



DCA

DELTA CONVEYANCE DESIGN
& CONSTRUCTION AUTHORITY

Monthly Board Report

This document is fully interactive; use menus to navigate on-screen.

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SUMMARY OF
WORK



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COMMUNITY
ENGAGEMENT



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BUDGET

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CONTRACTS

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SCHEDULE



MARCH 2023
(ACTIVITIES IN FEBRUARY)

Section 1 | Work Performed (February 2023 Activities)

Program Management. The team continued program-wide support activities and implementation of the Program Management Information System.

- Continued processing invoices for FY22/23
- Development and processing of Task Orders, Task Order Amendments and Purchase Orders for FY22/23
- Submitted Final Annual Report for FY21/22
- Development of Funding Management in e-Builder
- Support vendors with invoice submission and contract amendment requests
- Continue development of Standard Operating Procedures (SOPs)
- Support contract managers with financial forecasting and cashflow projections
- Continue development of master programmatic schedule
- Continue implementation of organizational growth and transition activities
- Continue Procurement Strategy planning for FY23/24

Administration. The Administrative team continued to support functions including IT support, in-person and virtual meetings, social media content/updates as well as COVID-19 facility response/preparedness.

- Supported DCA Board of Directors and coordination of DCA events

- Preparation for remote Director participation for Board meetings under Brown Act rules
- Coordination of DCA Change Board meetings/actions
- DCA Website review and updates
- Pushed DCA updates via social media outlets, created reminders about resource materials
- Procurement activities for Risk Management Software
- Activities supporting Organizational Growth Implementation Plan

Engineering. The engineering team primarily focused on supporting the Department of Water Resources (DWR) Delta Conveyance Office (DCO) permitting efforts while also continuing to develop and progress engineering studies.

- Responded to requests for information (RFIs) from DCO environmental team regarding conceptual designs, geographic information systems (GIS) features, and/or quantities
- Began providing support to DCO in reviewing and responding to comments received on the Draft Environmental Impact Report (DEIR) during the public comment period
- Progressed engineering studies to document concepts for consideration during potential future design phases
- Continued assisting DWR with agency and utility coordination activities

- Hosted meetings on tunnel boring machine innovations and geotechnical investigation program updates
- Continued review of right-of-way information associated with proposed project
- Continued review of existing Delta-wide subsurface information
- Continued engineering support for Spring 2023 investigation program

Field Work. The field work team continued efforts to collect data to support evaluation of Delta-wide subsurface conditions and validation of parameters assumed during development of conceptual designs.

- Continued preparing Geotechnical Data Report (GDR) documenting the results of the Spring, Summer, and Fall 2022 Investigation Programs
- Continued coordination with environmental team to plan overwater borings and review permitting requirements for the Spring 2023 Investigation Program
- Continued coordination of Temporary Entrance Permits (TEPs) required for the Spring and Summer 2023 Investigation Programs



Section 1 | One Month Look-Ahead (March 2023 Activities)

Program Management

- Continue processing invoices for FY22/23
- Development and processing of Task Orders, Task Order Amendments and Purchase Orders for FY22/23
- Development of Funding Management in e-Builder
- Support vendors with invoice submission and contract amendment requests
- Continue development of SOPs
- Support contract managers with financial forecasting and cashflow projections
- Continue development of master programmatic schedule
- Continue development of implementation plan for organizational growth and transition
- Continue budget and procurement planning for FY23/24

Administration

- Continue support to DCA office including all Administrative, Facility and IT functions
- Continue support for DCA Board of Directors meetings and monthly report generation
- Continue coordination of DCA Change Control Board meetings/actions
- Continue support for stakeholder engagement and outreach efforts
- Support for DCA Procurement Activities
- Continue to manage and coordinate content for Social Media outlets
- Support for Risk Management Software Procurement
- Activities supporting Organizational Growth Implementation Plan



