, contributing to the current underrun. Last month Mr. Bradner mentioned the laboratory analysis and documentation tasks were delayed and expected to catch up quickly, which is the case. This task is currently at 75% complete and believes DCA will be up to speed on scheduled items by the end of the fiscal year.

No comments or questions were received from the Board, nor were any public comment requests received.

b) Sr. Leadership Spotlight, DCA Quality Manager, Tysheina Robertson

Information Item

Mr. Bradner presented to the Board DCA's new Quality Manager, Tysheina Robertson. Ms. Robertson went on to provide her background. She was born and raised in The Bronx, New York. She has lived and worked throughout many cities within the United States. Ms. Robertson currently lives in Denver, Colorado with her husband and two children. Ms. Robertson began her career with the Water and Wastewater division for the City of Los Angeles. Ms. Robertson is the Board Member Chair of Math4Science, Inc. She also mentors Black, Indigenous and People of Color (BIPOC) interested in Science, Technology, Engineering and Mathematics (STEM). She went on to mention that she went through the STEM program and it allowed her to find interest in engineering.

Ms. Robertson obtained her Bachelor of Science in Civil Engineering from Morgan State University in Baltimore, Maryland. She also obtained her master's degree in science and professional science management and leadership. Ms. Robertson has 10 years of senior leadership experience and has guided a culture of quality for large billion-dollar projects. She worked on the water and sewer design and repair for the City of Los Angeles, she also worked on eutrophication prevention to assure the waterways were healthy and not aging quickly. Ms. Robertson worked on Missouri's first design build project which was I-64. Prior to joining the DCA, she focused on light rail and community rail projects across the country. Ms. Robertson worked on the Red and Purple Modernization Program in Chicago to bring the system into modern times. Her most recent experience is with the City of Austin for the Austin Transit Partnership which is an organization formed to help Cap Metro bring light rail and commuter rail transit to their city.

Ms. Robertson has worked with multi-jurisdictional authorities. Working with large projects, she has had to ensure that they comply with all requirements for all jurisdictions, which are usually captured in a memorandum of understanding. It is Ms. Robertson responsibility to ensure through the quality department that all Federal, State and local government requirements are met. To allow for compliance, she works closely with Engineers, Contractors, Government and Government counterparts. As the Quality Manager, Ms. Robertson is part of the project from the planning process all through operations and maintenance. While on projects, she ensures that external and internal audits of the project are completed, the quality plan is in place and followed. Ms. Robertson stated that continuous improvement is important, working closely with the team to ensure quality and that everyone has the tools they need to complete the work the first time.

Ms. Robertson stated that the Quality Department functions from concept and initiation to project close resource. All quality reports completed throughout the project are provided to senior and executive management so they can make decisions on how to move forward with the project. She stated that if the quality in a project is not reinforced at the start, it will be difficult to recover. The benefits to implementing an effective Quality Program include, cost saving for the organization, consistency, systematic allowance for flexibility, preventing rework, documentation of compliance. The price of non-conformance to quality standards is substantial in health and safety, cost and schedule, as well as public perception.

President Palmer stated that this has been a very comprehensive presentation of what a Quality Manager does.

Ms. Robertson stated that there is a checklist of the work that is done, and it is important to understand the goal of the project.

Director Milobar stated if Ms. Robertson had any staff that currently work directly under her.

Ms. Robertson stated that at this time DCA has not provided direct staff support for her, Mr. Bradner has provided tasks and assignments for her to complete, but at this time staff is not necessarily needed. There are plans to provide staff in the future, but now she just works with the subject matter experts that are currently here.

Director Anabtawi stated that he appreciates her sharing her iceberg example in one of her slides of the public perception of the work that is completed compared to what the staff see and the work that is done to complete all aspects of the project. It is clearly visible when a project is well orchestrated. Director Anabtawi stated if Ms. Robertson introduces new management practices or new tools and methods to help support the quality control and quality management of programs and if there is an opportunity to re-evaluate or introduce new methods for a project.

Ms. Robertson stated that she is mostly on the outside of the project looking in. This gives her a more objective viewpoint when approaching something new. There are innovative techniques that are used to get to the root of the issue. In addition, quality management also consists of emphasizing what is working well for the project. She is constantly attending conferences with the American Society of Quality, that is where she obtains many tools and techniques that can be presented to the team. She works with very open-minded team members that are excited in the work they do. Ms. Robertson provides a service to her team and to the constituents that are funding this project. She is here to supplement and to point out how DCA can improve the process but not necessarily change the product.

Director Martin stated that Ms. Robertson is a very tough person and will not allow people to step out of the project line. With her background as a Civil Engineer, it will serve her well in her role. Director Martin asked how long she had been with DCA.

Ms. Robertson stated that she had been with DCA since January 2024.

Director Martin stated that the emphasis on the quality of the project is important and lets the team know that Ms. Robertson is watching the project progress and ready to assist with any quality management.

Director Cheng stated that he is happy to have Ms. Robertson on Board and would like more clarity as to how she is not driving the process but part of the process.

Ms. Robertson stated that for each project there are settings and requirements that have to be met. Ms. Robertson helps evaluate and access the project and increase effectiveness and efficiencies. As the project continues, sticking to the budget is very important. Her main points are to report to the executive team and work with the staff that is responsible for the project completion and make recommendations as to how to improve the project plan. In certain cases, the reports that she produces are used in court.

Mr. Bradner stated to the Board that Ms. Robertson has come on board and owns the quality management plan, she has immediately started going through with various discipline teams to evaluate how they've been performing in compliance with the quality management plan. DCA is now able to look at the internal process and verify the industry standards are being met. Mr. Bradner stated that with Ms. Robertsons background, she is an excellent candidate.

Director Milobar stated that it is important to have the project analyzed and be given suggestions as to how to improve the project processes.

President Palmer stated that Ms. Robertson is a very useful member of the team especially for Mr. Bradner as he now has another set of eyes and ears to assist with the project progress. This will help the project from becoming siloed. President Palmer also applauds Ms. Robertson for being a mentor for the STEM program.

Ms. Robertson stated that she now has adult mentees and stated that she had one student that is now working at Denver International Airport.

Director Martin stated if the Board will be receiving reports of the status of the program.

Mr. Bradner stated that quality program is still growing and will work on how to move forward with presenting reports to the Board. The system will be created and meet the needs of the project. Mr. Bradner will report back to the Board as to how the reporting of the quality management report will be completed.

No further comments or questions were received from the Board, nor were any public comment requests received.

c) Presentation on the Bethany Alignment

Information Item

DCA Design Manager, Adam Murdock presented to the Board the Bethany Reservoir Alignment Overview. He stated to the Board this is the project that was approved by the DWR in the Final Environmental Impact Report (FEIR). The Bethany Reservoir Alignment provides a connection between the North Delta intakes and the Bethany Reservoir. The project includes two new intakes on the Sacramento River and they each have a capacity of 3,000 cubic feet per second for a total system capacity of 6,000 cubic feet per second. The map presented the 45-Mile-long approximately 140Ft-170Ft below ground and 36Ft inside diameter tunnel. That is constructed with pre-cast concrete tunnel liner segments that are 18 inches thick. At the southern end of the Delta, the Bethany pumping plant provides a direct connection to the Bethany Reservoir which then delivers to the California Aqueduct. Mr. Murdock stated that to help understand the Bethany Reservoir alignment,

it is important to reflect on what some of the conceptual design objectives were. DWR requested that DCA develop conceptual design alternatives that would protect the State Water Project (SWP) against future water supply losses caused by climate change, sea level rise and earthquakes. The conceptual design objectives are needed to minimize the effects of the project on Delta communities and environmental and cultural resources. It was also important that it reflected community input through platforms such as the Stakeholder Engagement Committee. DCA placed an emphasis on the siting of facilities, seeking a better understanding the potential traffic and waterway effects within the Delta, reducing construction related effects and minimizing land disturbance to wildlife habitat and communities within the Delta. DCA really wanted to focus on engagement and transparency throughout the conceptual design process.

