

September 16, 2019

Delta Conveyance Design and Construction Authority
Board of Directors

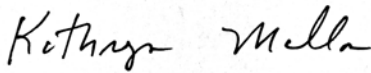
Subject: ***Materials for the September 19, 2019, Regular Board Meeting***

Members of the Board:

The next regular meeting of the Delta Conveyance Design and Construction Authority (DCA) Board of Directors is scheduled for **Thursday, September 19, 2019 at 2:00 p.m.** at the **Tsakopoulos Library Galleria, 828 I Street, East Room (1st floor), in Sacramento.**

Enclosed are the materials for the Thursday, September 19, 2019, Board meeting in a PDF file, which has been bookmarked for your convenience.

Regards,



Kathryn Mallon
DCA Executive Director

**DELTA CONVEYANCE DESIGN AND CONSTRUCTION AUTHORITY
BOARD OF DIRECTORS MEETING**

REGULAR MEETING

Thursday, September 19, 2019
2:00 p.m.

SACRAMENTO PUBLIC LIBRARY, TSAKOPOULOS LIBRARY GALLERIA
828 I Street, Sacramento, CA 95814

AGENDA

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested person must request the accommodation at least two working days in advance of the meeting by contacting the Design and Construction Authority support staff at (916) 347-0486 or info@dcdca.org.

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

Members of the public may address the Authority on matters that are within the Authority's jurisdiction. Speakers are limited to three minutes each. Persons wishing to speak are requested to complete speaker cards.

5. APPROVAL OF MINUTES: August 15, 2019 Regular Board Meeting

6. CONSENT CALENDAR

Items on the Consent Calendar are considered to be routine by the Board of Directors and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a director so requests, in which event the item will be removed from the Consent Calendar and considered separately.

- a. None

7. DISCUSSION ITEMS

- a. Review Engineering Workplan

Recommended Action: Presentation and Information only

- b. Review Field Workplan

Recommended Action: Presentation and Information only

- c. Consider Passing Resolution to Establish the DCA Delta Stakeholder Engagement Committee and Forming an Ad Hoc Committee of the Board to Assist in Reviewing Applications to the DCA Delta Stakeholder Engagement Committee

Recommended Action: Pass Resolution; Form Ad Hoc Committee

- d. Consider Passing Resolution Authorizing Award of Contract to an Audiovisual (AV) Systems Integrator to Provide Equipment and Installation Services

Recommended Action: Pass Resolution

- e. Consider Passing Resolution Authorizing Award of Contract to an IT Managed Services Provider (MSP) to Provide IT Equipment and Support Services

Recommended Action: Pass Resolution

- f. Consider Passing Resolution Authorizing Award of Contract to Miles Treaster and Associates for Office Furniture

Recommended Action: Pass Resolution

- g. Consider Passing Resolution Authorizing Award of Contract to Primary and Back-Up Internet Service Providers for the New DCA Office Space

Recommended Action: Pass Resolution

- h. September DCA Monthly Report

Recommended Action: Information only

8. STAFF REPORTS AND ANNOUNCEMENTS

- a. Executive Director's Report
- b. DWR Environmental Manager's Report
- c. General Counsel's Report
- d. Treasurer's Report
- e. Verbal Reports, if any

9. FUTURE AGENDA ITEMS

10. ADJOURNMENT

* * * * *

Next scheduled meeting: October 17, 2019 Regular Board Meeting at 1:30 p.m. (2 p.m. open session) in the Sacramento Public Library, Tsakopoulos Library Galleria, 828 I Street, Sacramento, CA 95814

BOARD OF DIRECTORS MEETING

MINUTES

REGULAR MEETING

Thursday, August 15, 2019

2:00 PM

(Paragraph numbers coincide with agenda item numbers)

1. CALL TO ORDER

The regular meeting of the Delta Conveyance Design and Construction Authority (DCA) Board of Directors was called to order in the Sacramento Public Library, Tsakopoulos Library Galleria, 828 I Street, Sacramento, CA 95814, at 2:00 p.m.

2. ROLL CALL

Board members in attendance were Tony Estremera, Richard Atwater, Steve Blois, and Sarah Palmer constituting a quorum of the Board.

DWR and DCA staff members in attendance were Kathryn Mallon, Joshua Nelson, June Skillman, Diane Pitman, and Carrie Buckman.

3. PLEDGE OF ALLEGIANCE

President Estremera convened the open session at approximately 2:00 p.m. and led all present in reciting the Pledge of Allegiance.

4. PUBLIC COMMENT

President Estremera opened Public Comment, limiting speaking time to three minutes each.

Ms. Deirdre Des Jardins, California Water Research, identifies an asserted error in the Delta Conveyance Q&A fact sheet regarding elevation levels of the North Delta which states that all of the North Delta is above 15ft elevation. According to Ms. Des Jardins, Hood is the level at the top of the Sacramento River Levee which is 7ft to 8ft elevation. Courtland is at -1ft to -3ft elevation. In addition, the bottom of the Sacramento River is below 20ft. elevation.

President Estremera closed Public Comment.

5. APPROVAL OF MINUTES: July 18, 2019 Regular Board Meeting

Recommendation: Approve the July 18, 2019 Regular Board Meeting Minutes

Move to Approve Minutes from July 18, 2019: Atwater

Second: Palmer

Yeas: Atwater, Blois, Estremera, Palmer

| | |
|-----------|---|
| Nays: | None |
| Abstains: | None |
| Recusals: | None |
| Absent: | None |
| Summary: | 4 Yeas; 0 Nays; 0 Abstains; 0 Absent. (Motion passed as MO 19-08-01). |

6. CONSENT CALENDAR

There were no items on this month's consent calendar.

7. DISCUSSION ITEMS:

a. DCA Staffing Workshop

Ms. Diane Pitman, MWD, presented the overall human resources plan in regards to the possibility of structuring the DCA with employees and consultants. By adding employees to the DCA, this should reduce overall costs due to the benefits and administrative mark ups on consultant rates. Per the organizational structure proposed by Kathryn Mallon, the idea is to hire 8 employees in the beginning and then approximately 12 additional over the next three (3) years with a maximum of 40 positions staffing the DCA. Ms. Pitman stated that the DCA still plans on using consultants in addition to those employed by the DCA. Ms. Pitman further explained how staff proposes to recommend DCA employee salary based off of salary comparators from similar water agencies and related market analysis from this data.

Ms. Sarah Palmer noted that these will be temporary positions for everyone, therefore we should be careful with severance in order for the DCA to not get into financial trouble once the project has come to an end. Ms. Pitman agreed that they do not want any long-term costs due to the project dissolving at one point and they are taking this into account.

Mr. Steve Blois inquired if a DCA defined benefit plan would continue after the project. In response, Ms. Pitman confirmed that it would continue on and the liability stays with the agency or member agency of the JEPA. For this reason, staff does not recommend a defined benefit plan.

For health and similar benefits, Ms. Pitman informed the Board about the opportunity to partner with ACWA JPIA, which offers competitive rates because they are pulling large groups of individuals to make rates lower. Ms. Pitman reported the pros and cons of the different retirement options that they have to offer with a preference for a defined contribution plan. To conclude, Ms. Pitman laid out the DCA's next steps which would be to adopt a resolution to join ACWA and ACWA JPIA at the September Board meeting. Following this step would be to then designate one DCA Board member to serve on the ACWA and ACWA JPIA Board. The DCA would need to confirm membership at the ACWA JPIA Board in November. A future effective date is an option that can be finalized at this Board meeting. Mr. Blois expressed agreeance with moving forward with considering hiring employees by the DCA and would like to remove all impediments in order for Kathryn Mallon to do her job. Mr. Blois expressed that he would like to move forward with the defined contribution plan.

b. July DCA Monthly Report

Ms. Mallon gave a brief presentation on the monthly Board report. The DCA is approximately 2/3 complete with policies and procedures listed in the 90-day plan and is hoping to have all of these drafted for training by the end of September. In terms of cost and budget, approximately 70 million has been committed for this fiscal year with an additional 3.5 million around new contracts from other commitments. The DCA is expecting to remain under budget for the fiscal year and does not anticipate any contingency draws. Ms. Mallon continued to meet with stakeholders in the Delta and feels that these meetings are very informative. Currently there is no schedule in the report, but Ms. Mallon is expecting to finalize this soon to put in to the next month's Board report.

Ms. Palmer mentioned that the links on the report are not working in which Ms. Mallon replies that we will work on fixing this.

Mr. Estremera stated that he would like to move forward with Ms. Mallon's recommendation of having office hours before or after Board meetings in order for members of the community to meet with the Board to go over any of their questions or concerns.

Ms. Osha Meserve, Local Agencies of the North Delta, expressed her belief for the need to be updated on any alternatives that the DCA is working on as a mandate of the executive order. Ms. Meserve feels that stakeholder engagement is only meaningful if input is taken in to account. The local agencies that she is aware of are not interested in helping the DCA make a better North Delta tunnel and proposes for DWR to look at more alternatives that will be acceptable to everyone. Ms. Meserve drew attention to some incorrect wording on the Board report in regards to the temporary funding. Ms. Meserve feels that "funding per JEPA" is incorrect and she does not believe that the DCA has a funding source unless the DCA member agencies are contributing money for a project. Ms. Meserve is concerned about where the DCA project is headed and encourages them to slow down.

c. Consider Passing Resolution Authorization Investment Policy and Annual Delegation

Recommendation: Adopt Resolution to authorize investment policy and annual delegation

Ms. Palmer referenced language on page 43 (page 64 Red Line Doc) pertaining to delegation of authority to the Executive Director in the event the DCA not have a treasurer appointed. Ms. Palmer expressed concern of over-burdening the Executive Director with this additional responsibility and investments.

Ms. June Skillman mentioned that for all practical purposes, the DCA does not have investable funds, it is just the business model we have. In addition, it makes someone responsible in the event the DCA doesn't have a Treasurer or made the delegation.

Ms. Palmer further noted that a Treasurer can be appointed rather than having this responsibility put on the Executive Director.

Language delegating authority to the Executive Director will be stricken out to reflect the requested change from Ms. Palmer.

Move to Approve Resolution to Authorize Investment Policy and Annual Delegation as amended,

as noted: Atwater
 Second: Palmer
 Yeas: Estremera, Atwater, Blois, and Palmer
 Nays: None
 Abstains: None
 Recusals: None
 Absent: None
 Summary: 4 Yeas; 0 Nays; 0 Abstains; 0 Absent. (Motion passed as Resolution 19-11).

8. STAFF REPORTS AND ANNOUNCEMENTS:

a. Executive Director's Report

A written report was provided in the Board package. Ms. Mallon discussed the continuation of collecting existing data and performing foundational engineering work to help inform any future alternatives. Ms. Mallon stated that we are also looking at logistics issues in regards to how material, equipment, and workers will be transported around the Delta during research.

Ms. Palmer inquired about how the DCA is coordinating with DWR on the geotechnical ramp up. In response, Ms. Mallon mentioned that DWR is doing the environmental documentation that the DCA needs to have permission to do drilling next year.