Engineering

- Continue to respond to requests for clarification on conceptual designs, GIS features and/or quantities from DWR environmental team
- Continue review of right-of-way information associated with proposed project
- Continue assisting DWR with agency and utility coordination activities
- Continue review of existing Delta-wide subsurface information
- Continue providing engineering support to the Spring 2023 Geotechnical Investigation Program
- Continue reviewing and responding to comments received on the Draft Environmental Impact Report (DEIR) during the public comment period

Field Work

- Begin reviewing monthly and quarterly reports associated with cultural and biological surveys conducted during Summer and Fall 2022 Investigation Programs
- Continue preparing GDR documenting the results of the Spring, Summer, and Fall 2022 Investigation Programs
- Continue coordination with environmental team to plan overwater borings and review permitting requirements for the Spring 2023 Investigation Program
- Continue coordination of TEPs required for the Spring and Summer 2023 Investigation Programs

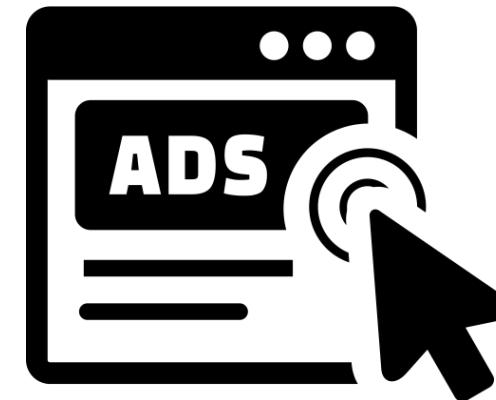
Section 2 | Community Engagement

DCA Social Media Updates – February 2023

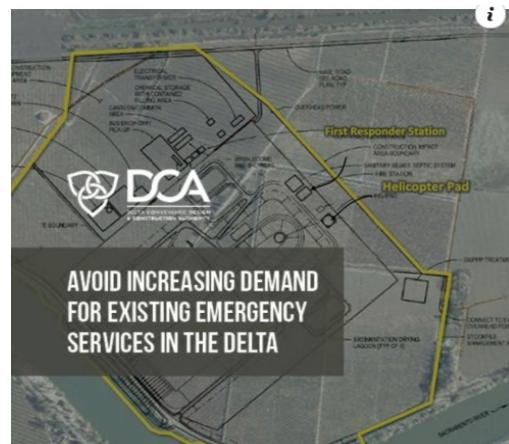


facebook

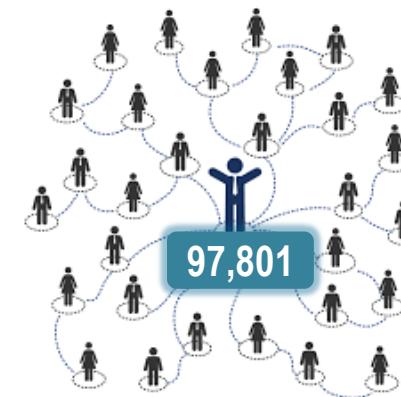
- The DCA Facebook page has 1,981 followers



- DCA Facebook ads garnered over 100k video plays



- The DCA Facebook post regarding Minimizing Community Effects garnered 106,418 impressions



- DCA Facebook content had a total daily reach of 97,801 people

Section 3 | Budget

Budget. The FY22/23 DCA budget has been approved and is \$31.16M (Table 1). We have revised our forecast and are currently forecasting an Estimate at Completion budget of \$30.7M (Table 1). The DCA has committed \$27.0M (details in Table 2) and has incurred \$13.24M in expenditures through the end of February (details in Table 2). Actual and planned cash flow curves are shown in Figure 1.

The FY21/22 budget has been closed and the Final DCP Annual Report was submitted to DCO. DCA finished FY21/22 with a total spend of \$18.05M against the budget of \$21.36M.