Mr. Murdock continued to state that this started with performing a series of sitting studies to determine where the facility should be located and develop the initial alignment. Launch shafts needed to be strategically located in areas that could handle the construction loads and traffic such that we could minimize disturbance in the heart of the Delta. The Bethany Reservoir alignment makes use of longer tunnel drives which resulted in the DCA only needing two launch shafts. Maintenance shafts needed to be located near major highways and away from sensitive habitat. There will be a launch shaft located around the Twin Cities complex and another near the Port of Stockton which will allow for the tunnel boring machines (TBMs) to move north while the other moves south. The project also includes surface facilities such as the intakes in the north area of the project and a pumping plant and discharge structure to Bethany Reservoir located in the south area of the project. The project includes state-of-the-art intakes which use cylindrical rotating tee screens. The screens utilize reduced approach velocities that help protect fish and they also reduce the potential for clogging and maintenance. The tee screens are shorter in length and allow DCA to reduce the on-bank structure length of the intake structure along the Sacramento River, as well as, reduce the overall footprint of the intake structure. DCA also refined the construction plan to minimize the impacts of pile driving, reduce noise and shorten the construction schedule. The intake structure along the Sacramento River will divert water into the sedimentation basin, travel through a set of radial gates and into the tunnel shaft that heads south towards the Bethany Reservoir.

Mr. Murdock stated that the benefit of the Bethany Complex is that it provides a direct connection to Bethany Reservoir and the California Aqueduct, increasing the redundancy and overall resiliency of the SWP. The pumping plant is located on higher ground, reducing the risk of flooding and provides better soil conditions for construction. In addition, the Bethany Complex eliminates Southern Forebay Facilities by reducing terrestrial, aquatic and cultural impacts and avoids significant subsurface ground improvements.

Mr. Murdock continued on, when DCA developed the conceptual design for the DCP it is important to recognize the infrastructure that are needed to help support the logistics and

access during construction. DCA has included strategies that will be incorporated to improve the existing roadways, intersections, and traffic flow. DCA has developed logistic plans for each facility including transportation, power and Communications and other facilities that are needed to support construction. The project limits the routes used for construction traffic. Highway 160 which parallels the Sacramento River is limited to Residents and local businesses only. In Solano and Yolo County, DCA has Limited construction traffic to I80 and SR12. The project will construct park and rides to facilitate employee carpools and designated access routes. The project also plans to construct dedicated haul roads to support construction while avoiding any construction traffic on Highway 160. Lambert Road will be the haul road that will provide access to the intake sites. The Delta is prone to flooding, which the DCA designed the project to address flooding issues both during construction and for the long-term operations. All project facilities have been designed for the 200-year flood elevation with sea level rise and climate change that is projected for the year 2100. DCA has also provided structural and non-structural flood risk mitigations through the project. Mr. Murdock stated that it is important that DCA maintains the Sacramento River flood management criteria to allow for the intake structures that have been placed to limit the increase of maximum water surface elevation change within the river. DCA is also providing continuous flood protection at the intake sites during construction that includes the construction of new jurisdictional levy around the intakes.

Mr. Murdock went on to present on Seismic resiliency. The DCP conceptual design allows continued operation following the maximum design earthquake. DCA has set a design criterion to allow the tunnel and shafts for the 2475-year seismic event and that the surface features the intakes and the embankments will be designed for the 975 year return seismic event. There were seismic sources and soil conditions that were considered during facility studies that included the proximity of facilities next to existing faults. The tunnel will be constructed at such a depth low enough in the ground that it is below the anticipated level of liquefaction. During a seismic event the tunnel is not subject to the same amplification and ground shaking that you see at the surface with the help of the soil confinement around the tunnel. Addressing the seismic resiliency, DCA has planned for enhanced ground improvements at the intake sites and many of the shaft sites and the utility crossings to address the soft and poor soil conditions. Additionally, the project accounted for additional design elements that can be implemented to help improve the resiliency of the project. The Community Benefits component of the project that is being led by DWR acknowledges that the direct project benefits related to the SWP do not directly benefit the communities of the Delta, it acknowledges that the project could have potential adverse effects on the Delta communities experience throughout the duration of construction and finally it acknowledges that the California Environmental Quality ACT (CEQA) and other required environment environmental mitigations typically do not address all adverse effects on the local communities. The Community Benefits program includes the Delta Community Fund. This is an overarching fund to support community

prioritized projects in the Delta. The Community Benefits program includes hiring targets, job training and education, local business utilization and infrastructure and facilities located within the Delta.

Mr. Murdock continued to present that changing the project to a single tunnel opened the door to many design and Engineering innovations. The conceptual design was developed to help reduce impacts that focused on the sighting of major facilities, understanding traffic conditions, reducing potential construction effects and where possible to reduce to a smaller footprint, considered ways to minimize noise traffic power boating and Water Way effects and land disturbances. The DCP is downsized, refined, and rerouted to minimize disturbances to the Delta and met the DWR objective to deliver clean, affordable and reliable water into the future.

Director Cheng stated that he benefited from participating in the Delta tour and visiting the intake screen facility. He also wanted to highlight the efforts of the Community Benefits program.

Mr. Murdock provided his experience with similar community benefits programs on other large infrastructure projects. infrastructure

Director Anabtawi stated that he is appreciative of the team and their continued diligence on the project.

Director Milobar asked if there was a monitoring system that would notify that there was no displacement in the pipe or the risers.

Mr. Murdock stated that part of the design and construction. DCA would set monuments along the facilities to monitor movement. It would be important to monitor any movement and post seismic events. There would be a course of action that would take place to ensure the integrity of the facilities to allow for continued operation.

Director Martin stated that he is very pleased with the presentation and asked if additional design elements include managing fault crossings.

Mr. Murdock stated that yes, when the DCP is being constructed, DCA will have strength design requirements for the facilities allowing the team to know that when they are in proximity of the fault and sense an increase in ground shaking. DCA will design elements in the project to help resist seismic forces.

President Palmer stated that in the Community Benefits it is important for individuals to know that there will be adverse effects. DCA needs to do as much as possible to reduce effects.

Public comment Osha Meserve, representing Local Agencies of the North Delta, stated that every single component of this project is on top of somebody's land, somebody's farm, somebody's home or in some cases right next to it. There is a lot of family history, community history, and Native American history. As stated in the presentation it was emphasized and acknowledged that none of the local people will receive any benefit from this project. It provides no water supplies for local areas and in the long run it is not just construction, it is the long-term implications of taking a third or a half of the river at low flow periods. What it does to the Delta is that it creates a permanent drought condition. The Board and agencies are outside the Delta area and if it can be afforded by the agencies and those areas but not include the Delta areas. Ms. Meserve stated that in respect to the Stakeholder Engagement Committee, it is important to note that it only obtained comments and inputs on items that the committee selected and that the communities could have commented on. The community was not allowed to have any input on what the alternatives were or any of the main components of this project. Ms. Meserve is not aware of any local community members that support the project. The project does nothing to help with flooding or other risks in the Delta. The idea that the DCP will protect your facilities from flood risks and yet the area continues to struggle with those risks. The fish screens do not operate perfectly and there is no such thing as fish-free water. The EIR acknowledges that it also states that there would be less fish killing as a result of this project. The Baseline is the current environment as it exists today and that is to not have a tunnel. It is not a prior version of the project that might have been worse. There are better Alternatives that could improve the Delta for everybody and meet the needs of agencies as well as local community.

No comments or questions were received from the Board and no further public comment requests received.