Mr. Steve Blois inquired if there is a substantial existing database. Ms. Mallon informed the Board that there is a high concentration of data for specific locations that are already built. The DCA will be using all future borehole work to fill any gaps. Ms. Mallon stated that California Environmental Quality Act (CEQA) coverage is needed to begin work on January 1st.

b. DWR Environmental Manager's Report

A written report was provided in the Board package. Ms. Carrie Buckman provided input on DWR's environmental team. They continue to organize their work efforts to be consistent with Governor Newsom's direction of pursuing a single tunnel solution. Ms. Buckman discussed her aspiration to start the CEQA process by publishing a Notice of Preparation (NOP) at the end of this year. DWR and the SWC are participating in the public negotiation process to develop a conceptual approach to the cost allocation and associated financial water management matters related to Delta Conveyance; which would result in an agreement in principal and would include the public water agencies for inclusion in the NOP.

c. General Counsel's Report

A written report was provided in the Board package. Mr. Joshua Nelson briefly discussed the ongoing procurement process and how we are looking at incorporating best practices to get the word out to potential bidders. In regards to the stakeholder engagement committee, Mr. Nelson is hopeful to have a draft for the Board at the September meeting. Information regarding the development of the proposed committee would be shared with the Board consistent with the Brown Act constraints.

d. Treasurer's Report

A written report was provided in the Board package. Ms. June Skillman stated that the DCA has received a wire from the state controller for payment of invoice 22 which is associated with the lease. Ms. Skillman mentioned that they are now able to begin the second part of the letter of credit and can replenish the DCA funds that were advanced for the first letter of credit and first month's rent.

Additionally, the DCA can now pay for excess tenant improvements costs. Move in is still scheduled for January 1st.

e. Verbal Reports

No verbal reports were provided.

9. FUTURE AGENDA ITEMS:

No requested future agenda items.

10. ADJOURNMENT:

President Estremera adjourned the meeting at 2:37 p.m., in the Sacramento Public Library, Tsakopoulos Library Galleria, 828 I Street, Sacramento.



DCA

DELTA CONVEYANCE **DESIGN**
& **CONSTRUCTION AUTHORITY**

OVERVIEW OF DCA ENGINEERING EXECUTION PLAN

Joe Cazares, Engineering Manager
Agenda Item 7a
September 19, 2019

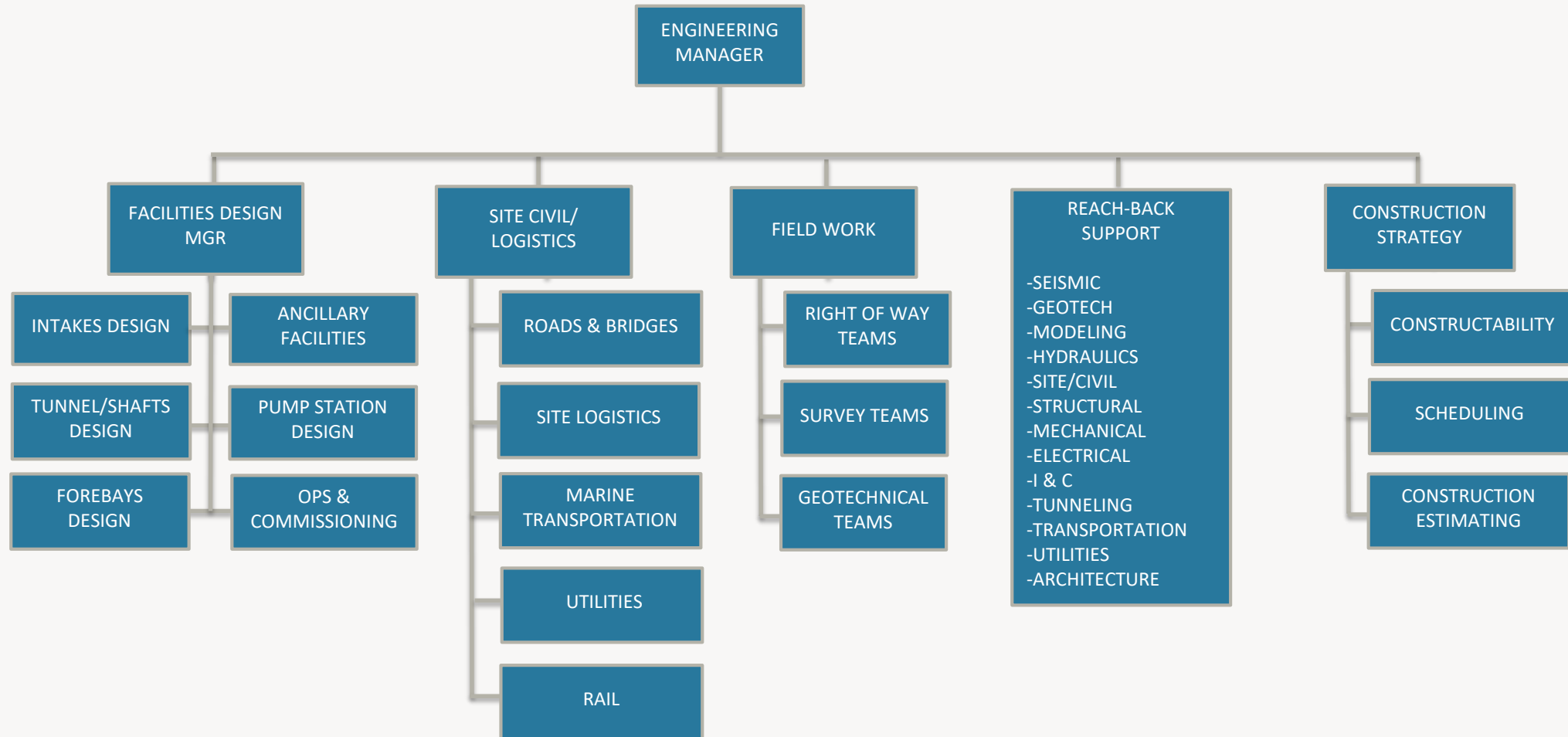


KEY DCA ENGINEERING TEAM RESPONSIBILITIES

- Engineering Service Provider to DWR Environmental Planning Team
- Provides Sufficient Information to DWR Environmental Team to Study Project Impacts
- Supports DWR Communications Team with “Plain Speak” Technical Presentations for Public Presentation
- Prepares Concept Engineering Report(s) for all Alternatives Identified in Environmental Planning Process



DCA ENGINEERING ORGANIZATION



SUMMARY OF ENGINEERING WORK PRODUCTS

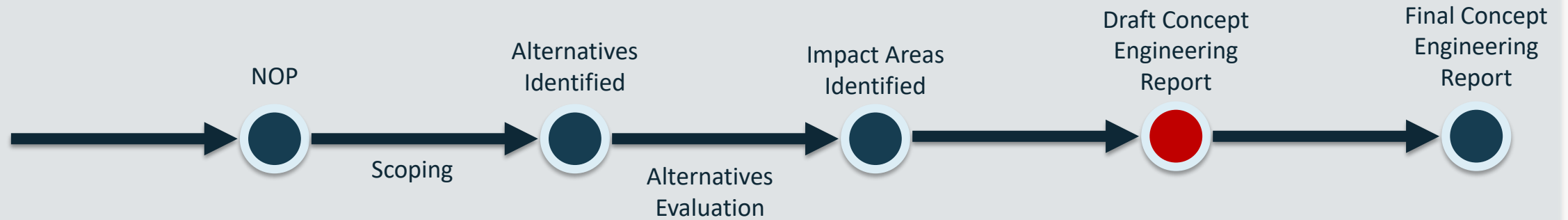
| Category | Deliverable Count |
|----------------------------|-------------------|
| Environmental Coordination | 3 |
| Conveyance Systems | 8 |
| Intakes | 14 |
| Tunneling / Shafts | 13 |
| Pumping Plant | 10 |
| Forebays / Levees | 9 |
| South Delta Conveyance | 6 |
| Geotechnical | 13 |
| Site Works/ Logistics | 21 |



- Engineering work documented primarily in series of Technical Memorandum
- Memorandum provide results of engineering analysis and alternative evaluations supporting all recommendations
- Engineering work translated into Concept Engineering Reports to support CEQA process

| Category | Deliverable Count |
|--|-----------------------|
| Concept Engineering Reports Drawings + Narrative Report | Up to 4 (Budgeted) |
| GIS Map Books | Up to 4 (Budgeted) |

ENGINEERING WORK FEEDS STAKEHOLDER PROCESS



Environmental Process

Background

- Project Need
- Delta Conveyance and Portfolio Program
- Delta Operations - Existing Conditions
- Dual Conveyance
- Modeling Basics
- Basic Project Components
- Basic Logistical Issues

Tunnel Corridor Considerations

- Materials, Workers and Services Traffic Counts
- Geotechnical/Levee Issues
- Logistics Basics 1 - Truck and Rail Routes
- Logistics Basics 2 - Barge and Ferry Routes
- Concrete, rebar, and Segmental Liner Movement
- Reusable Tunnel Material Storage and Transport
- Refined Alignments and Logistics Plans

Reducing Construction Impacts

- Trucks and Barges
- Worker Counts & Commute Strategies
- Air Quality
- Greenhouse Gas Emissions
- Noise
- Direct Community Impact Compensation

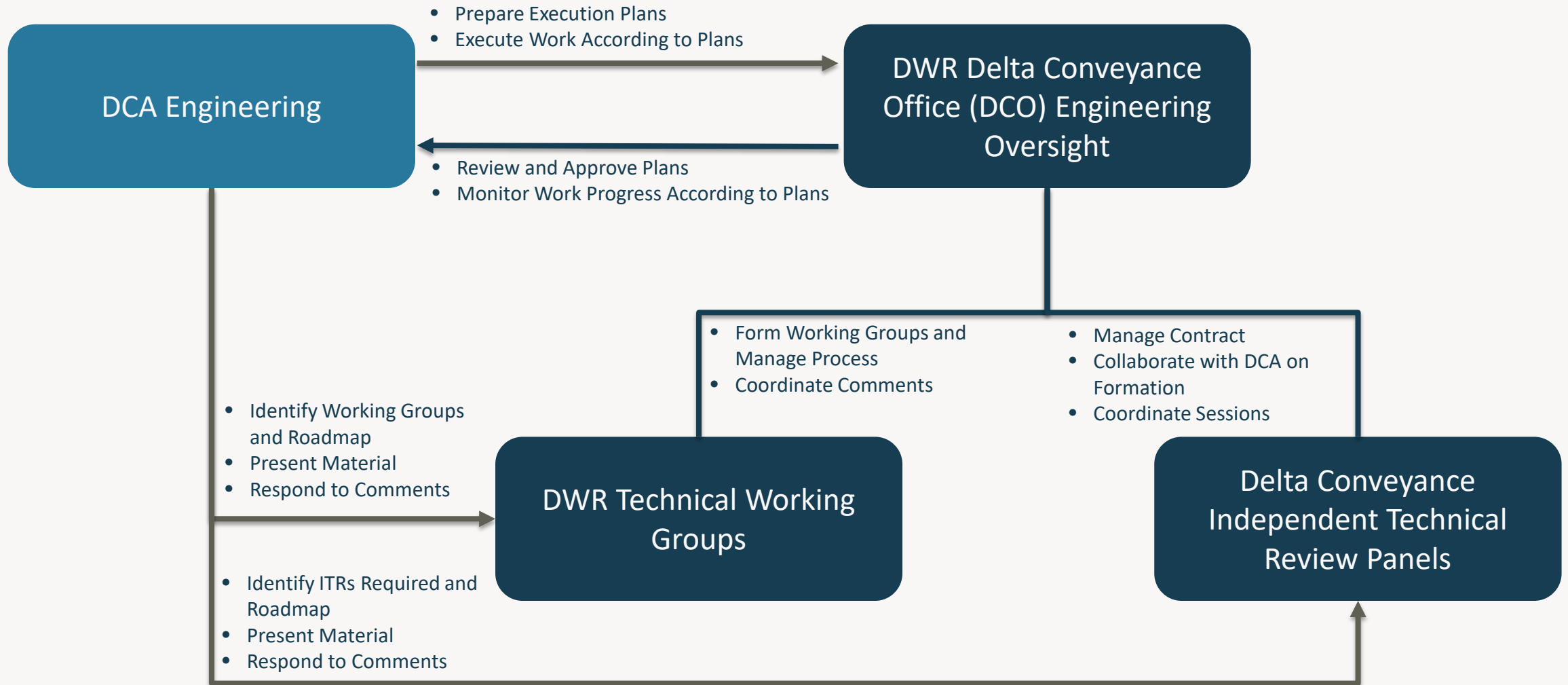
Potential Public Benefits

- Integration of Public Benefits in Conveyance Facilities
- Dual Benefit Facilities - Logistics Operations
- Dual Benefit Facilities - Intakes and Settling Basins
- Dual Benefit Facilities - Shaft Sites
- Dual Benefit Facilities - Forebay and Pump Station
- Workforce Development
- Local Business Participation

Engagement Process

Early engineering work focused on logistics, reducing impacts, and creating win-wins

HOW DO WE ENGAGE WITH DWR ON ENGINEERING WORK?