Table 1 | Monthly Budget Summary (FY 22/23)

	Original Budget	Current Budget	Current Commitments	Incurred to Date	EAC	Variance (Surplus)/Deficit
Program Management Office						
Executive Office	3,638,955	4,516,766	2,758,247	1,131,084	3,197,476	(1,319,290)
Community Engagement	904,160	787,137	528,098	230,241	788,952	1,815
Program Controls	2,062,255	2,940,624	2,940,624	1,326,165	2,940,624	0
Administration	2,721,210	2,768,336	2,842,270	1,747,294	2,808,162	39,826
Procurement and Contract Administration	87,175	222,714	211,286	115,298	222,714	0
Property	490,160	512,354	512,220	289,980	522,312	9,958
Permitting Management	589,245	462,433	462,428	258,520	462,433	0
Health and Safety	50,595	50,592	50,592	5,624	50,592	0
Quality Management	62,020	127,153	127,153	69,449	127,153	0
Sustainability	39,000	36,480	36,480	14,320	36,480	0
Program Initiation Office						
Engineering	12,785,225	11,156,401	11,156,389	4,642,462	11,156,401	-
Fieldwork	7,733,720	7,582,730	5,327,482	3,468,623	8,387,486	804,756
	\$ 31,163,720	\$ 31,163,720	\$ 26,953,269	\$ 13,299,058	\$ 30,700,785	\$ (462,935)

Section 3 | Budget continued

Table 2 | FY 22/23 Budget Detail

Work Breakdown Structure	Original Budget	Current Budget	Commitments	Pending Commitments	Actuals Received	Remaining Budget	% of Budget Remaining	Estimate at Completion	Variance (Surplus)/Deficit
Delta Conveyance	\$ 31,163,720	\$ 31,163,720	\$ 26,953,269	\$ -	\$ 13,299,058	\$ 17,864,662	43%	\$ 30,700,785	\$ (462,935)
Executive Office	3,638,955	4,516,766	2,758,247	-	1,131,084	3,385,683	25%	3,197,476	(1,319,290)
Management	1,751,265	1,646,600	1,618,955	-	787,909	858,691	48%	1,633,970	(12,630)
Legal	699,095	699,095	699,091	-	143,736	555,360	21%	399,095	(300,000)
Audit	30,000	30,000	25,000	-	25,000	5,000	83%	25,000	(5,000)
Treasury	297,115	297,115	303,836	-	124,165	172,950	42%	287,931	(9,184)
Human Resources	111,480	111,480	111,365	-	50,275	61,205	45%	111,480	-
Undefined Allowance	750,000	1,732,476	-	-	-	1,732,476	0%	740,000	(992,476)
Community Engagement	904,160	787,137	528,098	-	230,241	556,896	29%	788,952	1,815
Management	281,665	225,760	224,877	-	109,210	116,551	48%	225,760	-
Community Coordination	250,000	250,000	-	-	-	250,000	0%	250,000	-
Outreach	372,495	311,376	303,221	-	121,032	190,345	39%	313,192	1,815
Program Controls	2,062,255	2,940,624	2,940,624	-	1,326,165	1,614,459	45%	2,940,624	-
Management	525,330	524,983	524,983	-	265,441	259,542	51%	524,983	-
Cost Management	659,875	644,649	644,649	-	350,420	294,229	54%	644,649	-
Schedule Management	201,000	583,170	583,170	-	182,156	401,014	31%	583,170	-
Document Management	336,000	336,000	336,000	-	184,100	151,900	55%	336,000	-
Governance	340,050	851,822	851,822	-	344,048	507,774	40%	851,822	-
Administration	2,721,210	2,768,336	2,842,270	-	1,747,294	1,021,042	63%	2,808,162	39,826
Management	659,340	659,340	658,665	-	361,269	298,071	55%	659,370	30
Facilities	1,306,340	1,353,467	1,504,934	-	1,010,487	342,980	75%	1,347,316	(6,151)
Information Technology	755,530	755,529	678,671	-	375,538	379,991	50%	801,475	45,946
Procurement and Contract Administration	87,175	222,714	211,286	-	115,298	107,416	52%	222,714	-
Procurement Management	87,175	222,714	211,286	-	115,298	107,416	52%	222,714	-