- d) **Adopt Resolution Approving the Consideration of the Environmental Impact Report (State Clearinghouse No. 2020010227) for the Delta Conveyance Project, Making Responsible Agency Findings, Adopting a Mitigation Monitoring and Reporting Program, Adopting a Statement of Overriding Considerations, and Approving the Delta Conveyance Project**

Approve Resolution

Recommendation: Adopt Resolution Approving the Consideration of the Environmental Impact Report (State Clearinghouse No. 2020010227) for the Delta Conveyance Project, Making Responsible Agency Findings, Adopting a Mitigation Monitoring and Reporting Program, Adopting a Statement of Overriding Considerations, and Approving the Delta Conveyance Project

Motion to Adopt Resolution Approving the Consideration of the Environmental Impact Report (State Clearinghouse No. 2020010227) for the Delta Conveyance Project, Making Responsible Agency Findings, Adopting a Mitigation Monitoring and Reporting Program,

Adopting a Statement of Overriding Considerations, and Approving the Delta Conveyance Project, as

Noted: Luna
 Second: Milobar
 Yeas: Palmer, Milobar, Martin, Luna, Estremera, Cheng, Anabtawi
 Nays: None
 Abstains: None
 Recusals: None
 Absent: None
 Summary: 7 Yeas; 0 Nays; 0 Abstain; 0 Absent. (Motion passed as Resolution 24-04).

DCA General Counsel, Josh Nelson stated In December 2023, DWR certified the FEIR for the DCP. Despite this milestone, there remains additional necessary design, planning, and permitting work prior to DCP implementation and construction. In January 2024, the Board of Directors approved the Eighth Amendment to the Joint Exercise of Powers Agreement (JEPA) to extend the “Planning Phase” under that agreement through the conclusion of design, planning, and permitting work.

To assist DWR’s continued work as part of the Planning Phase, DWR has requested that DCA undertake exploratory field investigations to inform planning and design work and other related DCP activities. This work is being completed under the FEIR, and the DCA must make responsible agency findings to review, consider, and approve the DCP. This item would make those necessary findings to allow DCA to conduct the planned field investigations and related DCP activities during the Planning Phase as directed by DWR. Mr. Nelson stated that the DCA received a letter from the counsel for various agencies and organizations currently challenging DWR’s EIR. Copies of the letter have been distributed to the Board.

Public comment Osha Meserve, representing Local Agencies of the North Delta, stated that she wanted to be clear that the entities that she and other counsel represent in the litigation that are objecting to the approval of the project and the EIR approvals that are being considered by the DCA Board. These agencies include County of San Juaquin, Contra Costa County, Contra Costa Water Agency, Solano County, Yolo County, Centra Delta Water Agency, Local Agencies of the North Delta. Counsel for Sacramento County, Sacramento County Water Agency, City of Stockton and Sacramento Sewer, Ms. Taber, could not attend the Board meeting today and asked Ms. Meserve to make a similar point for her clients. Ms. Meserve and her clients object to the adoption of the approvals and related exploratory geotechnical work as expressed in the letter.

No further comments or questions were received from the Board, nor were any public comment requests received.

7. STAFF REPORTS AND ANNOUNCEMENTS:

a. General Counsel’s Report

DCA General Counsel, Josh Nelson, informed the Board of the first Finance Committee meeting that will take place after the Board meeting.

No comments or questions were received from the Board, nor were any public comment requests received.

b. Treasurer’s Report

Bernadette Robertson presented on behalf of DCA Treasurer Katano Kasaine. Ms. Robertson stated that the beginning cash balance for the authority as of February 1st was \$1,037,222. DCA has received \$3,183,929 for February and March. During the same period, disbursements totaled to \$2,018,042 resulting in an ending cash balance of \$2,203,109 as of March 31, 2024.

Ms. Robertson continued to state that the year-end audit would be starting and the Macias Gini & O’Connell LLP (MGO) auditor would be starting their interim work. Claudia Rodriguez and her staff are facilitating the work.

No comments or questions were received from the Board, nor were any public comment requests received.

c. DCP Communications Report

DCA Communications Manager, Valerie Martinez informed the Board that the communications team continues to coordinate with DWR and project education, reaching out to communities across the state about project design, logistics and technical components. DCA has a few tours lined up with the Legislative Staff and a tour the following week where some of the DCA team will be supporting a Metropolitan Water District Tour conducted in Spanish.

Ms. Martinez stated that the closer looks are now all available in English, Spanish and Chinese. A few of the closer look videos are now being translated in Spanish and working on future Chinese content. The digital outreach continues to have a strong engagement rate. While the industry standard is typically less than 1%, last month DCA was able to obtain an 8% rate as an average. This success is attributed to DCA’s Communications team and DWR’s team. The Communications team works to ensure the posts are of interest to the communities that are being targeted. Currently there are eight (8) water agencies that have a one pager fact sheet. Desert Water Agency is the most recent agency that has had a fact sheet completed. The Association of California Water Agencies (ACWA) Conference will be in Sacramento in a few weeks. The DCP led by the DCA team, administrative team and staff will have a booth to provide information and answer any questions about the project. The governor's office has taken the lead and the DCA team is providing information as needed with Director Luna, who is providing momentum as he works closely with the

governor's office. DCA is overly excited to make sure that people understand the project moving forward.

No comments or questions were received from the Board, nor were any public comment requests received.

d. DWR Environmental Manager's Report

DWR Environmental Manager, Carrie Buckman presented to the Board that DWR this year was focusing on Endangered Species Act and California Endangered Species at compliance and started the process to change DWR's point of diversion for water rights. The California Endangered Species Act did submit DWR's incidental take permit application to the Department of Fish and Wildlife. Currently it is in the process of making at ADA Compliant. DWR we will post it on their website for information and send an eblast when it is available. Regarding the water rights, DWR submitted their petition to start that process in February 2024. The petition has a protest period and that period was scheduled to end on April 29th. The State Board did send DWR a letter along with sending the letter to other interested parties stating they had extended the deadline to May 13th.

No comments or questions were received from the Board, nor were any public comment requests received.

e. Verbal Reports

President Palmer stated that the team designing the Delta Tours are doing an excellent Job. President Palmer stated that a couple of Board members mentioned that they are now on board with the project. President Palmer has enjoyed explaining the map that is at the Big Break Recreational Center to tour participants. President Palmer stated that as her previous experience as a teacher of all age group levels believes that adults also need that hands-on experience and interaction.

No comments or questions were received from the Board, nor were any public comment requests received.

8. FUTURE AGENDA ITEMS:

No future agenda items requested.

9. PUBLIC COMMENT:

No public comment requests.

10. ADJOURNMENT:

President Palmer adjourned the meeting at 3:30 p.m., remotely-Conference Access Information: Phone Number: (669) 444-9171, Code: 84370256189#, <https://dcdca-org.zoom.us/j/84370256189?from=addon>



DCA

DELTA CONVEYANCE DESIGN
& CONSTRUCTION AUTHORITY

Monthly Board Report

This document is fully interactive; use menus to navigate on-screen.

1

SUMMARY OF
WORK

2

COMMUNITY
ENGAGEMENT

3

BUDGET

4

CONTRACTS

5

SCHEDULE



Agenda Item 6a

MAY 2024

(ACTIVITIES IN APRIL)

Section 1 | Work Performed (April 2024 Activities)

Program Management. The team continued program-wide support activities and implementation of the Program Management Information System.

- Continued processing invoices for FY23/24.
- Support vendors with invoice submission and contract amendment requests.
- Support contract managers with financial forecasting and cashflow projections.
- Continue development of master programmatic schedule
- Began review of contract packaging and interfaces.
- Continue implementation and training of SOPs/Management Plans.
- Continued work on FY24/25 Procurement Strategy development.
- Continued budget planning for FY24/25.

Administration. The Administrative team continued to support functions including IT support, in-person and virtual meetings and social media content/updates.

- Supported DCA Board of Directors and coordination of DCA events including preparation for remote Director participation for Board meetings per Brown Act requirements.
- Coordination of DCA Change Board meetings/actions.
- Activities supporting the development and training for SOPs/Management Plans.
- Continue FY23/24 contract management activities.
- Planning for Spring 2024 DCA alignment tours.
- Execution and support of upcoming meetings and conferences.

- FY24/25 budget preparation activities.
- DCA Board Room upgrades to improve audio and video.
- DCA Learning Management System implementation activities, pilot go-live with smaller group.