HOW WE COORDINATE TECHNICAL WORK WITH DWR

**System Conveyance
and Hydraulics**

**Geotechnical/
Seismic**

Intakes

**Tunneling/
Shafts**

Forebays / Levees

Pumping Plants

Control Structures

DWR Working Groups

- Seven Technical Working Groups
- Managed and Coordinated by DCO Chief Engineer
- Meet ~ Monthly
- Participants
 - DCA Technical Leads
 - DWR Technical and Operations Experts
 - DWR Scientists
- Feed Draft Technical Memorandum to Groups and Solicit Feedback
- Log and Resolve Comments



HOW WE ENSURE WORLD CLASS DELIVERY

Seismic

Intakes

Tunneling/
Shafts

Pumping Plant

Sustainability

Construction
Logistics

Independent Technical Review Panels

- Six Proposed Panels for Next Year
- Managed by DCO Chief Engineer and Coordinated with DCA Engineering Manager
- Internationally Recognized Industry Leaders
- Submit Work Products for Review ~1 Month Prior to Workshops
- Host Presentation with Panel to Review Material and Answer Questions
- Panel Prepares Draft Findings and Reviews with Engineering Team
- Final Findings Presented at DCA Board Meeting



QUESTIONS?



DCA

DELTA CONVEYANCE **DESIGN**
& **CONSTRUCTION AUTHORITY**

OVERVIEW OF DCA FIELD WORK EXECUTION PLAN

Andrew Finney, Field Work Manager
Agenda Item 7b
September 19, 2019

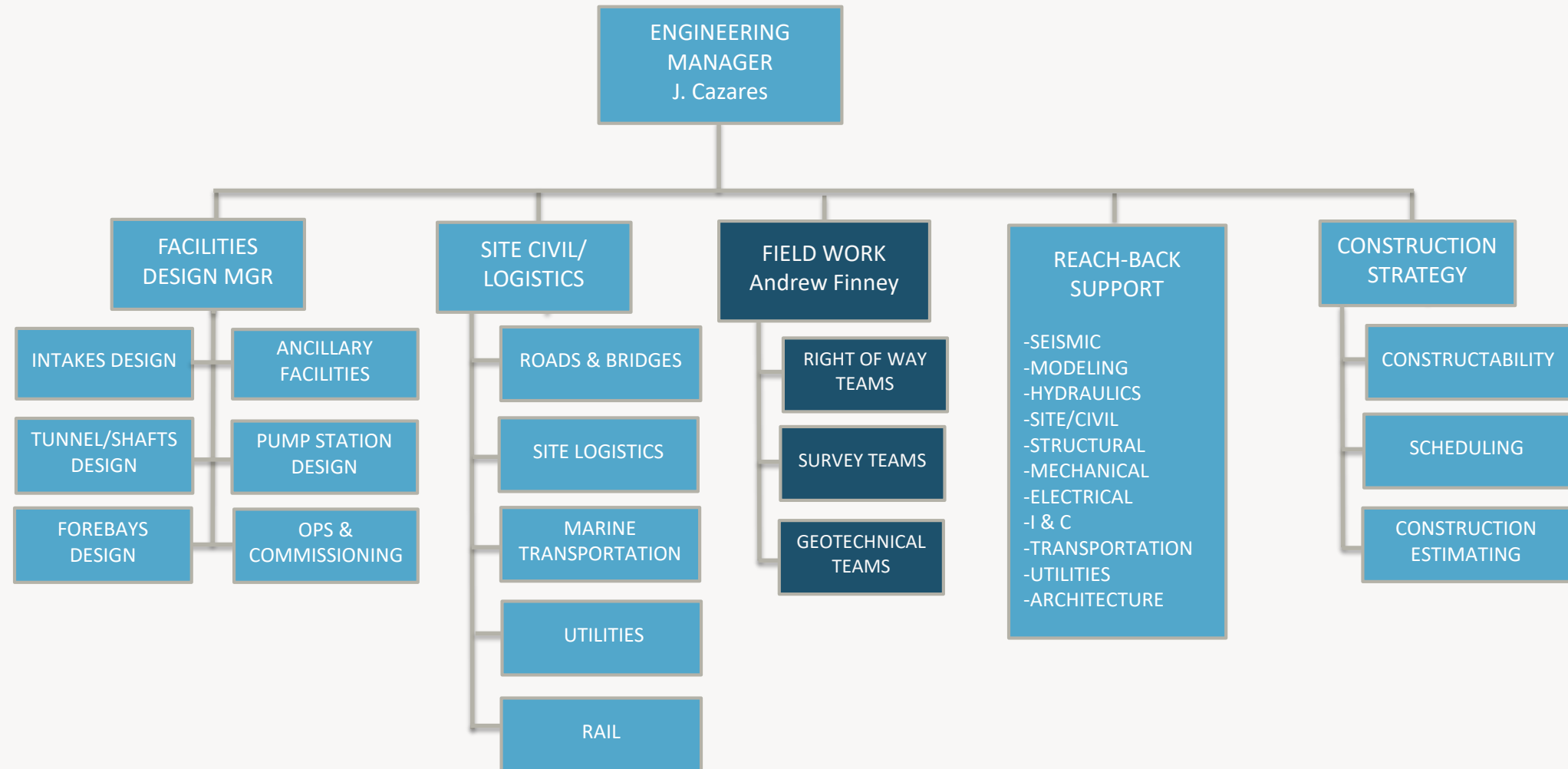


KEY DCA FIELD WORK TEAM RESPONSIBILITIES

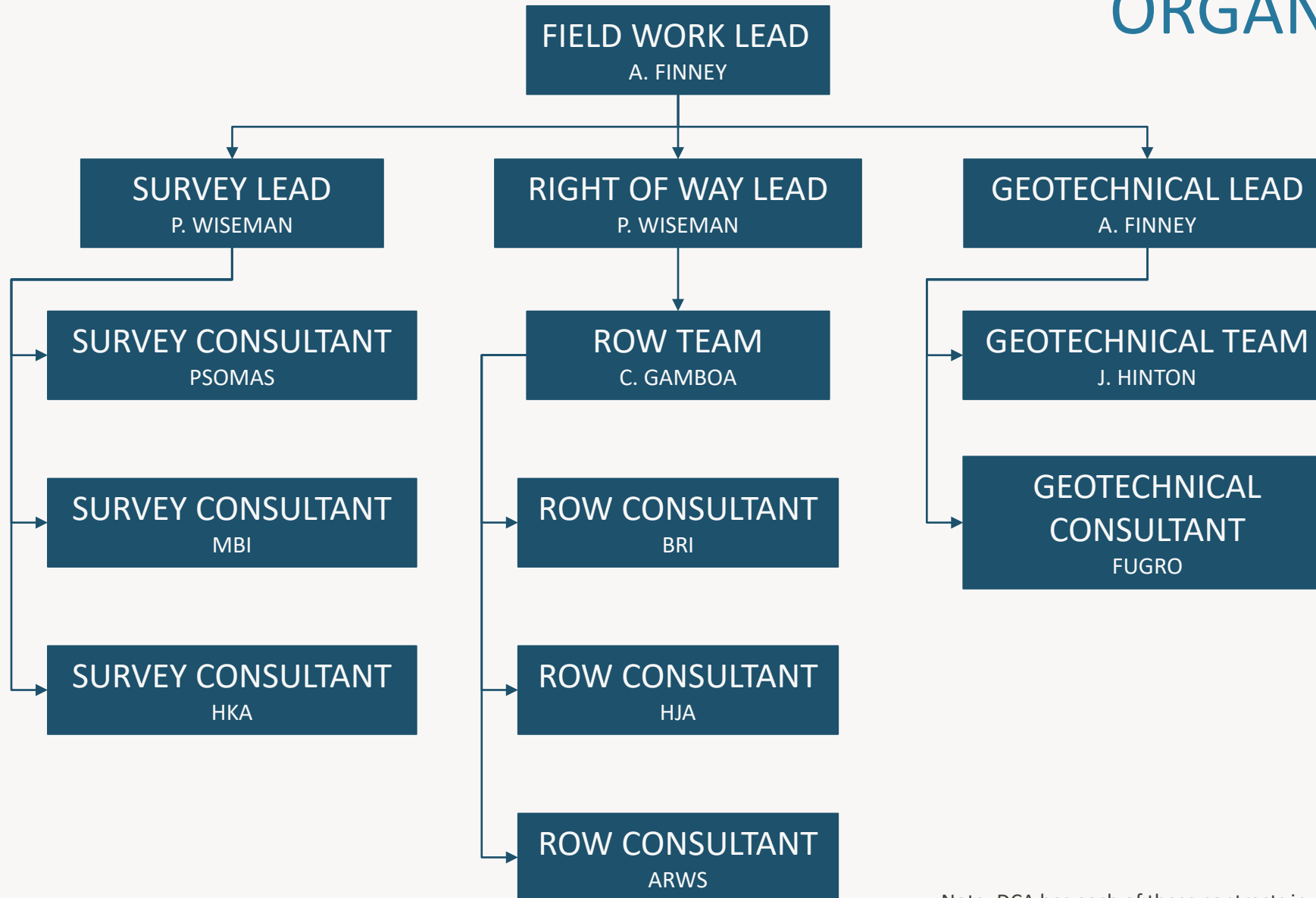
- Subsurface Exploration Program
- Build 3D Geologic Model
- Groundwater Monitoring Program
- Seismic Studies
- Surveying
- Gas Well Mapping
- Temporary Entry Permits for All Field Work
- Geotechnical Input to Design



FIELD WORK REPORTS UP TO THE ENGINEERING MANAGER



DCA FIELD WORK ORGANIZATION



Note: DCA has each of these contracts in place for FY 2019/20 work.



