

June 12, 2023

Delta Conveyance Design and Construction Authority
Board of Directors

Subject: ***Materials for the June 15, 2023 Board Meeting***

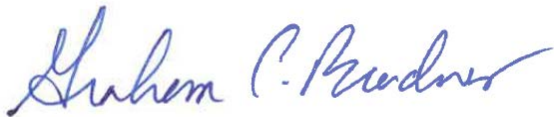
Members of the Board:

The Delta Conveyance Design and Construction Authority (DCA) Board of Directors will have a Regular Board Meeting, scheduled for **Thursday, June 15th, 2023 at 2:00 p.m.** and will be a **hybrid** meeting. Members of the public may attend the meeting in person or virtually. The call-in and video information, as well as meeting location is provided in the attached agenda. Meeting information will also be posted on the dcdca.org website.

Please note that the DCA continues to follow current State and Local COVID-19 guidelines and will comply with public health recommendations regarding public meetings and social distancing efforts. Any meeting changes or cancellation will be communicated.

Enclosed are the materials for the Board meeting in a PDF file, which has been bookmarked for your convenience.

Regards,



Graham Bradner
DCA Executive Director



DELTA CONVEYANCE DESIGN AND CONSTRUCTION AUTHORITY
BOARD OF DIRECTORS MEETING

REGULAR MEETING

Thursday, June 15, 2023
2:00 p.m.
Hybrid (Teleconference) Meeting

DCDCA Boardroom
980 9th Street, Suite 100
Sacramento, CA 95814

TELECONFERENCE LOCATIONS:

- 1) 3812 N 3rd street, Rogers, Arkansas, 72756
- 2) Mojave Water Agency Conference Room, 13846 Conference Center Dr, Apple Valley, CA 92307
- 3) Valley Water Headquarters Boardroom, 5700 Almaden Expressway, San Jose, CA 95123

CONFERENCE ACCESS INFORMATION:

Phone Number: (669) 444-9171 Access Code: 85979129742#

Virtual Meeting Link: <https://dcdca-org.zoom.us/j/85979129742?from=addon>

Please join the meeting from your computer, tablet, or smartphone

Additional information about participating by telephone or via the remote meeting solution is available here: <https://www.dcdca.org>

AGENDA

Except as permitted by Government Code section 54953(f), Directors will attend the meeting from the DCDCA Boardroom or any of the teleconference locations. Members of the public may attend in person at these locations or remotely through the virtual meeting link above. Assistance to those wishing to participate in the meeting in person or remotely will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested person must request the accommodation as soon as possible in advance of the meeting by contacting the DCA support staff at (888) 853-8486 or info@dcdca.org. Members of the public may speak regarding items on the agenda during those items and when recognized by the Chair. Speakers are limited to three minutes each; however, the Chair may limit this time when reasonable based on the circumstances. Persons wishing to provide public comment remotely on Agenda Items are encouraged to complete a public comment request form at: <https://tinyurl.com/dcapubliccomment> by 2:15 pm. In addition, members of the public may use the “raise hand” function (*9 if participating by telephone only) during the meeting to request the opportunity to speak. Additional information will be provided at the commencement of the meeting.

1. CALL TO ORDER

2. **ROLL CALL** – Any private remote meeting attendance will be noticed or approved at this time.
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**

Members of the public may address the Authority on matters that are within the Authority's jurisdiction but not on the agenda at this time. Speakers are generally limited to three minutes each; however, the Chair may further limit this time when reasonable based on the circumstances. Persons wishing to speak may do so remotely through the electronic meeting link, by scanning the QR Code, or teleconference number when recognized by the Chair.



5. **APPROVAL OF MINUTES:**

- (a) May 18, 2023 Regular Meeting Minutes

6. **DISCUSSION ITEMS**

- (a) June DCA Monthly Report
Recommended Action: Information Only
- (b) Fiscal Year 2023/24 Budget
Recommended Action: Approve by Minute Order
- (c) Adopt Resolution Approving the Sustainability Policy
Recommended Action: Adopt Resolution
- (d) Adopt Resolution Approving the Amended Procurement Policy
Recommended Action: Adopt Resolution
- (e) Adopt Resolution Approving the Investment Policy
Recommended Action: Adopt Resolution
- (f) Adopt Resolution Approving the Second Amendment to the VMA Communication, Inc. Agreement for Professional Services to provide Communications Support Services
Recommended Action: Adopt Resolution

(g) DCA Board of Directors Meeting Cadence

Recommended Action: Information Only

7. STAFF REPORTS AND ANNOUNCEMENTS

- (a) General Counsel's Report
- (b) Treasurer's Report
- (c) DWR Environmental Manager's Report
- (d) Verbal Reports, if any

8. FUTURE AGENDA ITEMS

9. ADJOURNMENT

* * * * *

Next scheduled meetings:

August 17, 2023 Regular Board Meeting at 2:00 p.m. (1:30 p.m. if there is a closed session).

October 19, 2023 Regular Board Meeting at 2:00 p.m. (1:30 p.m. if there is a closed session).

BOARD OF DIRECTORS MEETING

MINUTES

REGULAR MEETING

Thursday, May 18, 2023

1:30 p.m.

(Paragraph numbers coincide with agenda item numbers)

1. CALL TO ORDER

The regular meeting of the Delta Conveyance Design and Construction Authority (DCA) Board of Directors was called to order in person, by teleconference, and remotely - Conference Access Information: Phone Number: (669) 444-9171, Code: 87355473430#, <https://dcdca-org.zoom.us/j/87355473430?from=addon> at 1:30 pm.

2. ROLL CALL

Board members in attendance from the DCA Boardroom were Sarah Palmer, Robert Cheng, Adnan Anabtawi and Alternate Director Dan Flory sitting in for Gary Martin. Martin Milobar participated from Kern County Water Authority's Boardroom and Miguel Luna participated from Hilton Scottsdale Resort. Tony Estremera participated from a private, remote location in accordance with AB 2449, constituting a quorum of the Board.

Alternate Directors in attendance remotely were John Weed and Dennis LaMoreaux. Royce Fast attended from Kern County Water's Boardroom; the Board Clerk captured their attendance for the record.

DCA staff members in attendance were Graham Bradner and Joshua Nelson.

DWR staff member in attendance was Carrie Buckman.

3. PLEDGE OF ALLEGIANCE

President Sarah Palmer convened the open session at approximately 1:30 p.m. and led all present in reciting the Pledge of Allegiance.

4. PUBLIC COMMENT

President Palmer opened Public Comment, there were no public comment requests received and she proceeded to close the comment period.

5. CLOSED SESSION

- a) **PUBLIC EMPLOYEE PERFORMANCE EVALUATION DISCUSSION**
(Government Code Section 54957) Title: Executive Director

President Palmer reconvened the open session at approximately 2:15 p.m. and informed the Board and members of the public that there were no reportable actions.

6. APPROVAL OF MINUTES:

a) April 20, 2023 Regular Board Meeting

Recommendation: Approve the April 20, 2023 Regular Board Meeting Minutes

Motion to Approve Minutes from April 20, 2023, as

Noted:	Anabtawi
Second:	Cheng
Yeas:	Palmer, Milobar, Luna, Cheng, Anabtawi
Nays:	None
Abstains:	Flory
Recusals:	None
Absent:	Estremera
Summary:	5 Yeas; 0 Nays; 1 Abstain; 1 Absent. (Motion passed as MO 23-05-01).

7. DISCUSSION ITEMS:

a) May DCA Monthly Report

Informational Item

Executive Director, Graham Bradner, presented an overview of the monthly board report. He started with Section 1: Worked Performed, highlighting that the Engineering team continues to support the Department of Water Resources (DWR) through the permitting processes by responding to any requests for clarification on the conceptual designs or any of the information that has been provided and evaluated through the impact analysis of the draft Environmental Impact Report (EIR). He informed the Board that there is an ongoing Spring geotechnical exploration program and there are planning efforts for a Summer and Fall program as well. These investigations are performed to support DWR's evaluation of the alternatives as well as better developing a better understanding of subsurface conditions Delta-wide.

Mr. Bradner continued to Section 3: Budget, stating that the DCA has an approved FY 2022/23 budget of \$31.16M and is forecasting an estimate at completion of approximately \$27.5M, creating an underrun of approximately \$3.6M. Mr. Bradner expects the underrun to be closer to \$4M upon the finalization of completion. The main item that is contributing to this underrun is the Project Definition Reports which has been deferred from this fiscal year. He anticipates that the remainder of the months for this fiscal year will have actuals that closely match the planned monthly expenditures.

Lastly, Mr. Bradner went over the program schedule which lays out the previously identified activities on a timeline. All the activities planned are on track with the exception of the Project Definitions Reports. Staff will begin working on the reports if and when DWR recommends a final project within the EIR.

No comments or questions were received from the Board, nor were any public comment requests received.

b) Draft Fiscal Year 2023/24 Budget

Informational Item

Executive Director, Graham Bradner, informed the Board that there is a memo included in the Board package. He reminded the Board that Staff will present the proposed fiscal year 2023/24 to the Board in June for their consideration of adoption. He informed the Board that the DCA's work is to continue to support DWR in the permit preparation, activities, applications, and documents associated with all of the permitting activities, execute the geotechnical program as described in the monthly report, analyze a range of different potential engineering concepts, procurements, and contract strategies. As well as planning and preparing the organizational development of the DCA, including policies, procedures and all of the sort of programmatic side of the organization that is needed as staff start to contemplate a transition into the next phase of the project.

The proposed budget for the next fiscal year is approximately \$39.9M, which includes an unallocated reserve of \$2M. Mr. Bradner provided an overview of the breakdown of the budget stating that the Program Management Office total is approximately \$16.6M and the Program Initiation is approximately \$23.3M. He reiterated that there will be a more detailed presentation in June when the Board considers the proposed budget for adoption.

No comments or questions were received from the Board, nor were any public comment requests received.

c) Adopt Resolution Approving the Fifth Amendment to the Baker Tilly US, LLP Agreement for Executive Director Services

Approve Resolution

DCA General Counsel, Josh Nelson, informed the Board that the DCA contracts with Baker Tilly for Executive Director services and this item is to modify that agreement. The proposed changes fall into three (3) categories, the first is an extension of the term as the term is currently set to expire in March 2024. This presents an issue as staff are budgeting for the next fiscal year and would not be able to issue a task order for the full fiscal year, so the proposed amendment would update the expiration date to June 30, 2029. Second, there are a couple of administrative changes – one would be to update the agreement administrator to Nina Hawk from Metropolitan Water District, as well as to clean up some of the insurance language consistent with other agreements. The last proposed amendment is a compensation adjustment which is detailed in the staff report and the amendment. A clean and red line version of the amendment is included in the Board package.

No comments or questions were received from the Board, nor were any public comment requests received.

Recommendation: Approve the Resolution Approving the Fifth Amendment to the Baker Tilly US, LLP Agreement for Executive Director Services

Motion to Approve the Fifth Amendment to the Baker Tilly US, LLP Agreement for Executive Director Services, as

Noted: Estremera
 Second: Anabtawi
 Yeas: Palmer, Milobar, Luna, Estremera, Cheng, Anabtawi, Flory
 Nays: None
 Abstains: None
 Recusals: None
 Absent: None
 Summary: 7 Yeas; 0 Nays; 0 Abstain; 0 Absent. (Motion passed as Resolution 23-03).

d) **Adopt Resolution Approving the Fifth Amendment to the Jacobs Engineering Group Inc. Agreement for Engineering Design Manager Services**

Approve Resolution

DCA General Counsel, Josh Nelson, informed the Board that this item is for an amendment to the Jacobs agreement for the Engineering team. The Jacobs agreement is set to expire in January 2024, so this amendment is to extend the term for another five years to June 30, 2029, for the reasons described in the last item. There also is some cleanup language related to Jacobs' hourly rate which is non substantive. A clean version of the amendment is included in the Board package.

No comments or questions were received from the Board, nor were any public comment requests received.

Recommendation: Approve the Resolution Approving the Fifth Amendment to the Jacobs Engineering Group Inc. Agreement for Engineering Design Manager Services

Motion to Approve the Fifth Amendment to the Jacobs Engineering Group Inc. Agreement for Engineering Design Manager Services, as

Noted: Luna
 Second: Anabtawi
 Yeas: Palmer, Milobar, Luna, Estremera, Cheng, Anabtawi, Flory
 Nays: None
 Abstains: None
 Recusals: None
 Absent: None
 Summary: 7 Yeas; 0 Nays; 0 Abstain; 0 Absent. (Motion passed as Resolution 23-04).

e) **Adopt Resolution Approving the Third Amendment to the Parsons Transportation Group Inc. Agreement for Program Management and Associated Design and Construction Program Management Support Services**

Approve Resolution

DCA General Counsel, Josh Nelson, informed the Board that this item is for an amendment to the Parsons agreement for the Program Management team. The Parsons agreement is set to expire in April 2024, so this amendment is to extend the term to June 30, 2029, for the reasons described

in item seven (7)c. There also is some cleanup language related to Parsons' hourly rate which is non substantive. A clean version of the amendment is included in the Board package.

No comments or questions were received from the Board, nor were any public comment requests received.

Recommendation: Approve the Resolution Approving the Third Amendment to the Parsons Transportation Group Inc. Agreement for Program Management and Associated Design and Construction Program Management Support Services

Motion to Approve the Third Amendment to the Parsons Transportation Group Inc. Agreement for Program Management and Associated Design and Construction Program Management Support Services, as

Noted:	Estremera
Second:	Anabtawi
Yeas:	Palmer, Milobar, Luna, Estremera, Cheng, Anabtawi, Flory
Nays:	None
Abstains:	None
Recusals:	None
Absent:	None
Summary:	7 Yeas; 0 Nays; 0 Abstain; 0 Absent. (Motion passed as Resolution 23-05).

8. STAFF REPORTS AND ANNOUNCEMENTS:

a. General Counsel's Report

DCA General Counsel, Josh Nelson, provided the written report in the Board package. Mr. Nelson informed the Board that the notable actions were the discussion items, therefore he has nothing further to report.

No comments or questions were received from the Board, nor were any public comment requests received.

b. DWR Environmental Manager's Report

A written report was provided in the Board package. DWR's Environmental Manager, Carrie Buckman, informed the Board that there are not a lot of updates to report since the previous Board meeting. She noted that staff is continuing to respond to comments from the draft EIR with the expectations of a final complete at the end of the year.

Director Luna inquired about the number of comments that are still needing to be responded to.

Ms. Buckman informed the Board that there are approximately 7,500 individual comments of which 5,000 are technical comments and of those individual comments, roughly half are responded to.

No further comments or questions were received from the Board, nor were any public comment requests received.

c. Verbal Reports

President Palmer informed the public that there was a conference in Monterey hosted by the Association of California Water Agencies (ACWA) which provided a various amount of great programs.

No further comments were received from the Board, nor were any public comment requests received.

9. FUTURE AGENDA ITEMS:

None.

10. ADJOURNMENT:

President Palmer adjourned the meeting at 2:35 p.m., remotely-Conference Access Information:
Phone Number: (669) 444-9171, Code: 87355473430#, <https://dcdca-org.zoom.us/j/87355473430?from=addon>



DCA

DELTA CONVEYANCE DESIGN
& CONSTRUCTION AUTHORITY

Monthly Board Report

This document is fully interactive; use menus to navigate on-screen.

1

SUMMARY OF
WORK

2

COMMUNITY
ENGAGEMENT

3

BUDGET

4

CONTRACTS

5

SCHEDULE

Agenda Item 6a



JUNE 2023

(ACTIVITIES IN MAY)

Section 1 | Work Performed (May 2023 Activities)

Program Management. The team continued program-wide support activities and implementation of the Program Management Information System.

- Continued processing invoices for FY22/23
- Development and processing of Task Order Amendments and Purchase Orders for FY22/23
- Development of Funding Management in e-Builder
- Support vendors with invoice submission and contract amendment requests
- Continue development of Standard Operating Procedures (SOPs) and Management Plans
- Support contract managers with financial forecasting and cashflow projections
- Continue development of master programmatic schedule
- Continue Organizational Growth Implementation Plan and transition activities
- Continue assisting with budget preparation and Procurement Strategy planning for FY23/24

Administration. The Administrative team continued to support functions including IT support, in-person and virtual meetings and social media content/updates

- Supported DCA Board of Directors and coordination of DCA events
- Preparation for remote Director participation for Board meetings per Brown Act requirements
- Coordination of DCA Change Board meetings/actions
- DCA Website review and updates
- Pushed DCA updates via social media outlets, created reminders about resource materials

- Finalizing activities for Risk Management Software procurement
- Activities supporting Organizational Growth Implementation Plan
- Continue FY23/24 budget preparation and contracting activities
- Logistical support for project alignment tours



Engineering. The engineering team primarily focused on supporting the Department of Water Resources (DWR) Delta Conveyance Office (DCO) permitting efforts while also continuing to develop and progress engineering studies.

- Responded to requests for information (RFIs) from DCO environmental team regarding conceptual designs, geographic information systems (GIS) features, and/or quantities
- Continued providing support to DCO in reviewing and responding to comments received on the Draft Environmental Impact Report (DEIR) during the public comment period

- Assisted with communications, tour planning, curating outreach materials, and intern program planning.
- Progressed engineering studies to document concepts for consideration during potential future design phases
- Continued assisting DWR with agency and utility coordination activities
- Continued review of existing Delta-wide subsurface information
- Completed review of Draft 2022 Geotechnical Data Report (GDR)
- FY23/24 budget preparation activities
- Assisted with communications, tour planning, curating outreach materials, and intern program planning.
- Continued to support DCA programmatic planning activities

Field Work. The field work team continued efforts to collect data to support evaluation of Delta-wide subsurface conditions and validation of parameters assumed during development of conceptual designs.

- Finalized 2022 Geotechnical Data Report (GDR)
- Continued coordination with field teams to plan and schedule borings and CPTs, conduct environmental clearances, and review permitting requirements for the Spring 2023 Investigation Program
- Continued coordination of Temporary Entrance Permits (TEPs) and Court Ordered Entry (COE) documentation and required for the Summer and Fall 2023 Investigation Programs
- Continued development of FY23/24 task order scopes and budgets for Geotechnical Contractor, Right-of-way Consultants, and Environmental Consultant

Section 1 | One Month Look-Ahead (June 2023 Activities)

Program Management

- Continue processing invoices for FY22/23
- Continue development and processing of Task Orders, Task Order Amendments and Purchase Orders for FY22/23
- Continue development of Funding Management in e-Builder
- Support vendors with invoice submission and contract amendment requests
- Continue development of SOPs/Management Plans
- Support contract managers with financial forecasting and cashflow projections
- Continue development of master programmatic schedule
- Continue development of Organizational Growth Implementation Plan and transition
- Finalize budget preparation and procurement planning for FY23/24
- Preparing for implementation of FY23/24 budget approval and associated contract documents.

Administration

- Continue support to DCA office including all Administrative, Facility and IT functions
- Continue support for DCA Board of Directors meetings and monthly report generation
- Continue coordination of DCA Change Control Board meetings/actions
- Continue support for stakeholder engagement and outreach efforts
- Continue support for DCA Procurement Activities
- Continue to manage and coordinate content for Social Media outlets
- Support for Risk Management Software Procurement
- Activities supporting Organizational Growth Implementation Plan
- FY23/24 budget preparation, agreements, task orders, and purchase order activities
- Support for DCA Tours
- Support for incoming DCA Interns



Engineering

- Continue to respond to requests for clarification on conceptual designs, GIS features and/or quantities from DWR environmental team
- Continue reviewing and responding to comments received on the Draft Environmental Impact Report (DEIR) during the public comment period
- Continue review of right-of-way information associated with proposed project
- Continue assisting DWR with agency and utility coordination activities
- Continue review of existing Delta-wide subsurface information
- Continue providing engineering support to the Spring 2023 Geotechnical Investigation Program
- Continue supporting DCA programmatic activities and development of FY23/24 budgets and task orders

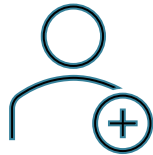
Field Work

- Begin preparing monthly and quarterly reports associated with cultural and biological surveys conducted during Spring 2023 Investigation Program
- Continue coordination with field teams to plan and schedule borings and CPTs, and review permitting requirements for the 2023 Investigation Programs
- Continue coordination of COEs and TEPs required for the 2023 Investigation Programs
- Finalize FY23/24 scopes and budgets and contract documents

Section 2 | Community Engagement

DCA Social Media Updates – May 2023

facebook



- The DCA Facebook Like Campaign obtained 236 likes.



- The DCA Facebook [Did You Know Ad](#) garnered 46,350 Impressions



- DCA [Facebook Fish Protection Video](#) had 147 individuals engage in the post.

Section 3 | Budget

Budget. The FY22/23 DCA budget has been approved and is \$31.16M (Table 1). We have revised our forecast and are currently forecasting an Estimate at Completion budget of \$27.11M (Table 1). The DCA has committed \$28.57M (details in Table 2) and has incurred \$19.14M in expenditures through the end of May (details in Table 2). Actual and planned cash flow curves are shown in Figure 1.