Engineering. The engineering team primarily focused on supporting the Department of Water Resources (DWR) Delta Conveyance Office (DCO) permitting efforts while also continuing to develop and progress engineering studies.

- Continued responding to requests for information (RFIs) from DCO environmental team regarding permit applications.
- Continued evaluation and documentation of total program costs associated with the Bethany Reservoir Alternative, including evaluation of potential innovations that could reduce impacts, cost, schedule, or improve constructability.
- Continued developing reports documenting the coordination, engineering, and cost estimating for a potential community benefits project.
- Initiated work on the mobile crane consideration and updates, advance concepts for access roads and dual road/rail bridge to Delta work sites.
- Continued work on the Project Engineering Report and Project Definition Report outlines.
- Continued review of existing Delta-wide subsurface information

- Continued to support communications and outreach efforts, including developing new and updated graphics, and updating tour visualizations.
- Continued to support DCA programmatic planning activities.

Field Work. The field work team continued efforts to plan and conduct geotechnical and environmental investigations for evaluation of subsurface conditions and validation of parameters assumed during conceptual design.

- Finalized draft budget and scope for FY24/25 investigations.
- Continued coordination for Spring 2024 investigation program and began site clearances and field adjustments, as necessary.
- Continued to provide weekly 2-week look-ahead map for planned and ongoing geotechnical investigations, as well as 4-week look-ahead list.
- Continued to negotiate with landowners regarding Temporary Entry Permits (TEPs) for access to private property.
- Continued to assist DCO with Court Ordered Entry process (COE).
- Continued to evaluate soil samples for reusable tunnel material (RTM) study, including coordination with engineering team on mix ratios and test types.
- Prepared the 2024 Fieldwork training refresher.

Section 1 | One Month Look-Ahead (May 2024 Activities)

Program Management

- Continue processing invoices for FY23/24.
- Continue development and processing of Task Orders, Amendments and Purchase Orders for FY23/24.
- Support vendors with invoice submission and contract amendment requests.
- Continue implementation and training of SOPs/Management Plans.
- Support contract managers with financial forecasting and cashflow projections.
- Continue development of master programmatic schedule.
- Continue review of contract packaging and interfaces.
- Continue work on FY24/25 Procurement Strategy development.
- Continue budget planning for FY24/25.



Administration

- Continue supporting DCA office including all Administrative, Facility and IT functions.
- Continue support for DCA Board of Directors meetings and monthly report.
- Continue coordination of DCA Change Control Board meetings/actions.
- Continue support for stakeholder engagement and outreach efforts.
- Continue to manage and coordinate content for Social Media outlets.
- Continue support for the Organization Growth Implementation Plan.
- Continue planning for 2024 DCA alignment tours.
- Project Management and full go-live of DCA Learning Management System.
- Activities to improve audio and display in the DCA Board Room.

- FY24/25 budget activities including Agreements, Task Order and Purchase Order preparation.

Engineering

- Continue responding to RFIs from the DCO environmental team to support permitting efforts.
- Continue developing updated total program costs associated with the Bethany Reservoir Alternative.
- Continue performing engineering studies to evaluate conceptual design assumptions and consider refinements that could reduce construction effects.
- Continue work on Project Engineering Report and initial Project Definition Report outlines.
- Initiating development of Preliminary Process Diagrams and System Monitoring Needs/Requirements.
- Continue supporting DCA programmatic activities.
- Continue supporting DCO's potential community benefits projects.
- Continue review of existing Delta-wide subsurface information.
- Continue providing engineering support to the planning of future Geotechnical Investigation Programs.

Field Work

- Continue TEP negotiations with landowners.
- Continue support for Court-Ordered Entry process.
- Continue evaluating soil samples for RTM study, including coordinating with engineering team on mix ratios and test types.
- Continue planning for Spring 2024 investigation program
- Continue providing weekly 2-week look-ahead map for planned and ongoing geotechnical investigations, as well as 4-week look-ahead list.
- Roll-out 2024 fieldwork training refresher.

Section 2 | Community Engagement

Highlights

- Created Project Overview Video in Spanish
- Created Intakes Video in Spanish
- Staff presentation on impactful communication strategies for ACWA and public events
- Provided project tour for legislative representatives
- Updated Chinese “A Closer Look” fact sheet series

We're Connecting Everywhere!

SOCIAL MEDIA:

Total impressions: 160,569
Video Plays: 96,141

WEBSITE VIEWS:

Overview Page: 1,980
Document Library: 643



TOP GOOGLE AD IN APRIL

DWR - Water Key to State Economy



Impressions

25,655

Clicks

1,754

CTR

6.84%

SWP Bolsters Calif.'s Economy

Uncover the integral role of the State Water Project in fueling California's economy

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Section 3 | Budget

Budget. The FY23/24 DCA revised approved budget is \$40.44M (Table 1). Our Estimate at Complete continues to be below the approved budget. Our projection is currently forecasting an Estimate at Completion budget of \$34.8M (Table 1). The DCA has committed \$36.8M (details in Table 3) and has incurred \$23.5M in expenditures through the end of April (details in Table 2). Actual and planned cash flow curves are shown in Figure 2.

Table 1 | Monthly Budget Summary (FY 23/24)

	Original Budget	Current Budget	Current Commitments	Incurred to Date	EAC	Variance (Surplus)/Deficit
Program Management Office						
Executive Office	\$ 5,382,983	\$ 5,232,983	\$ 2,885,637	\$ 1,731,392	\$ 2,460,803	\$ (2,772,180)
Community Engagement	1,263,072	1,263,072	1,176,096	692,632	1,221,738	(41,334)
Program Controls	4,230,306	4,230,306	4,580,867	2,972,689	4,230,167	(139)
Administration	3,229,589	3,229,589	3,380,998	2,743,062	3,365,490	135,901
Procurement and Contract Administration	555,508	555,508	558,448	389,641	558,448	2,940
Property	570,364	570,364	600,013	362,296	596,013	25,649
Permitting Management	489,208	489,208	495,622	358,230	507,622	18,414
Health and Safety	488,585	488,585	390,980	306,238	390,980	(97,605)
Quality Management	391,560	391,560	393,640	307,254	433,640	42,080
Sustainability	84,344	84,344	264,240	228,313	294,240	209,896
Program Initiation Office						
Engineering	\$ 15,656,019	\$ 15,656,019	\$ 13,277,585	\$ 8,642,029	\$ 12,395,585	\$ (3,260,434)
Fieldwork	7,613,466	8,101,016	8,694,074	4,794,832	8,195,274	94,258
Initiation Fieldwork Support	-	150,000	150,000	-	150,000	-
	\$ 39,955,004	\$ 40,442,554	\$ 36,848,200	\$ 23,528,608	\$ 34,800,000	\$ (5,642,554)