SUMMARY OF KEY FIELD WORK WORK PRODUCTS

Geotechnical Work

- Review existing data and build 3-D BIM Model
- Develop Exploration Plans
- Log all geotechnical into database
- Develop and Implement Geophysical Test Program

Seismic Work

- Develop Plan and Implement Seismic Studies

Groundwater and Settlement Monitoring

- Develop and Implement Regional Monitoring Programs

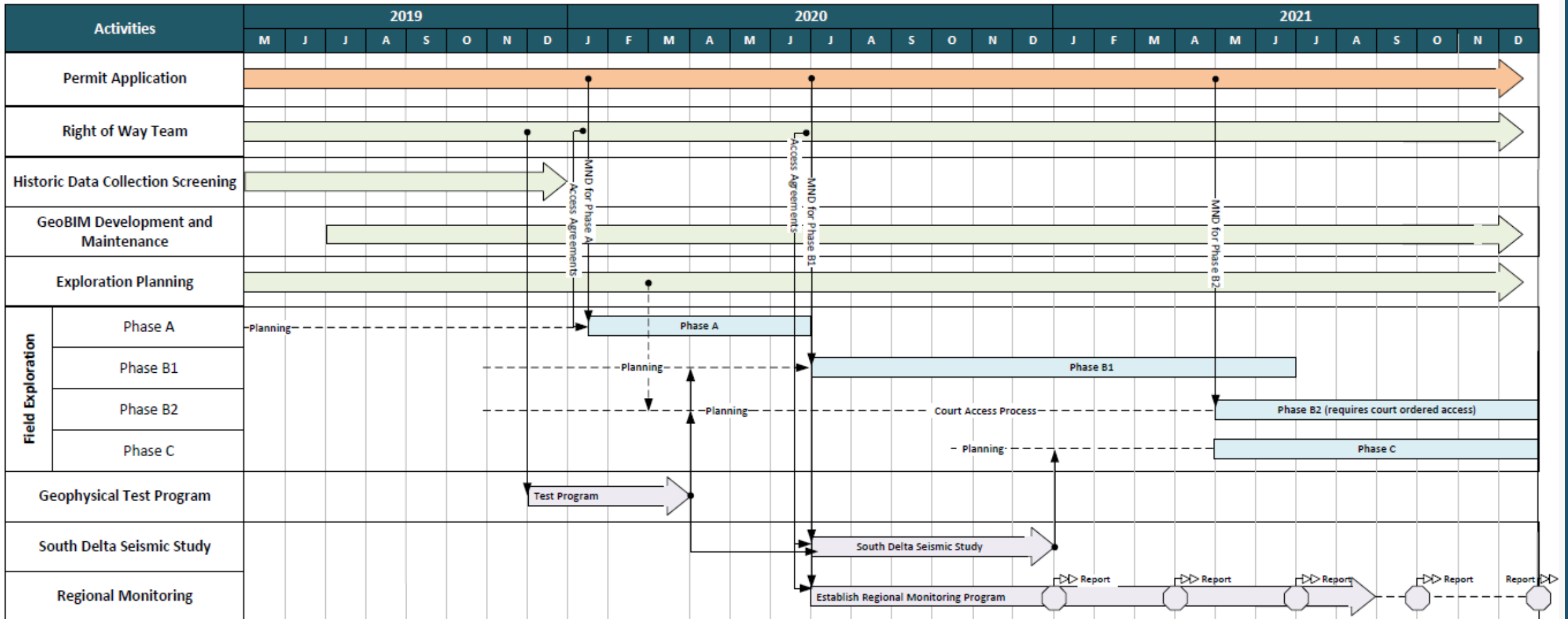
Temporary Access

- Develop Temporary Entry Permit (TEP) and Secure Permissions from all Affected Landowners

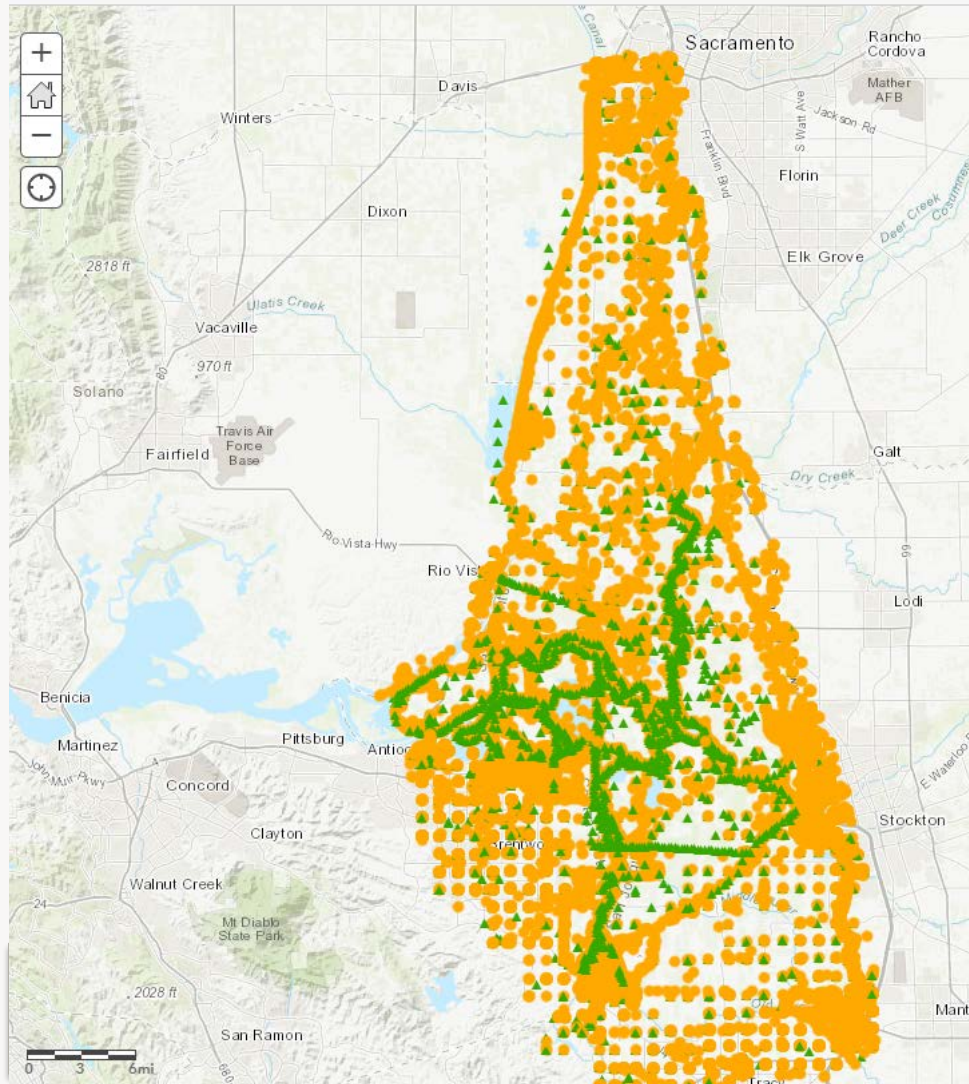
Surveying

- Develop Survey Standards
- Develop Datums, Controls, and Monuments
- Survey all investigation locations

FIELD WORK ROADMAP



TEAM FOCUSED ON SCREENING HISTORICAL DATA



21,000+ explorations

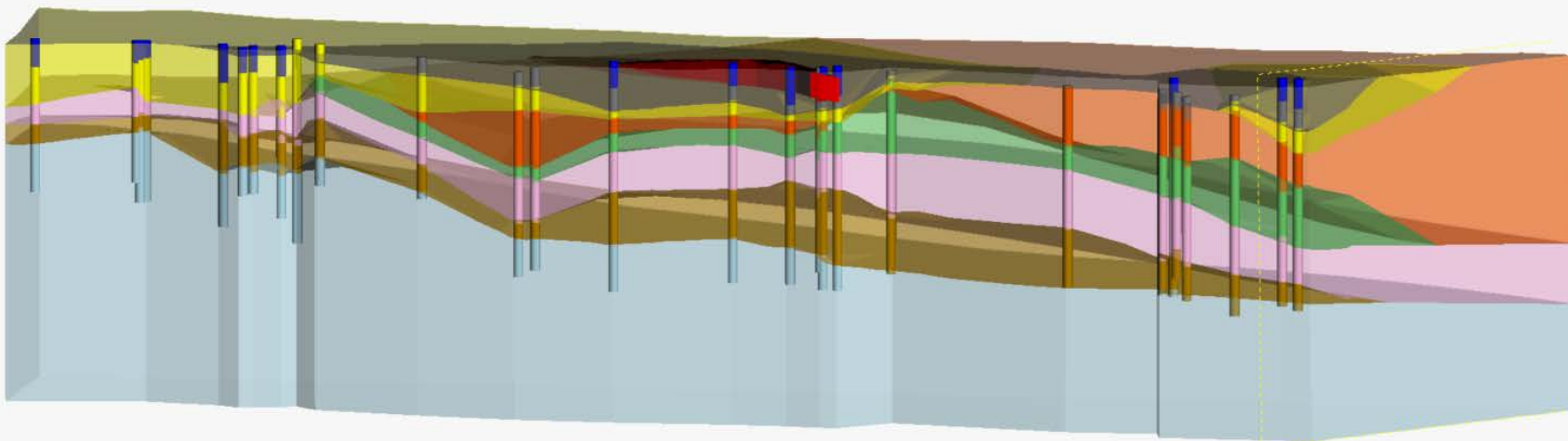
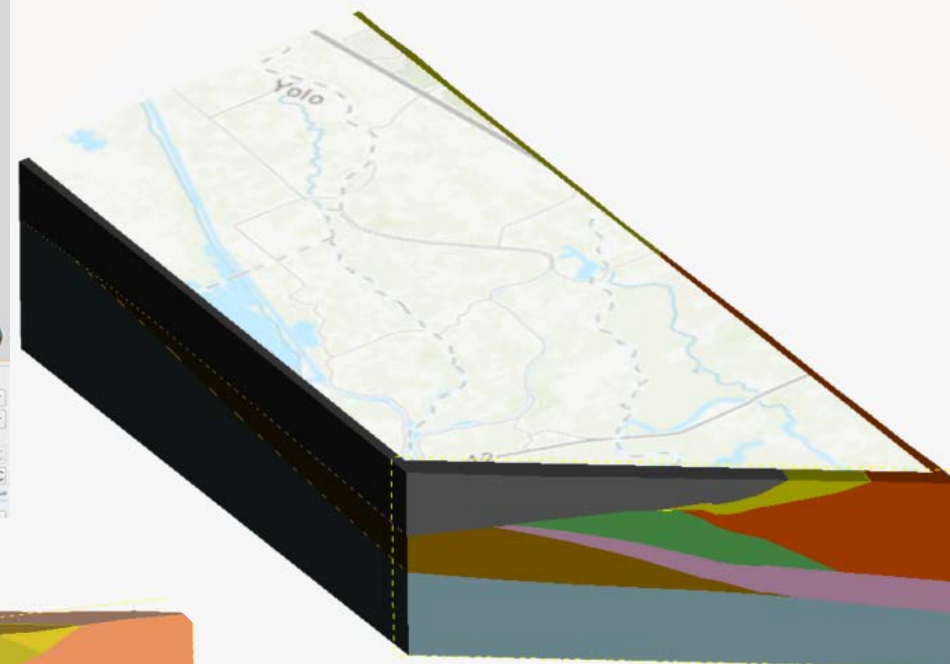
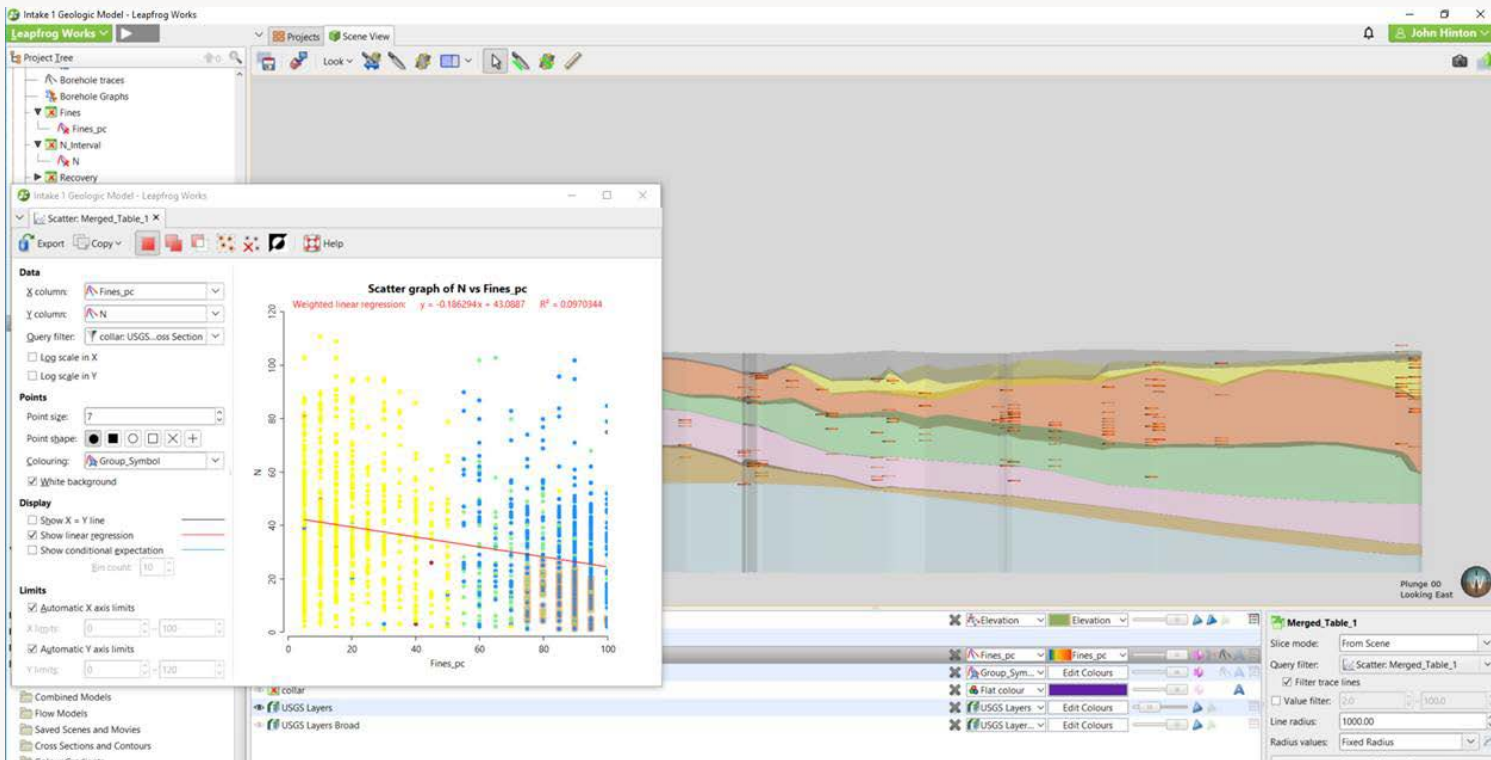