Table 1 | Monthly Budget Summary (FY 22/23)

	Original Budget	Current Budget	Current Commitments	Incurred to Date	EAC	Variance (Surplus)/Deficit
Program Management Office						
Executive Office	\$ 3,638,955	\$ 4,516,766	\$ 2,684,885	\$ 1,640,004	\$ 2,118,107	\$ (2,398,660)
Community Engagement	904,160	787,137	657,961	362,267	600,615	(186,522)
Program Controls	2,062,255	2,940,624	2,879,624	2,108,620	2,819,624	(121,000)
Administration	2,721,210	2,768,336	2,843,921	2,345,118	2,764,301	(4,035)
Procurement and Contract Administration	87,175	222,714	309,286	210,592	294,286	71,572
Property	490,160	512,354	636,650	463,540	647,650	135,296
Permitting Management	589,245	462,433	482,428	375,249	482,428	19,995
Health and Safety	50,595	50,592	68,592	17,658	53,592	3,000
Quality Management	62,020	127,153	147,153	118,220	147,153	20,000
Sustainability	39,000	36,480	46,480	28,866	46,480	10,000
Program Initiation Office						
Engineering	\$ 12,785,225	\$ 11,156,401	\$ 9,172,019	\$ 7,090,402	\$ 9,072,019	\$ (2,084,381)
Fieldwork	7,733,720	7,582,730	8,641,112	4,383,184	8,066,112	483,382
	\$ 31,163,720	\$ 31,163,720	\$ 28,570,110	\$ 19,143,722	\$ 27,112,367	\$ (4,051,353)

Section 3 | Budget *continued*

Table 2 | FY 22/23 Budget Detail

Work Breakdown Structure	Original Budget	Current Budget	Commitments	Pending Commitments	Actuals Received	Remaining Budget	% of Budget Remaining	Estimate at Completion	Variance (Surplus)/Deficit
Delta Conveyance	\$ 31,163,720	\$ 31,163,720	\$ 28,570,110	\$ -	\$ 19,143,722	\$ 12,019,998	61%	\$ 27,112,367	\$ (4,051,353)
Executive Office	3,638,955	4,516,766	2,684,885	-	1,640,004	2,876,762	36%	2,118,107	(2,398,660)
Management	1,751,265	1,646,600	1,545,593	-	1,183,153	463,447	72%	1,524,995	(121,605)
Legal	699,095	699,095	699,091	-	209,760	489,335	30%	269,095	(430,000)
Audit	30,000	30,000	25,000	-	25,000	5,000	83%	25,000	(5,000)
Treasury	297,115	297,115	303,836	-	159,974	137,141	54%	187,652	(109,463)
Human Resources	111,480	111,480	111,365	-	62,117	49,363	56%	111,365	(115)
Undefined Allowance	750,000	1,732,476	-	-	-	1,732,476	0%	-	(1,732,476)
Community Engagement	904,160	787,137	657,961	-	362,267	424,870	46%	600,615	(186,522)
Management	281,665	225,760	359,127	-	162,514	63,247	72%	304,127	78,366
Community Coordination	250,000	250,000	-	-	-	250,000	0%	-	(250,000)
Outreach	372,495	311,376	298,834	-	199,754	111,623	64%	296,489	(14,888)
Program Controls	2,062,255	2,940,624	2,879,624	-	2,108,620	832,004	72%	2,819,624	(121,000)
Management	525,330	524,983	524,983	-	404,103	120,880	77%	514,983	(10,000)
Cost Management	659,875	644,649	644,649	-	507,596	137,054	79%	619,649	(25,000)
Schedule Management	201,000	583,170	493,170	-	321,014	262,157	55%	468,170	(115,000)
Document Management	336,000	336,000	413,000	-	273,350	62,650	81%	413,000	77,000
Governance	340,050	851,822	803,822	-	602,558	249,264	71%	803,822	(48,000)
Administration	2,721,210	2,768,336	2,843,921	-	2,345,118	423,217	85%	2,764,301	(4,035)
Management	659,340	659,340	655,665	-	538,755	120,585	82%	658,665	(675)
Facilities	1,306,340	1,353,467	1,504,934	-	1,328,167	25,300	98%	1,347,313	(6,154)
Information Technology	755,530	755,529	683,322	-	478,196	277,333	63%	758,323	2,794
Procurement and Contract Administration	87,175	222,714	309,286	-	210,592	12,122	95%	294,286	71,572
Procurement Management	87,175	222,714	309,286	-	210,592	12,122	95%	294,286	71,572

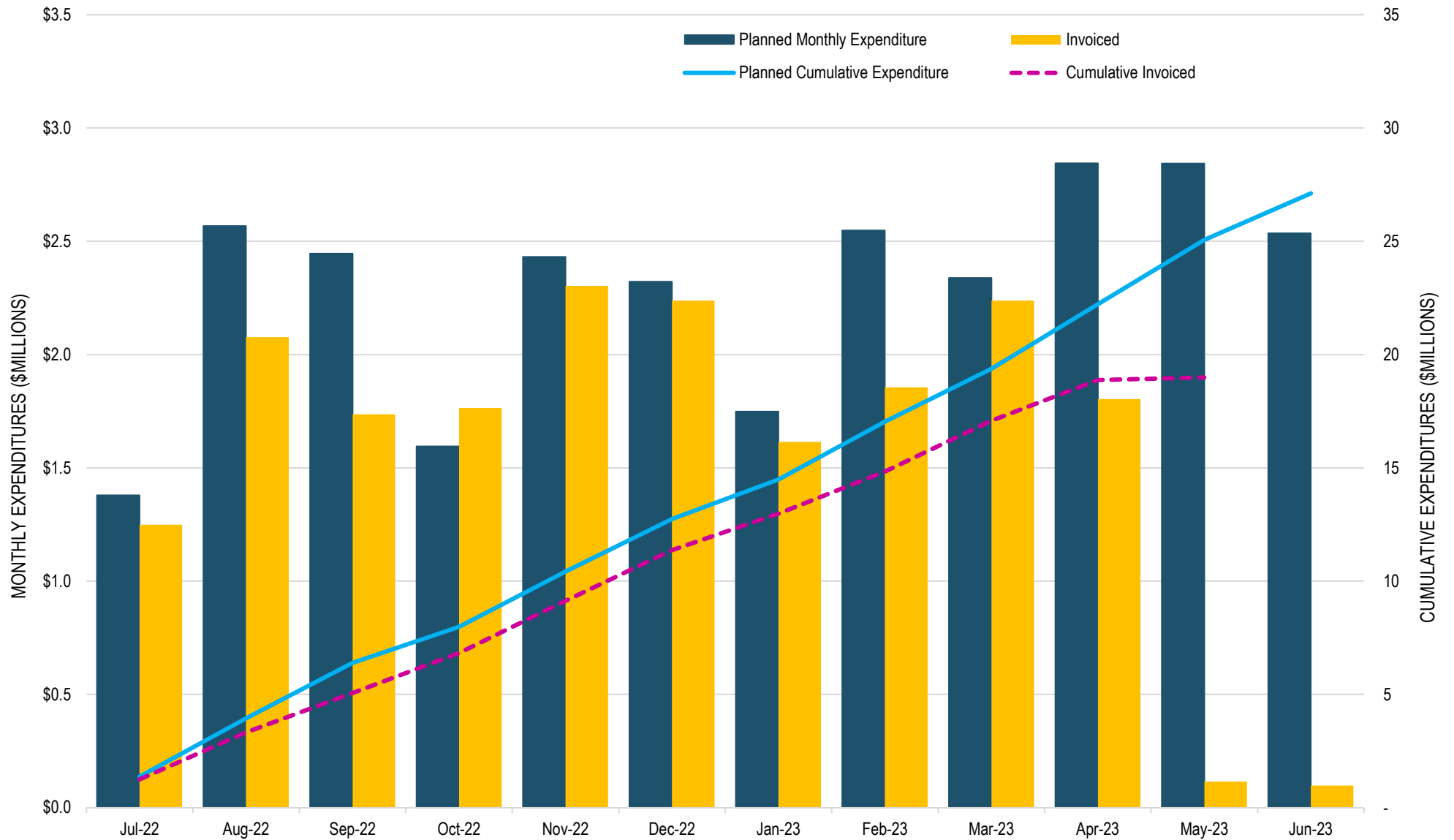
Section 3 | Budget *continued*

Table 2 | FY 22/23 Budget Detail

Work Breakdown Structure	Original Budget	Current Budget	Commitments	Pending Commitments	Actuals Received	Remaining Budget	% of Budget Remaining	Estimate at Completion	Variance (Surplus)/Deficit
Property	490,160	512,354	636,650	-	463,540	48,814	90%	647,650	135,296
Management	140,160	162,354	237,354	-	174,404	(12,050)	107%	237,354	75,000
Property Agents	300,000	300,000	345,796	-	235,636	64,364	79%	341,796	41,796
Temporary Entrance Permits	50,000	50,000	53,500	-	53,500	(3,500)	107%	68,500	18,500
Permitting Management	589,245	462,433	482,428	-	375,249	87,184	81%	482,428	19,995
Management	589,245	462,433	482,428	-	375,249	87,184	81%	482,428	19,995
Health and Safety	50,595	50,592	68,592	-	17,658	32,934	35%	53,592	3,000
Management	50,595	50,592	68,592	-	17,658	32,934	35%	53,592	3,000
Quality Management	62,020	127,153	147,153	-	118,220	8,933	93%	147,153	20,000
Management & Auditing	62,020	127,153	147,153	-	118,220	8,933	93%	147,153	20,000
Sustainability	39,000	36,480	46,480	-	28,866	7,614	79%	46,480	10,000
Management	39,000	36,480	46,480	-	28,866	7,614	79%	46,480	10,000
Engineering	12,785,225	11,156,401	9,172,019	-	7,090,402	4,065,999	64%	9,072,019	(2,084,381)
Management & Administration	997,695	1,024,637	1,074,633	-	837,645	186,992	82%	1,074,633	49,996
CEQA Engineering Support	2,555,065	1,727,465	1,027,458	-	738,555	988,911	43%	927,458	(800,007)
Facility Studies	7,448,095	7,819,928	7,019,928	-	5,495,962	2,323,966	70%	7,019,928	(800,000)
Project Definition Reports	1,784,370	584,370	50,000	-	18,240	566,130	3%	50,000	(534,370)
Fieldwork	7,733,720	7,582,730	8,641,112	-	4,383,184	3,199,546	58%	8,066,112	483,382
Management	1,349,355	1,390,706	669,514	-	503,993	886,714	36%	669,514	(721,193)
Geotechnical Work	5,711,380	5,711,380	7,490,954	-	3,545,911	2,165,469	62%	7,015,954	1,304,574
Environmental Monitoring	672,985	480,644	480,644	-	333,280	147,364	69%	380,644	(100,000)

Section 3 | Budget *continued*

Figure 1 | FY 22/23 Cash Flow



Section 4 | Contracts

Contracts. Table 3 summarizes the status of all active commitments within the DCA for the current fiscal year. Any pending or approved commitment changes are

summarized in Table 4. SBE/DVBE participation in major contracts is summarized in Table 5. Currently, there are is one active procurement, see Table 6.

Table 3 | Contract Summary

Contract Description	Commitment Amount		Pending Commitments		Invoiced to Date		Percent Invoiced
180005 - e-Builder, Inc.	\$	132,250	\$	-	\$	132,250	100%
180006 - Jacobs Engineering Group	\$	10,461,788	\$	-	\$	7,921,690	76%
180008 - Hamner, Jewell & Associates	\$	39,972	\$	-	\$	26,854	67%
180009 - Bender Rosenthal, Inc.	\$	285,888	\$	-	\$	196,353	69%
180010 - Associated Right of Way Services, Inc.	\$	19,936	\$	-	\$	12,429	62%
190005 - Baker Tilly US LLP	\$	549,000	\$	-	\$	448,169	82%
190009 - Parsons	\$	5,457,447	\$	-	\$	4,012,186	74%
190011 - GV/HI Park Tower Owner, LLC	\$	1,204,972	\$	-	\$	1,197,683	99%
190014 - Direct Technology	\$	241,434	\$	-	\$	154,516	64%
190015 - Audio Visual Innovations, Inc.	\$	15,128	\$	-	\$	10,283	68%
190019 - VMA Communications, Inc.	\$	287,850	\$	-	\$	179,600	62%
190021 - RingCentral	\$	23,222	\$	-	\$	23,222	100%
190022 - Caltronics Government Services	\$	42,176	\$	-	\$	20,601	49%

Section 4 | Contracts *continued*

Table 3 | Contract Summary

Contract Description	Commitment Amount		Pending Commitments		Invoiced to Date	Percent Invoiced
190023 - JAMBO-Silvacom LTD	\$	34,920	\$	-	\$ 34,920	100%
200003 - Best Best & Krieger	\$	699,091	\$	-	\$ 209,760	30%
200013 - Metropolitan Water District of S. California	\$	474,110	\$	-	\$ 238,995	50%
200014 - Dept of Water Resources	\$	53,500	\$	-	\$ 53,500	100%
210018 - AECOM Technical Services	\$	7,783,397	\$	-	\$ 3,796,121	49%
210019 - Santa Clara Valley Water	\$	213,004	\$	-	\$ 155,161	73%
220002 - Gwendolyn Buchholz, Permit Engineer Inc	\$	150,000	\$	-	\$ 118,875	79%
220003 - KPMG LLP	\$	25,000	\$	-	\$ 25,000	100%
220005 - Keogh Multimedia	\$	15,600	\$	-	\$ 1,463	9%
220009 - Liberty Mutual	\$	50,000	\$	-	\$ 34,816	70%
220014 - onPar Advisors LLC	\$	77,371	\$	-	\$ 51,396	66%
220015 - Consolidated Communications, Inc.	\$	100,800	\$	-	\$ 20,275	20%
220016 - AT&T	\$	72,000	\$	-	\$ 11,858	16%
Agreements < \$15k	\$	60,256	\$	-	\$ 55,747	93%

Section 4 | Contracts *continued*

Table 4 | Commitment Changes

There are no Commitment Changes for this period

Table 5 | S/DVBE Status (FY 22/23)

	Commitment Amount	Invoiced to Date	Percent Committed	Percent Invoiced
Delta Conveyance	\$ 28,570,110	\$ 19,143,722		
SBE Participation	2,196,299	1,754,757	7.7%	9.2%
DVBE Participation	\$ 225,000	\$ 161,484	0.8%	0.8%

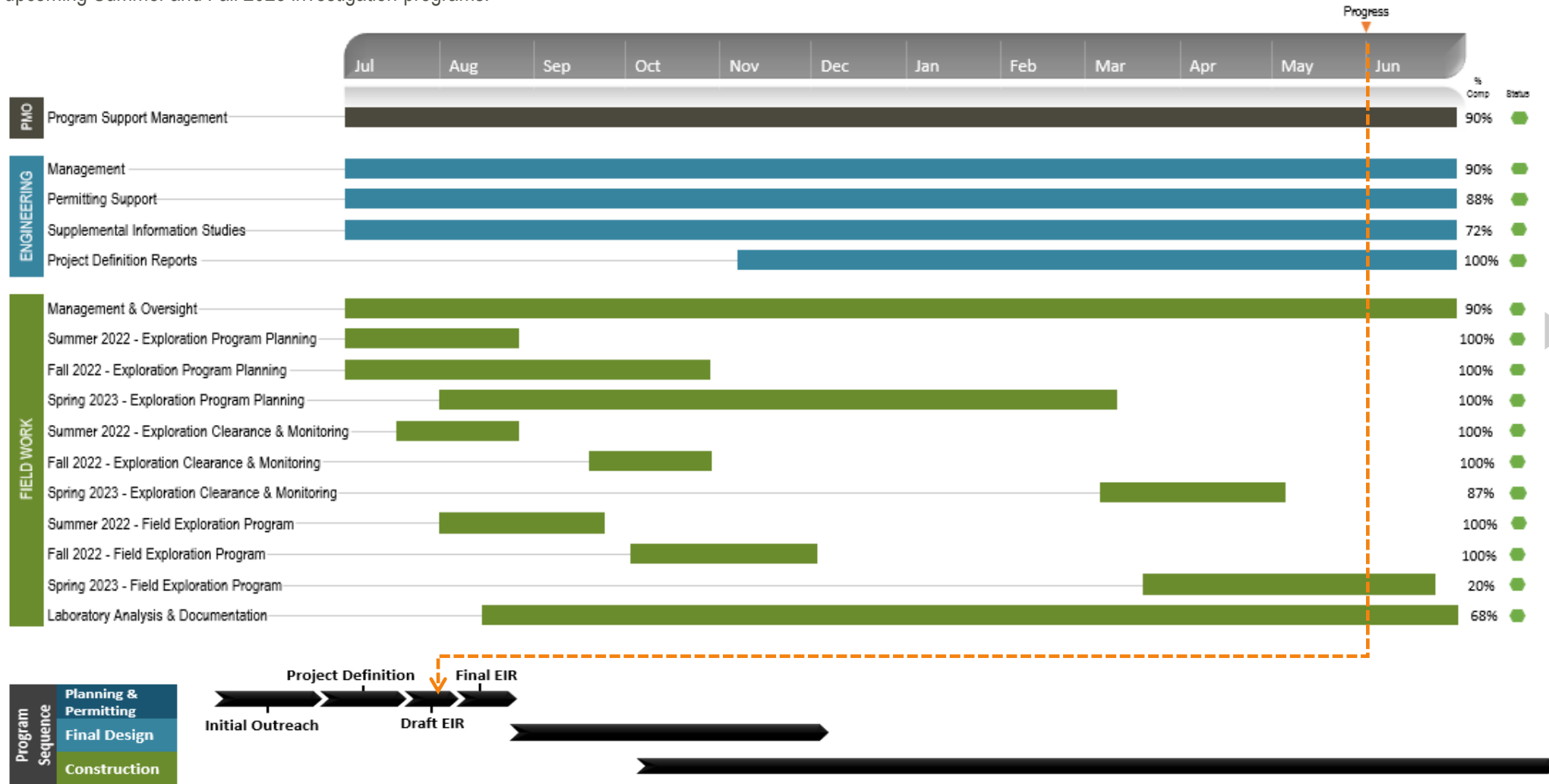
Consultant	Current Commitment	Percent of Total Commitment	Invoiced to Date	Percent Invoiced SBE/DVBE	SBE/DVBE Status
Jacobs Engineering Group	10,461,788	3.7%	7,921,690	3.5%	
Anchor	225,000	2.2%	161,484	2.0%	SBE/DVBE
EETS	10,000	4.4%	-	0.0%	SBE
JMA	50,000	0.5%	35,440	0.4%	SBE
JASpezia	100,000	1.0%	84,150	1.1%	SBE
Parsons	5,457,447	22.7%	4,012,186	26.6%	
Chaves	1,171,520	21.5%	1,003,048	25.0%	SBE
Luster	65,137	1.2%	64,585	1.6%	SBE
Associated Right of Way Services	19,936	100%	12,429	100%	SBE
Bender Rosenthal, Inc.	239,958	100%	196,353	100%	SBE
Caltronics Government Services	42,176	100%	16,814	100%	SBE
Hamner, Jewell & Associates	39,972	100%	26,854	100%	SBE
VMA Communications	232,600	100%	153,600	100%	SBE

Table 6 | Contract Procurement Summary

WBS	Contract Type	Planning/ Estimated Value	Annual Budget (FY 2022/23)	Pending Contract Value	Anticipated Term	Procurement Method	Procurement Start	Target NTP Date	Status
Risk Management Software	SaaS Agreement	\$ 500,000	\$ 60,000.00	TBD	3 year	Qualifications Based Selection	Dec-22	Jun-23	In Process

Section 5 | Program Schedule

Schedule. The Program Management Office (PMO) continued program support activities as planned. The Engineering Team continued providing permitting support to the DCO and progressing supplemental concept validation studies. The team also supported various DCA programmatic activities, as well as field work activities. The remaining effort associated with the Project Definition Reports was descoped and deferred. The Fieldwork Team continued implementation of the Spring 2023 investigation program and planning efforts for the upcoming Summer and Fall 2023 investigation programs.



Disclaimer: This Program Sequence is for discussion purposes only and does not represent a decision by the DCA or DWR. Final decisions about the project will be made by DWR and will NOT be made until the concluding stages of the CEQA process.

Board Memo

Contacts: Graham Bradner, Executive Director

Date: June 15, 2023 Board Meeting

Item No. 6b

Subject: Proposed Budget for Fiscal Year 2023/24

Summary:

Attached to this memo is the DCA proposed budget for Fiscal Year 2023/24 including both a summary table as well as a more detailed itemized list. The proposed budget is \$39.95M.

Planned technical work in the upcoming year will largely be focused on the following tasks:

- Providing support to the Department of Water Resources (DWR) preparation of permit documents and applications and preparing responses to public comment on engineering aspects of project alternatives.
- Continued execution of our geotechnical program to better understand conditions across the Delta. The field data will help define or support current assumptions on surface and underground conditions. This data is critical to validating the conceptual design of many of the program components and providing additional information to DWR as it moves through its environmental review of the potential project.
- Consideration of a range of engineering concepts and procurement and contracting strategies to be further evaluated during future design phases.
- Continued development of DCA policies and procedures to support potential future program phases.

At this time, the FY 2023/24 budget includes an unallocated reserve of \$2M between planned expenditures and available funds. As appropriate, staff will update the Board regarding allocation of unallocated reserve for project implementation.

Recommended Action:

Staff recommends the Board adopt the FY 2023/24 budget by minute order.

Attachments:

Attachment 1 – FY 2023/24 Budget Presentation

Attachment 2 – FY 2023/24 DRAFT Budget Summary Table

Attachment 3 – FY 2023/24 DRAFT Budget Detail



DCA

DELTA CONVEYANCE DESIGN & CONSTRUCTION AUTHORITY

DCA FY 2023/24 PROPOSED ANNUAL BUDGET

AGENDA ITEM 6b | Att. 1

June 15, 2023

WWW.DCDCA.ORG | WWW.WATER.CA.GOV/DELTA CONVEYANCE

PROPOSED FY 2023/24 BUDGET REVIEW

- 1. Overview of DCA Work Breakdown Structure**
- 2. Review proposed FY 2023/24 budget by functional area**
- 3. Review proposed budget summary by major vendors**
- 4. Review proposed FY 2023/24 budget summary roll-up**

WBS

The Program Management team developed a programmatic **Work Breakdown Structure (WBS)** to organize all budgeted activities of the DCA for implementation of the Delta Conveyance program. The WBS was developed to for all phases of program delivery from initiation to program closeout. Work activities of the DCA at the highest level of the WBS are described below:

All Phases:

Program Management Office – All cross-organizational support functions throughout all phases of program delivery.

Current Phase:

Program Initiation – Engineering work to support the Environmental Planning Phase. The Phase ends with finalization of the Program Implementation Plan that identifies the individual projects that comprise the program.

Future Phases:

Program Execution – Delivery of individual capital projects.

Program Closeout – Closeout of all financial, record document, legal actions, etc. for the dissolution of the DCA.

PROGRAM MANAGEMENT OFFICE (PMO)

PMO-Executive Office

EO-Management

- EO-Executive Office
- EO-Chief Engineer
- EO-DCA Board Meetings

EO-General Counsel

- EO-General Counsel

EO-Audit

- EO-Audit

EO-Treasury

- EO-Treasury

EO-Human Resources

- EO-Human Resources

EO-Undefined Allowance

- EO-Undefined Allowance

PMO-Community Engagement

CE-Management

- CE-Management

CE-Community Coordination

- CE-Community Support

CE-Outreach

- CE-SEC Meetings
- CE-Social Media

PMO-Program Controls

PCTRL-Management

- PCTRL-Management

PCTRL-Risk Mgt

- PCTRL-Risk Mgt

PCTRL-Cost Mgt

- PCTRL-Cost Mgt

PCTRL-Schedule Mgt

- PCTRL-Schedule Mgt

PCTRL-Documents Mgt

- PCTRL-Documents Mgt

PCTRL-Program Governance

- PCTRL-Program Governance

PMO-Administration

AD-Management

- AD-Management

AD-Facilities

- AD-Office Rent
- AD-Office Furniture
- AD-Office Supplies
- AD-Other Direct Costs
- AD-Office Utilities

PROGRAM MANAGEMENT OFFICE (Cont.)