Section 3 | Budget *continued*

Table 2 | FY 23/24 Budget Detail

Work Breakdown Structure	Original Budget	Current Budget	Commitments	Pending Commitments	Actuals Received	Remaining Budget	% of Budget Incurred	Estimate at Completion	Variance (Surplus)/Deficit
Delta Conveyance	\$ 39,955,004	\$ 40,442,554	\$ 36,848,200	\$ -	\$ 23,528,608	\$ 16,913,946	58%	\$ 34,800,000	\$ (5,642,554)
Executive Office	5,382,983	5,232,983	2,885,637	-	1,731,392	3,501,591	33%	2,460,803	(2,772,180)
Executive Office	2,555,988	2,555,988	2,085,833	-	1,400,064	1,155,924	55%	1,863,833	(692,155)
Legal	525,000	525,000	496,109	-	203,379	321,621	39%	296,109	(228,891)
Audit	18,000	18,000	18,000	-	12,460	5,540	69%	18,000	-
Treasury	37,315	37,315	45,855	-	45,855	(8,540)	123%	45,855	8,540
Human Resources	246,680	246,680	239,840	-	69,634	177,046	28%	139,840	(106,840)
Undefined Allowance	2,000,000	1,850,000	-	-	-	1,850,000	0%	97,166	(1,752,834)
Community Engagement	1,263,072	1,263,072	1,176,096	-	692,632	570,440	55%	1,221,738	(41,334)
Management	406,072	406,072	441,573	-	290,306	115,766	71%	497,215	91,143
Community Coordination	250,000	250,000	-	-	-	250,000	0%	-	(250,000)
Outreach	607,000	607,000	734,523	-	402,326	204,674	66%	724,523	117,523
Program Controls	4,230,306	4,230,306	4,580,867	-	2,972,689	1,257,617	70%	4,230,167	(139)
Management	682,311	682,311	993,237	-	512,498	169,813	75%	862,537	180,226
Cost Management	823,085	823,085	819,180	-	576,891	246,194	70%	724,180	(98,905)
Schedule Management	1,367,850	1,367,850	1,161,980	-	628,272	739,578	46%	1,061,980	(305,870)
Document Management	436,560	436,560	443,120	-	311,898	124,662	71%	418,120	(18,440)
Governance	920,500	920,500	1,163,350	-	943,130	(22,630)	102%	1,163,350	242,850
Administration	3,229,589	3,229,589	3,380,998	-	2,743,062	486,527	85%	3,365,490	135,901
Management	917,760	917,760	919,680	-	744,637	173,123	81%	919,680	1,920
Facilities	1,420,461	1,420,461	1,436,400	-	1,227,288	193,173	86%	1,420,891	430
Information Technology	891,368	891,368	1,024,919	-	771,137	120,231	87%	1,024,919	133,551
Procurement and Contract Administration	555,508	555,508	558,448	-	389,641	165,867	70%	558,448	2,940
Procurement Management	555,508	555,508	558,448	-	389,641	165,867	70%	558,448	2,940

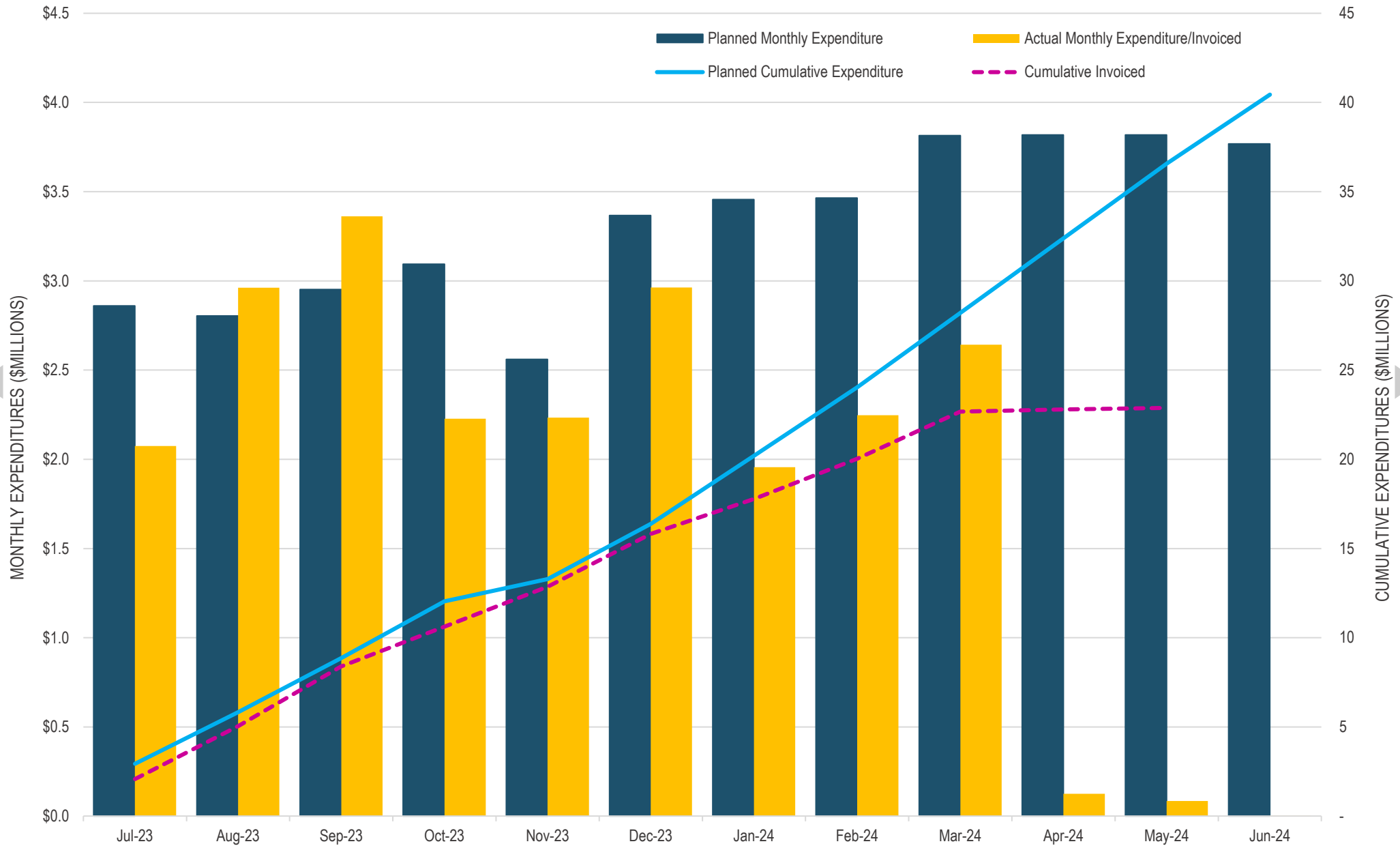
Section 3 | Budget *continued*

Table 2 | FY 23/24 Budget Detail

Work Breakdown Structure	Original Budget	Current Budget	Commitments	Pending Commitments	Actuals Received	Remaining Budget	% of Budget Incurred	Estimate at Completion	Variance (Surplus)/Deficit
Property	570,364	570,364	600,013	-	362,296	208,068	64%	596,013	25,649
Management	115,364	115,364	115,934	-	59,426	55,938	52%	141,934	26,570
Property Agents	355,000	355,000	384,079	-	236,871	118,129	67%	354,079	(921)
Temporary Entrance Permits	100,000	100,000	100,000	-	66,000	34,000	66%	100,000	-
Permitting Management	489,208	489,208	495,622	-	358,230	130,978	73%	507,622	18,414
Management	489,208	489,208	495,622	-	358,230	130,978	73%	507,622	18,414
Health and Safety	488,585	488,585	390,980	-	306,238	182,347	63%	390,980	(97,605)
Management	488,585	488,585	390,980	-	306,238	182,347	63%	390,980	(97,605)
Quality Management	391,560	391,560	393,640	-	307,254	84,306	78%	433,640	42,080
Management & Auditing	391,560	391,560	393,640	-	307,254	84,306	78%	433,640	42,080
Sustainability	84,344	84,344	264,240	-	228,313	(143,969)	271%	294,240	209,896
Management	84,344	84,344	264,240	-	228,313	(143,969)	271%	294,240	209,896
Engineering	15,656,019	15,656,019	13,277,585	-	8,642,029	7,013,990	55%	12,395,585	(3,260,434)
Management & Administration	1,019,495	1,019,495	1,107,831	-	882,661	136,834	87%	1,387,831	368,336
CEQA Engineering Support	941,432	941,432	415,479	-	355,312	586,120	38%	608,479	(332,953)
Facility Studies	8,831,836	8,831,836	10,145,819	-	7,380,207	1,451,629	84%	9,810,819	978,983
Project Definition Reports	4,863,256	4,863,256	1,608,456	-	23,850	4,839,406	0%	588,456	(4,274,800)
Fieldwork	7,613,466	8,101,016	8,694,074	-	4,794,832	3,306,184	59%	8,195,274	94,258
Management	1,379,135	1,379,135	1,185,351	-	726,777	652,358	53%	1,192,551	(186,584)
Geotechnical Work	5,800,000	6,287,550	7,003,535	-	3,795,802	2,491,748	60%	6,503,535	215,985
Environmental Monitoring	434,331	434,331	505,188	-	272,252	162,079	63%	499,188	64,857
Initiation	-	150,000	150,000	-	-	150,000	0%	150,000	-
Initiation Fieldwork Support	-	150,000	150,000	-	-	150,000	0%	150,000	-