Soil characterization
Legibility
Depth



High-value historical
explorations

3D GEOBIM MODEL



CURRENT ON-GOING WORK ACTIVITIES

- Identify exploration types, locations, designations
- Identify permit and access requirements
- Develop Temporary Entry Permit and associated documentation
- Document procedures, standards, and QC procedures for exploration and data reporting
- Create geotechnical requirements list by facility type
- Screen historic data
- Populate Geo-BIM model



QUESTIONS?

Board Memo

Contacts: Kathryn Mallon, Executive Director

Date: September 19, 2019 Board Meeting

Item No. 7c

Subject:

Consider Passing Resolution to Establish the Delta Conveyance Design and Construction Authority (DCA) Delta Stakeholder Engagement Committee and Forming an Ad Hoc Committee of the Board to Assist in Reviewing Applications to the DCA Delta Stakeholder Engagement Committee.

Executive Summary:

The DCA Board previously discussed forming a committee of interested stakeholders to provide input regarding DCA activities during the current Planning Phase under the amended Joint Exercise of Powers Agreement (JEPA). Staff considered the issue in detail and recommends that the Board consider establishing an advisory Delta Stakeholder Engagement Committee (Delta Stakeholder Committee). This committee would provide a forum for various Delta stakeholders to provide input and feedback on technical, engineering issues related to the DCA's current activities. As proposed by staff, the committee would be chaired by a DCA Director with up to sixteen public members from various Delta stakeholder groups. Members would be appointed by the Board at a future meeting after a public application process.

Staff requests that the Board review and provide feedback on the Delta Stakeholder Committee, including its size, governance, and proposed stipend. Subject to this feedback, staff recommends approving the Resolution to Establish the DCA Delta Stakeholder Engagement Committee. The Board should also consider whether it wishes to establish an ad hoc committee to review committee applications.

Detailed Report:

The DCA's Joint Powers Agreement notes the eventual formation of an Environmental Compliance and Mitigation Committee (Environmental Committee). At prior Board meetings, the Board discussed potentially forming the Environmental Committee. Given the change in scope of the DCA and its functions under the JEPA, DCA staff requested the opportunity to consider this proposal and provide a recommendation to the Board.

DCA staff has considered this issue in detail and recommends that the Board consider forming the Delta Stakeholder Committee. This Delta Stakeholder Committee would provide a forum for various Delta stakeholders to provide input and feedback on technical, engineering issues related to the DCA's current activities. These discussions would hopefully identify engineering and

design considerations that avoid, reduce or mitigate significant impacts to environmental and cultural resources in the Delta and affected communities. Considerations would need to be reasonable and responsible from a resource and feasibility perspective and consistent with the identified project objectives.

The proposed Delta Stakeholder Committee would be a Brown Act body, chaired by a DCA Director (and an alternate Chair) with up to sixteen public members representing various Delta stakeholder groups. Public members would receive a \$250 per meeting stipend. The proposed Delta Stakeholder Committee would also include up to five ex officio members from various state and local agencies to provide input on issues like transportation, emergency operations and economic development. These ex officio members would not be official members of the Delta Stakeholder Committee.

If the Board decides to move forward with the Delta Stakeholder Committee as proposed or modified, staff will issue a public request for applications. A draft application form and summary explaining the purpose of the Delta Stakeholder Committee is enclosed for review and comment. A list of the anticipated stakeholder groups is included in the draft application form. Received applications will be compiled for Board review, and the Board should consider appointing an ad hoc committee to help evaluate applications.

Appointments to the Delta Stakeholder Committee will be made by the Board at a future meeting. If the Board is available and interested, this could be a special meeting before the October regular meeting to allow the Delta Stakeholder Committee to begin operating. At this meeting, the Board should also appoint the DCA Board Directors that will be the Chair and Alternate Chair or other officers if the Board approves a different governance structure for the committee.

Recommended Action:

Staff recommends the DCA Board adopt a Resolution to establish the DCA Delta Stakeholder Engagement Committee and consider forming an Ad Hoc Committee of the Board to assist in reviewing applications to the DCA Delta Stakeholder Engagement Committee.

Attachments:

Attachment 1 – Draft Resolution 19-xx

Attachment 2 – Stakeholder Engagement Committee Presentation

Attachment 3 - Stakeholder Engagement Committee Summary

Attachment 4 - Stakeholder Engagement Committee Application

BOARD OF DIRECTORS OF THE DELTA CONVEYANCE

DESIGN AND CONSTRUCTION AUTHORITY

RESOLUTION NO. 19-XX

Introduced by Director xxxx

Seconded by Director xxxx

CREATION OF THE DELTA STAKEHOLDER ENGAGEMENT COMMITTEE

WHEREAS, the Delta Conveyance Design and Construction Authority (DCA) is a joint powers agency formed pursuant to the Joint Powers Agreement Forming the DCA effective May 14, 2018 (JPA) to design and construct new Delta water conveyance facilities to be owned and operated by the Department of Water Resources (DWR) that would convey water from the Sacramento River north of the Delta directly to pumping plants located in the south Delta (Conveyance Project); and

WHEREAS, DCA and DWR executed the Joint Exercise of Powers Agreement (JEPA) outlining the scope of the DCA's planned activities for the Conveyance Project; and

WHEREAS, the initial Conveyance Project was commonly known as the California WaterFix and was more particularly described in the Joint Exercise of Powers Agreement; and

WHEREAS, the State has set a new water policy for California, and on May 2, 2019, DWR withdrew its approval of the California WaterFix project and announced it will embark on new planning and environmental documentation for a potential Conveyance Project; and

WHEREAS, DWR will be responsible for considering a potential Conveyance Project and alternatives and complying with all applicable environmental and related laws, including acting as lead agency under the California Environmental Quality Act; and

WHEREAS, the DCA and DWR amended the Joint Exercise of Powers Agreement in that Amendment No. 1 (collectively, the JEPA) to permit the DCA to provide design, engineering and field work services and ancillary activities, including stakeholder engagement and facilitation, to DWR to assist its environmental process for consideration of a potential Conveyance Project during the Planning Phase as defined in the JEPA; and

WHEREAS, Article X of the JPA provides for the creation of advisory committees and the Board wishes to provide an advisory forum for interested Delta stakeholders to provide input, receive updates and otherwise participate in the DCA's work during the Planning Phase; and

WHEREAS, this Resolution creates the Delta Stakeholder Engagement Committee for this purpose.

Now, therefore, the Board of Directors hereby resolves as follows:

1. RECITALS

The above recitals are incorporated into this Resolution by reference.

2. ESTABLISHMENT, GENERAL PURPOSE AND TERM

A. The Delta Stakeholder Engagement Committee (Committee) will provide technical and related advisory input to the DCA during the conduct of its Planning Phase activities as defined in the JEPA (DCA Activities). The Committee may be extended to include input during the design and construction phase. The Committee is further intended to foster robust, candid and thoughtful discussion between stakeholders regarding engineering-related aspects of the Conveyance Project.

B. The Committee's term is intended to continue until the completion of the Planning Phase or as otherwise determined by the Board.

3. SCOPE

A. To ensure focused, relevant, and effective discussions, the Committee's business shall consist of the following:

1. To provide a forum for DCA staff to publicly present and receive feedback on technical, engineering issues related to DCA Activities. Such discussions will likely include problem-solving efforts to consider engineering and design considerations in the development and design of a Conveyance Project that avoid, reduce, or mitigate significant impacts to environmental and cultural resources in the Delta and affected communities. These considerations should be reasonable and responsible from a resource and feasibility perspective and consistent with the identified project objectives. These considerations will likely also include general stakeholder outreach on DCA Activities with an emphasis on providing a venue for the exchange of information and collaboration between various stakeholders.