PMO-Administration (Cont.)

AD-Information Technology

- AD-IT Services
- AD-IT Software
- AD-IT Hardware

PMO-Procurement

PCA-Management

- PCA-Management

PMO-Property

PY-Management

- PY-Management

PY-Property Agents

- PY-Property Agents

PY-Temporary Entrance Permits

- PY-Temporary Entrance Permits

PMO-Permitting Management

PM-Management

- PM-Management

PMO-Health and Safety

HS-Management

- HS-Management

PMO-Quality Management

QM-Management & Auditing

- QM-Management & Auditing

PMO-Sustainability

ST-Management

- ST-Management

PROGRAM INITIATION PHASE (PI)

PI-Engineering

PIE-Management & Administration

- PIE-Management & Admin.
- PIE-Quality Review

PIE-CEQA Engineering Support

- PIE-CEQA Engineering Support

PIE-Facility Studies

- PIE-Facility Studies

PIE-Shared Support Services

- PIE-Shared Support Services

PI-Fieldwork

PIF-Management

- PIF-Management

PIF-Geotechnical

- PIF-Geotechnical Work

PIF-Surveying

- PIF-Surveying

PROGRAM MANAGEMENT OFFICE

The WBS for the current phase of program delivery includes the Program Management Office and the Program Initiation work activities.

The PMO include ten (10) budget categories that represent the functions which provide support across the entire organization.

WBS LEVEL 1 AND 2
PROGRAM MANGEMENT OFFICE
PMO-Executive Office
PMO-Community Engagement
PMO-Program Controls
PMO-Administration
PMO-Procurement and Contract Admin.
PMO-Property
PMO-Permitting Management
PMO-Health and Safety
PMO-Quality Management
PMO-Sustainability

EXECUTIVE OFFICE

- The Executive Office (EO) includes all activities of the Executive Director Office and the Chief Engineer as well as support for the DCA Board meetings. It also includes activities that provide financial, legal and human resource oversight to the DCA organization.
- Allocated reserves in Undefined Allowance for the fiscal year budget are included in the Executive Office budget.

PMO-Executive Office	\$ 5,381,483
EO-Management	
EO-Executive Office	\$ 1,113,120
EO-Chief Engineer	\$ 1,132,760
EO-DCA Board Meetings	\$ 40,000
EO-General Counsel	
EO-General Counsel	\$ 525,000
EO-Audit	
EO-Audit	\$ 18,000
EO-Treasury	
EO-Treasury	\$ 305,923
EO-Human Resources	
EO-Human Resources	\$ 246,680
EO-Undefined Allowance	
EO-Undefined Allowance	\$ 2,000,000

COMMUNITY ENGAGEMENT

- Community Engagement (CE) includes all activities related to the DCA's outreach with interested stakeholders. This includes supporting DWR with outreach efforts, as well as managing content on our website and social media outlets.

PMO-Community Engagement	\$ 1,263,072
CE-Management	
CE-Management	\$ 406,072
CE-Community Coordination	
CE-Community Liaison	\$ 250,000
CE-Outreach	
CE-Stakeholder Engagement	\$ 410,400
CE-Social Media	\$ 196,600

PROGRAM CONTROLS

- The Program Controls (PCTRL) group provides management support across the entire organization for budget, cost, schedule, risk and document controls. The group is also responsible for maintenance of our policies and procedures that document our business processes.

PMO-Program Controls	\$ 4,230,306
PCTRL-Management	
PCTRL-Management	\$ 682,311
PCTRL-Risk Mgt	
PCTRL-Risk Mgt	\$ -
PCTRL-Cost Mgt	
PCTRL-Cost Mgt	\$ 823,085
PCTRL-Schedule Mgt	
PCTRL-Schedule Mgt	\$ 1,367,850
PCTRL-Document Mgt	
PCTRL-Document Mgt	\$ 436,560
PCTRL-Program Governance	
PCTRL-Program Governance	\$ 920,500

ADMINISTRATION

- The Administration (AD) group is responsible for managing the DCA's physical facilities and IT requirements. IT services include personnel PC support, facility equipment/technology support, hardware maintenance and software implementations.

PMO-Administration	\$ 3,231,089
AD-Management	
AD-Management	\$ 917,760
AD-Facilities	
AD-Office Rent	\$ 1,253,611
AD-Office Furniture	\$ 12,000
AD-Office Supplies	\$ 30,500
AD-Office Utilities	\$ 125,850
AD-Information Technology	
AD-IT Services	\$ 502,319
AD-IT Software	\$ 282,399
AD-IT Hardware	\$ 106,650

PROCUREMENT AND CONTRACT ADMINISTRATION

- The Procurement group is responsible for managing the procurement of all goods and services for the organization including Request for Proposal/Qualifications (RFP/Qs), bids, contract negotiation, insurance, contract amendments and closeout.
- The DCA anticipates several procurements in the next fiscal year for services, such as contracts/services that are close to exceeding the authorized threshold or term.

PMO-Procurement and Contract Administration	\$	555,508
PCA-Management		
PCA-Management	\$	555,508

PROPERTY AND PERMITTING MANAGEMENT

- The Property group is responsible for securing all property-related permissions and acquisitions including temporary entrance permits for field work activities.
- The Permitting Management group is responsible for providing support in identifying and securing all necessary permits required for the project.

PMO-Property	\$ 570,364
PY-Management	
PY-Management	\$ 115,364
PY-Property Agents	
PY-Property Agents	\$ 355,000
PY-Temporary Entrance Permits	
PY-Temporary Entrance Permits	\$ 100,000
PMO-Permitting Management	\$ 489,208
PM-Management	
PM-Management	\$ 489,208

ADDITIONAL PMO FUNCTIONS

- The Health and Safety, Quality, and Sustainability groups are responsible for preparing their respective Program Management Plans and overseeing implementation of the plans across all DCA activities.

PMO-Health and Safety	\$ 488,585
HS-Management	
HS-Management	\$ 488,585
PMO-Quality Management	\$ 391,560
QM-Management & Auditing	
QM-Management & Auditing	\$ 391,560
PMO-Sustainability	\$ 84,344
ST-Management	
ST-Management	\$ 84,344

PROGRAM INITIATION

Program Initiation includes the engineering and fieldwork functional areas that support the DWR Environmental Planning efforts.

WBS LEVEL 1 AND 2	
PROGRAM INITIATION	
PI-Engineering	
PI-Fieldwork	

ENGINEERING

- The Engineering group is responsible for conducting technical studies and alternatives analyses to support development of conceptual level design reports. Design reports will be developed for all alternatives identified by DWR as part of the Environmental Planning process.
- Note: Once the Environmental Planning work is complete, the DCA engineering activities will transition into the Program Execution Phase with a new budget code structure reflective of delivery of individual capital projects.

PI-Engineering	\$ 15,656,019
PIE-Management & Administration	
PIE-Management & Administration	\$ 1,019,495
PIE-CEQA Engineering Support	
PIE-CEQA Engineering Support	\$ 941,432
PIE-Facility Studies	
PIE-Facility Studies	\$ 8,831,836
PIE-Project Definition Reports	
PIE-Project Definition Reports	\$ 4,863,256

FIELDWORK

- The Fieldwork group is responsible for the management and execution of all field investigatory activities including the geotechnical program, field surveying, and other exploratory work (e.g. gas well surveys, etc.) to support conceptual engineering work.

PI-Fieldwork	\$ 7,613,466
PIF-Management	
PIF-Management	\$ 1,379,135
PIF-Geotechnical Work	
PIF-Geotechnical Work	\$ 5,800,000
PIF-Surveying	
PIF-Surveying	\$ -
PIF-Environmental Monitoring	
PIF-Environmental Monitoring & Surveying	\$ 434,331

BUDGET BY VENDOR (\geq \$250,000; 90% OF BUDGET)

Consultant/Vendor	Proposed Budget	Services
Jacobs	16,974,095	Engineering
Parsons	8,611,833	Program Management Support; Software Implementation; Chief Engineer
AECOM	6,615,796	Geotechnical Exploration
GV/HI Park Tower	1,253,611	Office Lease
VMA	783,400	Communication/Outreach Services, Communications Manager
Baker Tilly	591,720	Executive Director
Metropolitan	507,816	Treasury; Contract Administration Support, Human Resources, Audit Services
Best, Best & Krieger	496,109	General Counsel
Bender Rosenthal	305,000	Right of Way Services

BUDGET SUMMARY

- Work activities for FY 2023/24 will focus on providing support to the DWR Environmental Planning and Permitting efforts, including continued implementation of field investigatory program, and development of programmatic plans
- Total Proposed Budget = \$39.95M

CODE	Description	Proposed FY 23/24 Budget \$
		\$ 39,955,004
10	PROGRAM MANAGEMENT OFFICE	\$ 16,685,519
100	PMO-Executive Office	\$ 5,381,483
110	PMO-Community Engagement	\$ 1,263,072
120	PMO-Program Controls	\$ 4,230,306
130	PMO-Administration	\$ 3,231,089
140	PMO-Procurement and Contract Administration	\$ 555,508
150	PMO-Property	\$ 570,364
160	PMO-Permitting Management	\$ 489,208
170	PMO-Health and Safety	\$ 488,585
180	PMO-Quality Management	\$ 391,560
190	PMO-Sustainability	\$ 84,344
30	PROGRAM INITIATION	\$ 23,269,485
300	PI-Engineering	\$ 15,656,019
310	PI-Fieldwork	\$ 7,613,466

Note: Numbers are rounded to the nearest dollar

Questions?

RECOMMENDATION

Staff recommends the Board adopt the FY 2023/24 budget by minute order.

CODE	Description	Proposed FY 23/24 Budget \$
		\$ 39,955,004
10	PROGRAM MANAGEMENT OFFICE	\$ 16,685,519
100	PMO-Executive Office	\$ 5,381,483
110	PMO-Community Engagement	\$ 1,263,072
120	PMO-Program Controls	\$ 4,230,306
130	PMO-Administration	\$ 3,231,089
140	PMO-Procurement and Contract Administration	\$ 555,508
150	PMO-Property	\$ 570,364
160	PMO-Permitting Management	\$ 489,208
170	PMO-Health and Safety	\$ 488,585
180	PMO-Quality Management	\$ 391,560
190	PMO-Sustainability	\$ 84,344
30	PROGRAM INITIATION	\$ 23,269,485
300	PI-Engineering	\$ 15,656,019
310	PI-Fieldwork	\$ 7,613,466

Note: Numbers are rounded to the nearest dollar

CODE	Description	Proposed FY23/24 Budget
		\$ 39,955,004
10	PROGRAM MANAGEMENT OFFICE	\$ 16,685,519
100	PMO-Executive Office	\$ 5,381,483
1000	EO-Management	
10001	EO-Executive Office	\$ 1,113,120
10002	EO-Chief Engineer	\$ 1,132,760
10003	EO-DCA Board Meetings	\$ 40,000
1005	EO-General Counsel	
10050	EO-General Counsel	\$ 525,000
1015	EO-Audit	
10150	EO-Audit	\$ 18,000
1020	EO-Treasury	
10200	EO-Treasury	\$ 305,923
1025	EO-Human Resources	
10250	EO-Human Resources	\$ 246,680
1090	EO-Undefined Allowance	
10900	EO-Undefined Allowance	\$ 2,000,000
110	PMO-Community Engagement	\$ 1,263,072
1100	CE-Management	
11000	CE-Management	\$ 406,072
1110	CE-Community Coordination	
11001	CE-Community Liaison	\$ 250,000
1115	CE-Outreach	
11002	CE-Stakeholder Engagement	\$ 410,400
11003	CE-Social Media	\$ 196,600
120	PMO-Program Controls	\$ 4,230,306
1200	PCTRL-Management	
12000	PCTRL-Management	\$ 682,311
1205	PCTRL-Risk Mgt	
12001	PCTRL-Risk Mgt	\$ -
1210	PCTRL-Cost Mgt	
12002	PCTRL-Cost Mgt	\$ 823,085
1215	PCTRL-Schedule Mgt	
12003	PCTRL-Schedule Mgt	\$ 1,367,850
1220	PCTRL-Document Mgt	
12004	PCTRL-Document Mgt	\$ 436,560
1230	PCTRL-Program Governance	
12006	PCTRL-Program Governance	\$ 920,500
130	PMO-Administration	\$ 3,231,089
1300	AD-Management	
13000	AD-Management	\$ 917,760
1305	AD-Facilities	
13001	AD-Office Rent	\$ 1,253,611

CODE	Description	Proposed FY23/24 Budget
13002	AD-Office Furniture	\$ 12,000
13003	AD-Office Supplies	\$ 30,500
13005	AD-Office Utilities	\$ 125,850
1310	AD-Information Technology	
13006	AD-IT Services	\$ 502,319
13007	AD-IT Software	\$ 282,399
13008	AD-IT Hardware	\$ 106,650
140	PMO-Procurement and Contract Administration	\$ 555,508
1405	PCA-Management	
14000	PCA-Management	\$ 555,508
150	PMO-Property	\$ 570,364
1500	PY-Management	
15000	PY-Management	\$ 115,364
1505	PY-Property Agents	
15001	PY-Property Agents	\$ 355,000
1510	PY-Temporary Entrance Permits	
15002	PY-Temporary Entrance Permits	\$ 100,000
160	PMO-Permitting Management	\$ 489,208
1600	PM-Management	
16000	PM-Management	\$ 489,208
170	PMO-Health and Safety	\$ 488,585
1700	HS-Management	
17000	HS-Management	\$ 488,585
180	PMO-Quality Management	\$ 391,560
1800	QM-Management & Auditing	
18000	QM-Management & Auditing	\$ 391,560
190	PMO-Sustainability	\$ 84,344
1900	ST-Management	
19000	ST-Management	\$ 84,344
30	PROGRAM INITIATION	\$ 23,269,485
300	PI-Engineering	\$ 15,656,019
3000	PIE-Management & Administration	
30000	PIE-Management & Administration	\$ 1,019,495
3005	PIE-CEQA Engineering Support	
30001	PIE-CEQA Engineering Support	\$ 941,432
3010	PIE-Facility Studies	
30002	PIE-Facility Studies	\$ 8,831,836
	PIE-Project Definition Reports	
	PIE-Project Definition Reports	\$ 4,863,256
3090	PIE-Undefined Allowance	
30900	PIE-Undefined Allowance	\$ -
310	PI-Fieldwork	\$ 7,613,466
3100	PIF-Management	
31000	PIF-Management	\$ 1,379,135

CODE	Description	Proposed FY23/24 Budget
3105	PIF-Geotechnical Work	
31001	PIF-Geotechnical Work	\$ 5,800,000
3110	PIF-Surveying	
31002	PIF-Surveying	\$ -
3115	PIF-Environmental Monitoring	
31003	PIF-Environmental Monitoring & Surveying	\$ 434,331

Note: Numbers are rounded to the nearest dollar

Board Memo

Contact: Ann-Ariel Vecchio, Sustainability Lead

Date: June 15, 2023, Board Meeting

Item: 6c

Subject: Adoption of DCA Sustainability Policy

Executive Summary:

Staff recommends the Board adopt a Resolution Approving the DCA Sustainability Policy.

Detailed Report:

The DCA Program Mission is “To plan, permit, design and build a modernized state-of-the-art, sustainable, resilient, environmentally responsive and cost-effective Delta Conveyance Project that resolves the long-standing need to assure affordable State Water Project reliability serving future generations of Californians in a way that respects the uniqueness of the Delta as a place and its communities.”

This policy establishes high-level sustainability goals and identifies supporting processes and procedures required to drive the successful implementation of sustainability practices throughout the Program. In balance with other Program goals, the DCA will consider a range of factors to maximize opportunities to deliver the Delta Conveyance Project, if approved, in a sustainable manner.

It establishes that implementation of the goals of this policy will be achieved through a three-part, cascading-process, beginning with the development of this over-arching policy, followed by development and implementation of a Programmatic Sustainability Plan (PSP) and individual Project Sustainability Management Plans (PSMPs).

Recommended Action:

Staff recommends adoption by Resolution of this policy to affirm goals for sustainability.

Attachments:

Attachment 1: Resolution No. 23-XX Adopting a Sustainability Policy

Attachment 2: Sustainability Policy

Attachment 3: Sustainability Policy Presentation

BOARD OF DIRECTORS OF THE DELTA CONVEYANCE DESIGN AND CONSTRUCTION AUTHORITY

RESOLUTION NO. 23-XX

Introduced by Director xxxx

Seconded by Director xxxx

ADOPTING A SUSTAINABILITY POLICY

WHEREAS, the Delta Conveyance Design and Construction Authority (DCA) wishes a policy to establish high-level sustainability goals and to identify supporting processes and procedures required to drive the successful implementation of sustainability practices throughout the Program; and

WHEREAS, the DCA wishes to embed sustainability principles from the organizational level through project implementation; and

WHEREAS, the Board of Directors wishes to adopt a sustainability policy as set forth in this Resolution; and

Now, therefore, the Board of Directors hereby resolves as follows:

1. RECITALS

The above recitals are incorporated into this Resolution by reference.

2. ADOPTION OF POLICY

The Board of Directors hereby adopts the attached Sustainability Policy.

3. EFFECTIVE DATE

This Resolution shall be effective upon its adoption.

* * * * *

This Resolution was passed and adopted this ____th day of June 2023, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Sarah Palmer, Board President

Attest:

Gary Martin, Secretary

SUSTAINABILITY POLICY

I. GENERAL PURPOSE

The purpose of this **Delta Conveyance Design and Construction Authority (DCA)** Sustainability Policy is to establish high-level sustainability goals and to identify supporting processes and procedures required to drive the successful implementation of sustainability practices throughout the Program. This policy supports the Program Mission articulated in the Program Management Plan (PMP), i.e., *“To plan, permit, design and build a modernized state-of-the-art, sustainable, resilient, environmentally responsive and cost-effective Delta Conveyance Project that resolves the long-standing need to assure affordable State Water Project reliability serving future generations of Californians in a way that respects the uniqueness of the Delta as a place and its communities.”*

II. SUSTAINABILITY POLICY

The DCA commits to embedding **sustainability** principles from the organizational level through project implementation. In combination with this policy, the **Programmatic Sustainability Plan (PSP)** and **Project Sustainability Management Plans (PSMP)**, will guide and drive sustainability activities with increasing levels of detail for the overall program as well as specific design and construction projects. In balance with other Program goals, the DCA will consider a range of factors to maximize opportunities to deliver the Delta Conveyance Project in a sustainable manner.

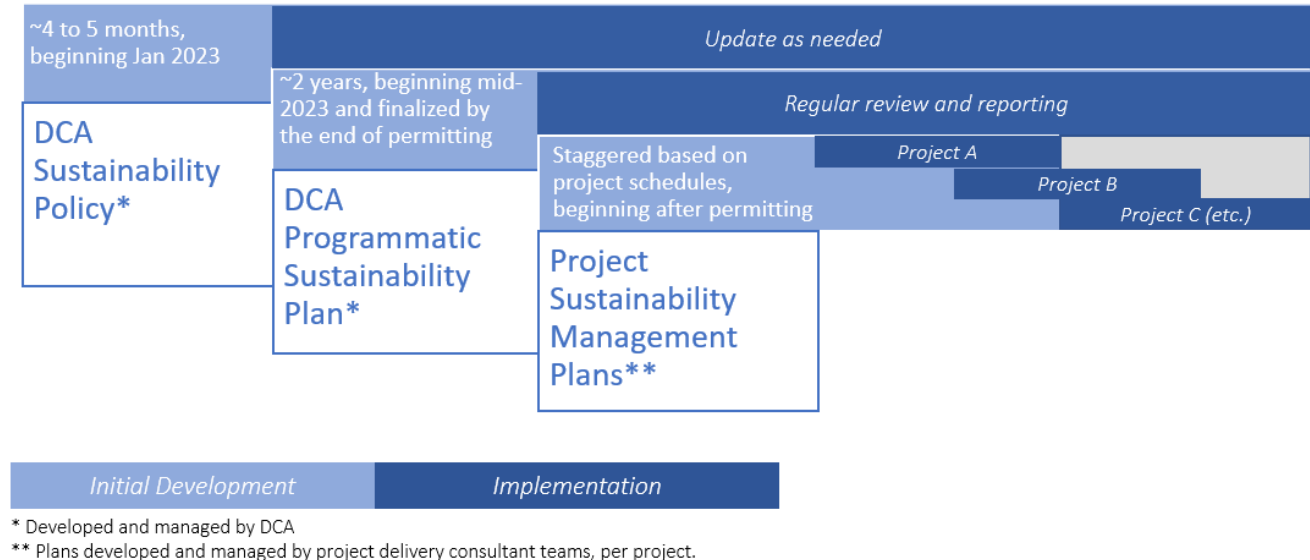
III. GOALS

The DCA has established the following sustainability goals, which will evolve over time as the overall Program requirements become more well-defined:

- Develop programmatic and project sustainability management plans to define objectives, strategies, and performance metrics for Program operation as well as the design and construction aspects of the Program.
- Conduct programmatic and project-specific sustainability activities in coordination with all regulatory environmental commitments.
- Consider strategies to reduce energy and water consumption, conserve natural resources, and minimize waste generation.
- Understand the environmental impacts of the supply chain and project implementation choices.
- Prioritize health and safety for all DCA staff, subcontractors, and the public.
- Consider community and social context and support the local economy.
- Review and report on sustainability activities on a regular basis.

IV. SUSTAINABILITY PROCESSES AND PROCEDURES

Implementation of the goals of this policy will be achieved through a three-part, cascading-process, beginning with the development of this over-arching policy. This policy is followed by development and implementation of a Programmatic Sustainability Plan which will then guide individual Project Sustainability Plans as illustrated and outlined below.



