



# DELTA CONVEYANCE DESIGN AND CONSTRUCTION JOINT POWERS AUTHORITY

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IMPLEMENTATION OF THE STAKEHOLDER ENGAGEMENT COMMITTEE (SEC)  
JANUARY 2022  
FINAL

## 1. Overview

In October 2019, the Delta Conveyance Design & Construction Joint Powers Authority (DCA) Board formed a Stakeholder Engagement Committee (SEC) of community members who live and/or work in the Sacramento-San Joaquin River Delta. The SEC was designed to create a forum where members of the public, designated committee members and DCA technical teams could exchange information, providing a better understanding of the technical components of a proposed single-tunnel Delta Conveyance Project (DCP), while allowing the project staff to gather early input related to ways the design could reduce adverse construction and footprint design effects to the local Delta community. The intent was that the project team would be able to integrate community-focused modifications into the planning and conceptual design of the proposed project to minimize and/or avoid potential negative effects wherever possible. With input from SEC members at the early design phase prior to completion of the Draft Environmental Impact Report (EIR), DCA engineers identified several design and logistics strategies to avoid and/or minimize potential construction effects anticipated from the development of the proposed project.

The SEC process included an application and selection process, with up to 18 committee members representing specific Delta communities or issue areas, including two members of the DCA Board acting as chair and vice-chair, as well as three ex-officio members who were subject-matter experts on public parks, levee engineering, and public safety.

The SEC held 19 meetings from November 2019 to December 2021. Meetings were held in person through March 2020 and then remotely, following state and county COVID-19 social distancing orders. SEC members received detailed technical presentations about proposed designs of three DCP alignments – Central Alignment, Eastern Alignment, and Bethany Reservoir Alignment. SEC members were asked to share the information with residents and interest groups throughout the Delta communities, providing the resulting feedback to DCA technical staff to prompt community-initiated design refinements. Feedback included topics such as traffic flow, optimal stockpile configurations, uses for excavated tunnel material, maintenance shaft placement, and efficient materials movement.

In 2021, DCA completed preliminary conceptual project designs to be used by the California Department of Water Resources (DWR) for environmental analysis of the proposed project alternatives under the California Environmental Quality Act (CEQA). The team continued to work and make refinements to conceptual design at DWR's request. Results of SEC feedback included adjustments to facilities locations, elimination of some features, reduced noise impacts, proposed road improvements to address traffic concerns, and the reduction of the project footprint in several areas.

It is also important to note the following:

- The DCA is uniquely responsible for submitting the conceptual design of a proposed Delta conveyance project to DWR.
- The DCA does not make policy decisions related to a proposed conveyance project, including whether to approve a project. The DCA is not leading the review of the CEQA process.
- Participation in the SEC in no way indicates support for any Delta Conveyance Project.
- The SEC is not intended to replace CEQA-related outreach, particularly during scoping or Draft EIR public comment periods. DWR is committed to a rigorous outreach effort, separate from the SEC or any other DCA process.

Summary of Board Actions for SEC			
#	Date	Description	Resolution
1	09/19/2019	Passed Resolution to Establish the DCA Delta Stakeholder Engagement Committee and Forming an Ad Hoc Committee	19-12
2	10/17/2019	Passed Resolution to Appoint and Formalize DCA Delta Stakeholder Engagement Committee	19-17
3	11/21/2019	Appointment of DCA Delta Stakeholder Engagement Committee Member (Mike Hardesty)	19-19
4	02/06/2020	Appointment of a Delta Stakeholder Engagement Committee Member (Peter Robertson)	20-02
5	09/17/2020	Expansion of the Delta Stakeholder Engagement Committee and Appointment of Ex Officio Member (David Welch)	20-10
6	10/26/2020	Appointment of a Delta Stakeholder Engagement Committee Member from Hood (Gia Moreno)	20-12
7	05/20/2021	Modify Size of the Delta Stakeholder Engagement Committee	21-04

## 2. Purpose of the SEC

### a. Mission

Per DCA Board Resolution No. 19-12, the Delta Stakeholder Engagement Committee (Committee) provided technical and related advisory input to the DCA during its Planning Phase activities, as defined in the Joint Exercise of Powers Agreement (JEPA) signed with DWR (defining DCA activities). The scope of the SEC was the following:

