

BOARD OF DIRECTORS MEETING

MINUTES

REGULAR MEETING

Thursday, September 15, 2022

2:00 p.m.

(Paragraph numbers coincide with agenda item numbers)

1. CALL TO ORDER

The regular meeting of the Delta Conveyance Design and Construction Authority (DCA) Board of Directors was called to order remotely - Conference Access Information: Phone Number: (916) 262-7278, Code: 1463368737#, <https://meetings.ringcentral.com/j/1463368737> at 2:02 pm.

2. ROLL CALL

Board members in attendance remotely were Sarah Palmer, Martin Milobar, Gary Martin, Tony Estremera, Robert Cheng, and Alternate Director Dennis LaMoreaux sitting in for Adnan Anabtawi, constituting a quorum of the Board.

Alternate Directors in attendance remotely were Dan Flory, Royce Fast, John Weed, and Barbara Keegan were also in attendance; the Board Clerk captured their attendance for the record.

DCA staff members in attendance were Graham Bradner and Joshua Nelson.

3. CLOSED SESSION

a) **Conference with Labor Negotiators**

Agency Designated Representatives: Shane Chapman and Josh Nelson

Independent Contractor: Executive Director

4. PLEDGE OF ALLEGIANCE AND REPORT OUT OF CLOSED SESSION

President Sarah Palmer convened the open session at approximately 2:16 p.m. and led all present in reciting the Pledge of Allegiance.

Mr. Nelson then proceeded to inform the Board and members of the public that there were no reportable actions from closed session.

5. PUBLIC COMMENT

President Palmer opened Public Comment, there were no public comment requests received and she proceeded to close the comment period.

6. CONSENT CALENDAR

- a) **Extend Resolution No. 2021-08 Authorizing Virtual Board and Committee Meetings Pursuant to AB 361**

Approve by Motion

Recommendation: Approve Resolution Authorizing Virtual Board and Committee Meetings Pursuant to AB 361

Motion to Approve Resolution Authorizing Virtual Board and Committee Meetings Pursuant to AB 361, as

Noted: Estremera
Second: Milobar
Yeas: Palmer, Milobar, Martin, Estremera, Cheng, LaMoreaux
Nays: None
Abstains: None
Recusals: None
Absent: Atwater
Summary: 6 Yeas; 0 Nays; 0 Abstain; 1 Absent. (Motion passed as Resolution 21-08-13).

- b) **Adoption of Resolution Approving the Fourth Amendment to the Management Partners Agreement for Executive Director Services**

Approve by Motion

Recommendation: Approve Resolution Approving the Fourth Amendment to the Management Partners Agreement for Executive Director Services

Motion to Approve Resolution Approving the Fourth Amendment to the Management Partners Agreement for Executive Director Services, as

Noted: Estremera
Second: Milobar
Yeas: Palmer, Milobar, Martin, Estremera, Cheng, LaMoreaux
Nays: None
Abstains: None
Recusals: None
Absent: Atwater
Summary: 6 Yeas; 0 Nays; 0 Abstain; 1 Absent. (Motion passed as Resolution 22-07).

7. DISCUSSION ITEMS:

- a) **September DCA Monthly Report**

Informational Item

Executive Director, Graham Bradner, presented an overview of the monthly board report. He started with Section 1: Worked Performed, stating that the Program Management team continues to process the final invoices from Fiscal Year (FY) 21/22. There were a few task orders that were extended into FY 22/23 so that they could complete their scope of work. The team is also processing the task orders amendments and purchase orders for FY 22/23. The Administrative team continues to focus on all IT support associated with both in-person and virtual meetings. They also continue to support the hosting of the Engineering Project Reports (EPRs) located on the DCA's website as a reference material to the draft Environmental Impact Report (EIR). The Engineering team is focusing on supporting the Department of Water Resources (DWR) permitting efforts and reviewing the Delta-wide subsurface conditions based on existing information as well as a lot of support provided to the engineering program. The Field Work team has three (3) different programs that are in various stages of completion right now. The Spring 2022 program ended just before the end of the fiscal year and the team is working on the final laboratory testing and boring log preparations that will be included in a geotechnical data report. The Summer 2022 program was completed in August, shortly after the Spring 2022 program, and the team is working through the laboratory testing and finalization of the boring logs. The finding from that program will also be summarized in a report. In addition to those two programs, the Field Work team is working on planning and obtaining clearances for the Fall 2022 program that is underway.

Mr. Bradner continued to Section 3: Budget, highlighting that a budget of \$31.16M was approved in June 2022 for FY 22/23. The DCA committed just over \$26M and a lot of the work has been distributed through task orders. The bulk of what has not been committed yet is with the field investigation work, however he expects that the DCA will fully extend the budget as the Fall 2022 and Spring 2023 programs are still in the planning stages. The remainder of the uncommitted funds will sit in the Executive Office for management reserve and Community Engagement Outreach which has yet to be committed. In terms of the cash flow, the DCA has forecasted the anticipated cash flow for the year. At this time, the DCA has not incurred all of the invoices for August so the actuals for the month are not final, however July is mostly billed, and the actuals are trending a little under the projected cash flow.

Lastly, Mr. Bradner went over the program schedule for FY 22/23. The draft EIR prepared by DWR is currently out for review and in the meantime, the DCA has several activities ongoing. Within engineering there is permitting support and supplemental informational studies. Later in the year, staff will begin pilot work around the development of project definition reports. In the field work program, there are different tasks and sub tasks associated with the various spring, summer, and fall programs.

No questions or comments were presented from the Board.

8. FUTURE AGENDA ITEMS:

None.

9. ADJOURNMENT:

President Palmer adjourned the meeting at 2:26 p.m., remotely-Conference Access Information:

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