Programmatic Sustainability Plan

The purpose of the PSP will be to ensure that sustainability goals established in this policy are integrated into DCA operations and program implementation. It will guide the development and implementation of all PSMPs throughout the duration of the Program and will be coordinated with the PMP and relevant Program Plans. It will include but may not be limited to:

- High level design and construction goals and objectives
- Alignment with final environmental review and permitting documents
- Third-Party Certification guidelines/targets
- Staff and subcontractor training requirements
- Monitoring and progress reporting processes
- Project Sustainability Management Plan outline

Project Sustainability Management Plans

The purpose of the PSMPs will be to translate sustainability commitments, goals, and objectives from the programmatic level to the project level for all projects that occur during the duration of the Program. In addition, these plans will establish quantitative and/or qualitative metrics and targets and provide sufficient strategies, processes and procedures throughout design and construction to track progress toward meeting commitments, goals, and objectives for each project and to facilitate effective reporting. It will include but may not be limited to:

- Project-specific design and construction objectives
- Tactical strategies, performance metrics, and targets (including third-party certification action plans, as applicable)
- Assigned roles and responsibilities
- Project-specific training requirements
- Monitoring and progress reporting processes

V. POLICY APPLICABILITY AND DCA PARTNERSHIPS

This policy applies to all DCA staff, contractors, and subcontractors. During the development and/or updating of the PSP and PSMPs, DCA will coordinate with contractor's and subcontractor's parent companies to ensure DCA sustainability practices are consistent with parent company requirements to avoid potential conflicts and enable successful implementation at the program and project levels.

Adopted: [Date], DCA Board Meeting



DCA

DELTA CONVEYANCE DESIGN & CONSTRUCTION AUTHORITY

Sustainability Policy

Agenda Item 6c

June 15, 2023

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Agenda

- 1. General Purpose**
- 2. Goals**
- 3. Implementation Approach**

Sustainability Policy Purpose

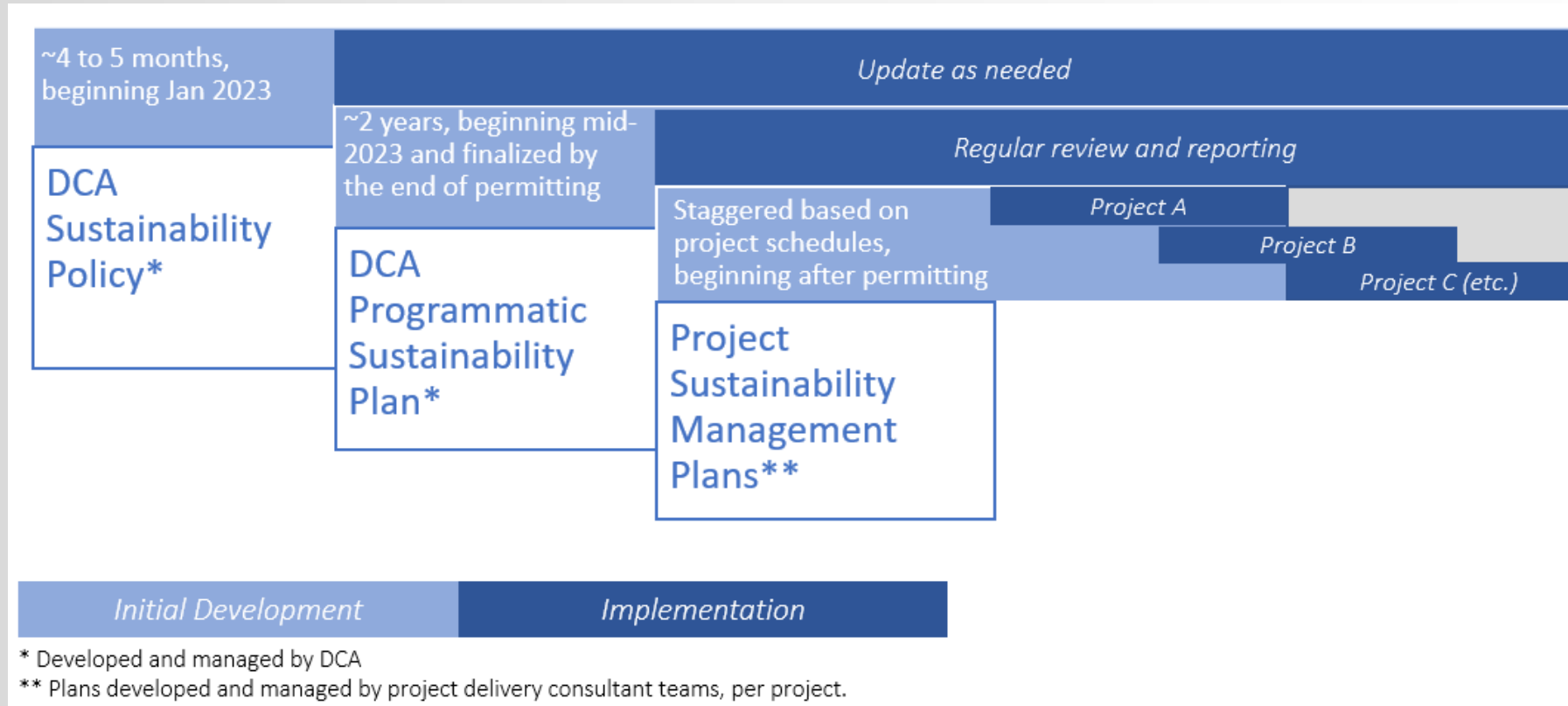
- **Establish high-level sustainability goals**
- **Identify supporting processes and procedures required to drive the successful implementation of sustainability practices throughout the Program**

Sustainability Goals

- **Develop programmatic and project sustainability management plans to define objectives, strategies, and performance metrics for Program operation as well as the design and construction aspects of the Program.**
- **Conduct programmatic and project-specific sustainability activities in coordination with all regulatory environmental commitments.**
- **Consider strategies to reduce energy and water consumption, conserve natural resources, and minimize waste generation.**
- **Understand the environmental impacts of the supply chain and project implementation choices.**
- **Prioritize health and safety for all DCA staff, subcontractors, and the public.**
- **Consider community and social context and support the local economy.**
- **Review and report on sustainability activities on a regular basis**

Goals may evolve over time as the overall Program requirements become more well-defined

Sustainability Implementation



Staff Recommendation

- **Adoption by Resolution of this policy to affirm goals for sustainability**



DCA

DELTA CONVEYANCE DESIGN & CONSTRUCTION AUTHORITY

Statement of Investment Policy and Authority to Invest

Agenda Item 6e

June 15, 2023

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Investment Policy and Authority to Invest

- **Sections 53600 et seq. of the California Government Code expressly grants the authority to the Board of Directors to invest public funds and that authority may be delegated to the Treasurer for a one-year period.**

Statement of Investment Policy – Key Changes

	FY2022/23	FY2023/24	Rationale
Glossary	N/a	EFFECTIVE RATE OF RETURN: The annualized rate of return on an investment considering the price paid for the investment, its coupon rate, and the compounding of interest paid. $(\text{Total Earnings} / \text{Average daily balance}) \times (365 / \# \text{ of days in reporting period})$	Add a definition of Effective Rate of Return
Glossary	TOTAL RATE OF RETURN: A measure of a portfolio's performance over time. It is the internal rate of return which equates the beginning value of the portfolio with the ending value, and includes interest earnings and realized and unrealized gains and losses on the portfolio. For bonds held to maturity, total return is the yield to maturity.	TOTAL RATE OF RETURN: A measure of a portfolio's performance over time. It is the internal rate of return which equates the beginning value of the portfolio with the ending value, and includes interest earnings and realized and unrealized gains and losses on the portfolio. For bonds held to maturity, total return is the yield to maturity. $(\text{Net Invested Income} / \text{Time Weighted Invested Value}) \times (365 / \# \text{ of days in reporting period})$	Add a formula of Total Rate of Return

Recommendation

- Approve the Statement of Investment Policy for fiscal year 2023/24; and
- Delegate authority to the Treasurer to invest DCA's funds for fiscal year 2023/24.

BOARD OF DIRECTORS OF THE DELTA CONVEYANCE DESIGN AND CONSTRUCTION AUTHORITY

RESOLUTION NO. 23-xx

Introduced by Director: XXXX

Seconded by Director: XXXX

RESOLUTION TO AUTHORIZE THE INVESTMENT POLICY AND ANNUAL DELEGATION
TO THE DCA TREASURER
FOR FISCAL YEAR 2023-2024

WHEREAS, pursuant to Government Code Section 53607, a legislative body of a local agency has the authority to delegate for a one-year period investment authority to the treasurer and that such delegation may be renewed each year; and

WHEREAS, as part of best practice and sound financial management, the Delta Conveyance Design and Construction Authority (DCA) adopts an annual Investment Policy outlining the permitted investments of DCA funds; and

WHEREAS, the DCA Board of Directors wishes to delegate investment authority to the Treasurer for Fiscal Year 2023-24 and to adopt the Investment Policy for such fiscal year.

Now, therefore, the DCA Board of Directors resolves as follows:

1. The Board of Directors hereby determines that the preceding recitals are true and correct and hereby adopts and incorporates them into this Resolution.
2. The Board of Directors adopts the DCA Investment Policy for fiscal year 2023-24 as attached hereto as Exhibit A and incorporated by this reference.
3. The Board of Directors hereby delegates to the DCA's Treasurer the authority to invest or to reinvest funds of the DCA, or to sell or exchange securities so purchased for Fiscal Year 2023-24 in compliance with the Investment Policy and applicable law.
4. The DCA's Treasurer shall assume full responsibility for these transactions until the delegation of authority is revoked or expires
5. This Resolution shall take effect immediately upon its adoption.

* * * * *

This Resolution was passed and adopted this ____ day of June 2023, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Sarah Palmer, Board President

Attest:

Gary Martin, Secretary



DELTA CONVEYANCE DESIGN AND CONSTRUCTION AUTHORITY (DCA) BOARD POLICY ON INVESTMENT

PREAMBLE

This policy is intended to provide guidelines for the prudent investment of surplus cash, reserves, trust funds, bond proceeds and restricted monies.

SECTION 1. POLICY

It is the policy of the Board of Directors of the Delta Conveyance Design and Construction Authority ("DCA") to invest public funds in a manner that conforms to the three fundamental criteria in order of importance, as listed:

- Safety of Principal
- Liquidity
- Return on Investment, or Yield

SECTION 2. INVESTMENT AUTHORITY

In accordance with Section 53600, *et seq.*, of the Government Code of the State of California, the authority to invest DCA public funds has been delegated to the DCA's Treasurer.

SECTION 3. DELEGATION OF AUTHORITY

Responsibility for the investment program is specifically delegated by the Board to the Board-appointed Treasurer or, if no such appointment has been made, to the Executive Director, hereafter referred to as Treasurer who will establish procedures for the investment program, consistent with this Investment Policy. The Treasurer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities, including procedures to execute investment transactions in the absence of the Treasurer.

SECTION 4. STATEMENT OF OBJECTIVES

Per Section 53600.5 of the California Government Code, the primary objective of the Treasurer shall be to safeguard the principal of the funds under his or her control when investing public funds. The secondary objective will be to maintain liquidity as required by the DCA and the third objective is to obtain a return on investment of these funds.

In order of priority, the three fundamental criteria shall be followed in the investment of funds:

- (1) Safety of Principal** – Investments shall be undertaken in a manner which first seeks to ensure the preservation of principal in the portfolio. Each investment transaction shall be entered only after taking into consideration the quality of the issuer, the underlying security or collateral, and diversification of the portfolio. Cash flow analysis will be conducted and utilized to avoid the need to sell securities prior to maturity. The DCA shall seek to preserve principal by mitigating both credit and market risk.
- (2) Liquidity** – Every effort shall be made to ensure that the DCA's portfolio is sufficiently liquid to meet current and anticipated operating requirements. Cash flow analysis should be performed on an ongoing basis. Investments shall be made to ensure maturities are compatible with anticipated cash flow requirements.
- (3) Return on Investment, or Yield** – Investments shall be undertaken to produce an investment return consistent with the primary objectives of Safety of Principal and Liquidity, and the Prudent Investor Standard.

The Treasurer shall have an overall investment objective of holding investments to maturity and not investing with the objective of actively trading or trading for speculative purposes. However, the Treasurer may, from time to time, swap or sell securities in order to reposition securities to current coupon issues, maintain proper asset allocation limits, or to realize profits from market value appreciation.

The Treasurer may sell securities in order to protect the overall quality of the portfolio under the following circumstances:

- (1) To raise cash to meet unanticipated cash-flow requirements;
- (2) To swap old securities for current coupon securities;
- (3) To maintain portfolio allocation limits; and

- (4) To avoid further erosion and loss of investment principal due to deterioration in credit-worthiness, as well as to respond to rapidly changing interest rate environments.

SECTION 5. SCOPE

The Investment Policy applies to all available funds of the DCA with the exception of proceeds of notes, bonds or similar external financings which would be invested pursuant to bond indentures or State of California Government Code Section 53600, *et seq.*, as applicable.

SECTION 6. PRUDENT INVESTOR STANDARD

All investments and evaluation of such investments shall be made with the Prudent Investor Standard as set forth in the California Government Code, Sections 53600.3 and 27000.3, which is defined as a standard of conduct whereby any person authorized to make investment decisions on behalf of the DCA acts with care, skill, prudence and diligence under the circumstances then prevailing, including but not limited to, the general economic conditions and the anticipated needs of the DCA with the aim to safeguard principal and meet the liquidity needs of the DCA.

SECTION 7. PORTFOLIO ADJUSTMENTS

Portfolio percentage limitations for each category of investment are applicable only at the date of purchase. Should an investment percentage be exceeded due to instances such as the fluctuation in overall portfolio size, or market valuation changes, the Treasurer is not required to sell the affected securities.

Should a security held in the portfolio be downgraded below the minimum rating criteria specified in this Investment Policy, the Treasurer shall sell such security in a manner designed to minimize losses. If the security is downgraded to a level that is less than investment grade, the Treasurer shall perform a credit analysis of such security to determine whether to hold or sell the security. The Treasurer may elect to sell the security immediately to minimize losses in the event that an orderly disposition with minimal losses cannot be achieved. If the security matures within sixty (60) days of the rating decline, the Treasurer may choose not to sell the affected security.

The Treasurer shall note in a quarterly report securities which have been downgraded below investment grade and the status of disposition.

SECTION 8. SAFEKEEPING AND CUSTODY

All securities transactions entered into by the DCA shall be conducted on a delivery-versus-payment (DVP) basis pursuant to a custodial safekeeping agreement. All securities owned by the DCA shall be held in safekeeping by an independent custodian designated by the Treasurer. Financial

institutions providing safekeeping services shall provide reports or receipts which verify securities held in safekeeping.

SECTION 9. REPORTING

The Treasurer shall submit a quarterly report within 30 days following the end of the quarter covered by the report to the DCA Board of Directors pursuant to California Government Code Section 53646 (b)(1). The report shall at a minimum provide information on compliance to this policy and on the composition of the portfolio for each fund with:

- Types of investment
- Issuer
- Maturity dates
- Par and dollar amount
- Market values including source of the valuation
- Rates of Interest
- Expected yields to maturity

In addition, the quarterly report shall also include a statement denoting the ability to meet the DCA's expenditure requirements for the next six (6) months.

SECTION 10. INVESTMENT GUIDELINES AND ELIGIBLE SECURITIES

Section 53600, *et seq.*, of the Government Code of the State of California prescribes the statutory requirement relating to investments by local treasurers, providing guidance on:

- Allowable investments
- Portfolio diversification requirements including proportional limits on investment types, maximum maturity, and minimum credit rating criteria.

The maximum maturity of any investment in the portfolios shall not exceed five (5) years except when specifically authorized by the DCA Board of Directors through resolution. When practical, the Treasurer shall solicit more than one quotation on each trade for the purpose of awarding investment trades on a competitive basis. The DCA will conform to the legal provisions set forth in the Government Code with further and more specific requirements about allowable investments and restrictions as detailed below:

10.1 US Treasury Bonds, Bills and Notes

Bills, notes and bonds issued by the U.S. Treasury which are direct obligations of the federal government.

- Maximum limit: 100% of the portfolio
- Maximum maturity of five (5) years
- Credit Requirement: N.A.

10.2 Federal Agency Bonds and Notes

Notes and bonds of federal agencies, government-sponsored enterprises and international institutions. Not all are direct obligations of the U. S. Treasury but may involve federal sponsorship and/or guarantees, in some instances.

- Maximum limit: 100% of the portfolio
- Maximum maturity of five (5) years
- Credit Requirement: N.A.

10.3 Banker's Acceptances

Bills of exchange or time drafts drawn on and accepted by a commercial bank, typically created from a letter of credit issued in a foreign trade transaction.

- Maximum limit: Forty percent (40%) of the portfolio; five percent (5%) with any one issuer
- Issued by banks with total deposits of over one billion dollars (\$1,000,000,000)
- Maximum maturity of one-hundred eighty (180) days
- Credit requirement: A-1 or its equivalent or better by a Nationally Recognized Statistical Rating Organization (NRSRO).
- Issued by banks from offices in the USA.

10.4 Commercial Paper

Commercial paper is defined as short-term, unsecured promissory notes issued by financial and non-financial companies to raise short-term cash. Financial companies issue commercial paper to support their consumer and/or business lending; non-financial companies issue for operating funds.

- Maximum limit: Twenty-five percent (25%) of the portfolio; ten percent (10%) with any one issuer
- Maximum Maturity of two hundred seventy (270) days
- Credit requirement: Highest ranking or highest letter and number rating as provided by an NRSRO.
- Entity issuing the commercial paper must meet the conditions of California Government Code Section 53601(h)(1) or (2).

10.5 Medium Term Corporate Notes

Corporate Bonds, Corporate Notes and Deposit Notes. Issuers are banks and bank holding companies, thrifts, finance companies, insurance companies and industrial corporations. These are debt obligations that are generally unsecured.

- Maximum limit: Thirty percent (30%) of the portfolio; ten percent (10%) with any one issuer
- Maximum maturity of five (5) years
- Credit Requirement: A or its equivalent or better by an NRSRO.
- Eligibility: Limited to corporations organized and operating within the United States or depository institutions licensed by the United States or any State and operating within the United States.

10.6 Negotiable Certificates of Deposit

Issued by nationally or state-chartered banks, savings association or federal association, state or federal credit union, or federally licensed or state licensed branch of a foreign bank.

- Maximum limit: Thirty percent (30%) of the portfolio, with five percent (5%) per issuer
- Maximum maturity of five (5) years
- Credit Requirement: A (long-term) or A-1 (short-term) or their equivalents or better by an NRSRO
- Issued by banks with total deposits of one billion dollars (\$1,000,000,000) or more

10.7 Bank Deposit

Insured or collateralized time certificates of deposits, saving accounts, market rate accounts, or other bank deposits.

- Maximum limit: Thirty percent (30%) of the portfolio for all deposits
- Maximum maturity five (5) years
- Credit Requirement: All deposits must be collateralized as required by California Government Code Section 53630 *et seq.* The Treasurer may waive collateral for the portion of any deposits that is insured pursuant to federal law.
- Deposits are limited to a state or national bank, savings association or federal association a state or federal credit union, or a federally insured industrial loan company, located in California.
- Deposits must meet the conditions of California Government Code Section 53630 *et seq.*

Pursuant to Government Code 53637, the DCA is prohibited from investing in deposits of a state or federal credit union if a member of the legislative body or decision-making authority serves on the board of directors or committee.

10.8 Money Market Mutual Funds

Shares of beneficial interest issued by diversified management companies that are money market funds registered with the SEC.

- Maximum Maturity: N/A
- Maximum limit: Twenty percent (20%) of the portfolio
- Credit Requirement: Highest ranking by not less than two NRSROs or must retain an investment advisor that meets specific requirements
- The use of money market funds is limited to Government money market funds that provide daily liquidity and seek to maintain a stable Net Asset Value (NAV)

10.9 State of California, Local Agency Investment Fund (LAIF).

LAIF is a pooled investment fund overseen by the State Treasurer, which operates like a money market fund, but is for the exclusive benefit of governmental entities within the state. The maximum investment amount authorized by the Local Agency Investment Fund (LAIF) is set by the State Treasurer's Office. The LAIF is held in trust in the custody of the State of California Treasurer. The DCA's right to withdraw its deposited monies from LAIF is not contingent upon the State's failure to adopt a State Budget.

- Maximum limit: 100% of the portfolio
- Maximum Maturity: N/A
- Credit requirement: N/A

10.10 Municipal Bonds and Notes

Municipal obligations issued by a municipality within the State of California and any other of the states in the union. This may include bonds, notes, warrants, or other evidence of indebtedness of a local agency within the state.

- Maximum limit: Forty percent (40%) of the portfolio; five percent (5%) with any one issuer
- Maximum maturity of five (5) years
- Must be issued by State of California, any of the other 49 states, or California local agency
- Credit Requirement: A (long-term) or A-1 (short-term) or their equivalents or better by an NRSRO

10.11 Repurchase Agreement

A repurchase agreement is a purchase of authorized securities with terms including a written agreement by the seller to repurchase the securities on a future date and price.

- Maximum limit: Twenty percent (20%) of the portfolio
- Maximum maturity of two hundred seventy (270) days
- Master Repurchase Agreement must be on file
- Limited to primary dealers or financial institutions rated "A" or its equivalent or higher by an NRSRO.
- Fully collateralized at market value of at least one hundred two percent (102%) with US government or federal agency securities

10.12 California Asset Management Program (CAMP)

Shares of beneficial interest issued by a joint powers authority organized pursuant to Section 6509.7.

- Maximum limit: Forty percent (40%) of the portfolio
- Maximum maturity: N/A
- Credit requirement: AA or its equivalent or better by an NRSRO
- Joint powers authority has retained an investment adviser that is registered or exempt from registration with the Securities and Exchange Commission, has five or more years of experience investing in the securities and obligations authorized under California Government Code Section 53601, and has assets under management in excess of five hundred million dollars (\$500,000,000).

10.13 Supranationals

Securities issued or unconditionally guaranteed by the International Bank for Reconstruction and Development (IBRD), International Finance Corporation (IFC), or Inter-American Development Bank (IADB) and eligible for purchase and sale within the United States.

- Maximum allocation: Thirty percent (30%) of the portfolio
- Maximum maturity: Five (5) years
- Credit requirement: AA or its equivalent or better by an NRSRO.