Section 3 | Budget *continued*

Figure 1 | FY 23/24 Cash Flow



Section 4 | Contracts *continued*

Table 3 | Contract Summary

Contract Description	Commitment Amount	Pending Commitments	Invoiced to Date	Percent Invoiced
180005 - e-Builder, Inc.	\$ 153,861	\$ -	\$ 153,861	100%
180006 - Jacobs Engineering Group	\$ 15,061,927	\$ -	\$ 9,625,261	64%
180008 - Hamner, Jewell & Associates	\$ 50,798	\$ -	\$ 38,132	75%
180009 - Bender Rosenthal, Inc.	\$ 303,385	\$ -	\$ 178,884	59%
180010 - Associated Right of Way Services, Inc.	\$ 29,896	\$ -	\$ 19,855	66%
190005 - Baker Tilly US LLP	\$ 299,014	\$ -	\$ 299,014	100%
190009 - Parsons	\$ 8,427,221	\$ -	\$ 6,073,588	72%
190011 - GV/Hi Park Tower Owner, LLC	\$ 1,249,719	\$ -	\$ 1,116,991	89%
190014 - 110 Holdings dba Launch Consulting, LLC	\$ 360,284	\$ -	\$ 239,110	66%
190019 - VMA Communications, Inc.	\$ 902,900	\$ -	\$ 537,813	60%
190023 - JAMBO-Silvacom LTD	\$ 37,714	\$ -	\$ 34,920	93%
200003 - Best Best & Krieger	\$ 496,109	\$ -	\$ 203,379	41%
200013 - Metropolitan Water District of S. California	\$ 507,816	\$ -	\$ 121,546	24%
200014 - Dept of Water Resources	\$ 100,000	\$ -	\$ 66,000	66%
210018 - AECOM Technical Services	\$ 7,866,247	\$ -	\$ 4,280,754	54%

Section 4 | Contracts *continued*

Table 3 | Contract Summary

Contract Description	Commitment Amount	Pending Commitments	Invoiced to Date	Percent Invoiced
210019 - Santa Clara Valley Water	\$ 28,770	\$ -	\$ 28,770	100%
220002 - Gwendolyn Buchholz, Permit Engineer Inc	\$ 150,000	\$ -	\$ 108,875	73%
220008 - IRIS Intelligence, LLC	\$ 36,790	\$ -	\$ 26,790	73%
220009 - Alliant Insurance	\$ 37,043	\$ -	\$ 37,043	100%
220015 - Consolidated Communications, Inc.	\$ 36,000	\$ -	\$ 28,477	79%
220016 - AT&T	\$ 58,165	\$ -	\$ 19,764	34%
230001 - Keogh Multimedia	\$ 15,600	\$ -	\$ 2,535	16%
230007 - onPar Advisors LLC	\$ 48,622	\$ -	\$ 48,622	100%
230009 - Caltronics Government Services	\$ 37,650	\$ -	\$ 27,695	74%
230014 - Interagency Agreement	\$ 150,000	\$ -	-	0%
230015 - AVI-SPL LLC	\$ 23,051	\$ -	\$ 13,051	57%
230016 - LuxBus America	\$ 35,000	\$ -	\$ 16,180	46%
230034 - Bradner Consulting, LLC	\$ 292,706	\$ -	\$ 147,917	51%
Agreements <\$15k	\$ 51,912	\$ -	\$ 33,784	65%

Section 4 | Contracts *continued*

Table 4 | Commitment Changes

There are no Commitment Changes for this period

Table 5 | S/DVBE Status (FY 23/24)

	Commitment Amount	Invoiced to Date	Percent Committed	Percent Invoiced
Delta Conveyance	\$ 36,848,200	\$ 23,528,608		
SBE Participation	3,154,709	2,101,731	8.6%	8.9%
DVBE Participation	\$ 50,000	\$ 5,920	0.1%	0.0%

Consultant	Current Commitment	Percent of Total Commitment	Invoiced to Date	Percent Invoiced SBE/DVBE	SBE/DVBE Status
Jacobs Engineering Group	15,061,927	0.9%	9,625,261	0.8%	
Anchor	50,000	0.3%	5,920	0.1%	SBE/DVBE
EETS	10,000	0.1%	7,995	0.1%	SBE
JMA	25,000	0.2%	35,556	0.4%	SBE
JASpezia	50,000	0.3%	26,182	0.3%	SBE
Parsons	8,427,221	20.1%	6,073,588	21.0%	
Chaves	1,695,080	20.1%	1,277,545	21.0%	SBE
Associated Right of Way Services	29,896	100%	19,855	100%	SBE
Bender Rosenthal, Inc.	303,385	100%	178,884	100%	SBE
Caltronics Government Services	37,650	100%	25,219	100%	SBE
Hamner, Jewell & Associates	50,798	100%	30,563	100%	SBE
VMA Communications	902,900	100%	494,013	100%	SBE

Table 6 | Contract Procurement Summary

WBS	Contract Type	Planning/ Estimated Value	Annual Budget (FY 2023/24)	Pending Contract Value	Anticipated Term	Procurement Method	Procurement Start	Target NTP Date	Status
Executive Director Services	Services & Consulting w/ Task Orders	\$13M	TBD	TBD	5 year	Qualifications Based Selection	Jan-24	Apr-24	In Progress
FedEx Business Account	General Services	\$1,000	\$1,000	\$1,000	3 months	Direct Purchase	Apr-24	Apr-24	In Progress

Section 5 | Program Schedule

Schedule. The Program Management Office (PMO) continues to work on program support activities as planned. The Engineering team focused on finalizing the updated cost estimate and evaluating potential design innovations which could reduce program impacts, cost, or schedule, as well as supporting DCA programmatic activities, environmental and fieldwork efforts. The Fieldwork Team continued planning for a Spring 2024 exploration program and future FY 24/25 investigation programs.



Board Memo

Contacts: Graham Bradner, Executive Director

Date: May 16, 2024, Board Meeting

Item No. 6b

Subject: Proposed Draft Budget for Fiscal Year 2024/25

Summary:

Attached to this memo is the DCA proposed draft budget summary for Fiscal Year (FY) 2024/25. We will be presenting our final budget for Board approval at the June meeting. The proposed budget is \$43M.

Planned technical work in the upcoming year will largely be focused on the following tasks:

- Providing support to the Department of Water Resources (DWR) preparation of permit documents and applications and responding to requests for clarification regarding the engineering aspects of the selected project alternative.
- Continued execution of our geotechnical program to better understand conditions associated with the Bethany Reservoir Alignment to help define or support current assumptions on underground conditions. This data is critical to validating the conceptual design of many of the program components and provides additional information to DWR as it seeks to further study the preferred project and continue through permitting activities.
- Continued development of the program delivery plan, which includes analyses of program sequence, design and construction innovations, and contracting strategies to further reduce impacts, costs, schedule, risk, or improve constructability.
- Continued development of DCA organization policies and procedures foundational to ensuring efficiency and transparency through future program phases.

At this time, the FY 2024/25 budget includes an unallocated reserve of \$1.6M between planned expenditures and available funds. Some assumptions may be revisited in the coming weeks. The Finance Committee will perform a more detailed review of the budget and activities for the next fiscal year. Any recommended changes by the Board or the Committee will be reflected in our final Annual Budget presented at the June meeting.

Recommended Action:

Information, only.