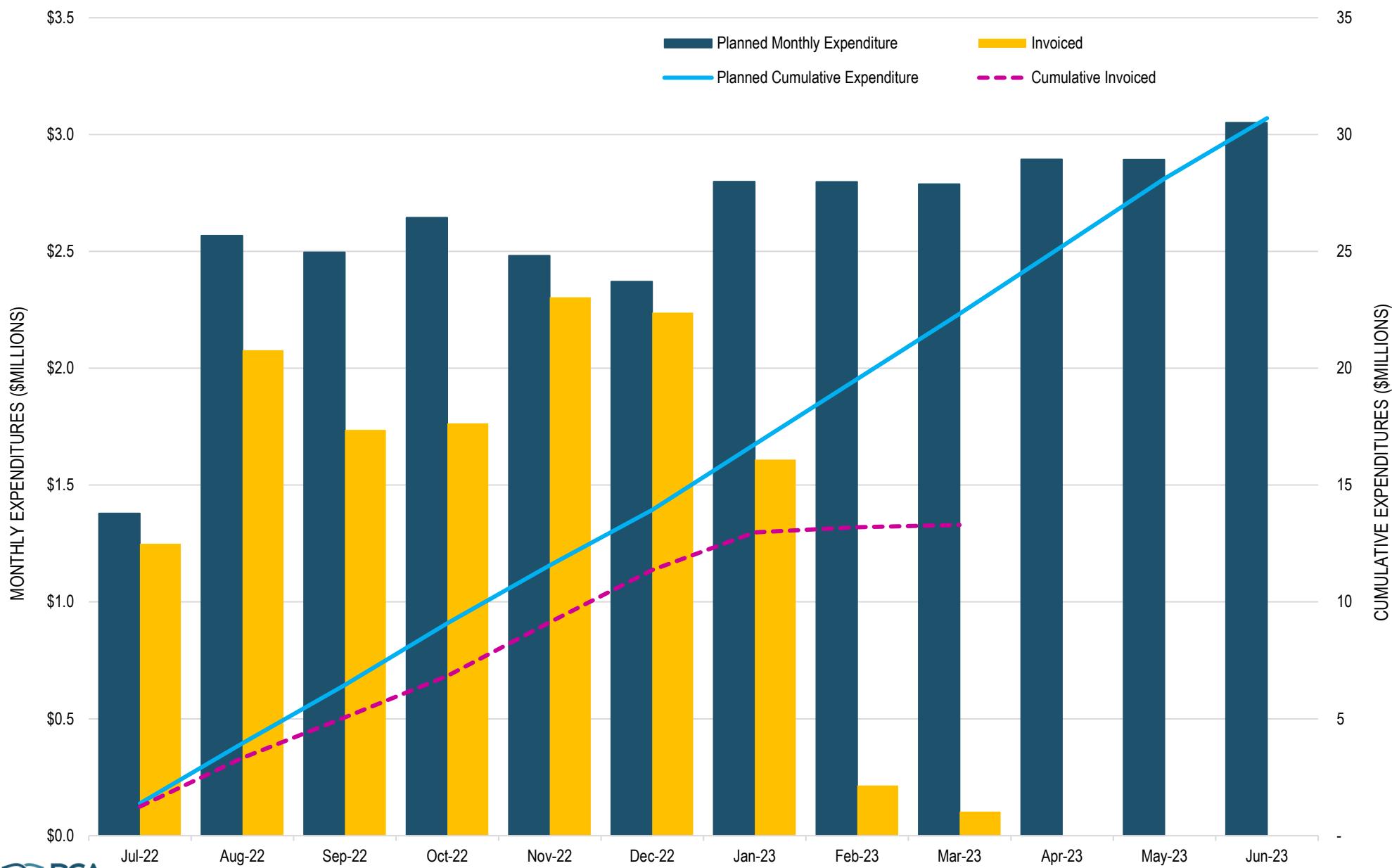
Section 3 | Budget continued

Table 2 | FY 22/23 Budget Detail

Work Breakdown Structure	Original Budget	Current Budget	Commitments	Pending Commitments	Actuals Received	Remaining Budget	% of Budget Remaining	Estimate at Completion	Variance (Surplus)/Deficit
Property	490,160	512,354	512,220	-	289,980	222,374	57%	522,312	9,958
Management	140,160	162,354	162,354	-	102,881	59,473	63%	162,354	-
Property Agents	300,000	300,000	299,866	-	180,599	119,401	60%	309,958	9,958
Temporary Entrance Permits	50,000	50,000	50,000	-	6,500	43,500	13%	50,000	-
Permitting Management	589,245	462,433	462,428	-	258,520	203,913	56%	462,433	-
Management	589,245	462,433	462,428	-	258,520	203,913	56%	462,433	-
Health and Safety	50,595	50,592	50,592	-	5,624	44,968	11%	50,592	-
Management	50,595	50,592	50,592	-	5,624	44,968	11%	50,592	-
Quality Management	62,020	127,153	127,153	-	69,449	57,704	55%	127,153	-
Management & Auditing	62,020	127,153	127,153	-	69,449	57,704	55%	127,153	-
Sustainability	39,000	36,480	36,480	-	14,320	22,161	39%	36,480	-
Management	39,000	36,480	36,480	-	14,320	22,161	39%	36,480	-
Engineering	12,785,225	11,156,401	11,156,389	-	4,642,462	6,513,939	42%	11,156,401	-
Management & Administration	997,695	1,024,637	1,024,633	-	550,930	473,708	54%	1,024,637	-
CEQA Engineering Support	2,555,065	1,727,465	1,727,458	-	393,555	1,333,911	23%	1,727,465	-
Facility Studies	7,448,095	7,819,928	7,819,928	-	3,681,538	4,138,391	47%	7,819,928	-
Project Definition Reports	1,784,370	584,370	584,370	-	16,440	567,930	3%	584,370	-
Fieldwork	7,733,720	7,582,730	5,327,482	-	3,468,623	4,114,107	46%	8,387,486	804,756