2. If requested by DWR, to provide a similar forum for DWR discussions of its activities during the Planning Phase. In this event, the Committee's activities shall be necessarily limited to logistics issues in accommodating DWR's request. In no event shall the Committee's scope expand beyond the DCA Activities.

B. The Committee's business discussions shall be only focused on DCA Activities and the Committee is expressly not the proper forum for:

1. Debates or deliberations regarding whether or not DWR should undertake a Conveyance Project.

2. DWR's consideration of the Conveyance Project and any alternatives under the California Environmental Quality Act or other applicable laws. A separate public process will be undertaken by DWR for this purpose.

4. MEMBERSHIP

A. The Committee shall consist of up to seventeen (17) members as set forth in this Section.

B. One (1) member of the Committee shall be a Board Director and shall act as Chair. The Board may appoint a second Director to serve as the alternate Chair in the Chair's unavailability or absence.

C. Sixteen (16) members of the Committee, representing various stakeholders, shall be appointed by the Board. Members should be selected from various stakeholder groups affected by or interested in the Conveyance Project. This is expected to include public water agencies, tribal governments and unincorporated communities within the Delta. It is also expected to include representatives from affected industries or interest groups, including environmental and fisheries, construction and trades, and environmental justice.

D. Five (5) ex officio members may participate in the Committee. These members should represent state and local agencies with relevant expertise, including transportation, emergency operations, and workforce and economic development. Ex officio members are not official members of the Committee and shall not be counted when determining a quorum or for determining whether consensus has been reached. Ex officio members represent their appointing agency and act as its representative to the Committee.

5. TERMS OF OFFICE

As an advisory committee, Committee members shall not serve a fixed term of office. Members shall serve until their resignation or removal.

6. APPOINTMENT AND REMOVAL

A. The members of the Committee excepting the Chair shall be appointed by the Board after a public application process. Members may be removed by the Board for any or no reason.

B. The Chair and any alternate Chair shall be appointed and may be removed by the Board.

7. VACANCIES

Vacancies on the Committee shall be filled in the same as manner as the initial appointment.

8. OFFICERS OF THE COMMITTEE

The officer of the Committee shall be the Chair. No other officers shall be elected or appointed.

A. The Chair of the Committee shall call the meetings to order at the appointed time, shall have all the powers and duties of the presiding officer, shall appoint any sub-committees and shall perform such other duties as may from time to time be prescribed by the Committee.

9. MEETINGS OF THE COMMITTEE

The Committee shall establish a regular time and place of meeting and shall hold regular meetings. Special meetings of the Committee may be called by the Chair. Personal notice must be given to all members of the Committee. If personal notice cannot be given, email notice must be sent to such members at least twenty-four (24) hours prior to the meeting, unless the notice requirement is waived by the member. Notice of regular and special meetings shall be provided in accordance with the Ralph M. Brown Act. The DCA Executive Director (Executive Director) shall administer the Committee's activities.

10. QUORUM

For the purpose of regular and special meetings, a quorum of the Committee shall consist of a majority of the total membership.

11. CONDUCT OF BUSINESS

The Committee shall conduct its meetings in compliance with the Ralph M. Brown Act, this Resolution and any other terms and conditions set forth by the Board. The Committee is not a decision-making body, and the bulk of Committee business is expected to involve informal discussions, technical evaluations and the exchange of views and ideas. As such, no formal input, opinions or recommendations shall be provided by the Committee without the request of the Board, the Executive Director or DWR. If such authority makes a formal request to the Committee, the requested input, direction, guidance or recommendation shall be provided with the consensus of the Committee. If unanimous consensus cannot be reached, the Committee may provide a consensus position with the opportunity for one or more alternative positions. The Chair shall determine whether unanimous consensus has been reached and whether alternative position(s) are necessary or advisable. The Chair shall delegate the preparation of such consensus and alternative positions to Committee members, DCA staff or other appropriate parties.

12. STIPEND AND REIMBURSEMENTS

In lieu of cost reimbursements, Committee members shall receive a stipend of \$250 per meeting. DCA Directors serving on the Committee shall not receive a stipend but shall be entitled to reimbursement for their necessary and reasonable expenses.

13. RECORDS

The Chair and his/her designee shall keep minutes of regular and special Committee meetings. Minutes shall be approved by the Committee by consensus. The Committee shall comply with the California Public Records Act, the DCA's Records Retention Policy and other applicable law or DCA policy. The DCA Executive Director shall also prepare a monthly report summarizing the Committee's activities for the month and provide this report to the DCA's Board.

* * * * *

This Resolution was passed and adopted this 19th day of September 2019, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Tony Estremera, Board President

Attest:

Sarah Palmer, Secretary



DCA

DELTA CONVEYANCE **DESIGN**
& **CONSTRUCTION AUTHORITY**

DCA DELTA STAKEHOLDER ENGAGEMENT COMMITTEE

Agenda Item 7c | Attachment 2

September 19, 2019

OVERVIEW

- *Background*
- *Proposed Committee*
 - Scope
 - Governance
- *Application Process / Next Steps*
- *Recommendation*

BACKGROUND

- *Need for Stakeholder Engagement Committee*
 - Environmental Compliance and Mitigation Committee identified in the JPA for design and construction phase
 - Discussions at past Board meetings about forming this or a similar Committee
 - Staff had discussions with member agency and DWR staff
 - Recognized need for forum to receive input from Delta stakeholders on DCA activities

BACKGROUND

- *Planning Phase*
 - DWR will be considering a potential Delta Conveyance and conducting the necessary review under CEQA and other laws
 - JEPA Amendment No. 1
 - DCA is providing assistance to DWR on design and engineering related to a potential Delta Conveyance
 - DCA assistance may also include stakeholder engagement and other services

PROPOSED COMMITTEE - SCOPE

- *Delta Stakeholder Engagement Committee*
 - Advisory committee to the DCA Board
 - Chaired by a DCA Director with an alternate
- *Scope*
 - To provide a forum for DCA staff to publicly present and receive feedback on technical, engineering issues related to DCA Activities. **Such discussions will likely include problem-solving efforts to consider engineering and design considerations in the development and design of a Conveyance Project that avoid, reduce, or mitigate significant impacts to environmental and cultural resources in the Delta and affected communities.** These considerations should be reasonable and responsible from a resource and feasibility perspective and consistent with the identified project objectives. These considerations will likely also include general stakeholder outreach on DCA Activities with an emphasis on providing a venue for the exchange of information and collaboration between various stakeholders.

PROPOSED COMMITTEE - SCOPE

- *Scope*
 - DWR may also utilize the Committee for related DWR activities. (BUT within the scope of DCA activities)
 - NOT a forum to debate whether to have a Conveyance Project
 - NOT part of DWR's public engagement process under CEQA as the Lead Agency

PROPOSED COMMITTEE - GOVERNANCE

- *Membership*
 - 17 members (1 Chair and 16 members from various Delta stakeholders)
 - 5 ex officio members from interested state and local agencies
- *Meetings*
 - Committee meets once or twice a month at a location in the Delta
 - Dates/times will depend on member availability
 - Initial work plan intended to be approximately 6 months
 - Focus on discussion and developing consensus
 - No voting by Committee

PROPOSED COMMITTEE - GOVERNANCE

- *Appointment*
 - Chair and alternate will be appointed by the Board
 - Other Committee members will be appointed by the Board after a public application process
 - Members serve at the pleasure of the Board
- *Stipend/Reimbursements*
 - Chair and alternate will receive reimbursement for expenses
 - Other members will receive \$250 per meeting
- *Brown Act/Public Records Act Apply*

APPLICATION PROCESS / NEXT STEPS

- Notify the public
- Application will be available on the DCA website
- Completed applications may be submitted by email or regular mail (By October 4th)
- Applications will be reviewed
 - Board ad hoc committee may assist if desired
- Appointment by full Board (Possible special meeting on October 10th)
- Committee has first meeting in October

RECOMMENDATION

1. Provide feedback on the proposal
2. Adopt the Resolution forming the Committee
3. Consider forming an ad hoc committee to assist staff with reviewing applications

Stakeholder Engagement



Janet Barbieri
Communications Manager

September 19, 2019



CALIFORNIA DEPARTMENT OF
WATER RESOURCES



Guiding Principles



Respect the Delta as a Place and the people who live there

Keep the Delta Community and broader state interests well informed

Keep our word

Always look for opportunities for win-wins

Walk the walk on climate

Use best available science and engineering to drive decision-making

Deploy world class problem solving

Hit budget and schedule targets



Objectives of Stakeholder Engagement



Provide clear, concise, accessible and timely information to the public

Facilitate public participation in the planning process

Improve mutual understanding, encourage dialogue and facilitate constructive public input

Build trust through transparency, commitment and follow-through



Committee Fits into Broader Administration Goals and Project Requirements

“...if our discussions on California water are reduced to a tunnel or no-tunnels, we’re totaling missing the boat.”

– Secretary Crowfoot

**Secretary
Crowfoot’s Delta
Water Roundtable**

**Broader Delta
Issues**

**DCA Stakeholder
Engagement
Committee**

**Providing Information,
Encouraging Dialogue &
Facilitating Comment**

**DWR CEQA
Process Including
Public Meetings**

**Information Exchange
On Environmental
Analysis**



Objectives for DCA Stakeholder Engagement Committee



Willamette Water Treatment Plant, Oregon

Provide an additional open and transparent forum for the exchange of information and ideas

Memorialize feedback following dialogue

Gain input and consensus on best ways to avoid or minimize impacts

Gain input and consensus on win-win ideas to integrate temporary or permanent facilities with community benefits

Basic Framework for DCA Stakeholder Engagement Committee



16 members appointed by Board

Chaired by DCA Board member

Represent broad range of Delta issues

**Members will be asked to solicit and bring
input from their broader Delta
constituency**

**Meet twice each month for first
six months followed by monthly**

Each session 2.5 to 3 hours

**Report out at DCA Board meetings
on discussion and feedback**

Compensation for time commitment



Committee Considerations

Background on Delta Conveyance

- Need
- Features
- Logistics

Background on Operations

- Delta hydrodynamics
- Dual conveyance

Public benefits

- Workforce development
- Dual benefit infrastructure
- Dual benefit facilities

Corridor drivers

- Intakes
- Traffic counts, nodes
- Geotechnical
- Truck, rail, barge routes

Reducing impacts

- Greenhouse gas
- Traffic
- Recreation
- Air quality
- Noise
- Historic preservation

- ✓ **Resources provided to committee**
- ✓ **Prior to meeting**
 - ❑ Distribute information
 - ❑ Solicit input
- ✓ **Discuss and answer questions at Committee meeting**
- ✓ **After the meeting**
 - ❑ Prepare written report of feedback
 - ❑ Present report(s) at DCA Board meeting



Contact

Janet Barbieri

Communications Manager

janet@jb-comm.com

530-919-9306



Agenda Item 7c | Attachment 3

DELTA STAKEHOLDER ENGAGEMENT COMMITTEE SUMMARY

Overview of Committee

The Delta Conveyance Design and Construction Authority (DCA) has formed the Delta Stakeholder Engagement Committee (Committee). The Committee will be composed of DCA Board members and representatives of various stakeholders within the Delta. The Committee will consider engineering and design considerations in the development and design of a Delta Conveyance facility that avoid, reduce, or mitigate significant impacts to environmental resources in the Delta and affected communities. If requested by the Department of Water Resources (DWR), the Committee may also act as a forum to discuss other related aspects of a proposed Delta Conveyance project. However, the Committee is NOT part of the public comment and engagement process of any proposed Delta Conveyance project under the California Environmental Quality Act or similar environmental law. DWR will be conducting a separate outreach process for this purpose. The Committee is also not a forum to simply oppose any proposed project.