- 1) Technical/Engineering Feedback: Create a forum for Delta stakeholders to provide input and feedback on technical/engineering issues related to the DCA's activities.
- 2) Discuss Measures to Offset Effects: Identify engineering and design considerations that would avoid, reduce, or offset anticipated effects from preliminary information on construction and facility siting.
- 3) Connect with Community: Committee members can relay information between community groups and the SEC, utilizing their relationships and trust within the Delta to conduct and gather design input, through general stakeholder outreach on DCA activities, with an emphasis on minimizing project effects through design and logistics.

### b. Creation/Committee Make-Up

The DCA Board unanimously approved Resolution No. 19-12 on September 19, 2019, which outlined the SEC's purpose, scope, and membership. The SEC included up to 18 members, representing the following Delta communities or subject areas:

- Agriculture
- Recreation
- Sports Fishing
- Environmental NGO - Terrestrial

- Environmental NGO - Aquatic
- Environmental Justice
- North Delta Local Business
- South Delta Local Business
- Delta History & Heritage
- Tribal Governments
- Delta Water District
- At Large – Yolo County
- At Large – Solano County
- At Large – San Joaquin County
- At Large – Sacramento County
- At Large – Contra Costa County
- Public Safety
- Ex-Officio

Two members of the DCA Directors acted as chair and vice-chair. The DCA Board also appointed three ex-officio members who were subject-matter experts on public parks, levee engineering, and public safety. (See Attachment 1 – SEC Roster)

Participants in the SEC exemplified what it means to consider the Delta as Place and were selected through an application process. (See Attachment 2 – Copy of SEC Application) The DCA Board voted to appoint each SEC member to the committee, beginning with Resolution 19-17 approved on October 17, 2019. The goal was to populate the SEC with people who live, work and/or play in the Delta, representing communities along project alignments, as well as business and recreation interests throughout the Delta potentially affected by the proposed project.

c. SEC Member Role and Support

To ensure SEC members were able to review, digest, and distribute materials, as needed, the DCA developed an SEC support system.

- 1) Technology/Internet: Technology and access to broadband connections in the Delta is a consistent challenge. DCA provided internet hotspots, laptops and tablets to members who needed them to access DCA materials.
- 2) Printed Materials: All materials were provided to members in print, as requested, and posted on the DCA website. Members were also provided USB drives, as requested, loaded with materials to support presentations in person or virtually.
- 3) Stipends: All members, excluding ex-officio members and the SEC Chair and Vice Chair, received a \$250 stipend for each meeting attended. Attendance was taken at each meeting. Meetings typically were scheduled for 3 hours and often stretched to 4 hours.
- 4) Liaisons: DCA and DWR outreach team members acted as liaisons between SEC members and the DCA. Staff were assigned specific SEC representatives to maintain continuity and to support the opportunity for questions and offline clarifications. Liaisons regularly reached out to SEC members to prepare for meetings and/or to follow up after meetings.

### 3. SEC Meeting Format

#### a. Meeting Format

All meetings were public, with a Chair, Vice Chair, and Facilitator supporting meeting discourse. Prior to the pandemic, meetings were held in person and live streamed, as well as posted to the DCA website and social media. During the pandemic, meetings were strictly held virtually in accordance with local and state guidelines, and meeting materials were posted across DCA platforms. Each meeting typically included the following:

- 1) Engineering/design updates provided by DCA engineers
- 2) CEQA updates provided by the DWR team
- 3) SEC roundtable for outreach reports and open discussion by SEC members
- 4) DCA general updates including budget, personnel, and policy
- 5) Public comment, per Brown Act legal requirements

Meeting discussions included a presentation, opportunity for facilitated discussion, followed by public comment for each agenda section/topic. DCA counsel attended all meetings as a resource regarding Brown Act, meeting rules, and program procedures.

#### b. Ralph M. Brown Act

The SEC was developed as an advisory body appointed by the DCA Board. Therefore, the SEC and its meetings and interactions were governed by the Brown Act.