Management	1,349,355	1,390,706	669,514	-	323,158	1,067,549	23%	669,518	(721,189)
Geotechnical Work	5,711,380	5,711,380	4,177,325	-	2,860,592	2,850,788	50%	7,237,325	1,525,945
Environmental Monitoring	672,985	480,644	480,644	-	284,873	195,771	59%	480,644	-

Section 3 | Budget *continued*

Figure 1 | FY 22/23 Cash Flow



Section 4 | Contracts

Contracts. Table 3 summarizes the status of all active commitments within the DCA for the current fiscal year. Any pending or approved commitment changes

are summarized in Table 4. SBE/DVBE participation in major contracts is summarized in Table 5. Currently, there are one active procurement, see Table 6.

Table 3 | Contract Summary

Contract Description	Commitment Amount	Pending Commitments	Invoiced to Date	Percent Invoiced
180005 - e-Builder, Inc.	\$ 132,250	\$ -	\$ 132,250	100%
180006 - Jacobs Engineering Group	\$ 12,276,158	\$ -	\$ 5,187,831	42%
180008 - Hamner, Jewell & Associates	\$ 39,972	\$ -	\$ 10,190	25%
180009 - Bender Rosenthal, Inc.	\$ 239,958	\$ -	\$ 164,417	69%
180010 - Associated Right of Way Services, Inc.	\$ 19,936	\$ -	\$ 5,992	30%
190005 - Baker Tilly US, LLP	\$ 549,000	\$ -	\$ 359,169	65%
190009 - Parsons	\$ 5,457,447	\$ -	\$ 2,540,129	47%
190011 - GV/HI Park Tower Owner, LLC	\$ 1,204,972	\$ -	\$ 895,190	74%
190014 - Direct Technology	\$ 241,434	\$ -	\$ 104,337	43%
190015 - Audio Visual Innovations, Inc.	\$ 15,128	\$ -	\$ 10,283	68%
190019 - VMA Communications, Inc.	\$ 232,600	\$ -	\$ 108,900	47%
190021 - RingCentral	\$ 23,222	\$ -	\$ 23,222	100%
190022 - Caltronics Government Services	\$ 42,176	\$ -	\$ 15,119	36%