Duties of a Committee Member

Committee members will act as one member of a [17] member body chaired by a DCA Director. Members will be expected to read materials regarding meeting topics in advance of meetings, attend meetings, and provide comment and input at meetings. Emphasis will be placed on ensuring that stakeholder groups are informed regarding Delta Conveyance. To this end, Committee members are expected to inform and receive input from their stakeholder group. Stakeholder groups will include tribal governments, agriculture, local business, recreation, levee management / maintenance, sport fishing, Delta history / heritage, environmental, economic and workforce development, emergency operations, environmental justice and transportation.

How Will the Committee Operate?

The Committee will meet once or twice a month at a location within the Delta. Meeting times and dates will depend on Committee member availability. The initial phase of Committee work is expected to last six months, and members should be prepared to participate for that time period.

Transparency Laws

The Committee is a formal advisory board to the DCA Board of Directors. As such, it is subject to the public transparency laws applicable to local public agencies like the Brown Act and Public Records Act. In part, this means that Committee members will be expected to avoid discussing Delta Conveyance and similar topics outside of noticed meetings with a majority of the other Committee members. In addition, electronic communications by Committee members may be subject to public disclosure upon request. Training will be provided to Committee members to ensure compliance.

Stipend and Reimbursements

Committee members will receive a stipend of [\$250] for participation.



DELTA STAKEHOLDER ENGAGEMENT COMMITTEE APPLICATION

Please complete this application in its entirety and submit to the Delta Conveyance Design and Construction Authority (DCA) at StakeholderApp@dcdca.org or 1121 L Street, Suite 1045 Sacramento, CA 95814. This application form is available on-line at dcdca.org. For assistance, please contact Claudia Rodriguez at claudiarodriguez@dcdca.org or (916) 347-0486. Please note that applications are public records.

A. CONTACT INFORMATION

| | | | |
|---|-------------|-------------|------|
| Name (First, Middle, Last): | | | |
| Home Phone: | Work Phone: | Cell Phone: | Fax: |
| Mailing Address: (Street Address, City, State, ZIP) | | | |
| E-mail: | | | |
| If Applicable, Present Employer (Name and Address): | | Job Title: | |
| Do you have a current contractual relationship with the DCA? <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, please describe: | | | |

B. STAKEHOLDER REPRESENTATIVE INFORMATION

The Committee is intended to include members from a diverse group of Delta stakeholders. To ensure as many of the different stakeholder groups are represented, please indicate which stakeholder groups you would represent. You may select up to three for the application process.

- | | | |
|--|--|---|
| <input type="checkbox"/> Agriculture | <input type="checkbox"/> Local Business | <input type="checkbox"/> Tribal Government Representative |
| <input type="checkbox"/> Recreation | <input type="checkbox"/> Delta History / Heritage | |
| <input type="checkbox"/> Sport Fishing | <input type="checkbox"/> Delta Water District | |
| <input type="checkbox"/> Environmental NGO (Aquatic) | <input type="checkbox"/> Environmental NGO (Terrestrial) | |
| <input type="checkbox"/> Environmental Justice | <input type="checkbox"/> Barging Operations | |
| <input type="checkbox"/> At Large (1 from each Delta County) County: _____ | | |

If additional space is needed please feel free to attach additional sheets to this document.

DELTA STAKEHOLDER ENGAGEMENT COMMITTEE APPLICATION

If you selected more than one stakeholder group, please rank your selections by preference:

1. _____ 2. _____ 3. _____

Please explain your qualifications to represent the listed stakeholder group(s) on the previous page:

Each selected committee member will be expected to disseminate information shared in the Committee meeting and solicit feedback from other Delta groups or stakeholders within your identified representative group. Please indicate how you propose communicating necessary information to your stakeholder group(s):

C. OTHER RELEVANT EXPERIENCE

List current and previous other relevant volunteer or employment experience:

| DATE(S): | NAME: | RESPONSIBILITIES/EXPERIENCE: |
|----------|-------|------------------------------|
| | | |
| | | |
| | | |

List continued on next page.

If additional space is needed please feel free to attach additional sheets to this document.

DELTA STAKEHOLDER ENGAGEMENT COMMITTEE APPLICATION

| DATE(S): | NAME: | RESPONSIBILITIES/EXPERIENCE: |
|----------|-------|------------------------------|
| | | |
| | | |

D. INTEREST AND AVAILABILITY

Please describe your interest in serving on this Committee:

How would the Delta benefit by your participation on the Committee?

The Committee will likely have a set meeting schedule, with meetings occurring twice (2) a month. Meetings will generally occur at a location in the Delta. Food and beverages may be served. Please indicate which day of the week and time of day would work best for meetings and which day of the week and time of day you would be unavailable. Please also indicate whether you prefer day or night meetings and if either poses a constraint.

| Day | Morning (8am-12pm) | Mid-day (12pm-3pm) | Afternoon (3pm-6pm) | Evening (6pm-10pm) |
|-----------|--------------------------|--------------------------|--------------------------|--------------------------|
| Monday | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Tuesday | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Wednesday | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Thursday | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Friday | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

If there is a day of the week and time of day you would be unavailable, please indicate below:

DELTA STAKEHOLDER ENGAGEMENT COMMITTEE APPLICATION

Committee members will be expected to serve for at least six (6) months. Can you commit to this time period?

☐ YES

☐ NO

If you have a disability, what accommodations would you need to serve on this committee?

E. EMERGENCY CONTACT INFORMATION

In case of emergency, contact:

1. Name: _____ Phone: _____
2. Name: _____ Phone: _____

I, HEREBY, ATTEST THAT THE ABOVE INFORMATION IS TRUE TO THE BEST OF MY KNOWLEDGE AND MAY BE VERIFIED BY THE DELTA CONVEYANCE DESIGN AND CONSTRUCTION AUTHORITY. I UNDERSTAND THAT MISREPRESENTATION OR OMISSIONS MAY BE CAUSE FOR MY IMMEDIATE REJECTION AS AN APPLICANT OR TERMINATION FROM APPOINTMENT TO THE COMMITTEE.

Applicant Signature

Date Signed



Board Memo

Contact: Harry Soo, Interim IT Manager

Date: September 19, 2019 Board Meeting

Item No. 7d

Subject:

Consider Passing Resolution to Award Contract to an Audiovisual Systems Integrator to provide AV equipment and installation services.

Executive Summary:

After completing a Request for Proposal process pursuant to the issuance of RFP 1903, staff recommends the Board authorize the Executive Director to negotiate and execute an agreement with the vendor whose response is the most advantageous to the DCA, Audio Visual Innovations, Inc. ("AVI-SPL"), to provide and install AV equipment at the new DCA headquarters, for a not-to-exceed amount of \$310,000.

Detailed Report:

The DCA will move into the new headquarters in early 2020 and AV equipment such as projectors, microphones, AV control systems, displays, sound systems, conference room collaboration systems, and related equipment will need to be procured and installed. The locations where AV equipment will be located include the 1st floor Boardroom and two conference rooms; 23rd floor with five conference rooms; and the 24th floor Reception Desk.

In accordance with Section 8 of the DCA Purchasing & Procurement Policy, RFP 1903 was issued on July 29, 2019 via PlanetBids, to solicit proposals from experienced and qualified AV system integrators. A total of four firms attended the pre-proposal conference and all four proposed. The four firms that submitted proposals are ExhibitOne, Diversified, AVI-SPL, and Whitlock. The proposals were received and evaluated by an evaluation panel of engineering and information technology (IT) personnel. The evaluation panel was assisted by personnel from the Sextant Group who were previously engaged by the DCA to assist staff with preparation of RFP 1903, which required specialized AV expertise DCA staff does not possess.

The five scoring criteria were 1) Firm Performance and Experience, 2) Personnel Performance and Experience, 3) Technical Understanding, 4) SBE or DVBE , and 5) Fee/Cost.

Out of a total of 500 possible points, the scores were as follows:

| | |
|-----------------|---------------|
| AVI-SPL | 428.33 |
| ExhibitOne | 404.98 |
| One Diversified | 330.44 |
| Whitlock | 245.40 |

Based on these results, DCA staff recommends authorizing the Executive Director to negotiate and execute an agreement with AVI-SPL, an Irvine, California based firm, with a total not-to-exceed contract amount of \$310,000.

Funding:

The fiscal year 2019-20 Budget Approval included \$8.43 million for Administration, which includes \$2.48 million for Information Technology expenditures of which approximately \$310,000 will be expended on this agreement. Delta Conveyance expenditures will be funded through contributions provided by the Department of Water Resources (DWR) and the water contractors. Funding for on-going support in successive years will be provided through remaining contributed funds, bonds issued by the DWR, or funds raised by the Delta Conveyance Finance Authority through WIFIA loans or bond issuances.

Recommended Action:

Adopt the attached resolution authorizing the Executive Director to negotiate and execute a one-year agreement with Audio Visual Innovations, Inc., with a total not-to-exceed contract amount of \$310,000, to provide and install AV equipment at the new DCA headquarters as directed by the Executive Director and staff.

Attachments:

Attachment 1 - Resolution 19-xx

BOARD OF DIRECTORS OF THE DELTA CONVEYANCE
DESIGN AND CONSTRUCTION AUTHORITY

RESOLUTION NO. 19-XX

Introduced by Director xxxx

Seconded by Director xxxx

EXECUTE AN AGREEMENT TO PROVIDE AND INSTALL AV EQUIPMENT AT THE NEW DCA
HEADQUARTERS

Whereas, there is a need to procure and install AV equipment at the new DCA headquarters; and

Whereas, the Executive Director has determined that Audio Visual Innovations, Inc., will best serve this need as described in the staff report; and

Whereas, in accordance with Section 8 of the DCA Purchasing & Procurement Policy, RFP 1903 was issued on July 29, 2019 via PlanetBids, to solicit proposals from experienced and qualified AV system integrators; and

Whereas, Audio Visual Innovations, Inc., an American owned-and-operated technology business, providing AV technology services to public and private entities, submitted the response to RFP 1903 that is most advantageous to the DCA and is hereby awarded a contract to provide and install AV equipment pursuant to Section 8 of the DCA Purchasing & Procurement Policy.

Now, therefore, be it resolved that the DCA Board hereby awards a contract to and authorizes the Executive Director to negotiate and execute an agreement with Audio Visual Innovations, Inc., to provide and install AV equipment to be directed by the Executive Director and staff, with a total not-to-exceed contract amount of \$310,000.

* * * * *

This Resolution was passed and adopted this 19th day of September, 2019, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Tony Estremera, Board President

Attest:

Sarah Palmer, Secretary



Board Memo

Contact: Harry Soo, Interim IT Manager

Date: September 19, 2019 Board Meeting

Item No. 7e

Subject:

Consider Passing Resolution to Award Contract to an IT Managed Services Provider to provide IT equipment and support services.