The Ralph M. Brown Act is California's "sunshine" law for local government meetings. It is found in the California Government Code beginning at Section 54950. In a nutshell, it requires local government business to be conducted at open and public meetings, except in certain limited situations. The Brown Act is based upon state policy that the people must be informed so they can participate in and keep control over their government.

#### c. Meeting Cadence

SEC meeting cadence was based on project engineering and design benchmarks and support for DWR's preparation of the proposed Delta Conveyance Project Draft EIR. The SEC held 19 meetings from November 2019 to December 2021. SEC members were polled to find out what days/times worked best for the majority of members to attend meetings. Most SEC members stated a preference for Wednesdays from 3PM – 6PM, which is when most meetings took place (with exceptions for holidays and other disruptions). In April 2020, COVID protocols required the DCA to pivot work remotely and transition to virtual meetings. The DCA canceled two scheduled SEC meetings during this period to adapt to the virtual meeting environment.

#### In-Person Meetings in the Delta

SEC Meeting 1: November 13, 2019 – Delta Diamond Farm, Isleton

SEC Meeting 2: December 11, 2019 – Bella Vie Winery, Rio Vista

SEC Meeting 3: January 22, 2020 – Bella Vie Winery, Rio Vista

SEC Meeting 4: February 12, 2020 – Willow Ballroom, Hood

SEC Meeting 5: February 26, 2020 – Bella Vie Winery, Rio Vista

SEC Meeting 6: March 11, 2020 – Willow Ballroom, Hood

Virtual Meetings/Webinars via RingCentral

SEC Meeting 7: April 22, 2020  
SEC Meeting 8: May 27, 2020  
SEC Meeting 9: June 24, 2020  
SEC Meeting 10: July 22, 2020  
SEC Meeting 11: August 26, 2020  
SEC Meeting 12: September 23, 2020  
SEC Meeting 13: November 5, 2020  
SEC Meeting 14: December 9, 2020  
SEC Meeting 15: February 24, 2021  
SEC Meeting 16: April 28, 2021  
SEC Meeting 17: June 23, 2021  
SEC Meeting 18: September 22, 2021  
SEC Meeting 19: December 8, 2021

d. Meeting Content:

Meeting content was developed to support conceptual engineering design and construction logistics discussions to identify areas where design could avoid and/or minimize potential construction effects to communities anticipated from the development of the proposed project, such as traffic, noise, public safety, project footprint, laydown areas, materials movement/delivery/management, and project employee movement.

Project facilities reviewed included the project components, as well as related land use, logistical and mobility aspects.

Carrie Buckman, DWR Environmental Manager, provided consistent CEQA process updates and participated in meetings to answer questions outside the DCA scope.

e. Meeting Materials

At each meeting, SEC members received detailed technical presentations about preliminary designs of three proposed Delta Conveyance Project alignments (Central, Eastern and Bethany Reservoir Alternatives). SEC members were asked to share the information with various interest groups and community members throughout the Delta communities, and then provide the resulting feedback to DCA engineering team to prompt community-initiated design refinements. (See Attachment 3 - DCA Website link for SEC Materials and Resources)

Meeting materials included the following:

- 1) PowerPoint presentations: Detailed technical explanations and updates about the project, its components, and construction logistics.
- 2) DWR updates on CEQA process, planning efforts and outreach.
- 3) Detailed meeting notes from the previous meeting, which are all archived on the DCDCA.org website.
- 4) Q&A tracking matrix: Tracked SEC member questions and answers addressed during meetings and during offline conversations or emails. The information was shared and archived on the DCDCA.org website to support transparency and consistency.