10.14 Asset-Backed Securities

A mortgage pass-through security, collateralized mortgage obligation, mortgage-backed or other pay-through bond, equipment lease-backed certificate, consumer receivable pass-through certificate, or consumer receivable-backed bond.

- Maximum allocation: Twenty percent (20%) of the portfolio, five percent (5%) with any one issuer
- Maximum maturity: Five (5) years
- Credit requirement: AA or its equivalent or better by an NRSRO.

SECTION 11. CREDIT RATING

Credit rating requirements for eligible securities as specified in this policy specify the minimum credit rating category required at purchase without regard to +, -, or 1, 2, 3 modifiers, if any. The security, at the time of purchase, may not be rated below the minimum credit requirement by any of the NRSROs that rate the security.

SECTION 12. MONITORING SAFETY AND LIQUIDITY

The Treasurer shall monitor, on an ongoing basis, investments for exposure to risk and credit deterioration to ensure primary objectives of safety of principal and liquidity are adhered to. Such matters shall be reported to the DCA Board of Directors as part of the Treasurer's quarterly and/or annual report.

SECTION 13. ADMINISTRATION

The Treasurer may, at any time, establish more restrictive requirements for securities approved for investment as deemed appropriate in this Investment Policy. These restrictions may include, but are not limited to, higher credit ratings, lower percentage limits by security type or issuer, shorter maturities and additional collateral requirements for collateralized investments.

SECTION 14. PURCHASING ENTITIES

Investments not purchased directly from the issuer will be purchased from institutions licensed by the State of California as a broker/dealer, including:

- National or California State Chartered Banks
- Federal or California Chartered Savings Institutions
- Brokerage firms designated as a primary government dealer by the Federal Reserve Bank
- Member of a federally-regulated securities exchange
- Institutions licensed by the State of California as a broker/dealer
- Federal or state savings institutions or associations as defined in Finance Code Section 5102

The Treasurer or designee will maintain a current and eligible list of reputable primary and regional dealers, brokers and financial institutions with whom securities trading and placement of funds are authorized. A strong capital base credit worthiness, and, where applicable, a broker/dealer staff experienced in transactions with California local governments are the primary criteria for inclusion on the DCA's approved list.

Approved dealers and brokers shall be limited to primary dealers or regional dealers that qualify under Securities and Exchange Commission Rule 15C3-1 (uniform net capital rule) and which provide: proof of Financial Industry Regulatory DCA (FINRA) certification; proof of California State registration; and a completed agency broker/dealer questionnaire. In addition, prior to approval and for every two years thereafter, approved dealers and brokers must provide: an audited financial statement; certification of receipt, review of and willingness to comply with the current Investment Policy; and certification of compliance with Rule G-37 of the Municipal Securities Rulemaking Board regarding limitations on political contributions to the Board of Directors of the DCA or to any candidate for these offices.

The Treasurer may remove a firm from the approved list at any time due to: any failure to comply with any of the above criteria; any failure to successfully execute a transaction; any change in broker/dealer staff; or any other action, event or failure to act which, in the sole discretion of the Treasurer is materially adverse to the best interests of the DCA.

SECTION 15. INVESTMENT SECURITY

To ensure a high degree of internal control, the DCA shall comply with the following:

- All securities purchased from dealers and brokers shall be held in safekeeping by the DCA's custodial bank, a national bank, a State chartered bank or trust company, established for this purpose as someone other than the selling party of the security. Securities purchased will be covered by a trust or safekeeping receipt in a manner that establishes the DCA's ownership. All transactions completed on a delivery versus pay basis (DVP).
- All trade confirmation shall be received directly and reviewed for conformity to the original transaction by an individual other than the person originating the transaction. All trade confirmation must be an original; copies of confirmations are not allowed. Any discrepancies will be brought to the attention of the Treasurer.

SECTION 16. PERFORMANCE REVIEW AND INTERNAL CONTROL

The Treasurer or designee shall maintain a system of internal controls designed to ensure compliance with the Investment Policy and to prevent losses due to fraud, employee error, and misrepresentations by third parties or unanticipated changes in financial markets. The internal control includes monitoring the activities of any subordinate officials acting on behalf of the DCA. Procedures should include references to individuals authorized to execute transactions or transfers, safekeeping agreements, repurchase agreements, wire transfer agreements, collateral/depository agreements and banking services contracts, as appropriate. As part of the annual audit, the DCA's external auditor will perform a review of investment transactions to verify compliance with policies and procedures.

SECTION 17. ETHICS AND CONFLICT OF INTEREST

All officers and employees involved in the investment process shall refrain from engaging in any personal business activity which could conflict with proper execution of investments subject to this Policy. Any material financial interests in financial institutions which do business with the DCA should be disclosed to the Executive Director of the DCA. All individuals involved in the investment process are required to report all gifts and income in accordance with California State Law.

SUMMARY TABLE OF INVESTMENT GUIDELINES AND ELIGIBLE SECURITIES

Authorized Investments	Maximum % Holdings	Purchase Restrictions	Maximum Maturity	Credit Quality
US Treasury Bonds, Bills and Notes	100%	N/A	5 Years	<i>N/A</i>
Federal Agency Bonds & Notes	100%	N/A	5 Years	<i>N/A</i>
Bankers' Acceptance	40%	5% per issuer ¹	180 days	<i>"A-1" or its equivalent or higher by an NRSRO</i>
Commercial Paper	25%	10% per issuer ¹	270 days	<i>Highest ranking or of the highest letter and number rating as provided by an NRSRO</i>
Medium Term Corporate Notes	30%	10% per issuer ¹ , US licensed and operating corporations	5 years	<i>A or its equivalent or higher by an NRSRO</i>
Negotiable CD	30%	5% per issuer ¹ , National or state chartered bank, S&L, or branch of foreign bank	5 years	<i>"A-1" (short-term) or "A" (long-term) or their equivalents or higher by an NRSRO</i>
Bank Deposit	30%	See California Government Code Section 53637	5 Years	<i>Collateralized/FDIC Insured in accordance with California Government Code</i>
Money Market Mutual Funds	20%	Gov't MMF, stable NAV	Daily Liquidity	<i>Highest ranking by two NRSROs or advisor requirements</i>

Authorized Investments	Maximum % Holdings	Purchase Restrictions	Maximum Maturity	Credit Quality
State of California, Local Agency Investment Fund (“LAIF”)	LAIF limit for operating accounts	Subject to California Government Code Section 16429.1 limitations	N/A	<i>N/A</i>
Municipal Bonds & Notes	40%	State of California, other 49 states, or California agencies	5 Years	<i>“A” or its equivalent or higher by an NRSRO</i>
Repurchase Agreements (“REPO”)	20%	Limited to primary dealers or financial institutions rated “A” or better by an NRSRO	270 days	<i>Collateralized (min 102% of funds invested) with US Government or federal agency securities with maximum 5 year maturities</i>
California Asset Management Program (“CAMP”)	40%	N/A	Daily Liquidity	<i>“AAA” or its equivalent or higher by a NRSRO</i>
Supranationals	30%	Limited to IBRD, IFC, IADB	5 Years	<i>“AA” or its equivalent or higher by a NRSRO</i>
Asset-Backed Securities	20%	5% per issuer ¹	5 Years	<i>“AA” or its equivalent or higher by an NRSRO</i>

Notes:

1. Per issuer limits, when listed, are calculated across investment types at the parent company level.

RATING DESCRIPTION TABLE

Long Term Debt Ratings			
Credit Quality	Moody's	S&P	Fitch
Strongest Quality	Aaa	AAA	AAA
Strong Quality	Aa1/Aa2/Aa3	AA+/AA/AA-	AA
Good Quality	A1/A2/A3	A+/A/A-	A
Medium Quality	Baa1/Baa2/Baa3	BBB+/BBB/BBB-	BBB
Speculative	Ba1/Ba2/Ba3	BB+/BB/BB-	BB
Low	B1/B2/B3	B+/B/B-	B
Poor	Caa	CCC+	CCC
Highly Speculative	Ca/C	CCC/CCC-/CC	CC

Short Term Debt Ratings			
Credit Quality	Moody's	S&P	Fitch
Strongest Quality	P-1	A-1+	F1
Strong Quality		A-1	
Good Quality	P-2	A-2	F2
Medium Quality	P-3	A-3	F3

Note: Investment Grade ratings applies to securities with at least a medium credit quality or higher by one of the nationally recognize rating organization, anything below the medium credit quality is non- investment grade.

EXHIBIT A GLOSSARY

ACCRETION: Adjustment of the difference between the prices of a bond bought at an original discount and the par value of the bond.

AGENCIES: Federal agency securities and/or Government-sponsored enterprises (GSEs), also known as U.S. Government instrumentalities. Securities issued by Government National Mortgage Association (GNMA) are considered true agency securities, backed by the full faith and credit of the U.S. Government. GSEs are financial intermediaries established by the federal government to fund loans to certain groups of borrowers, for example homeowners, farmers and students and are privately owned corporations with a public purpose. The most common GSEs are Federal Farm Credit System Banks, Federal Home Loan Banks, Federal Home Loan Mortgage Association, and Federal National Mortgage Association.

AMORTIZATION: Accounting procedure that gradually reduces the cost value of a limited life or intangible asset through periodic charges to income. For fixed assets, the term used is “depreciation”. It is common practice to amortize any premium over par value paid in the purchase of preferred stock or bond investments.

APPRECIATION: Increase in the value of an asset such as a stock bond, commodity or real estate.

ASKED PRICE: The price a broker/dealer offers to sell securities.

ASSET BACKED: A type of security that is secured by receivables, such as credit card and auto loans. These securities typically pay principal and interest monthly.

BANKERS' ACCEPTANCE (BA): A draft or bill of exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer. This money market instrument is used to finance international trade.

BASIS POINT: One-hundredth of one percent (i.e., 0.01%).

BENCHMARK: A comparative base for measuring the performance or risk tolerance of the investment portfolio. A benchmark should represent a close correlation to the level of risk and the average duration of the portfolio's investment.

BID PRICE: The price a broker/dealer offers to purchase securities.

BOND: A financial obligation for which the issuers promises to pay the bondholder a specified stream of future cash flows, including periodic interest payments and a principal repayment.

BOOK VALUE: The value at which a debt security is shown on the holder's balance sheet. Book value is acquisition cost less amortization of premium or accretion of discount.

BROKER: A broker acts as an intermediary between a buyer and seller for a commission and does not trade for his/her own risk and account or inventory.

CALLABLE SECURITIES: A security that can be redeemed by the issuer before the scheduled maturity date.

CASH EQUIVALENTS (CE): Highly liquid and safe instruments or investments that can be converted into cash immediately. Examples include bank accounts, money market funds, and Treasury bills.

CASH FLOW: An analysis of all changes that affect the cash account during a specified period.

CERTIFICATE OF DEPOSIT (CD): A time deposit with a specific maturity evidenced by a certificate. Large-denomination CD's are typically negotiable.

COLLATERAL: Securities, evidence of deposit or other property which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

COLLATERALIZED MORTGAGE OBLIGATION (CMO): A type of mortgage-backed security that creates separate pools of pass-through rates for different classes of bondholders with varying maturities, called tranches. The repayments from the pool of pass-through securities are used to retire the bonds in the order specified by the bonds' prospectus.

COMMERCIAL PAPER: Short-term, unsecured, negotiable promissory notes of corporations.

CORPORATE NOTE: Debt instrument issued by a private corporation.

COUPON: The annual rate at which a bond pays interest.

CREDIT RATINGS: A grade given to a debt instrument that indicates its credit quality. Private independent rating services such as Standard & Poor's, Moody's and Fitch provide these

CREDIT RISK: The risk that an obligation will not be paid and a loss will result due to a failure of the issuer of a security.

CUSIP: Stands for Committee on Uniform Securities Identification Procedures. A CUSIP number identifies most securities, including: stocks of all registered U.S. and Canadian companies, and U.S. government and municipal bonds. The CUSIP system—owned by the American Bankers Association and operated by Standard & Poor's—facilitates the clearing and settlement process of securities. The number consists of nine characters (including letters and numbers) that uniquely identify a company or issuer and the type of security.

CURRENT YIELD: The annual interest on an investment divided by the current market value. Since the calculation relies on the current market value rather than the investor's cost, current yield is unrelated to the actual return the investor will earn if the security is held to maturity.

CUSTODIAN: A bank or other financial institution that keeps custody of stock certificates and other assets.

DEALER: A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his/her own risk and account or inventory.

DEBENTURES: A bond secured only by the general credit of the issuers.

DELIVERY VERSUS PAYMENT (DVP): Delivery of securities with a simultaneous exchange of money for the securities.

DERIVATIVES: A financial instrument that is based on, or derived from, some underlying asset, reference date, or index.

DIRECT ISSUER: Issuer markets its own paper directly to the investor without use of an intermediary.

DISCOUNT: The difference between the cost of a security and its value at maturity when quoted at lower than face value.

DIVERSIFICATION: Dividing investment funds among a variety of securities offering independent returns and risk profiles.

DURATION: A measure of the timing of the cash flows, such as the interest payments and the principal repayment, to be received from a given fixed-income security. This calculation is based on three variables: term to maturity, coupon rate, and yield to maturity. Duration measures the price sensitivity of a bond to changes in interest rates.

EFFECTIVE RATE OF RETURN: The annualized rate of return on an investment considering the price paid for the investment, its coupon rate, and the compounding of interest paid.

$$(\text{Total Earnings} / \text{Average daily balance}) \times (365 / \# \text{ of days in the reporting period})$$

FACE VALUE: The principal amount owed on a debt instrument. It is the amount on which interest is computed and represents the amount that the issuer promises to pay at maturity.

FAIR VALUE: The amount at which a security could be exchanged between willing parties, other than in a forced or liquidation sale. If a market price is available, the fair value is equal to the market value.

FANNIE MAE: Trade name for the Federal National Mortgage Association (FNMA), a U.S. Government sponsored enterprise.

FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC): A federal agency that provides insurance on bank deposits, guaranteeing deposits to a set limit per account, currently \$250,000.

FEDERAL FARM CREDIT BANK (FFCB): Government-sponsored enterprise that consolidates the financing activities of the Federal Land Banks, the Federal Intermediate Credit Banks and the Banks for Cooperatives. Its securities do not carry direct U.S. government guarantees.

FEDERAL FUNDS RATE: The rate of interest at which Federal funds are traded. This rate is considered to be the most sensitive indicator of the direction of interest rates, as it is currently pegged by the Federal Reserve through open-market operations.

FEDERAL GOVERNMENT AGENCY SECURITIES: Federal Agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.

FEDERAL HOME LOAN BANKS (FHLB): Government sponsored enterprise (currently made up of 12 regional banks) that regulates and lends funds and provides correspondent banking services to member commercial banks, thrift institutions, credit unions and insurance companies. Although the banks operate under federal charter with government supervision, the securities are not guaranteed by the U. S. Government.

FEDERAL HOME LOAN MORTGAGE CORPORATION (FHLMC): Government sponsored enterprise that helps maintain the availability of mortgage credit for residential housing. FHLMC finances these operations by marketing guaranteed mortgage certificates and mortgage participation certificates. Its discount notes and bonds do not carry direct U.S. government guarantees.

FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA): Government sponsored enterprise that is the largest single provider of residential mortgage funds in the United States. FNMA is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and second loans, in addition to fixed-rate mortgages. FNMA's securities are also highly liquid and are widely accepted.

FEDERAL OPEN MARKET COMMITTEE (FOMC): A committee of the Federal Reserve Board, which establishes monetary policy and executes it through temporary and permanent changes to the supply of bank reserves.

FEDERAL RESERVE SYSTEM: The central bank of the U.S. which consists of a seven member Board of Governors, 12 regional banks and about 5,700 commercial banks that are members.

FED WIRE: A wire transmission service established by the Federal Reserve Bank to facilitate the transfer of funds through debits and credits of funds between participants within the Fed system.

FREDDIE MAC: Trade name for the Federal Home Loan Mortgage Corporation (FHLMC), a U.S. government sponsored enterprise.

GINNIE MAE: Trade name for the Government National Mortgage Association (GNMA), a direct obligation bearing the full faith and credit of the U.S. Government.

GOVERNMENT ACCOUNTING STANDARDS BOARD (GASB): A standard-setting body, associated with the Financial Accounting Foundation, which prescribes standard accounting practices for governmental units.

GUARANTEED INVESTMENT CONTRACTS (GICS): An agreement acknowledging receipt of funds, for deposit, specifying terms for withdrawal, and guaranteeing a rate of interest to be paid.

INTEREST RATE: The annual yield earned on an investment, expressed as a percentage.

INTEREST RATE RISK: The risk of gain or loss in market values of securities due to changes in interest-rate levels. For example, rising interest rates will cause the market value of portfolio securities to decline.

INVESTMENT AGREEMENTS: A contract providing for the lending of issuer funds to a financial institution that agrees to repay the funds with interest under predetermined specifications.

INVESTMENT GRADE (LONG TERM RATINGS): The minimum, high-quality ratings for long-term debt such as corporate notes. Investment Grade ratings are as follows: A3 (Moody's), A- (S&P), and A- (Fitch).

INVESTMENT PORTFOLIO: A collection of securities held by a bank, individual, institution or government DCA for investment purposes.

LIQUIDITY: A liquid asset is one that can be converted easily and rapidly into cash with minimum risk of principal.

LOCAL DCA INVESTMENT FUND (LAIF): An investment pool sponsored by the State of California and administered/managed by the State Treasurer. Local government units, with consent of the governing body of that agency, may voluntarily deposit surplus funds for the purpose of investment. Interest earned is distributed by the State Controller to the participating governmental agencies on a quarterly basis.

LOCAL AGENCY INVESTMENT POOL: A pooled investment vehicle sponsored by a local agency or a group of local agencies for use by other local agencies.

MARKET RISK: The risk that the value of securities will fluctuate with changes in overall market conditions or interest rates. Systematic risk of a security that is common to all securities of the same general class (stocks, bonds, notes, money market instruments) and cannot be eliminated by diversification (which may be used to eliminate non-systematic risk).

MARKET VALUE: The price at which a security is currently being sold in the market. See FAIR VALUE.

MASTER REPURCHASE AGREEMENT: A written contract covering all future transactions between the parties to repurchase agreements and reverse repurchase agreements that establish each party's rights in the transactions. A master agreement will often specify, among other things, the right of the buyer-lender to liquidate the underlying securities in the event of default by the seller-borrower.

MATURITY: The date that the principal or stated value of a debt instrument becomes due and payable.

MEDIUM-TERM CORPORATE NOTES (MTNs): Unsecured, investment-grade senior debt securities of major corporations which are sold in relatively small amounts either on a continuous or an intermittent basis. MTNs are highly flexible debt instruments that can be structured to respond to market opportunities or to investor preferences.

MODIFIED DURATION: The percent change in price for a 100 basis point change in yields. This is a measure of a portfolio's or security's exposure to market risk.

MONEY MARKET: The market in which short-term debt instruments (Treasury Bills, Discount Notes, Commercial Paper, Banker's Acceptances and Negotiable Certificates of Deposit) are issued and traded.

MORTGAGED BACKED SECURITIES: A type of security that is secured by a mortgage or collection of mortgages. These securities typically pay principal and interest monthly.

MUNICIPAL BONDS: Debt obligations issued by states and local governments and their agencies, including cities, counties, government retirement plans, school Agencies, state universities, sewer agency, municipally owned utilities and authorities running bridges, airports and other transportation facilities

MUTUAL FUND: An entity that pools money and can invest in a variety of securities that are specifically defined in the fund's prospectus.

NEGOTIABLE CERTIFICATE OF DEPOSIT: A large denomination certificate of deposit that can be sold in the open market prior to maturity.

NET PORTFOLIO YIELD: Calculation in which the 365-day basis equals the annualized percentage of the sum of all Net Earnings during the period divided by the sum of all Average Daily Portfolio Balances.

NATIONALLY RECOGNIZED STATISTICAL RATING ORGANIZATION (NRSRO): is a credit rating agency that issues credit ratings that the U.S Securities and Exchange Commission permits other financial firms to use for certain regulatory purposes.

OPEN MARKET OPERATIONS: Purchases and sales of government and certain other securities in the open market by the New York Federal Reserve Bank as directed by the FOMC in order to influence the volume of money and credit in the economy. Purchases inject reserves into the bank system and stimulate growth of money and credit: Sales have the opposite effect. Open market operations are the Federal Reserve's most important and most flexible monetary policy tool.

PAR VALUE: The amount of principal which must be paid at maturity. Also referred to as the face amount of a bond. See FACE VALUE.

PORTFOLIO: The collection of securities held by an individual or institution.

PREMIUM: The difference between the par value of a bond and the cost of the bond, when the cost is above par.

PRIMARY DEALER: A group of government securities dealers who submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. These dealers are authorized to buy and sell government securities in direct dealing with the Federal Reserve Bank of New York in its execution of market operations to carry out U.S. monetary policy. Such dealers must be qualified in terms of reputation, capacity, and adequacy of staff and facilities.

PRIME (SHORT TERM RATING): High-quality ratings for short-term debt such as commercial paper. Prime ratings are as follows: P1 (Moody's), A1 (S&P), and F1 (Fitch).

PRINCIPAL: The face value or par value of a debt instrument, or the amount of capital invested in a given security.

PRIVATE PLACEMENTS: Securities that do not have to be registered with the Securities and Exchange Commission because they are offered to a limited number of sophisticated investors.

PROSPECTUS: A legal document that must be provided to any prospective purchaser of a new securities offering registered with the Securities and Exchange Commission that typically includes information on the issuer, the issuer's business, the proposed use of proceeds, the experience of the issuer's management, and certain certified financial statements (also known as an "official statement").

PRUDENT INVESTOR STANDARD: A standard of conduct for fiduciaries. Investments shall be made with judgment and care--under circumstances then prevailing, which persons of

prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

PUBLIC DEPOSIT: A bank that is qualified under California law to accept a deposit of public funds.

PURCHASE DATE: The date in which a security is purchased for settlement on that or a later date. Also known as the “trade date”.

RATE OF RETURN: 1) The yield which can be attained on a security based on its purchase price or its current market price. 2) Income earned on an investment, expressed as a percentage of the cost of the investment.

REALIZED GAIN (OR LOSS): Gain or loss resulting from the sale or disposal of a security.

REGIONAL DEALER: A financial intermediary that buys and sells securities for the benefit of its customers without maintaining substantial inventories of securities and that is not a primary dealer.