Attachments:

Attachment 1 – FY 2024/25 DRAFT Budget Summary Table

CODE	Description	Approved FY 23/24 Budget \$	Proposed FY 24/25 Budget \$
		\$ 40,442,554	\$ 43,000,200
10	PROGRAM MANAGEMENT OFFICE	\$ 16,685,519	\$ 19,727,300
100	PMO-Executive Office	\$ 5,382,983	\$ 4,736,700
110	PMO-Community Engagement	\$ 1,263,072	\$ 1,224,600
120	PMO-Program Controls	\$ 4,230,306	\$ 4,905,500
130	PMO-Administration	\$ 3,229,589	\$ 3,535,700
140	PMO-Procurement and Contract Administration	\$ 555,508	\$ 762,900
150	PMO-Property	\$ 570,364	\$ 1,231,300
160	PMO-Permitting Management	\$ 489,208	\$ 1,254,600
170	PMO-Health and Safety	\$ 488,585	\$ 431,600
180	PMO-Quality Management	\$ 391,560	\$ 698,600
190	PMO-Sustainability	\$ 84,344	\$ 501,500
210	PMO-Geotechnical Management		\$ 444,300
30	PROGRAM INITIATION	\$ 23,757,035	\$ 13,938,700
300	PI-Engineering	\$ 15,656,019	\$ 13,938,700
310	PI-Fieldwork	\$ 8,101,016	\$ -
40	PROGRAM DELIVERY	\$ -	\$ 9,334,200
410	PDPD-Project Geotechnical		\$ 9,334,200



Board Memo

Contacts: Adrian Brown, Chief Contracting Officer
Josh Nelson, General Counsel

Date: May 16, 2024, Board Meeting

Item No. 6d

Subject:

Consider Passing a Resolution Approving the Third Amendment to the VMA Communications Inc. Agreement for Communications Support Services

General:

The Board of Directors approved an agreement with VMA Communications Inc. (Consultant) for Communications Support Services, entered into as of November 18, 2019, for an initial maximum amount payable of \$1,200,000. DCA selected Consultant pursuant to a competitive procurement process based on Consultant's demonstrated competence and qualifications and negotiated a fair and reasonably priced contract with Consultant.

Under the Agreement, as subsequently amended, Consultant provides key services required by DCA and has developed significant institutional knowledge of DCA's programs and operational and management requirements. As the initial term of the Agreement will expire in less than one year, staff recommends that the Board extend the term of the Agreement to ensure the seamless continuation of these important services required by DCA. Extending the term of the Agreement is in the best interest of DCA.

Enclosed is the third Amendment to the Agreement for Communications Support Services that will extend the term of the Agreement for an additional 8 months, through June 30, 2025. Staff further recommends increasing the maximum amount payable to \$2,750,000 for services required through June 30, 2025. A redline is not provided as the amendment only extends the term and increases the maximum amount payable of the Agreement.

Recommended Action:

Adopt the attached Resolution authorizing the Executive Director to execute the enclosed Third Amendment to the Agreement for Communications Support Services

Attachments:

Attachment 1 - Resolution 24-XX

Exhibit A - Third Amendment to the Agreement for Communications Support Services

**BOARD OF DIRECTORS OF THE DELTA CONVEYANCE DESIGN AND CONSTRUCTION AUTHORITY
RESOLUTION NO. 24-XX**

Introduced by Director XXXX

Seconded by Director XXXX

***THIRD AMENDMENT TO AGREEMENT FOR
COMMUNICATIONS SUPPORT SERVICES***

Whereas, the Delta Conveyance Design and Construction Authority (DCA) and VMA Communications, Inc., a California corporation (Consultant) entered into an Agreement for Communications Support Services, dated November 18, 2019 (Agreement), as subsequently amended; and

Whereas, DCA selected Consultant pursuant to a competitive procurement process based on Consultant's demonstrated competence and qualifications, and negotiated a fair and reasonably priced contract with Consultant; and

Whereas, Consultant provides key services required by DCA, and has developed significant institutional knowledge of DCA's programs and operational and management requirements; and

Whereas, in light of Consultant's knowledge and experience, DCA desires to extend the term of the Agreement for the continued provision of Consultant's services; and

Whereas, in light of Consultant's knowledge and experience, DCA desires to increase the maximum value of the Agreement to \$2,750,000 for the continued provision of Consultant's services; and

Whereas, extending the term and value of the Agreement is in the best interest of DCA; and

Now, therefore, be it resolved that the findings stated above are true and correct and are hereby adopted by the DCA Board.

Be it further resolved that the DCA Board authorizes the Executive Director to execute the attached Third Amendment to the Agreement Communications Support Services as Exhibit A and incorporated by this reference.

* * * * *

This Resolution was passed and adopted this ___th day of May 2024, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Sarah Palmer, Board President

Attest:

Gary Martin, Board Secretary

EXHIBIT A

Third Amendment to
Agreement for Communications Support Services

[attached behind this page]



AMENDMENT NO. 3
TO AGREEMENT NO. 190019 BETWEEN
THE DELTA CONVEYANCE DESIGN AND CONSTRUCTION AUTHORITY
AND
VMA COMMUNICATIONS, INC.

1. Parties and Date.

This Amendment No. 3 to the Agreement No. 190019 for Consulting Services is made and entered into as of May 16, 2024 by and between the Delta Conveyance Design and Construction Authority (“DCA”) and VMA Communications, Inc. with its principal place of business at 243 Oberlin Avenue, Claremont, CA 91711 (“Consultant”). DCA and Consultant are sometimes individually referred to as “Party” and collectively as “Parties.”

2. Recitals.

2.1 Consultant. The DCA and Consultant have entered into an agreement entitled “Agreement No. 190019 for Consulting Services” dated November 18, 2019 (“Agreement”) for the purpose of retaining the services of Consultant to provide general communications support services.

2.2 Amendment No. 1. The Agreement was previously amended on October 26, 2022, to extend the term of the Agreement through October 27, 2024.

2.3 Amendment No. 2. The Agreement was previously amended on June 15, 2023 to increase the maximum amount of the Agreement, incorporate the current DCA travel policy, and make certain updates to the rate provisions and other administrative language contained in the Agreement.

2.4 Amendment No. 3 Purpose. The DCA and Consultant now desire to amend the Agreement to extend the term of the Agreement and further increase the maximum amount of the Agreement.

2.5 Amendment Authority. This Amendment No. 3 is authorized pursuant to Section 2 of the Agreement.

3. Terms.

3.1 Amendment. Section 2 of the Agreement is hereby amended in its entirety to read as follows:



“2. Time and Term

Time is of the essence in the performance of services under this Agreement. This Agreement is in effect from October 28, 2019 through June 30, 2025, subject to earlier termination pursuant to the termination provisions set forth herein.”

3.2 Amendment. Section 8 of the Agreement is hereby amended, in part, to read as follows:

“8. Maximum Amount

The maximum amount payable under the terms of this Agreement, including expenses, will not exceed 2,750,000. Consultant shall promptly notify the Agreement Administrator in writing, when fees and expenses incurred under this Agreement have reached \$2,200,000.”

3.3 Continuing Effect of Agreement. Except as amended by this Amendment No. 3, all other provisions of the Agreement, as previously amended, remain in full force and effect and shall govern the actions of the parties under this Amendment No. 3. From and after the date of this Amendment No. 3, whenever the term “Agreement” appears in the Agreement, it shall mean the Agreement as previously amended and as amended by this Amendment No. 3.

3.4 Adequate Consideration. The Parties hereto irrevocably stipulate and agree that they have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this Amendment No. 3.

3.5 Severability. If any portion of this Amendment No. 3 is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.6 Electronically Transmitted Signatures; Electronic Signatures. A manually signed copy of this Amendment No. 3 which is transmitted by facsimile, email or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this Amendment No. 3 for all purposes. This Amendment No. 3 may be signed using an electronic signature.

3.7 Venue. This Amendment No. 3 shall be governed by the laws of the State of California. Venue shall be in Sacramento County.

3.8 Counterparts. This Amendment No. 3 may be signed in counterparts, each of which shall constitute an original.



**SIGNATURE PAGE FOR AMENDMENT NO. 3 TO AGREEMENT NO. 190019
BETWEEN THE DELTA CONVEYANCE DESIGN AND CONSTRUCTION AUTHORITY
AND VMA COMMUNICATIONS, INC.**

VMA COMMUNICATIONS, INC.