- 5) Map Books outlining the proposed alignments updates: Map Books, updated regularly as needed, provided detailed information about all three alignments, with specifics about the components, land use, mobility, and construction logistics. They also provided an opportunity for SEC members and stakeholders to dive deeply into the proposed project design and possible impacts.
  - 6) Worksheets to support feedback efforts: On at least two occasions, SEC members were provided written prompts to support engagement on specific topics.
  - 7) Updated organizational materials, such as contact lists, technical memos, DCA Board materials, and white papers.
  - 8) Meeting summaries: Distributed following each SEC meeting, highlighting the information provided to SEC members, summarizing their feedback, next steps, and potential future agenda items. Summary purpose was to provide an overview of the meeting for SEC members to share with their respective stakeholders who were unable to attend the meeting.
- f. SEC Meeting Noticing
- All meetings were noticed digitally and posted on the website. When meetings were held in person, agendas were also posted at the five Delta libraries and various US Post Offices in the Legacy Communities and recognized convening areas throughout the Legal Delta. Meeting notices and agendas were also posted at the following physical locations:
- 1) The DCA office building lobby, per the Brown Act
  - 2) Delta meeting venue (for all in person meetings)

During the Pandemic, meeting noticing consisted of posting digitally on the DCA website, DCA office lobby and across social media platforms.

#### **4. SEC Information & Feedback**

- a. A variety of DCA engineering topics were discussed at the SEC meetings, including an overview of potential conveyance features, siting of key features, logistics for construction, and outcomes from efforts to minimize community effects. Additionally, DWR representatives participated in the meetings and provided presentations and updates on the project's CEQA process and notable topics requested by the SEC.

SEC members attended meetings, asked questions, and provided feedback. In addition to providing their own input, SEC members also shared meeting materials and details with others in their communities. They were asked to bring community concerns and questions to the DCA during the SEC meetings, via email or via telephone communication. SEC members were encouraged to address the DCA Board about their participation in the SEC process. DCA staff provided regular reports to the DCA Board about SEC meetings and activities.

SEC members provided valuable input and feedback to the DCA to inform the engineering design and construction planning, which led to implementing changes in the design and location of key features.

The following list provides some examples of SEC member input that was incorporated into the project conceptual designs being considered in DWR's environmental process:

- Removal of barge landings to avoid effects on Delta recreational boaters.
- Changes to the intakes' construction phase cofferdam to minimize the number of impact-driven sheet piles and the associated noise.
- Elimination of construction traffic, except for employee shuttle buses or vans and small trucks, on Hood-Franklin Road due to traffic congestion concerns, and to minimize noise, light, and air quality effects on greater sandhill cranes and the Stone Lakes National Wildlife Refuge headquarters.
- Avoidance of using levee roads for heavy construction traffic to reduce potential impacts to levees.
- Adjustment of the Staten Island maintenance shaft site location to minimize adverse effects on greater sandhill cranes.
- Relocation of the tunnel maintenance shaft from Brack Tract to Canal Ranch Tract to minimize disturbance along flight paths of greater sandhill cranes and other birds between units of the Woodbridge Ecological Reserve.
- Relocation of the Byron Tract working shaft site and elimination of the Victoria Island shaft due to traffic congestion concerns on State Route 4 at bridges on the eastern and western sides of Victoria Island.
- Modifications to Byron Highway due to traffic congestion concerns.
- Decision to only use Intake C-E-2 as a 1,500 cubic feet per second (cfs) intake for the 7,500 cfs project design capacity options due to comments from Tribal representatives and its proximity to the community of Clarksburg.

b. How Presentations Were Planned

Due to the complex nature of this project and the engineering conceptual design efforts, DCA staff worked for weeks prior to each meeting to develop presentations intended to be informational and accessible to non-technical audiences. The team generally curated content by following a three-to-four-week process:

- 1) Agenda meeting/SEC meeting goals identified
- 2) Content developed by subject matter experts
- 3) Organization and graphic design of content
- 4) Internal QA/QC
- 5) Presentation run-through #1
- 6) Presentation edits by engineers and designers ensuring material is accessible
- 7) Presentation run-through #2, further ensuring accessibility
- 8) Presentation run-through #3 with timing, if needed
- 9) Chair's coordination
- 10) Final agenda, meeting materials, and presentation posted, circulated and at times hand-delivered
- 11) Meeting summaries delivered to SEC members and posted online generally within two days after the meeting to support SEC outreach