REPURCHASE AGREEMENT (RP or REPO): A transaction in which a counterparty or the holder of securities (e.g. investment dealer) sells these securities to an investor (e.g. the DCA) with a simultaneous agreement to repurchase them at a fixed date. The security "buyer" (e.g. the DCA) in effect lends the "seller" money for the period of the agreement, and the terms of the agreement are structured to compensate the “buyer” for this. Dealers use RP extensively to finance their positions. Exception: When the Fed is said to be doing RP, it is lending money that is, increasing bank reserves.

REVERSE REPURCHASE AGREEMENT (REVERSE REPO): The opposite of a repurchase agreement. A reverse repo is a transaction in which the DCA sells securities to a counterparty (e.g. investment dealer) and agrees to repurchase the securities from the counterparty at a fixed date. The counterparty in effect lends the seller (e.g. the DCA) money for the period of the agreement with terms of the agreement structured to compensate the buyer.

RISK: Degree of uncertainty of return on an asset.

SAFEKEEPING: A service that banks offer to clients for a fee, where physical securities are held in the bank’s vault for protection and book-entry securities are on record with the Federal Reserve Bank or Depository Trust Company in the bank’s name for the benefit of the client. As an agent for the client, the safekeeping bank settles securities transactions, collects coupon payments, and redeems securities at maturity or on the call date, if called.

SECURITIES AND EXCHANGE COMMISSION (SEC): DCA created by Congress to protect investors in securities transactions by administering securities legislation.

SECONDARY MARKET: A market for the repurchase and resale of outstanding issues following the initial distribution.

SECURITIES: Investment instruments such as notes, bonds, stocks, money market instruments and other instruments of indebtedness or equity.

SETTLEMENT DATE: The date on which a trade is cleared by delivery of securities against funds.

SPREAD: The difference between two figures or percentages. It may be the difference between the bid (price at which a prospective buyer offers to pay) and asked (price at which an owner offers to sell) prices of a quote, or between the amount paid when bought and the amount received when sold.

STRUCTURED NOTE: A complex, fixed-income instrument, which pays interest, based on a formula tied to other interest rates, commodities or indices. Examples include “inverse floating rate” notes which have coupons that increase when other interest rates are falling, and which fall when other interest rates are rising and “dual index floaters”, which pay interest based on the relationship between two other interest rates, for example, the yield on the ten-year Treasury note minus the Libor rate. Issuers of such notes lock in a reduced cost of borrowing by purchasing interest rate swap agreements.

SUPRANATIONALS: are international institutions that provide development financing, advisory services and/or financial services to their member countries to achieve the overall goal of improving living standards through sustainable economic growth. The Government Code allows local agencies to purchase the United States dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank.

TIME DEPOSIT: A deposit with a California bank or savings and loan association for a specific amount and with a specific maturity date and interest rate. Deposits of up to \$250,000 are insured by FDIC. Deposits over \$250,000 are collateralized above the insurance with either government securities (at 110% of par value), first trust deeds (at 150% of par value), or letters of credit (at 105% of par value).

TOTAL RATE OF RETURN: A measure of a portfolio’s performance over time. It is the internal rate of return which equates the beginning value of the portfolio with the ending value, and includes interest earnings and realized and unrealized gains and losses on the portfolio. For bonds held to maturity, total return is the yield to maturity. $(\text{Net Invested Income} / \text{Time Weighted Invested Value}) \times (365 / \# \text{ of days in the reporting period})$

TRUSTEE OR TRUST COMPANY OR TRUST DEPARTMENT OF A BANK: A financial institution with trust powers that acts in a fiduciary capacity for the benefit of the bondholders in enforcing the terms of the bond contract.

UNDERWRITER: A dealer which purchases a new issue of municipal securities for resale.

UNIFORM NET CAPITAL RULE: Securities and Exchange Commission requirement that member firms as well as nonmember broker/dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called net capital rule and net capital ratio. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.

U.S. GOVERNMENT AGENCY SECURITIES: Securities issued by U.S. government agencies, most of which are secured only by the credit worthiness of the particular agency. See AGENCIES.

U.S. TREASURY OBLIGATIONS: Securities issued by the U.S. Treasury and backed by the full faith and credit of the United States. Treasuries are the benchmark for interest rates on all other securities in the U.S. The Treasury issues both discounted securities and fixed coupon notes and bonds. The income from Treasury securities is exempt from state and local, but not federal, taxes.

TREASURY BILLS: Securities issued at a discount with initial maturities of one year or less. The Treasury currently issues three-month and six-month Treasury bills at regular weekly auctions. It also issues very short-term “cash management” bills as needed to smooth out cash flows.

TREASURY NOTES: Intermediate-term coupon-bearing securities with initial maturities of one year to ten years.

TREASURY BOND: Long-term coupon-bearing securities with initial maturities of ten years or longer.

UNREALIZED GAIN (OR LOSS): Gain or loss that has not become actual. It becomes a realized gain (or loss) when the security in which there is a gain or loss is actually sold. See REALIZED GAIN (OR LOSS).

VOLATILITY: Characteristic of a security, commodity or market to rise or fall sharply in price within a short-term period.

WATERFIX BONDS: Those bonds issued by the California Department of Water Resources to fund the California WaterFix, a conveyance project to further the co-equal goals of the State Legislature, pursuant to Section 85054 of the California Water Code.

WEIGHTED AVERAGE MATURITY: The average maturity of all the securities that comprise a portfolio that is typically expressed in days or years.

YIELD: The annual rate of return on an investment expressed as a percentage of the investment. See CURRENT YIELD; YIELD TO MATURITY.

YIELD CURVE: Graph showing the relationship at a given point in time between yields and maturity for bonds that are identical in every way except maturity.

YIELD TO MATURITY: Concept used to determine the rate of return if an investment is held to maturity. It takes into account purchase price, redemption value, time to maturity, coupon yield, and the time between interest payments. It is the rate of income return on an investment, minus any premium or plus any discount, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond, expressed as a percentage.

Board Memo

Contacts: Graham Bradner, Executive Director
Josh Nelson, General Counsel

Date: June 15, 2023 Board Meeting

Item No. 6f

Subject:

Consider Passing Resolution Approving the Second Amendment to the VMA Communications Inc. Agreement for Communication Support Services.

General:

The Board of Directors approved an agreement with VMA Communications Inc. (Consultant) for Communications Support Services, entered into as of November 18, 2019, for an initial maximum amount payable of \$1,200,000. DCA selected Consultant pursuant to a competitive procurement process based on Consultant's demonstrated competence and qualifications and negotiated a fair and reasonably priced contract with Consultant.

Under the Agreement, as subsequently amended, Consultant provides key services required by DCA and has developed significant institutional knowledge of DCA's programs and operational and management requirements. The following changes are proposed via Agreement Amendment 02:

1. Amend Section 3a to replace Kathryn Mallon with Jennifer Malone as Agreement Administrator
2. Remove Fee Schedule from Agreement, the fee schedule will appear in the Task Order
3. Remove section 7c in its entirety, removing the existing travel terms. Replace with reference to the DCA Travel Policy
4. Increase the maximum amount payable to \$2,300,000. DCA intends on utilizing VMA Communications, Inc. in a greater capacity in Fiscal Year 2023/2024. To ensure adequate funds are available to execute the upcoming Task Order, an agreement Amendment is required
5. Amend Section 35 "Notices" to reflect DCA's correct mailing address

Enclosed is a draft Second Amendment to the Agreement for Communication Support Services.

Recommended Action:

Adopt the attached Resolution authorizing the Executive Director to execute the enclosed Second Amendment to the Agreement for Communication Support Services.

Attachments:

Attachment 1: Resolution 23-XX

Exhibit A - Second Amendment to the VMA Agreement for Communication Support Services

Attachment 2: Redline Copy of VMA Agreement for Communication Support Services

BOARD OF DIRECTORS OF THE DELTA CONVEYANCE DESIGN AND CONSTRUCTION AUTHORITY
RESOLUTION NO. 23-XX

Introduced by Director XXXX

Seconded by Director XXXX

SECOND AMENDMENT TO AGREEMENT FOR COMMUNICATIONS SUPPORT SERVICES

Whereas, the Delta Conveyance Design and Construction Authority (DCA) and VMA Communications, Inc., a California corporation (Consultant) entered into an Agreement for Communications Support Services, dated November 18, 2019 (Agreement), as subsequently amended; and

Whereas, DCA selected Consultant pursuant to a competitive procurement process based on Consultant's demonstrated competence and qualifications, and negotiated a fair and reasonably priced contract with Consultant; and

Whereas, Consultant provides key services required by DCA, and has developed significant institutional knowledge of DCA's programs and operational and management requirements; and

Whereas, in light of Consultant's knowledge and experience, DCA desires to make various administrative edits to the Agreement; and

Whereas, amending the Agreement Administrator as set forth in this Resolution is in the best interest of DCA; and

Now, therefore, be it resolved that the findings stated above are true and correct and are hereby adopted by the DCA Board.

Be it further resolved that the DCA Board authorizes the Executive Director to execute the attached Second Amendment to the Agreement for Communications Support Services as Exhibit A and incorporated by this reference.

* * * * *

This Resolution was passed and adopted this ____th day of June, 2023, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest:

Sarah Palmer, Board President

Gary Martin, Board Secretary

EXHIBIT A

Second Amendment to
Agreement for Communications Support Services

[attached behind this page]



AMENDMENT NO. 2

TO AGREEMENT NO. 190019 BETWEEN
THE DELTA CONVEYANCE DESIGN AND CONSTRUCTION AUTHORITY
AND
VMA COMMUNICATIONS, INC.

1. Parties and Date.

This Amendment No. 2 to the Agreement No. 190019 for Consulting Services is made and entered into as of May ____, 2023 by and between the Delta Conveyance Design and Construction Authority (“DCA”) and VMA Communications, Inc. with its principal place of business at 243 Oberlin Avenue, Claremont, CA 91711 (“Consultant”). DCA and Consultant are sometimes individually referred to as “Party” and collectively as “Parties.”

2. Recitals.

2.1 Consultant. The DCA and Consultant have entered into an agreement entitled “Agreement No. 190019 for Consulting Services” dated November 18, 2019 (“Agreement”) for the purpose of retaining the services of Consultant to provide general communications support services.

2.2 The Agreement was previously amended on October 26, 2022, (Amendment No. 1), to extend the term of the Agreement through October 27, 2024.

2.3 Amendment Purpose. The DCA and Consultant desire to amend the Agreement to increase the maximum amount of the Agreement; delete in its entirety Exhibit D - Allowable Travel Expenses Guidelines and incorporate, by reference, the DCA travel policy in its place; delete in its entirety Exhibit C Fee Schedule and replace with Consultant rates that shall be incorporated upon issuance of a Task Order and updates to other administrative language in the Agreement.

3. Terms.

3.1 Amend Section 3a., to replace “Kathryn Mallon” with “DCA Administrative Manager” as Agreement Administrator.

3.2 Amendment. Section 7. of the Agreement is hereby amended as follows:

Section a is amended as follows:

“a. For the services performed and the costs incurred by Consultant under this Agreement, and with approval of Agreement Administrator, the DCA will compensate Consultant in accordance with the Fee Schedule, set forth in an approved Task Order. The Fee Schedule set forth in an approved



Task Order shall include the rates and expenses of sub-consultants. A Task Order shall additionally set forth negotiated fixed pricing for specified deliverables or work product to be provided by Consultant. The Task Order may also include provisions for Other Direct Costs (ODC's), including such other direct project costs related to personnel (including software, hardware, travel, meals, lodging and transportation), and incidental direct costs (copies, mailing, etc.). ODC's shall be paid at cost with no markup allowed.

3.3 Delete Section 7 c. in its entirety and replace with the following: 7. c. Where travel expenses are allowed, all travel expenses incurred by Consultant and any of its subconsultants shall be subject to the DCA's Allowable Travel Expenses Policy, which is available for review at the following web address: <https://www.dcdca.org/info-center/document-library/>."

3.4 Amendment: Exhibit C -Fee Schedule is hereby deleted in its entirety.

3.5 Amendment: Exhibit D – Allowable Travel Expenses Guidelines is hereby deleted in its entirety.

3.6 Amendment: Section 8. Maximum Amount is hereby amended, in part, as follows:

"8. Maximum Amount

"The maximum amount payable under the terms of this Agreement, including expenses, will not exceed \$2,300,000."

3.7 Amendment: Section 35. Notices is hereby amended as follows:

"Any notice or communication given under this Agreement shall be effective when deposited, postage prepaid, with the United States Postal Service and addressed to the contracting parties as follows:

The DCA
980 9th Street, Suite 2400
Sacramento, CA 95814

Attention: Graham Bradner, Executive Director

VMA Communications, Inc.
243 Oberlin Avenue
Claremont, CA 91711

Attention: Valerie Martinez, President

Either party may change the address to which notice or communication is to be sent by providing advance written notice to the other party."

3.8 Continuing Effect of Agreement. Except as amended by this Amendment No. 2, all other provisions of the Agreement remain in full force and effect and shall govern the actions of the parties under this Amendment No. 2 from and after the date of this Amendment No. 2, whenever the term "Agreement" appears in the Agreement, it shall mean the Agreement as amended by this Amendment No. 2.

3.9 Adequate Consideration. The Parties hereto irrevocably stipulate and agree that they



have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this Amendment No. 2

3.10 Severability. If any portion of this Amendment No. 2 is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.11 Governing Law. This Amendment No. 2 shall be governed by the laws of the State of California. Venue shall be in Sacramento County.

3.12 Counterpart Signatures. This Amendment No. 2 may be signed in counterparts, each of which shall constitute an original.

3.13 Electronic Transmission. A manually signed copy of this Amendment No. 2 which is transmitted by facsimile, email or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this Amendment No. 2 for all purposes. This Amendment No. 2 may be signed using an electronic signature.

[Signatures on Next Page]



**SIGNATURE PAGE FOR AMENDMENT NO. 2 TO AGREEMENT NO. 190019
BETWEEN THE DELTA CONVEYANCE DESIGN AND CONSTRUCTION AUTHORITY
AND VMA COMMUNICATIONS, INC.**

VMA COMMUNICATIONS, INC.

THE DCA

By _____

By _____

Print name _____

Graham Bradner

Executive Director

Date _____

Date _____

(This Agreement must be signed in the above space
by one of the following: Chairman of the Board,
President, or any Vice President.)

APPROVED AS TO FORM:
General Counsel

By _____

By _____

Print name _____

Joshua Nelson

Title _____

Date _____

Date _____

(This Agreement must be signed in the above space
by one of the following: Secretary, Chief Financial
Officer, or any Assistant Treasurer.)



AMENDMENT NO. 2

TO AGREEMENT NO. 190019 BETWEEN

THE DELTA CONVEYANCE DESIGN AND CONSTRUCTION AUTHORITY

AND

VMA COMMUNICATIONS, INC.

1. Parties and Date.

This Amendment No. 2 to the Agreement No. 190019 for Consulting Services is made and entered into as of May ____, 2023 by and between the Delta Conveyance Design and Construction Authority (“DCA”) and VMA Communications, Inc. with its principal place of business at 243 Oberlin Avenue, Claremont, CA 91711 (“Consultant”). DCA and Consultant are sometimes individually referred to as “Party” and collectively as “Parties.”

2. Recitals.

2.1 Consultant. The DCA and Consultant have entered into an agreement entitled “Agreement No. 190019 for Consulting Services” dated November 18, 2019 (“Agreement”) for the purpose of retaining the services of Consultant to provide general communications support services.

2.2 The Agreement was previously amended on October 26, 2022, (Amendment No. 1), to extend the term of the Agreement through October 27, 2024.

2.3 Amendment Purpose. The DCA and Consultant desire to amend the Agreement to increase the maximum amount of the Agreement; delete in its entirety Exhibit D - Allowable Travel Expenses Guidelines and incorporate, by reference, the insert references to DCA travel policy in its place; delete in its entirety Exhibit C Fee Schedule and replace with Consultant rates that shall be incorporated upon issuance of a Task Order; and updates to other administrative language in the Agreement.

3. Terms.

3.1 Amend Section 3a., to replace “Kathryn Mallon” with “DCA Administrative Manager” as Agreement Administrator.

3.2 Amendment. Section 7. of the Agreement is hereby amended as follows:

Section a is amended as follows:

“a. For the services performed and the costs incurred by Consultant under this Agreement,



and with approval of Agreement Administrator, the DCA will compensate Consultant in accordance with the Fee Schedule, set forth in an approved Task Order. The Fee Schedule set forth in an approved Task Order shall include the rates and expenses of sub-consultants. A Task Order shall additionally set forth negotiated fixed pricing for specified deliverables or work product to be provided by Consultant. The Task Order may also include provisions for Other Direct Costs (ODC's), including such other direct project costs related to personnel (including software, hardware, travel, meals, lodging and transportation), and incidental direct costs (copies, mailing, etc.). ODC's shall be paid at cost with no markup allowed. ~~Reimbursement of travel expenses shall be pursuant to DCA Travel Policy." All travel expenses incurred by Consultant and any of its subconsultants shall be subject to the DCA's Allowable Travel Expenses Policy, which is available for review at the following web address:~~

3.3 Delete Section 7 c. in its entirety and replace with the following: 7. c. Where travel expenses are allowed, all travel expenses incurred by Consultant and any of its subconsultants shall be subject to the DCA's Allowable Travel Expenses Policy, which is available for review at the following web address: <https://www.dcdca.org/info-center/document-library/>."

3.4 Amendment: Exhibit C -Fee Schedule is hereby deleted in its entirety.

3.5 Amendment: Exhibit D – Allowable Travel Expenses Guidelines is hereby deleted in its entirety.

3.6 Amendment: Section 8. Maximum Amount is hereby amended, in part, as follows:

"8. Maximum Amount

"The maximum amount payable under the terms of this Agreement, including expenses, will not exceed \$2,300,000."

3.7 Amendment: Section 35. Notices is hereby amended as follows:

"Any notice or communication given under this Agreement shall be effective when deposited, postage prepaid, with the United States Postal Service and addressed to the contracting parties as follows:

The DCA
980 9th Street, Suite 2400
Sacramento, CA 95814

Attention: Graham Bradner, Executive Director

VMA Communications, Inc.

243 Oberlin Avenue
Claremont, CA 91711

Attention: Valerie Martinez, President

Either party may change the address to which notice or communication is to be sent by providing advance written notice to the other party."

3.8 Continuing Effect of Agreement. Except as amended by this Amendment No. 2, all



other provisions of the Agreement remain in full force and effect and shall govern the actions of the parties under this Amendment No. 2 from and after the date of this Amendment No. 2, whenever the term “Agreement” appears in the Agreement, it shall mean the Agreement as amended by this Amendment No. 2.

3.9 Adequate Consideration. The Parties hereto irrevocably stipulate and agree that they have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this Amendment No. 2

3.10 Severability. If any portion of this Amendment No. 2 is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.11 Governing Law. This Amendment No. 2 shall be governed by the laws of the State of California. Venue shall be in Sacramento County.

3.12 Counterpart Signatures. This Amendment No. 2 may be signed in counterparts, each of which shall constitute an original.

3.13 Electronic Transmission. A manually signed copy of this Amendment No. 2 which is transmitted by facsimile, email or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this Amendment No. 2 for all purposes. This Amendment No. 2 may be signed using an electronic signature.

[Signatures on Next Page]



**SIGNATURE PAGE FOR AMENDMENT NO. 2 TO AGREEMENT NO. 190019
BETWEEN THE DELTA CONVEYANCE DESIGN AND CONSTRUCTION AUTHORITY
AND VMA COMMUNICATIONS, INC.**

VMA COMMUNICATIONS, INC.

THE DCA

By _____

By _____

Print name _____

Graham Bradner
Executive Director

Date _____

Date _____

(This Agreement must be signed in the above space
by one of the following: Chairman of the Board,
President, or any Vice President.)

APPROVED AS TO FORM:
General Counsel

By _____

By _____

Print name _____

Joshua Nelson

Title _____

Date _____

Date _____

(This Agreement must be signed in the above space
by one of the following: Secretary, Chief Financial
Officer, or any Assistant Treasurer.)

Fiscal Year 2023/24 Board Meeting Schedule

Monthly

Continue to meet monthly and cancel meetings as needed.

Bi-Monthly

Meet every other month, starting in August after the June Meeting. Schedule or cancel special meetings as needed.

Quarterly

Meet quarterly, starting in September and take the summer off. Schedule special meetings as needed.

Twice Yearly

Per the JPA, the Board must meet at least twice yearly. The next meeting would be in December.

DCA Board of Directors Proposed Calendar

FY 2023/2024

Jul 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Aug 2023						
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27	28	29	30	31		

Sept 2023						
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24	25	26	27	28	29	30
31						

Oct 2023						
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22	23	24	25	26	27	28
29	30	31				

Nov 2023						
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26	27	28	29	30		

Dec 2023						
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31						

Jan 2024						
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28	29	30	31			

Feb 2024						
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25	26	27	28	29		

Mar 2024						
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24	25	26	27	28	29	30
31						

Apr 2024						
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21	22	23	24	25	26	27
28	29	30				

May 2024						
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19	20	21	22	23	24	25
26	27	28	29	30	31	

Jun 2024						
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						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Calendar Legend

DCA Board Meeting Day

Holidays

Federal and State Observed Holidays

(Holidays listed are observed Nationwide and by the state of California)

July 4 – Independence Day

September 4 – Labor Day

October 9 – Indigenous Peoples Day

November 10 – Veterans Day (observed)

November 23 – Thanksgiving

November 24 – Day after Thanksgiving

December 7 – Hanukkah

December 25 – Christmas

December 26 – Kwanzaa

January 1 – New Years Day

January 15 – Martin Luther King Day

February 10 – Lunar New Year

February 19 – Presidents Day

April 1 – Cesar Chavez Day

May 27 – Memorial Day

June 19 – Juneteenth

General Counsel's Report

Contact: Josh Nelson, General Counsel

Agenda Date: June 15, 2023, Board Meeting

Item No. 7a

Subject: Status Update

Summary:

The General Counsel continues to assist the DCA on legal matters as requested.

Detailed Report:

The General Counsel continues to provide legal assistance as requested. This has included assisting staff with the procurement policy on the agenda this afternoon. We also continue to respond to public records requests from an interested landowner.

