

BOARD OF DIRECTORS MEETING

MINUTES

REGULAR MEETING

Thursday, January 16th, 2020

2:00 PM

(Paragraph numbers coincide with agenda item numbers)

1. CALL TO ORDER

The regular meeting of the Delta Conveyance Design and Construction Authority (DCA) Board of Directors was called to order in the Sacramento Public Library, Tsakopoulos Library Galleria, 828 I Street, Sacramento, CA 95814, at 2:00 p.m.

2. ROLL CALL

Board members in attendance were Tony Estremera, Richard Atwater, Sarah Palmer, and Steve Blois constituting a quorum of the Board.

DCA staff members in attendance were Kathryn Mallon, Carrie Buckman, Joshua Nelson, and Katano Kasaine.

3. PLEDGE OF ALLEGIANCE

President Tony Estremera convened the open session at approximately 2:00 p.m. and led all present in reciting the Pledge of Allegiance.

4. PUBLIC COMMENT

President Estremera opened Public Comment, limiting speaking time to three minutes each.

President Estremera closed Public Comment.

5. APPROVAL OF MINUTES: December 19, 2019 Regular Board Meeting

Recommendation: Approve the December 19, 2019 Regular Board Meeting Minutes

Move to Approve Minutes from December 19, 2019 as Amended: Atwater

Second: Palmer

Yeas: Estremera, Atwater, Palmer, Blois

Nays: None

Abstains: None

Recusals: None

Absent: None

Summary: 4 Yeas; 0 Nays; 0 Abstains; 0 Absent. (Motion passed as MO 20-01-01).

6. CONSENT CALENDAR

a. None.

7. DISCUSSION ITEMS:

a. Report out from Stakeholder Engagement Committee Meeting

Ms. Mallon gave an update on the next SEC meeting schedule which will be January 22, 2020 from 3pm-6pm at Belle Vie Vineyards in Rio Vista. At this meeting there will be a follow up round table discussion regarding the previous meeting topics and to answer any question. Ms. Buckman will be presenting the Notice of Preparation (NOP) and what it means for the DCA. The discussion topics of this meeting will be about the proposed Northern Delta facilities and intakes. Ms. Mallon noted that the committee have been very helpful through this process.

Ms. Palmer commented that she felt the last SEC meeting went well and mentioned that committee members are becoming more comfortable with expressing their feelings.

Mr. Estremera reminded everyone that the SEC meetings are welcome to the public and the meeting is live streamed in case anyone cannot attend in person.

b. January DCA Monthly Report

Ms. Mallon briefly spoke about the budget, forecasting just under 50Mil at the end of this fiscal year. There have been no new requests for permissions for procurement. A task order has just been signed to initiate development of the DCA's new website which will take about 4-6 months. Ms. Palmer requested a demo of the website to learn how to navigate around it.

b. Consider Passing the Resolution to Amend the DCA Bylaws

Recommendation: Pass the Resolution to Amend the DCA Bylaws

Mr. Nelson presented the proposed amendment to the DCA Bylaws to clarify how the Executive Director can delegate her authority. The current Bylaws are silent on this topic therefore we would like to explicitly lay out how authority may be delegated. The proposal is to have Ms. Mallon be able to delegate her authority to any other staff person that she felt was appropriate, as long as the delegation was in writing and forwarded to the Board.

Move to Pass the Resolution to Amend the DCA Bylaws,

as Noted:	Atwater
Second:	Palmer
Yeas:	Estremera, Atwater, Palmer, Blois
Nays:	None
Abstains:	None
Recusals:	None
Absent:	None
Summary:	4 Yeas; 0 Nays; 0 Abstains; 0 Absent. (Motion passed as Resolution 20-01).

d. 980 9th Street DCA Build-out Update

Ms. Mallon briefed the Board on the move in schedule for the new building which is set for January 27th. Ms. Mallon introduced the DCA Facilities Manager, Jennifer Malone, to give a presentation on the new building.