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Section 4 | Contracts *continued*

Table 3 | Contract Summary

Contract Description	Commitment Amount	Pending Commitments	Invoiced to Date	Percent Invoiced
190023 - JAMBO-Silvacom LTD	\$ 34,920	\$ -	\$ 34,920	100%
200003 - Best Best & Krieger	\$ 699,091	\$ -	\$ 143,736	21%
200013 - Metropolitan Water District of S. California	\$ 474,110	\$ -	\$ 166,482	35%
200014 - Dept of Water Resources	\$ 50,000	\$ -	\$ 6,500	13%
210018 - AECOM Technical Services	\$ 4,469,767	\$ -	\$ 3,017,250	68%
210019 - Santa Clara Valley Water	\$ 213,004	\$ -	\$ 123,041	58%
220002 - Gwendolyn Buchholz, Permit Engineer Inc	\$ 150,000	\$ -	\$ 91,000	61%
220003 - KPMG LLP	\$ 25,000	\$ -	\$ 25,000	100%
220005 - Keogh Multimedia	\$ 15,600	\$ -	\$ 715	5%
220009 - Liberty Mutual	\$ 50,000	\$ -	\$ 34,816	70%
220014 - onPar Advisors LLC	\$ 77,371	\$ -	\$ 51,396	66%
220015 - Consolidated Communications, Inc.	\$ 100,800	\$ -	\$ 11,681	12%
220016 - AT&T	\$ 72,000	\$ -	\$ 5,929	8%
Agreements < \$15k	\$ 47,355	\$ -	\$ 29,564	62%

Section 4 | Contracts *continued*

Table 4 | Commitment Changes

There are no Commitment Changes for this period

Table 5 | S/DVBE Status (FY 22/23)

	Commitment Amount	Invoiced to Date	Percent Committed	Percent Invoiced
Delta Conveyance	\$ 26,953,269	\$ 13,299,058		
SBE Participation	1,746,341	1,070,140	6.5%	8.0%
DVBE Participation	\$ 125,000	\$ 102,881	0.5%	0.8%