In addition, the legislative process continues to move forward. Of note, the Governor announced a package of budget trailer bills aimed at speeding up infrastructure projects. This proposal includes streamlining permitting processes, addressing cumbersome CEQA record requirements, expediting court review, and providing additional project procurement options. The Delta Conveyance Project was mentioned as an example of a project that would benefit from this proposal. We will continue to monitor this as it develops.

Outside of the budget process, the Senate passed SB 537 in late May and this bill will now be considered by the Assembly. It would allow "multijurisdictional" bodies to utilize more flexible remote meeting rules. Importantly, directors of these bodies could attend from publicly accessible offices and buildings without making those locations official teleconference locations if they were located more than 40 miles from the in-person meeting location. We will continue to monitor this bill as it is considered by the Assembly.

Action:

Information, only.

Treasurer's Report

Contact: Katano Kasaine, Treasurer

Date: June 15, 2023

Item No. 7b

Subject: Treasurer's Monthly Report, April and May 2023

Summary:

The beginning cash balance for the Delta Conveyance Design and Construction Joint Powers Authority (Authority) at April 1, 2023 was \$562,514. Receipts for April and May 2023 totaled \$3,373,497 representing contributions from the Department of Water Resources, Delta Conveyance Office (DCO) for payment of the Authority's obligations and total disbursements for the same period were \$3,226,035 resulting in an ending cash balance of \$709,976 at May 31, 2023.

As of May 31, 2023, the Authority's receivables totaled \$4,078,707 consisting of 25 invoices to the DCO.

Balances for prepaid expenses and accounts payable, as of May 31, 2023, were \$97,474 and \$3,985,081, respectively. For the same period, advances totaled \$800,000 and total net position was \$101,076.

Attachment 1 consists of financial statements for the two months ended May 2023, a schedule of Invoices Paid through May 2023, and Aging Schedules for Accounts Payable and Accounts Receivable as of May 31, 2023.

Detailed Report:

See attached statements.

Recommended Action:

Information only.

Attachments:

Attachment 1 – April and May 2023 Authority Financial Statements

**DELTA CONVEYANCE DESIGN AND CONSTRUCTION JOINT POWERS AUTHORITY**

Statement of Net Position

As of May 31, 2023

Assets:

Cash	\$	709,976
Accounts receivable		4,078,707
Prepays		<u>97,474</u>
Total assets	\$	<u><u>4,886,157</u></u>

Liabilities:

Accounts payable	\$	3,985,081
Advance for prepayments		<u>800,000</u>
Total liabilities		4,785,081

Net position:

		<u>101,076</u>
Total liabilities and net position	\$	<u><u>4,886,157</u></u>

**DELTA CONVEYANCE DESIGN AND CONSTRUCTION JOINT POWERS AUTHORITY**

Statements of Cash Receipts and Disbursements

	Apr. 1, 2023 May 31, 2023	Year to Date May 31, 2023
Receipts:		
Contributions ⁽¹⁾	\$ 3,373,497	\$ 20,195,560
Disbursements:		
Program management office		
Executive office	250,337	1,519,406
Community engagement	70,536	407,108
Program controls	379,151	1,860,273
Administration	373,176	2,266,864
Procurement	47,382	170,765
Property	59,902	342,170
Permitting management	82,939	405,634
Health and safety	1,984	18,283
Quality management	12,341	111,790
Program initiation		
Engineering	1,527,360	7,137,670
Fieldwork	420,927	5,644,606
Total disbursements	3,226,035	19,884,569
Net changes in cash	147,462	310,991
Cash at July 1, 2022	—	398,985
Cash at April 1, 2023	562,514	—
Cash at May 31, 2023	\$ 709,976	\$ 709,976

⁽¹⁾ DWR contributions invoiced through the DCO and \$300,000 to fund prepayment of invoices with short payment terms.

**DELTA CONVEYANCE DESIGN AND CONSTRUCTION JOINT POWERS AUTHORITY**

Statements of Revenues, Expenses and Changes in Net Position

	Apr. 1, 2023 May 31, 2023	Year to Date May 31, 2023
Revenues:		
Contributions ⁽¹⁾	\$ 4,124,635	\$ 22,217,986
Expenses:		
Program management office		
Executive office	451,384	1,843,511
Community engagement	56,407	434,541
Program controls	571,572	2,307,217
Administration	448,928	2,338,909
Procurement	63,589	224,994
Property	160,859	480,350
Permitting management	85,534	423,608
Health and safety	10,050	28,333
Quality management	36,430	148,220
Program initiation		
Engineering	1,721,191	7,794,169
Fieldwork	564,699	6,159,412
Total expenses	4,170,643	22,183,264
Changes in net position	(46,008)	34,722
Net position at June 30, 2022	—	66,354
Net position at March 31, 2023	147,084	—
Net position at May 31, 2023	\$ 101,076	\$ 101,076

* Amounts may include prior month accruals that were not previously captured due to timing.

⁽¹⁾ DWR contributions invoiced through the DCO and \$300,000 to fund prepayment of invoices with short payment terms.



DELTA CONVEYANCE DESIGN AND CONSTRUCTION JOINT POWERS AUTHORITY

Schedule of Invoices Paid
for the Eleven Months Ended May 31, 2023

Vendor	Invoice #	Invoice Date	Payment Date	Period of Expense	Invoice Amount	Amount Paid
1 AirTouch Cellular (Verizon)	9909058586	06/17/22	07/06/22	05/18/22-06/17/22	\$ 160	\$ 160
2 Caltronics Business Systems	3526028	06/24/22	07/06/22	05/21/22-06/20/22	1,787	1,787
3 Consolidated Communications	20220615	06/15/22	07/13/22	06/15/22-07/14/22	3,101	3,101
4 AT&T	5503221707	06/19/22	07/13/22	06/19/22-07/18/22	1,962	1,962
5 Prime US-Park Tower LLC	20220701	07/01/22	07/13/22	07/01/22-07/31/22	98,173	98,173
6 Liberty Mutual Insurance	06072022	06/07/22	07/20/22	07/01/22-06/30/23	9,908	9,908
7 Bank of America	N/A**	07/21/22	07/21/22	07/21/22	482	482
8 Bank of America	N/A**	06/01/22	08/12/22	08/02/22	8,306	8,306
9 Carahsoft Technology Corp	20044699INV	05/27/22	08/12/22	07/01/22-06/30/23	1,449	1,449
10 AT&T	1125341709	06/06/22	08/12/22	07/19/22-08/18/22	1,976	1,976
11 Consolidated Communications	20220715	05/17/22	08/30/22	07/15/22-08/14/22	3,101	3,101
12 RingCentral	CD_000422004	05/24/22	08/30/22	06/28/22-07/27/22	3,841	3,841
13 Caltronics Business Systems	3544999	05/31/22	08/30/22	06/21/22-07/20/22	1,806	1,806
14 Prime US-Park Tower LLC	20220801	06/16/22	08/30/22	08/01/22-08/31/22	98,173	98,173
15 RingCentral	CD_000436240	06/16/22	08/30/22	07/28/22-08/27/22	3,881	3,881
16 AirTouch Cellular (Verizon)	9911375871	06/16/22	08/30/22	06/18/22-07/17/22	160	160
17 Management Partners	INV10577	06/14/22	08/30/22	05/01/22-05/31/22	44,586	44,586
18 Audio Visual Innovations, Inc.	1732809	06/15/22	08/30/22	05/01/22-05/31/22	36,081	36,081
19 Santa Clara Valley Water District	6	06/21/22	08/30/22	04/30/22-05/27/22	18,867	18,867
20 AECOM Technical Services	2000624992	06/23/22	08/30/22	04/09/22-04/29/22	54,856	54,856
21 Jacobs	W8X97004-10	04/30/22	08/30/22	02/26/22-04/29/22	559,797	559,797
22 Bender Rosenthal, Inc.	18250.04-11	03/31/22	08/30/22	04/30/22-05/27/22	22,507	22,507
23 Gwen Buchholz, Permit Engineer, Inc.	014	06/29/22	08/30/22	05/01/22-05/27/22	18,000	18,000
24 Gwen Buchholz, Permit Engineer, Inc.	01	06/30/22	08/30/22	05/28/22-05/31/22	2,375	2,375
25 Parsons	2206B807	06/29/22	08/30/22	04/30/22-05/27/22	267,852	267,852
26 Jacobs	W8X97004-11	06/30/22	08/30/22	04/30/22-05/30/22	661,082	661,082
27 Hamner, Jewell & Associates	201760	06/30/22	08/30/22	05/01/22-05/31/22	173	173
28 Best, Best, & Krieger	938771	07/06/22	08/30/22	05/01/22-05/31/22	14,959	14,959
29 DirectApps Inc. (Direct Technology)	18493	06/30/22	08/30/22	04/01/22-04/30/22	11,541	11,541
30 VMA Communications	DCA22Apr	06/30/22	08/30/22	04/01/22-04/30/22	9,000	9,000
31 VMA Communications	DCA22Mar	07/07/22	08/30/22	03/01/22-03/31/22	9,000	9,000
32 Keogh Multimedia	MK-2022-04	05/31/22	08/30/22	05/01/22-06/30/22	1,121	1,121
33 DirectApps Inc. (Direct Technology)	18494	06/30/22	08/30/22	05/01/22-05/31/22	11,031	11,031
34 Audio Visual Innovations, Inc.	1750782	06/29/22	08/30/22	06/29/22-06/29/22	282	282
35 Spark Street Digital	3510	06/30/22	08/30/22	04/06/22-04/06/22	4,687	4,687
36 Spark Street Digital	3511	06/30/22	08/30/22	05/19/22-05/19/22	6,192	6,192
37 Santa Clara Valley Water District	7	07/06/22	08/30/22	05/28/22-06/30/22	17,691	17,691
38 Bender Rosenthal, Inc.	18250.04-12	06/30/22	08/30/22	05/28/22-06/30/22	19,258	19,258
39 Audio Visual Innovations, Inc.	1751269	06/30/22	08/30/22	06/01/22-06/30/22	9,880	9,880
40 Gwen Buchholz, Permit Engineer, Inc.	02	07/07/22	08/30/22	06/01/22-06/30/22	17,375	17,375
41 VMA Communications	DCA22May	05/31/22	08/30/22	05/01/22-05/31/22	62,253	62,253
42 VMA Communications	DCA22Jun	06/30/22	08/30/22	06/01/22-06/30/22	9,000	9,000
43 AECOM Technical Services	2000637452	06/20/22	09/07/22	04/30/22-05/27/22	71,739	71,739
44 Management Partners	INV10676	07/05/22	09/07/22	06/01/22-06/30/22	44,585	44,585
45 Hamner, Jewell & Associates	201811	07/13/22	09/07/22	06/01/22-06/30/22	496	496
46 Best, Best, & Krieger	940137	07/05/22	09/07/22	06/01/22-06/30/22	12,882	12,882
47 Consolidated Communications	20220815	08/15/22	09/07/22	08/15/22-09/14/22	3,101	3,101
48 AT&T	9371472708	08/19/22	09/07/22	08/19/22-09/18/22	1,976	1,976
49 Caltronics Business Systems	3565107	08/23/22	09/07/22	07/21/22-08/20/22	1,924	1,924
50 AirTouch Cellular (Verizon)	9913706627	08/17/22	09/07/22	07/18/22-08/17/22	10	10
51 Prime US-Park Tower LLC	20220901	09/01/22	09/07/22	09/01/22-09/30/22	98,173	98,173
52 RingCentral	CD_000451089	08/29/22	09/09/22	08/28/22-09/27/22	3,881	3,881
53 AECOM Technical Services	2000639292	06/24/22	09/21/22	05/11/22-05/27/22	65,844	65,844
54 AECOM Technical Services	2000644401	07/15/22	09/21/22	05/11/22-06/30/22	54,893	54,893
55 Metropolitan Water District of So. Ca	501824	06/16/22	09/21/22	05/01/22-05/31/22	20,036	20,036
56 AVL SPL LLC	1764208	07/22/22	09/21/22	07/01/22-06/30/23	10,128	10,128
57 Jacobs	W8X97004-12	07/28/22	09/21/22	05/31/22-06/30/22	774,494	774,494
58 ACWA	FCINV-22-486	09/06/22	09/21/22	11/30/22	370	370
59 Alliant	2011515	07/01/22	09/23/22	07/01/22-07/01/23	24,908	24,908
60 Parsons	2207B505	07/19/22	09/28/22	04/01/22-06/30/22	376,150	376,150
61 Management Partners	INV10788	08/02/22	09/28/22	07/01/22-07/31/22	44,500	44,500
62 Bender Rosenthal, Inc.	18250.05-1	06/17/22	10/05/22	07/01/22-07/29/22	21,821	21,821
63 Metropolitan Water District of So. Ca	501830	06/24/22	10/05/22	06/01/22-06/30/22	19,547	19,547

**Auto-withdrawal for Bank of America Line of Credit fee.

DELTA CONVEYANCE DESIGN AND CONSTRUCTION JOINT POWERS AUTHORITY

Schedule of Invoices Paid
for the Eleven Months Ended May 31, 2023
(Continued)

Vendor	Invoice #	Invoice Date	Payment Date	Period of Expense	Invoice Amount	Amount Paid
64 Convergent Systems	41425	06/15/22	10/05/22	04/01/22-06/30/22	534	534
65 DirectApps Inc. (Direct Technology)	19037	06/19/22	10/05/22	06/01/22-06/30/22	11,030	11,030
66 DirectApps Inc. (Direct Technology)	19038	07/01/22	10/05/22	07/01/22-07/31/22	11,012	11,012
67 Gwen Buchholz, Permit Engineer, Inc.	01A	06/07/22	10/05/22	07/01/22-07/31/22	26,125	26,125
68 Santa Clara Valley Water District	8	07/21/22	10/05/22	07/01/22-07/29/22	20,281	20,281
69 Parsons	2208B992	08/02/22	10/05/22	07/01/22-07/30/22	62,423	62,423
70 Consolidated Communications	20220915	06/07/22	10/05/22	09/15/22-10/14/22	3,101	3,101
71 Caltronics Business Systems	3585323	07/19/22	10/05/22	08/21/22-09/20/22	1,800	1,800
72 AT&T	1628243709	07/15/22	10/05/22	09/19/22-10/18/22	1,976	1,976
73 AirTouch Cellular (Verizon)	9916056860	06/29/22	10/05/22	08/18/22-09/17/22	95	95
74 Prime US-Park Tower LLC	20221001	07/25/22	10/05/22	10/01/22-10/31/22	98,173	98,173
75 AECOM Technical Services	2000650370	08/01/22	10/12/22	05/01/22-06/30/22	989,733	989,733
76 Jacobs	W8X97005-01	07/29/22	10/12/22	07/01/22-07/29/22	558,859	558,859
77 RingCentral	CD_000466254	07/17/22	10/12/22	09/28/22-10/27/22	3,882	3,882
78 AECOM Technical Services	2000657875	06/01/22	10/19/22	07/01/22-07/29/22	16,109	16,109
79 Parsons	2209B778	05/27/22	10/19/22	07/01/22-07/29/22	277,962	277,962
80 AECOM Technical Services	2000668262	06/06/22	10/26/22	08/01/22-08/31/22	22,315	22,315
81 VMA Communications	DCA22JULY	05/17/22	10/26/22	07/01/22-07/31/22	19,500	19,500
82 Convergent Systems	41801	05/24/22	10/26/22	07/01/22-09/30/22	534	534
83 Management Partners	INV10914	05/31/22	11/01/22	08/01/22-08/31/22	44,919	44,919
84 Consolidated Communications	20221015	06/16/22	11/04/22	10/15/22-11/14/22	3,101	3,101
85 AT&T	3864333708	06/16/22	11/04/22	10/19/22-11/18/22	1,976	1,976
86 AirTouch Cellular (Verizon)	9918426116	06/16/22	11/04/22	09/18/22-10/17/22	96	96
87 Caltronics Business Systems	3607484	06/14/22	11/04/22	09/21/22-10/20/22	1,813	1,813
88 Prime US-Park Tower LLC	20221101	06/15/22	11/04/22	11/01/22-11/30/22	98,654	98,654
89 AECOM Technical Services	2000662812	06/21/22	11/09/22	07/01/22-07/31/22	21,505	21,505
90 Santa Clara Valley Water District	9	06/23/22	11/09/22	07/30/22-08/26/22	19,423	19,423
91 AVI_SPL LLC	1788721	04/30/22	11/09/22	06/01/22-06/30/22	17,162	17,162
92 Bender Rosenthal, Inc.	18250.05-2	03/31/22	11/09/22	07/30/22-08/26/22	28,548	28,548
93 Metropolitan Water District of So. Ca	501832-supplemental	06/29/22	11/09/22	06/01/22-06/30/22	8,091	8,091
94 Metropolitan Water District of So. Ca	501832	06/30/22	11/09/22	07/01/22-07/31/22	17,826	17,826
95 AECOM Technical Services	2000662898	06/29/22	11/18/22	07/01/22-07/31/22	100,705	100,705
96 Gwen Buchholz, Permit Engineer, Inc.	02	06/30/22	11/18/22	08/01/22-08/31/22	5,125	5,125
97 Jacobs	W8X97005-02	06/30/22	11/18/22	07/30/22-08/26/22	645,551	645,551
98 Parsons	2209B881	07/06/22	11/18/22	07/30/22-08/26/22	301,477	301,477
99 Hamner, Jewell & Associates	202001	06/30/22	11/18/22	08/01/22-08/31/22	45	45
100 VMA Communications	DCA22AUG	06/30/22	11/18/22	08/01/22-08/31/22	20,600	20,600
101 RingCentral	CD_000482267	07/07/22	11/18/22	10/28/22-11/27/22	3,868	3,868
102 Metropolitan Water District of So. Ca	501836	05/31/22	11/29/22	08/01/22-08/31/22	25,753	25,753
103 Management Partners	INV11020	06/30/22	11/29/22	09/01/22-09/30/22	44,500	44,500
104 DirectApps Inc. (Direct Technology)	19220	06/20/22	11/29/22	08/01/22-08/31/22	16,682	16,682
105 Best, Best, & Krieger	945932	06/24/22	11/29/22	06/01/22-06/30/22	1,375	1,375
106 Santa Clara Valley Water District	10	07/15/22	11/29/22	08/27/22-09/30/22	29,238	29,238
107 AECOM Technical Services	2000669252	07/05/22	11/29/22	08/01/22-08/31/22	92,910	92,910
108 e-Builder	13093	07/13/22	11/29/22	10/26/22-10/25/23	132,250	132,250
109 Keogh Multimedia	MK-2022-05	07/05/22	11/29/22	07/01/22-09/30/22	585	585
110 ACWA	20221019	10/19/22	12/07/22	01/01/23-12/31/23	795	795
111 AirTouch Cellular (Verizon)	9920811262	11/17/22	12/07/22	10/18/22-11/17/22	309	309
112 Prime US-Park Tower LLC	20221201	12/01/22	12/07/22	12/01/22-12/31/22	98,173	98,173
113 Caltronics Business Systems	3630173	11/22/22	12/07/22	10/21/22-11/20/22	2,149	2,149
114 AT&T	6621205706	11/19/22	12/07/22	11/19/22-12/18/22	1,976	1,976
115 Best, Best, & Krieger	943746	08/29/22	12/12/22	07/01/22-07/31/22	20,223	20,223
116 Best, Best, & Krieger	945949	09/26/22	12/12/22	08/01/22-08/31/22	15,876	15,876
117 Bender Rosenthal, Inc.	18250.05-3	09/30/22	12/12/22	08/24/22-09/30/22	30,460	30,460
118 Metropolitan Water District of So. Ca	501839	10/11/22	12/12/22	09/01/22-09/30/22	18,753	18,753
119 Associated Right of Way Services, Inc.	20721	10/14/22	12/12/22	09/01/22-09/30/22	457	457
120 VMA Communications	DCA22SEPT	10/17/22	12/12/22	09/01/22-09/30/22	14,000	14,000
121 Consolidated Communications	20221115	11/15/22	12/14/22	11/15/22-12/14/22	3,101	3,101
122 AECOM Technical Services	2000679088	10/15/22	01/03/23	09/01/22-09/30/22	19,724	19,724
123 AECOM Technical Services	2000680431	10/19/22	01/03/23	09/01/22-09/30/22	125,812	125,812
124 Best, Best, & Krieger	949134	10/31/22	01/03/23	09/01/22-09/30/22	20,527	20,527
125 Santa Clara Valley Water District	11	11/07/22	01/03/23	10/01/22-10/28/22	21,858	21,858
126 Best, Best, & Krieger	949690	11/06/22	01/03/23	10/01/22-10/31/22	32,175	32,175



DELTA CONVEYANCE DESIGN AND CONSTRUCTION JOINT POWERS AUTHORITY

Schedule of Invoices Paid
for the Eleven Months Ended May 31, 2023
(Continued)