c. Other Information Forums

- 1) Additional meetings organized for SEC members in March 2020
  - ISI Fish Screen Manufacturing Facilities Tour
  - Redwood City Active Tunneling Dig Site
- 2) Community Engineering Briefing meetings for groups and communities recommended by SEC members:
  - Hood
  - Point Pleasant
  - The Nature Conservancy
  - Reclamation District (RD) 1002
  - Courtland

d. Virtual Tours & Digital Tools

1) Virtual Tours

The DCA team developed a Virtual Tour of all three proposed project alignments (Central, Eastern, and Bethany Reservoir Alternative alignments). The Virtual Tour provided a comprehensive video experience (viewable through the DCA Youtube.com channel), explaining details about proposed conveyance component placement, the project footprint, and construction logistics plans. Virtual Tour videos are available in Spanish and Chinese. Due to safety constraints and concerns related to trespassing on private property, the Virtual Tours were designed to provide greater understanding of proposed facilities, sitings and project alignments, while also being respectful of Delta property owners.

2) Digital Tools

The DCA also established a digital resource library of SEC materials that includes all informational documents, videos, meeting notes, meeting recordings, and other informational assets. These materials can all be found on the DCDCA.org website. The availability of this information was also publicized and distributed via Facebook, Twitter, and YouTube.

e. DWR Role

Delta Conveyance Program design is managed under an amended Joint Exercise of Powers Agreement (JEPA) between the DWR and the DCA. In practice, DWR assigns DCA project-development work related to planning, design, and engineering, with oversight of DCA projects and personnel. Regarding the SEC, DWR participated in all regularly scheduled SEC meetings and presented updates. All materials, meeting topics, and content were reviewed by DWR staff.

**5. COVID-19 Impacts**

DCA and the SEC adjusted their meeting protocols to comply with the Governor's various executive orders to address the COVID-19 pandemic. On March 11, 2020, the SEC met in person, however meeting materials and logistics accommodated social distancing and health standards being emphasized at that time by the U.S. Center for Disease Control and California Department of Health and Human Services. Later in March, California and applicable counties enacted various stay at home orders, and all meetings moving forward were virtual, via RingCentral.

- a. Accommodations: The resulting accommodations included virtual meetings, mailed materials, and significant focus on telephonic and online communications.
- b. Success/limitations of COVID-19 protocols were mixed. On one hand, SEC members stated it was difficult to conduct the outreach they had committed to because people were quarantined. Conversely, public attendance at SEC meetings was higher, with stakeholders able to attend from throughout the state. With virtual meetings, challenges associated with transportation, childcare, and health were minimized, allowing some public and SEC members enhanced, or less burdensome opportunities to attend.
- c. Participants frequently voiced concerns about the poor quality of internet access in most parts of the Delta. SEC members were contacted by DCA staff to understand connectivity issues, and when needed, provided additional equipment such as laptops, Wi-Fi hotspots, or high-speed internet service to SEC members.

## **6. Lessons Learned/Considerations Regarding Structure and Process**

- In instances where stakeholders are deeply concerned or overtly against a project, there needs to be trust and creativity in identifying how stakeholders can effectively participate, have difficult discussions about design, and carry out their desire to authentically represent their communities.
- Topic scope definition and limitations need to be addressed upfront and articulated clearly to ensure committee members understand the committee's purpose and boundaries. Committee members should also be provided alternative resources for topics that cannot be addressed in the SEC forum. For example, issues that are directly related to the environmental review process (CEQA) were not part of the scope, but DWR's regular updates provided committee members and the public with directions on how and where to obtain up-to-date information about the CEQA process on DWR's website.
- The quality of the technical input/feedback received was very localized and unique.
- Front load more baseline information to allow more time for SEC members to absorb information and for the technical team to develop materials. While substantive, project-specific information cannot be made public prior to the release of the Notice of Preparation (NOP), the technical aspects of the project – a generic explanation of all components and CEQA process – should be considered as early primers to the project-specific discussion.
- Meetings twice a month presented a challenge for the technical team and the committee. Developing materials accessible to non-technical stakeholders required several iterations amongst staff. This also made it difficult for presentation materials to be delivered to participants in advance of the meetings, which required initial review of materials at the meeting, rather than ahead of time. Roundtable discussion was a standing agenda item to ensure SEC Members were provided time to digest information and engage in open dialogue from previous meeting materials/content.
- Since the SEC was subject to the Brown Act, the process supported greater transparency and confidence in the process, given that all discussion between members needed to occur within the confines of a formal publicly noticed meeting. However, it also created some frustration among SEC members because the statute limited their ability to have discussions about the proposed project and the process, including commenting on social media, outside of the

formal committee meetings. The Brown Act requirements also created quorum challenges when some members resigned.