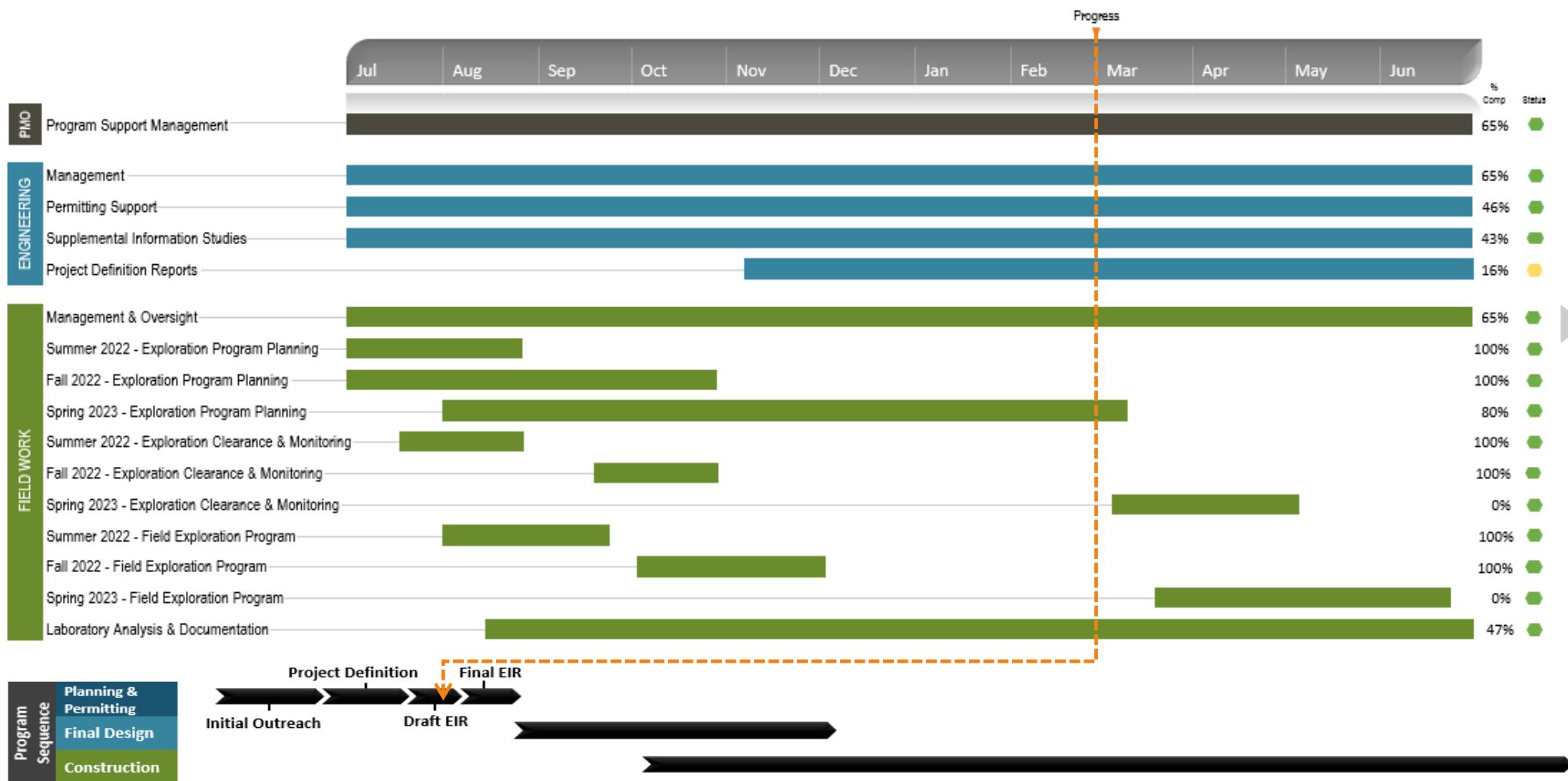
Consultant	Current Commitment	Percent of Total Commitment	Invoiced to Date	Percent Invoiced SBE/DVBE	SBE/DVBE Status
Jacobs Engineering Group	12,276,158	2.2%	5,187,831	3.8%	
Anchor	125,000	1.0%	102,881	2.0%	SBE/DVBE
JMA	50,000	0.4%	33,154	0.6%	SBE
JASpezia	100,000	0.8%	60,291	1.2%	SBE
Parsons	5,457,447	22.7%	2,540,129	28.9%	
Chaves	1,171,520	21.5%	669,098	26.3%	SBE
Luster	65,137	1.2%	64,585	2.5%	SBE
Associated Right of Way Services	19,936	100%	5,922	100%	SBE
Caltronics Government Services	42,176	100%	15,119	100%	SBE
Hamner, Jewell & Associates	39,972	100%	10,190	100%	SBE
VMA Communications	232,600	100%	108,900	100%	SBE

Table 6 | Contract Procurement Summary

Risk Management Software	SaaS Agreement	\$ 500,000	\$60,000	TBD	3 year	Qualifications Based Selection	Dec-22	Apr-23	In Process
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Section 5 | Program Schedule

Schedule. The Program Management Office (PMO) continued program support activities as planned. The Engineering Team continued providing permitting support to the DCO and progressing supplemental concept validation studies. The team also continued to host regular meetings with DCO environmental and engineering teams to review the current status of ongoing studies and activities. The team also continued to support ongoing environmental and fieldwork activities. The Fieldwork Team continued planning efforts for the upcoming Spring 2023 and Summer 2023 investigation programs.



Disclaimer: This Program Sequence is for discussion purposes only and does not represent a decision by the DCA or DWR. Final decisions about the project will be made by DWR and will NOT be made until the concluding stages of the CEQA process.