Vendor	Invoice #	Invoice Date	Payment Date	Period of Expense	Invoice Amount	Amount Paid
127 Parsons	2210A953	10/19/22	01/11/23	08/27/22-09/30/22	435,362	435,362
128 Jacobs	W8X97005-03	10/25/22	01/11/23	07/01/22-09/30/22	840,688	840,688
129 VMA Communications	DCA22Oct	10/31/22	01/11/23	10/01/22-10/31/22	14,600	14,600
130 DirectApps Inc. (Direct Technology)	19430	10/10/22	01/11/23	09/01/22-09/30/22	15,340	15,340
131 Gwen Buchholz, Permit Engineer, Inc.	2223-03	10/13/22	01/11/23	09/01/22-09/30/22	7,250	7,250
132 Gwen Buchholz, Permit Engineer, Inc.	2223-04	11/14/22	01/11/23	10/01/22-10/31/22	7,500	7,500
133 Jacobs	W8X97005-04	11/16/22	01/11/23	10/01/22-10/31/22	755,464	755,464
134 AECOM Technical Services	2000691702	11/21/22	01/11/23	10/01/22-10/31/22	18,721	18,721
135 Parsons	2211A584	11/16/22	01/11/23	10/01/22-10/28/22	470,885	470,885
136 Baker Tilly US, LLP	BT2241789	11/14/22	01/11/23	10/01/22-10/31/22	44,500	44,500
137 Metropolitan Water District of So. Ca	501847	11/16/22	01/11/23	10/01/22-10/31/22	40,754	40,754
138 DirectApps Inc. (Direct Technology)	19684	11/15/22	01/11/23	10/01/22-10/31/22	15,319	15,319
139 Consolidated Communications	20221215	12/15/22	01/11/23	12/15/22-01/14/23	2,781	2,781
140 Prime US-Park Tower LLC	20230101	01/01/23	01/18/23	01/01/23-01/31/23	100,331	100,331
141 RingCentral	CD_000497806	11/29/22	01/18/23	11/28/22-12/27/22	3,868	3,868
142 AECOM Technical Services	2000682268	10/25/22	01/23/23	08/01/22-08/31/22	813,551	813,551
143 AECOM Technical Services	2000683968	10/30/22	01/23/23	09/01/22-09/30/22	27,958	27,958
144 AECOM Technical Services	2000683358	10/28/22	01/23/23	09/01/22-09/30/22	118,303	118,303
145 Associated Right of Way Services, Inc.	20746	11/08/22	01/23/23	10/01/22-10/31/22	891	891
146 onPar Advisors LLC	OPIN0085R1	12/13/22	02/01/23	10/27/22-10/26/23	51,396	51,396
147 Consolidated Communications	20230115	01/15/23	02/06/23	01/15/23-02/14/23	2,899	2,899
148 AT&T	7745165701	12/19/22	02/06/23	12/19/22-01/18/23	1,976	1,976
149 AT&T	2323906709	01/19/23	02/06/23	01/19/23-02/18/23	1,976	1,976
150 AirTouch Cellular (Verizon)	9925571090	01/17/23	02/06/23	12/18/22-01/17/23	139	139
151 Prime US-Park Tower LLC	20230201	02/01/23	02/06/23	02/01/23-02/28/23	102,670	102,670
152 Bender Rosenthal, Inc.	18250.05-4	10/31/22	02/08/23	09/30/22-10/28/22	21,347	21,347
153 AECOM Technical Services	2000694623	11/30/22	02/08/23	10/01/22-10/31/22	46,640	46,640
154 Gwen Buchholz, Permit Engineer, Inc.	2223-05	12/02/22	02/08/23	11/01/22-11/30/22	8,875	8,875
155 Santa Clara Valley Water District	12	12/06/22	02/08/23	10/29/22-12/02/22	17,421	17,421
156 AECOM Technical Services	2000695448	12/05/22	02/08/23	08/01/22-10/31/22	215,100	215,100
157 Bender Rosenthal, Inc.	18250.05-05	11/25/22	02/08/23	10/29/22-11/25/22	24,984	24,984
158 Associated Right of Way Services, Inc.	20874	12/06/22	02/08/23	11/01/22-11/30/22	1,140	1,140
159 VMA Communications	DCA22Nov	11/30/22	02/08/23	11/01/22-11/30/22	11,000	11,000
160 AECOM Technical Services	2000700987	12/15/22	02/08/23	11/01/22-11/30/22	37,450	37,450
161 AECOM Technical Services	2000702341	12/15/22	02/08/23	09/28/22-11/30/22	32,340	32,340
162 Jambo LP	30144	07/01/22	02/10/23	07/01/22-06/30/23	34,920	34,920
163 Caltronics Business Systems	3658011	12/28/22	02/10/23	11/21/22-12/20/22	1,916	1,916
164 Caltronics Business Systems	3683218	01/27/23	02/10/23	12/21/22-01/20/23	1,782	1,782
165 Jacobs	W8X97005-05	12/14/22	03/08/23	07/01/22-11/25/22	621,584	621,584
166 AECOM Technical Services	2000702354	12/15/22	03/08/23	09/20/22-11/30/22	991,400	991,400
167 Baker Tilly US, LLP	BT2263861	12/08/22	03/08/23	11/01/22-11/30/22	45,023	45,023
168 Parsons	2112A878	12/22/22	03/08/23	10/29/22-11/25/22	343,388	343,388
169 Best, Best, & Krieger	954078	12/26/22	03/08/23	11/01/22-11/30/22	21,689	21,689
170 Santa Clara Valley Water District	13	01/04/23	03/08/23	12/03/22-12/30/22	3,224	3,224
171 Bender Rosenthal, Inc.	18250.05-06	12/31/22	03/08/23	11/26/22-12/30/22	25,296	25,296
172 Gwen Buchholz, Permit Engineer, Inc.	2223-06	01/05/23	03/08/23	12/01/22-12/31/22	9,875	9,875
173 Keogh Multimedia	MK-2023-01	01/06/23	03/08/23	10/01/22-12/31/22	130	130
174 DirectApps Inc. (Direct Technology)	19900	12/15/22	03/08/23	11/01/22-11/30/22	15,343	15,343
175 Associated Right of Way Services, Inc.	20913	01/05/23	03/08/23	12/01/22-12/31/22	1,948	1,948
176 Baker Tilly US, LLP	BT2281400	01/04/23	03/08/23	12/01/22-12/31/22	45,833	45,833
177 VMA Communications	DCA22Dec	12/31/22	03/08/23	12/01/22-12/31/22	14,600	14,600
178 DirectApps Inc. (Direct Technology)	20140	01/12/23	03/08/23	12/01/22-12/31/22	15,320	15,320
179 Metropolitan Water District of So. Ca	501852	12/15/22	03/10/23	11/01/22-11/30/22	20,129	20,129
180 Consolidated Communications	20230215	02/15/23	03/10/23	02/15/23-03/14/23	2,901	2,901
181 AirTouch Cellular (Verizon)	9927952058	02/17/23	03/10/23	01/18/23-02/17/23	136	136
182 AT&T	9516456707	02/19/23	03/10/23	02/19/23-03/18/23	1,976	1,976
183 Caltronics Business Systems	3708146	02/24/23	03/10/23	01/21/23-02/20/23	1,929	1,929
184 Prime US-Park Tower LLC	20230301	03/01/23	03/10/23	03/01/23-03/31/23	102,670	102,670
185 KPMG	8004655633	02/28/23	03/15/23	07/01/22-12/31/22	25,000	25,000
186 Neumann LTD	119484	03/15/23	03/24/23	03/22/23-03/22/23	1,206	1,206
187 AECOM Technical Services	2000698716	12/08/22	03/29/23	08/17/22-10/31/22	26,064	26,064
188 AECOM Technical Services	2000711192	01/13/23	03/29/23	12/01/22-12/31/22	52,955	52,955
189 AECOM Technical Services	2000711197	01/15/23	03/29/23	12/01/22-12/31/22	53,379	53,379



DELTA CONVEYANCE DESIGN AND CONSTRUCTION JOINT POWERS AUTHORITY

Schedule of Invoices Paid
for the Eleven Months Ended May 31, 2023
(Continued)

Vendor	Invoice #	Invoice Date	Payment Date	Period of Expense	Invoice Amount	Amount Paid
190 Jacobs	W8X97005-06	01/24/23	03/29/23	11/01/22-12/31/22	923,467	923,467
191 AECOM Technical Services	2000711349	01/16/23	03/29/23	10/02/22-12/31/22	525,789	525,789
192 Metropolitan Water District of So. Ca	501855	01/17/23	03/29/23	11/29/22-12/31/22	19,855	19,855
193 Parsons	2301B633	01/27/23	03/29/23	10/26/22-12/30/22	374,681	374,681
194 Bender Rosenthal, Inc.	18250.05-7	01/31/23	03/29/23	12/31/22-01/27/23	5,826	5,826
195 Convergent Systems	42256	10/05/22	03/29/23	10/01/22-12/31/22	534	534
196 Convergent Systems	42677	01/05/23	03/29/23	01/01/23-03/31/23	587	587
Subtotal July - March*					\$ 16,658,534	\$ 16,658,534
197 Consolidated Communications	20230315	03/15/23	04/05/23	03/15/23-04/14/23	2,900	2,900
198 AirTouch Cellular (Verizon)	9930357864	03/17/23	04/05/23	02/18/23-03/17/23	214	214
199 AT&T	4458647703	03/19/23	04/05/23	03/19/23-04/18/23	1,976	1,976
200 Caltronics Business Systems	3732629	03/24/23	04/05/23	02/01/23-03/20/23	1,695	1,695
201 Prime US-Park Tower LLC	20230401	04/01/23	04/05/23	04/01/23-04/30/23	102,670	102,670
202 AVL SPL LLC	1893162	02/08/23	04/19/23	01/25/23-01/25/23	156	156
203 Hamner, Jewell & Associates	202019	10/12/22	04/19/23	09/01/22-09/30/22	3,070	3,070
204 Best, Best, & Krieger	955060	01/11/23	04/19/23	12/01/22-12/31/22	10,780	10,780
205 Gwen Buchholz, Permit Engineer, Inc.	2223-07	02/13/23	04/19/23	01/01/23-01/31/23	11,500	11,500
206 VMA Communications	DCA23Jan	01/31/23	04/19/23	01/01/23-01/31/23	14,600	14,600
207 AECOM Technical Services	2000722593	02/15/23	04/19/23	01/01/23-01/31/23	67,153	67,153
208 AECOM Technical Services	2000723219	02/15/23	04/19/23	11/16/22-01/31/23	69,875	69,875
209 Baker Tilly US, LLP	BT2308505	02/03/23	04/19/23	01/01/23-01/31/23	44,500	44,500
210 Hamner, Jewell & Associates	202138	11/08/22	04/19/23	10/01/22-10/31/22	1,692	1,692
211 Hamner, Jewell & Associates	202212	12/07/22	04/19/23	11/01/22-11/30/22	2,174	2,174
212 Hamner, Jewell & Associates	202301	01/09/23	04/19/23	12/01/22-12/31/22	3,208	3,208
213 AECOM Technical Services	2000723129	02/15/23	04/19/23	09/22/22-01/31/23	56,019	56,019
214 Lux Bus America Co.	69896	03/02/23	04/19/23	04/26/23-04/26/23	1,969	1,969
215 ACWA	INV011751	03/27/23	04/19/23	05/09/23-05/11/23	650	650
216 ACWA	INV011752	03/27/23	04/21/23	05/09/23-05/11/23	390	390
217 Associated Right of Way Services, Inc.	20987	02/03/23	04/26/23	01/01/23-01/31/23	1,556	1,556
218 Jacobs	W8X97005-07	02/15/23	05/03/23	11/27/22-01/27/23	842,218	842,218
219 Best, Best, & Krieger	958389	02/26/23	05/03/23	01/01/23-01/31/23	22,465	22,465
220 Commuter Industries	230012	02/24/23	05/03/23	02/24/23	1,845	1,845
221 DirectApps Inc. (Launch Consulting)	20318	02/22/23	05/03/23	01/01/23-01/31/23	15,320	15,320
222 Parsons	2302B843	02/24/23	05/03/23	12/31/22-01/27/23	336,375	336,375
223 Gwen Buchholz, Permit Engineer, Inc.	2223-08	03/03/23	05/03/23	02/01/23-02/28/23	14,750	14,750
224 DirectApps Inc. (Launch Consulting)	20557R	03/15/23	05/03/23	02/01/23-02/28/23	18,381	18,381
225 VMA Communications	DCA23Feb	02/28/23	05/03/23	02/01/23-02/28/23	30,100	30,100
226 Santa Clara Valley Water District	14	03/14/23	05/03/23	02/01/23-02/24/23	11,596	11,596
227 Signs Now	104772	03/10/23	05/03/23	03/10/23-03/10/23	616	616
228 Consolidated Communications	20230415	04/15/23	05/03/23	04/15/23-05/14/23	2,847	2,847
229 AirTouch Cellular (Verizon)	9932755085	04/17/23	05/03/23	03/18/23-04/17/23	234	234
230 AT&T	1172098709	04/19/23	05/03/23	04/19/23-05/18/23	1,976	1,976
231 Prime US-Park Tower LLC	20230501	05/01/23	05/03/23	05/01/23-05/31/23	102,670	102,670
232 Bender Rosenthal, Inc.	18250.05-8	02/28/23	05/05/23	01/28/23-02/24/23	6,135	6,135
233 Metropolitan Water District of So. Ca	501857	02/21/23	05/05/23	01/01/23-01/31/23	14,624	14,624
234 Caltronics Business Systems	3759176	04/25/23	05/05/23	03/21/23-04/20/23	1,849	1,849
235 AECOM Technical Services	2000732891	03/14/23	05/10/23	02/01/23-02/28/23	111,028	111,028
236 Jacobs	W8X97005-08	03/16/23	05/10/23	01/28/23-02/24/23	819,111	819,111
237 Hamner, Jewell & Associates	202337	02/06/23	05/10/23	01/01/23-01/31/23	5,129	5,129
238 AECOM Technical Services	2000731737	03/14/23	05/10/23	02/01/23-02/28/23	63,457	63,457
239 Parsons	2303B433	03/17/23	05/10/23	01/28/23-02/24/23	401,844	401,844
240 Keogh Multimedia	MK-2023-02	04/03/23	05/10/23	01/01/23-03/31/23	748	748
241 Lux Bus America Co.	88228	04/27/23	05/17/23	05/19/23-05/19/23	1,969	1,969
Subtotal April - May*					\$ 3,226,035	\$ 3,226,035
Total July - May*					\$ 19,884,569	\$ 19,884,569

* Totals may not foot due to rounding.



DELTA CONVEYANCE DESIGN AND CONSTRUCTION JOINT POWERS AUTHORITY

Accounts Payable Aging Schedule
As of May 31, 2023

Payable To:	1 - 30	31 - 60	61 - 90	> 90	Total
AECOM Technical Services					
Invoice #2000735334	\$ —	\$ 136,594	\$ —	\$ —	\$ 136,594
Invoice #2000745065	61,502	—	—	—	61,502
Invoice #2000745060	26,877	—	—	—	26,877
Invoice #2000745687	126,450	—	—	—	126,450
Invoice #2000746254	19,674	—	—	—	19,674
Invoice #2000754286	57,695	—	—	—	57,695
Invoice #2000754326	5,240	—	—	—	5,240
Invoice #2000756711	152,172	—	—	—	152,172
Invoice #2000755321	18,182	—	—	—	18,182
AirTouch Cellular (Verizon)					
Invoice #9935135923	216	—	—	—	216
Associated Right of Way Services, Inc.					
Invoice #21097	750	—	—	—	750
Invoice #21175	2,084	—	—	—	2,084
Invoice #21290	1,743	—	—	—	1,743
AT&T					
Invoice #6795949701	988	—	—	—	988
Baker Tilly US, LLP					
Invoice #BT2337938	45,395	—	—	—	45,395
Invoice #BT2371912	44,500	—	—	—	44,500
Invoice #BT2416353	44,500	—	—	—	44,500
Bender Rosenthal, Inc.					
Invoice #23042-3	14,268	—	—	—	14,268
Invoice #23042-4	17,668	—	—	—	17,668
Best, Best, & Krieger					
Invoice #960767	30,777	—	—	—	30,777
Invoice #963686	18,181	—	—	—	18,181
Invoice #965664	17,067	—	—	—	17,067
Caltronics Business Systems					
Invoice #3782094	1,937	—	—	—	1,937
Commuter Industries					
Invoice #230046	98	—	—	—	98
Consolidated Communications					
Invoice #20230515	1,423	—	—	—	1,423
Convergent Systems					
Invoice #43068	392	—	—	—	392
DirectApps Inc. (Direct Technology)					
Invoice #20920	15,319	—	—	—	15,319
Invoice #20745	16,479	—	—	—	16,479
Gwen Buchholz, Permit Engineer, Inc.					
Invoice #2223-09	13,875	—	—	—	13,875
Invoice #2223-10	14,000	—	—	—	14,000
Hamner, Jewell & Associates					
Invoice #202430	4,629	—	—	—	4,629
Invoice #202530	5,442	—	—	—	5,442
Jacobs					
Invoice #W8X97005-09	1,107,414	—	—	—	1,107,414
Invoice #W8X97005-10	807,335	—	—	—	807,335
Metropolitan Water District of So. Ca.					
Invoice #501863	23,645	—	—	—	23,645
Invoice #501869	17,693	—	—	—	17,693
Miles Treaster & Associates					
Invoice #49319	11,414	—	—	—	11,414
Parsons					
Invoice #2304A332	560,595	—	—	—	560,595
Invoice #2305C141	509,618	—	—	—	509,618
Santa Clara Valley Water District					
Invoice #15	16,650	—	—	—	16,650
VMA Communications					
Invoice #DCA23Mar	14,600	—	—	—	14,600
	\$ 3,848,487	\$ 136,594	\$ —	\$ —	\$ 3,985,081

*Totals may not foot due to rounding.

**DELTA CONVEYANCE DESIGN AND CONSTRUCTION JOINT POWERS AUTHORITY**Accounts Receivable Aging Schedule ⁽¹⁾
As of May 31, 2023

<u>Receivable From:</u>	<u>1 - 30</u>		<u>31 - 60</u>		<u>61 - 90</u>		<u>> 90</u>		<u>Total</u>
Department of Water Resources									
Invoice #DCA-443	\$	136,594	\$	—	\$	—	\$	—	\$ 136,594
Invoice #DCA-447		116,467		—		—		—	116,467
Invoice #DCA-449		2,834		—		—		—	2,834
Invoice #DCA-450		61,502		—		—		—	61,502
Invoice #DCA-451		26,877		—		—		—	26,877
Invoice #DCA-452		560,595		—		—		—	560,595
Invoice #DCA-453		5,057		—		—		—	5,057
Invoice #DCA-454		102,670		—		—		—	102,670
Invoice #DCA-455		126,450		—		—		—	126,450
Invoice #DCA-456		19,674		—		—		—	19,674
Invoice #DCA-457		2,535		—		—		—	2,535
Invoice #DCA-458		1,107,414		—		—		—	1,107,414
Invoice #DCA-459		23,623		—		—		—	23,623
Invoice #DCA-460		17,980		—		—		—	17,980
Invoice #DCA-461		31,668		—		—		—	31,668
Invoice #DCA-462		57,695		—		—		—	57,695
Invoice #DCA-463		5,240		—		—		—	5,240
Invoice #DCA-464		18,166		—		—		—	18,166
Invoice #DCA-465		152,172		—		—		—	152,172
Invoice #DCA-466		46,469		—		—		—	46,469
Invoice #DCA-467		19,220		—		—		—	19,220
Invoice #DCA-468		807,335		—		—		—	807,335
Invoice #DCA-469		509,618		—		—		—	509,618
Invoice #DCA-470		18,182		—		—		—	18,182
Invoice #DCA-471		102,670		—		—		—	102,670
	\$	4,078,707	\$	—	\$	—	\$	—	\$ 4,078,707

*Totals may not foot due to rounding.

⁽¹⁾ Approval date by the DCO determines aging classification.

DELTA CONVEYANCE DESIGN AND CONSTRUCTION JOINT POWERS AUTHORITY
Statements of Cash Receipts and Disbursements

	Apr. 1, 2023 May 31, 2023	Year to Date May 31, 2023
Receipts:		
Contributions ⁽¹⁾	\$ 3,373,497	\$ 20,195,560
Disbursements:		
Program management office		
Executive office	250,337	1,519,406
Community engagement	70,536	407,108
Program controls	379,151	1,860,273
Administration	373,176	2,266,864
Procurement	47,382	170,765
Property	59,902	342,170
Permitting management	82,939	405,634
Health and safety	1,984	18,283
Quality management	12,341	111,790
Program initiation		
Engineering	1,527,360	7,137,670
Fieldwork	420,927	5,644,606
Total disbursements	3,226,035	19,884,569
Net changes in cash	147,462	310,991
Cash at July 1, 2022	—	398,985
Cash at April 1, 2023	562,514	—
Cash at May 31, 2023	\$ 709,976	\$ 709,976

Statements of Revenues, Expenses and Changes in Net Position

	Apr. 1, 2023 May 31, 2023	Year to Date May 31, 2023
Revenues:		
Contributions ⁽¹⁾	\$ 4,124,635	\$ 22,217,986
Expenses*:		
Program management office		
Executive office	451,384	1,843,511
Community engagement	56,407	434,541
Program controls	571,572	2,307,217
Administration	448,928	2,338,909
Procurement	63,589	224,994
Property	160,859	480,350
Permitting management	85,534	423,608
Health and safety	10,050	28,333
Quality management	36,430	148,220
Program initiation		
Engineering	1,721,191	7,794,169
Fieldwork	564,699	6,159,412
Total expenses	4,170,643	22,183,264
Changes in net position	(46,008)	34,722
Net position at June 30, 2022	—	66,354
Net position at March 31, 2023	147,084	—
Net position at May 31, 2023	\$ 101,076	\$ 101,076

* Amounts may include prior month accruals that were not previously captured due to timing.

⁽¹⁾ DWR contributions invoiced through the DCO and \$300,000 to fund prepayment of invoices with short payment terms.



DELTA CONVEYANCE DESIGN AND CONSTRUCTION JOINT POWERS AUTHORITY

	Statements of Cash Receipts and Disbursements		Statements of Revenues, Expenses and Changes in Net Position	
	Apr. 1, 2023 May 31, 2023	Year to Date May 31, 2023	Apr. 1, 2023 May 31, 2023	Year to Date May 31, 2023
Receipts/Revenues:				
Contributions ⁽¹⁾	\$ 3,373,497	\$ 20,195,560	\$ 4,124,635	\$ 22,217,986
Disbursements/Expenses*:				
Program management office				
Executive office	250,337	1,519,406	451,384	1,843,511
Community engagement	70,536	407,108	56,407	434,541
Program controls	379,151	1,860,273	571,572	2,307,217
Administration	373,176	2,266,864	448,928	2,338,909
Procurement	47,382	170,765	63,589	224,994
Property	59,902	342,170	160,859	480,350
Permitting management	82,939	405,634	85,534	423,608
Health and safety	1,984	18,283	10,050	28,333
Quality management	12,341	111,790	36,430	148,220
Program initiation				
Engineering	1,527,360	7,137,670	1,721,191	7,794,169
Fieldwork	420,927	5,644,606	564,699	6,159,412
Total disbursements/expenses	3,226,035	19,884,569	4,170,643	22,183,264
Net changes in cash	147,462	310,991		
Cash at July 1, 2022	—	398,985		
Cash at April 1, 2023	562,514	—		
Cash at May 31, 2023	\$ 709,976	\$ 709,976		
Changes in net position			(46,008)	34,722
Net position at June 30, 2022			—	66,354
Net position at March 31, 2023			147,084	—
Net position at May 31, 2023			\$ 101,076	\$ 101,076

* Amounts may include prior month accruals that were not previously captured due to timing.

⁽¹⁾ DWR contributions invoiced through the DCO and \$300,000 to fund prepayment of invoices with short payment terms.