- Materials need to be clear, simple, and visual.
- Diverse information platforms and some repetition supported productive feedback.
- Methods of distributing meeting materials evolved during the process to address stakeholder needs, expanding access and breadth of materials. In addition to digital assets, delivering printed copies and USB drives was helpful, as well as providing information in local libraries, to enhance accessibility to the public. Despite challenges with connectivity and geography in the Delta, DCA administrative staff made it a priority to be responsive, providing materials to any members upon request.
- Providing technology and technology support was critical to supporting engagement and access to materials. DCA staff provided hotspots, laptops, and were able to troubleshoot technical issues during meetings.
- Given the complex web of organizations engaged in developing the DCP, it was important to consistently emphasize the specific roles and relationship between DWR, DCA, and SEC.
- Providing information to committee members about logistical trade-offs was beneficial and helped promote technical feedback. Examples include using fewer barges to move materials versus using more trucks on the road; or creating higher RTM piles versus wider, lower height RTM piles. In some of these cases, neither option was optimal, but the discussion helped the committee provide feedback about the different effects.
- Goals of the SEC Meeting should be repeated at each meeting and tied to requested feedback.
- While committee members represented different aspects of Delta life, at times feedback was not limited to their specific areas of expertise. Sometimes that meant the area of expertise might not have been addressed. It may be beneficial to better articulate the need for members to initially speak to their roles of service to ensure those issues are being tended to, while members can always opine on other issues as well.
- Designating technical specialists for the committee was important to the committee and to the content development process. When SEC members asked questions, it was helpful for them to be able to tie a person to the specific bit of information being requested. Further, this relationship helped the engineering team design presentations that were more accessible to the committee members.

Attachments:

1. SEC Roster
2. SEC Meeting Photos
3. Copy of Application
4. SEC Materials and Resources: [dcdca.org](http://dcdca.org)
  - a. SEC Meeting Minutes
  - b. SEC Presentations
  - c. SEC Meeting Recordings

## Attachment 1 – SEC Roster

*The members of the Stakeholders Engagement Committee (SEC) dedicated a great deal of personal time and energy to fulfilling their roles in the SEC process. They studied technical data and plans, communicated with their constituents, worked through the challenges of pandemic related limitations, and strove to protect and support the many facets of the Delta. It is important to acknowledge their efforts. It has been an honor to serve with them.*



Sarah Palmer

SEC Chair and DCA Vice President



Barbara Keegan

SEC Vice Chair and DCA Alt. Director

### SEC MEMBERS ROSTER

#	NAME	REPRESENTING	Tenure
1	Angelica Whaley	North Delta Local Business	Nov 2019 - Sept 2021
2	Anna Swenson	At Large - Yolo	Nov 2019 - Dec 2021
3	Barbara Barrigan Parrilla	Environmental Justice	Nov 2019 - Sept 2021
4	Cecille Giacomia	Public Safety	Nov 2019 - Dec 2021
5	David Gloski	At Large - Contra Costa	Nov 2019 - Dec 2021
6	David Welch	Ex-Officio	Sept 2020 - Dec 2021
7	Douglas Hsia	At Large - Sacramento	Nov 2019 - Dec 2021
8	Gia Moreno	Hood Representative	Oct 2020 - Dec 2021
9	Gilbert Cosio	Ex-Officio	Nov 2019 - Dec 2021
10	Isabella Gonzalez Potter	Environment NGO - Aquatic	Nov 2019 - Dec 2021
11	James (Jim) Wallace	Delta History & Heritage	Nov 2019 - Mar 2021
12	Jesus Tarango	Tribal Government Representative	Nov 2019 - Dec 2021
13	Jim Cox	Sports Fishing	Nov 2019 - Dec 2021
14	Karen Mann	South Delta Local Business	Nov 2019 - Nov 2021
15	Lindsey Liebig	Agriculture	Nov 2019 - Dec 2021
16	Malissa Tayaba	Tribal Government Representative	Nov 2019 - Dec 2021
17	Mel Lytle, Ph.D.	Delta Water District	Nov 2019 - Dec 2021
18	Michael Moran	Ex-Officio	Nov 2019 - Dec 2021
19	Mike Hardesty	At large - Solano	Nov 2019 - Dec 2021
20	Paul Ernest Clausen	Recreation	Nov 2019 - Dec 2019
21	Peter Robertson	Recreation	Feb 2020 - Feb 2021
22	Phillip Merlo	At large - San Joaquin	Nov 2019 - Dec 2021
23	Sean Wirth	Terrestrial	Nov 2019 - Feb 2021