THE DCA

By _____

By _____

Print name _____

Graham Bradner
Executive Director

Date _____

Date _____

(This Agreement must be signed in the above space by one of the following: Chairman of the Board, President, or any Vice President.)

APPROVED AS TO FORM:
General Counsel

By _____

By _____

Print name _____

Joshua Nelson

Title _____

Date _____

Date _____

(This Agreement must be signed in the above space by one of the following: Secretary, Chief Financial Officer, or any Assistant Treasurer.)



Board Memo

Contacts: Adrian Brown, Chief Contracting Officer

Date: May 16, 202 Board Meeting

Item No. 6e

Subject:

Consider Passing a Resolution Approving a Policy on Disposal of Surplus Personal Property.

Executive Summary:

Staff recommends the Board adopt a Resolution Approving the DCA Surplus Property Policy.

Detailed Report:

The DCA has acquired various types of personal property since its formation. This generally includes electronics, furniture, and similar office equipment. Some of these materials are now at the end of their expected life, and staff recommends that the Board of Directors adopts a policy to outline the procedures for disposing of surplus property.

Attached is a draft policy. This would require that property be declared surplus by the Board prior to its disposition for property initially costing more than \$10,000. Smaller items could be surplus by the Executive Director. Once property is declared surplus, it would be disposed of through one of the options set forth in Section 3 of the draft policy. This includes (1) trade-in to the manufacturer, (2) public auction or sale, (3) negotiated sale, (4) donation to eligible agencies or non-profits, or (5) disposal or other methods for no value items.

Recommended Action:

Staff recommends adoption by Resolution of this Policy.

Attachments:

Attachment 1: Resolution No. 24- XX, Adopting a Surplus Property Policy

Attachment 2: Surplus Property Policy

BOARD OF DIRECTORS OF THE DELTA CONVEYANCE DESIGN AND CONSTRUCTION AUTHORITY

RESOLUTION NO. 24-XX

Introduced by Director XXXX

Seconded by Director XXXX

DIPOSAL OF SURPLUS PERSONAL PROPERTY

Whereas, consistent with best practices and Section 4.2.3 of the DCA Amended and Restated Joint Power Agreement, the Board of Directors wishes to adopt a surplus property policy as set forth below.

Now, therefore, the Board of Directors hereby resolves as follows:

1. RECITALS

The above recitals are incorporated into this Resolution by reference.

2. ADOPTION OF POLICY

The Board of Directors hereby adopts the attached Surplus Property Policy, which shall supersede any prior policy.

3. EFFECTIVE DATE

This Resolution shall be effective upon its adoption.

* * * * *

This Resolution was passed and adopted this ___ th day of May 2024, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Sarah Palmer, Board President

Attest:

Gary Martin, Board Secretary



DISPOSAL OF SURPLUS PERSONAL PROPERTY POLICY

I. GENERAL PURPOSE

The purpose of this **Delta Conveyance Design and Construction Authority (DCA)** Disposal of Surplus Personal Property Policy is to set forth the procedures for the disposition of surplus personal property. As used in this Policy, “surplus personal property” may refer to, but is not necessarily limited to, items such as equipment, vehicles, supplies, goods, and similar tangible property owned by DCA, and which are no longer needed by DCA. These items may no longer be needed, for example, because they are in excess of DCA’s current supply, or lack a use in the foreseeable future, or are obsolete with no further use for their intended purpose (i.e., because they have exceeded their service life or cannot be repaired economically). “Surplus personal property” does not include real property or interests in land.

II. SCOPE OF AUTHORITY

DCA’s Executive Director is responsible for using reasonable prudence to select the optimal means of disposing of surplus personal property, considering principles of efficiency and realization of the best value for DCA.

Disposition of personal property that had an initial purchase price of \$10,000 or more requires prior approval by the Board of Directors. Personal property with an initial purchase price of under \$10,000 only requires written approval of the Executive Director or designee.

Members of the Board of Directors and DCA staff are ineligible to purchase surplus personal property of DCA.

III. METHODS OF DISPOSITION

Once property has been declared surplus by the Board or Executive Director, it may be disposed of in any of the following manners (the Board shall make the determination as to method for disposition of items with an initial purchase price of \$10,000 or more, and the Executive Director or designee shall make the determination for all other items).

Prior to the sale, recycling, or disposal of any surplus computer, tablet, smartphone, or other electronic device, the Executive Director or designee shall ensure that all erasable data is securely deleted by DCA’s Information Technology specialist.

a) Trade-In Return to Manufacturer

Surplus personal property may be offered as a trade-in for credit toward the acquisition of new property or returned to the manufacturer for buy-back. If surplus personal property is to be applied to a purchase order, the trade-in value shall be itemized on the purchase order.

b) Public Auction

Surplus personal property may be sold at public auction. Public auctions may be conducted by DCA directly, or DCA may contract with a professional auctioneer including professional auction services.

c) General Public Sale

Surplus personal property may be sold to the general public at market value. The property will be displayed for sale in a highly visible public location for a minimum of 2 weeks after which DCA will accept sale of the property for the list price or best offer.

d) Internet Auction

DCA may utilize an Internet auction service (i.e., e-Bay; Public Surplus, etc.) to sell surplus property. Notice of sale/auction of surplus property shall be posted on DCA's website.

e) Sealed Bids

Sealed bids may be solicited for the sale of surplus personal property. Surplus property disposed of in this manner shall be sold to the highest bidder. Notice of the sale of surplus property shall be posted at DCA offices and published in one or more newspapers in California at least once ten (10) days prior to the closing of bid notices.

f) Negotiated Sale

Surplus personal property may be sold outright if DCA determines that only one known buyer is available or interested in acquiring the property. Reasonable assurances that the negotiated sale served a public purpose shall be documented.

g) Donation

Surplus personal property may be donated directly to charitable nonprofit organizations or to other public agencies including, but not limited to, cities, counties, school districts, sister-cities, special districts, and joint powers agencies upon receiving reasonable written assurances that the property (or the proceeds) will be used to serve a public purpose of the DCA.

h) Sold for Scrap

Surplus personal property may be sold as scrap if DCA deems that the value of the raw material exceeds the value of the property as a whole.

i) No Value Item

Surplus property with a minimal value (i.e., less than \$500 fair market value) to DCA due to spoilage, obsolescence, or other cause, or where DCA determines that the cost of disposal of such supplies or equipment would exceed the recovery value, shall be disposed of in such a manner as appropriate and in the best interest of DCA.

IV. NON-WARRANTY

All surplus personal property disposed will be "as is" and "where is," with no warranty, guarantee, or representation of any kind, expressed or implied, as to the condition, utility, or usability of the property. All bills of sale, transfers of title, or other documentation reflecting the transfer of surplus property to any third party must include warranty disclaimers consistent with this section.

V. GRANT FUNDS

Notwithstanding anything to the contrary in this Policy, no surplus property may be disposed of in violation of any federal or state laws or regulations. Prior to disposing of any surplus property, DCA must determine whether any federal or state grant funds were used to acquire the property and whether those grants limit or otherwise affect the disposal of the property. As applicable, DCA shall dispose of the property consistent with this Policy but subject to any federal or state grant restrictions.

VI. CHANGES TO THIS POLICY

DCA may modify, amend, or supplement this Policy and any applicable rules and regulations as it deems necessary and appropriate at any time and without prior notice. DCA reserves the right to administer this Policy and other matters relating to disposition of surplus personal property through a duly authorized representative.

Adopted: XX/XX/2024, DCA Board Meeting

General Counsel's Report

Contact: Josh Nelson, General Counsel

Agenda Date: May 16, 2024, Board Meeting

Item No. 7a

Subject: Status Update

Summary:

The General Counsel continues to assist the DCA on legal matters as requested.

Detailed Report:

The General Counsel continues to provide legal assistance as requested. This has included assisting with the items on the agenda.

Our office also has assisted with confidential matters.

Action:

Information, only.