Ms. Malone spoke about the January 27th move in date for the 24th floor as well as the 23rd floor in late February and then the 1st floor in late March. We anticipate the first Board meeting in the new Board room will be for the month of April. Ms. Malone presented some pictures of the space to show the progress including all of the collaboration areas. There are 100 work station, 7 meeting rooms that have different types of technology driven equipment as well as 12 open flexible work spaces. The 23rd floor holds the majority of the meeting rooms including the Engineering War Room with Avicore system that allows for touch screen use. This floor will hold additional desking areas as our team grows. Among these conference rooms there are also phone booths, mud rooms, & a wellness room. The first floor is where the main Board room is and reception area as well as a few additional conference rooms. The dais will seat up to 11 Board members with 65 seats for the public.

Ms. Palmer requested a tour of the new offices which Ms. Mallon indicated that could be arranged.

Ms. Mallon mentioned the purpose for the high-tech facility is to give the capability of integrating staff across the world.

8. STAFF REPORTS AND ANNOUNCEMENTS:

a. General Counsel's Report

A written report was provided in the Board package. Mr. Nelson highlighted that due to it being the year of 2020, there is a new round of form 700's. Mr. Nelson indicated that the Board should have received an email directing them to file this electronically which are due April 1st.

Mr. Blois asked if the FPPC figured out how they can report multiple Boards on one submission. Mr. Nelson responded that he believes you need to file separately for each office.

b. Treasurer's Report

A written report was provided in the Board package. Ms. Kasaine spoke about the December report mentioning the 522K remaining in the DCA funds. Ms. Kasaine referenced the advance that was requested because the DCO could not pay for advanced deposits which is why the funds are low until we receive those advanced funds. We are submitting our annual financial transaction report to the State next week for the DCA.

c. DWR Environmental Manager's Report

A written report was provided in the Board package. Ms. Buckman presented information on the recent release of the Proposed Negative Declaration on Soil Investigation to help inform the geological study on Delta Conveyance and alternatives. The DWR has received 22 comment letters so far on the ISMND that was released in November. These comments are coming from tribes, local governments, state and local agencies, non-governmental organizations and individuals. In addition, the Notice of Preparation (NOP) was released on January 15th for the Delta Conveyance project to initiate the environmental review process. Comments are due on March 20th and there will be

scoping meetings in February mostly in the Delta. Ms. Buckman stated that the NOP was filed with the State Clearinghouse and 36 county clerks. Ms. Buckman wanted to signify the amount of people that DWR is trying to reach with this update. 1400 thousand post cards were mailed along with 45 notification letters to State and Federal agencies. 155 notifications letters were sent to disadvantages communities' representatives, 177 letters to tribal representatives, and an electronic distribution list equaling to over 8000 recipients. A press release also came out and the DWR website was updated with this information. There were 7 published legal notices as well as copies of the NOP placed at over 100 libraries. Ms. Buckman discussed how the NOP described the project objective which includes an overview of the proposed project as a basis for comments and seeks input on the scope of the environmental analysis and potential alternatives.

Ms. Palmer found the Q&A very helpful that was released. Ms. Palmer asked why there was no mention of the development of the DCA in the NOP. Ms. Buckman clarified that DWR is the CEQA lead agency and the NOP is describing their action as the potential lead agency. The DCA is acting as the DWR agent.

Ms. Osha Meserve, Local Agencies of the North Delta, commented on the names of the conference rooms that she did not agree with. Ms. Meserve spoke about her disappointed of the NOP having the same intakes and locations as the previous project. She feels that the NOP does not address the operational impacts that they are so concerned about with up to 7500 cfs. Ms. Meserve feels that there has been no interest with addressing better alternative that would meet the export water contractors' concerns.

d. Verbal Reports

Ms. Palmer references the monthly report, pg. 10, regarding the schedule and wanted to have folks take a look at this to see how the project is progressing. Another useful area of the report is slide 8 which is the planned cash flow.

9. FUTURE AGENDA ITEMS:

Ms. Palmer requested to have more of a Board discussion of the NOP. In addition, Ms. Palmer would like to take a look at some succession planning in terms of people moving in and out of the project.

10. ADJOURNMENT:

President Estremera adjourned the meeting at 2:27p.m., in the Sacramento Public Library, Tsakopoulos Library Galleria, 828 I Street, Sacramento, CA.