## Attachment 2 – SEC Meeting Photos



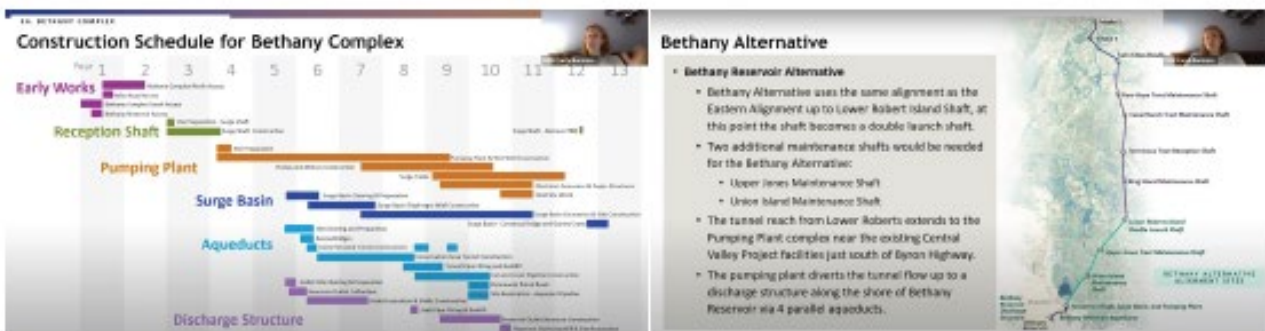
*Prior to state and county social distancing orders, meetings were held in person. Location alternated between the North and South Delta.*



*Following state and county social distancing orders, meetings were conducted virtually.*



*Technical presentations to the SEC Committee were provided by the subject matter experts.*



*Carrie Buckman, DWR's Environmental Manager for the Proposed Delta Conveyance Project, provided updates at each SEC meeting.*

### Attachment 3 – Copy of SEC Application



# DELTA STAKEHOLDER ENGAGEMENT COMMITTEE APPLICATION

Please complete this application in its entirety and submit to the Delta Conveyance Design and Construction Authority (DCA) at [StakeholderApp@dcdca.org](mailto:StakeholderApp@dcdca.org) or 1121 L Street, Suite 1045 Sacramento, CA 95814. This application form is available on-line at [dcdca.org](http://dcdca.org). For assistance, please contact Claudia Rodriguez at [claudiarodriguez@dcdca.org](mailto:claudiarodriguez@dcdca.org) or (916) 347-0486. Please note that applications are public records. This pdf is a fillable form. **Applications are due and need to be postmarked by October 11, 2019.**

## A. CONTACT INFORMATION

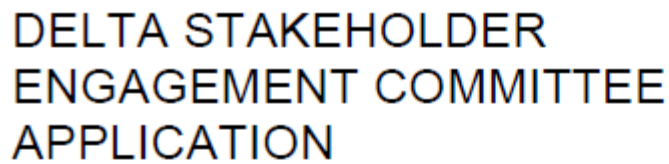
Name (First, Middle, Last):			
Home Phone:	Work Phone:	Cell Phone:	Fax:
Mailing Address: (Street Address, City, State, ZIP)			
E-mail:			
If Applicable, Present Employer (Name and Address):		Job Title:	
Do you have a current contractual relationship with the DCA? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If YES, please describe:			

## B. STAKEHOLDER REPRESENTATIVE INFORMATION

The Committee is intended to include members from a diverse group of Delta stakeholders. To ensure as many of the different stakeholder groups are represented, please indicate which stakeholder groups you would represent. You may select up to three for the application process.

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Agriculture                                       | <input type="checkbox"/> Local Business                  | <input type="checkbox"/> Tribal Government Representative |
| <input type="checkbox"/> Recreation  | <input type="checkbox"/> Delta History / Heritage        |   |
| <input type="checkbox"/> Sport Fishing                                     | <input type="checkbox"/> Delta Water District            |   |
| <input type="checkbox"/> Environmental NGO (Aquatic)                       | <input type="checkbox"/> Environmental NGO (Terrestrial) |   |
| <input type="checkbox"/> Environmental Justice                             | <input type="checkbox"/> Barging Operations              |   |
| <input type="checkbox"/> At Large (1 from each Delta County) County: _____ |  |   |

If additional space is needed please feel free to attach additional sheets to this document.



1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

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# DELTA STAKEHOLDER ENGAGEMENT COMMITTEE APPLICATION

DATE(S):	NAME:	RESPONSIBILITIES/EXPERIENCE:

## D. INTEREST AND AVAILABILITY

Please describe your interest in serving on this Committee:

How would the Delta benefit by your participation on the Committee?

The Committee will likely have a set meeting schedule, with meetings occurring twice (2) a month. Meetings will generally occur at a location in the Delta. Food and beverages may be served. Please indicate which day of the week and time of day would work best for meetings and which day of the week and time of day you would be unavailable. Please also indicate whether you prefer day or night meetings and if either poses a constraint.

Day	Morning (8am-12pm)	Mid-day (12pm-3pm)	Afternoon (3pm-6pm)	Evening (6pm-10pm)
Monday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tuesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wednesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thursday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Friday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If there is a day of the week and time of day you would be unavailable, please indicate below:

If additional space is needed please feel free to attach additional sheets to this document.



# DELTA STAKEHOLDER ENGAGEMENT COMMITTEE APPLICATION

Committee members will be expected to serve for at least six (6) months. Can you commit to this time period?	
<input type="checkbox"/> YES	<input type="checkbox"/> NO
If you have a disability, what accommodations would you need to serve on this committee?	

## E. EMERGENCY CONTACT INFORMATION

In case of emergency, contact:

1. Name: \_\_\_\_\_ Phone: \_\_\_\_\_
2. Name: \_\_\_\_\_ Phone: \_\_\_\_\_

I, HEREBY, ATTEST THAT THE ABOVE INFORMATION IS TRUE TO THE BEST OF MY KNOWLEDGE AND MAY BE VERIFIED BY THE DELTA CONVEYANCE DESIGN AND CONSTRUCTION AUTHORITY. I UNDERSTAND THAT MISREPRESENTATION OR OMISSIONS MAY BE CAUSE FOR MY IMMEDIATE REJECTION AS AN APPLICANT OR TERMINATION FROM APPOINTMENT TO THE COMMITTEE.



\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date Signed

#### Attachment 4 - SEC Materials and Resources

The DCA website contains SEC meeting materials, presentations, meeting minutes, video recordings of meetings, and other SEC related resources. Follow the link for more information: [dcdca.org](https://www.dcdca.org)

The image below illustrates information and resources available for each of the various meetings.

SEPTEMBER				
AGENDA	PRE MTG MATERIALS	MEETING MINUTES	VIDEO	DOCUMENTS
<b>Stakeholder Engagement Committee Meeting</b> <i>September 22, 2021</i>	<b>Meeting Packet</b>			<b>Meeting Presentation</b> <b>9.22.2021 SEC Tracking Packet</b> <b>Master Tracking Packet</b> <b>Meeting Summary</b>

There is also a document library on the DCA website where additional resources can be found. Follow the link: <https://www.dcdca.org/info-center/document-library/>