Executive Summary:

After completing a Request for Qualification process pursuant to the issuance of RFQ 1902, staff recommends the Board authorize the Executive Director to negotiate and execute an agreement with the vendor whose response is the most advantageous to the DCA, DirectApps, Inc. dba Direct Technology GovSolutions ("Direct Technology"), to procure and install IT equipment at the new DCA headquarters and provide comprehensive managed infrastructure, network, and application support services, for \$1.5 million the first year and a total not-to-exceed contract amount of \$5.5 million over five-years.

Detailed Report:

The DCA will move into the new headquarters in early 2020 and IT equipment such as phones, printers, plotters, laptops, network, and WiFi equipment will need to be procured and installed for staff and directors on the 1st, 23rd, and 24th floors. Support services are also needed to administer and operate the IT infrastructure and provide end-user services such as Help Desk, cyber security, and system monitoring as the DCA has elected to outsource its IT service needs in-lieu of hiring in-house IT staff.

In accordance with Section 8 of the DCA Purchasing & Procurement Policy, RFQ 1902 was issued on July 29, 2019 via PlanetBids, to solicit statements of qualification ("SOQ") from experienced and qualified IT managed service providers to provide IT equipment and support services for the DCA. A total of six firms attended the pre-submittal conference and SOQs were received from Direct Technology and Trace 3 LLC ("Trace 3") and evaluated by an evaluation panel of engineering and information technology personnel. The two respondents were invited to provide an oral presentation of their SOQs and to address questions and clarifications from the evaluation panel.

The five scoring criteria were 1) Firm Performance and Experience, 2) Personnel Performance and Experience, 3) Technical Understanding, 4) SBE or DVBE , and 5) Fee/Cost.

Out of a total of 500 possible points, Direct Technology scored 428.33 and Trace 3 scored 375.32. Based on these results, DCA staff recommends authorizing the Executive Director to negotiate and execute a five-year agreement with Direct Technology, a Roseville, California based firm, with a contract amount of \$1,500,000 for year one and a total not-to-exceed contract amount of \$5,500,000 for future IT equipment, infrastructure support services, software licenses and maintenance, optional cloud applications software deployment, and additional system upgrades to meet evolving DCA needs.

Funding:

The fiscal year 2019-20 Budget Approval included \$8.43 million for Administration, which includes \$2.48 million for Information Technology expenditures of which approximately \$1,295,000 will be expended on this agreement. Delta Conveyance expenditures will be funded through contributions provided by the Department of Water Resources (DWR) and the water contractors. Funding for on-going support in successive years will be provided through remaining contributed funds, bonds issued by the DWR, or funds raised by the Delta Conveyance Finance Authority through WIFIA loans or bond issuances.

Recommended Action:

Adopt the attached resolution authorizing the Executive Director to negotiate and execute a five-year agreement with DirectApps, Inc. dba Direct Technology GovSolutions, with a contract amount of \$1,250,000 for year one and a total not-to-exceed contract amount of \$5,500,000, to procure and install IT equipment at the new DCA headquarters and provide comprehensive managed infrastructure, network, and application support services to be directed by the Executive Director and staff.

Attachments:

Attachment 1 - Resolution 19-xx

**BOARD OF DIRECTORS OF THE DELTA CONVEYANCE
DESIGN AND CONSTRUCTION AUTHORITY
RESOLUTION NO. 19-XX**

**Introduced by Director xxxx
Seconded by Director xxxx**

**EXECUTE AN AGREEMENT TO PROVIDE IT EQUIPMENT AND SUPPORT SERVICES
THROUGH AN IT MANAGED SERVICE PROVIDER**

Whereas, there is a need to procure and install IT equipment at the new DCA headquarters and provide comprehensive managed infrastructure, network, and application support services; and

Whereas, the Executive Director has determined that DirectApps, Inc. dba Direct Technology GovSolutions will best serve this need as described in the staff report; and

Whereas, in accordance with Section 8 of the DCA Purchasing & Procurement Policy, RFQ 1902 was issued on July 29, 2019, via PlanetBids, to solicit statements of qualification ("SOQ") from experienced and qualified IT Managed Service Providers to provide IT equipment and support services for the DCA; and

Whereas, DirectApps, Inc. dba Direct Technology GovSolutions, an American veteran-owned-and-operated technology business, providing technology services to public and private entities, submitted the response to RFQ 1902 that is most advantageous to the DCA and is hereby awarded a contract to provide IT equipment and support services pursuant to Section 8 of the DCA Purchasing & Procurement Policy.

Now, therefore, be it resolved that the DCA Board hereby awards a contract to and authorizes the Executive Director to negotiate and execute a five-year agreement with DirectApps, Inc. dba Direct Technology GovSolutions, to procure equipment and provide IT managed services to be directed by the Executive Director and staff, with a contract amount of \$1,500,000 for year one and a total not-to-exceed contract amount of \$5,500,000.

* * * * *

This Resolution was passed and adopted this 19th day of September, 2019, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Tony Estremera, Board President

Attest:

Sarah Palmer, Secretary



Board Memo

Contact: Kathryn Mallon, Executive Director

Date: September 19, 2019 Board Meeting

Item No. 7f

Subject:

Consider Passing Resolution Authorizing Award of Contract to Miles Treaster & Associates for Office Furniture

Executive Summary:

After soliciting two (2) office furniture vendors, staff recommends the Board authorize the Executive Director to negotiate and execute a direct contract with Miles Treaster & Associates to finalize the space design, deliver and install, and commission office furniture for the new office space at 980 9th Street (1st, 23rd and 24th Floors). Both firms met our budget requirements and selection was based on a vote of the DCA Space Planning Committee. The DCA anticipates moving into the new space in January 2020.

Detailed Report:

Miles Treaster & Associates (MTA) and Vanguard Concept Office (VCO), both respected office furniture providers in the Sacramento region with experience providing furniture to State Agencies were asked to submit proposals to furnish the new DCA office. Introductory meetings were held with both firms and each was provided space layouts, furniture schedules, and quality specifications.

The DCA formed a Space Planning Committee to review proposals, provide feedback on space design and ultimately make a selection/recommendation for the preferred furniture vendor. The 10-member committee consisted of DCA and DCO staff.

Members from the Committee visited both MTA and VCO showrooms, as well as participated in meetings where the vendors provided presentations on the conceptual space plans. The presentations provided renderings of furniture pieces for the different conference/meeting rooms, collaboration areas, Board Room and cafes/breakroom, and most importantly the workstation area.

The evaluation committee carefully reviewed space plan proposals provided by MTA and VCO for the DCA's office space on 1st, 23rd and 24th floors. The committee evaluated the proposals based on best value taking into consideration evaluation factors including quality, workstation

system, and sustainability. MTA was selected by the majority present committee members over VCO.

Pursuant to Section 6(c)(9) of the DCA's Purchasing & Procurement Policy, the DCA is authorized to engage in "piggybacking" on contracts secured by other public agencies which comply with the competitive procurement requirements applicable to those agencies. The two firms chosen to compete selected all proposed furniture items from competitively procured price lists for California State and other Public Agencies. In this case, the DCA is piggybacking on an open item contract awarded by the County of Sacramento to MTA dated August 1, 2018 that includes an express piggybacking authorization for other public agencies such as the DCA.

Funding:

The total cost of the furniture package is \$836,470 inclusive of all furniture needed on the 1st, 23rd, and 24th Floors. The Board Approved Budget for Office Fit-out was \$843,385. DCA expenditures will be funded through contributions provided by the Department of Water Resources (DWR) and the state water contractors. Funding for on-going support in successive years will be provided through remaining contributed funds.

Recommended Action:

Adopt the attached resolution awarding a direct contract to and authorizing the Executive Director to negotiate and execute an agreement with Miles Treaster & Associates for office furniture design, procurement and installation.

Attachments:

Attachment 1 - Resolution 19-XX

BOARD OF DIRECTORS OF THE DELTA CONVEYANCE
DESIGN AND CONSTRUCTION AUTHORITY

RESOLUTION NO. 19-XX

Introduced by Director xxxx

Seconded by Director xxxx

EXECUTE AGREEMENT TO PROVIDE SPACE DESIGN, PROCUREMENT AND INSTALLATION
OF OFFICE FURNITURE AT THE NEW DCA HEADQUARTERS

Whereas, there is a need to provide space design, delivery and installation of office furniture for the new DCA headquarters located at 980 9th Street (1st, 23rd and 24th Floors); and

Whereas, the Executive Director and Space Planning Committee has determined that Miles Treaster & Associates will best serve this need as described in the staff report; and

Whereas, pursuant to Section 6(c)(9) of the DCA's Purchasing & Procurement Policy, the DCA is authorized to engage in "piggybacking" on contracts secured by other public agencies which comply with the competitive procurement requirements applicable to those agencies. In this case, the DCA is piggybacking on an open item contract awarded by the County of Sacramento to MTA dated August 1, 2018 that includes an express piggybacking authorization for other public agencies such as the DCA; and

Now, therefore, be it resolved that the DCA Board hereby awards a direct contract to and authorizes the Executive Director to negotiate and execute an agreement with Miles Treaster & Associates for the not-to-exceed amount of \$843,385.

* * * * *

This Resolution was passed and adopted this 19th day of September, 2019, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest:

Tony Estremera, Board President

Sarah Palmer, Secretary



Board Memo

Contact: Harry Soo, Interim IT Manager

Date: September 19, 2019 Board Meeting

Item No. 7g

Subject:

Consider Passing Resolution to Award Contracts to two Internet Service Providers to provide Internet service and ancillary equipment necessary to achieve connectivity.

Executive Summary:

After soliciting quotes from eight internet service providers via phone and email, staff recommends the Board authorize the Executive Director to negotiate and execute 36-month contracts with two internet service providers: Consolidated Communications, Inc. ("Consolidated"), and AT&T, Inc. ("AT&T"), to provide high-speed fault-tolerant internet service and ancillary equipment necessary to achieve connectivity at the new DCA headquarters, for not-to-exceed amounts of \$108,072 (Consolidated) and \$70,380 (AT&T).

Detailed Report:

The DCA will move into new headquarters in early 2020 and will require internet service to operate the Voice Over Internet Protocol (VoIP) phone system and for staff to access cloud-based software such as Microsoft Office 365, SharePoint, e-Builder, ProjectWise, ArcGIS, and other systems.

Redundant Internet access is necessary so contracts will need to be established with two internet service providers where one is primary and the second is a backup. This will ensure that if one provider is down, staff will be able to continue accessing internet based resources uninterrupted via the backup provider. It typically takes 45-90 days to establish internet service; therefore, it is important to procure these services now so that internet service is available in time for the office buildout and move-in scheduled for early 2020.

Pursuant to Sections 6(c)(1), (3) and (10) of the DCA Purchasing & Procurement Policy, procurement of internet services may be effectuated pursuant to an informal process because (1) the service is a utility type service regulated by federal, state, county and/or municipal regulations; (2) standard competitive procurement would be impracticable because there are a limited number of internet service providers serving the Downtown Sacramento area and it is unlikely any would respond to a traditional solicitation; and (3) applicable law does not require competitive bidding of contracts for internet service and the Board has discretion to

approve a separate process such as an informal quote process.

Based on the foregoing, DCA staff conducted an informal quote process wherein the DCA solicited quotes from eight local internet service providers via phone and email and identified three firms that had existing fiber optic connections to the new DCA headquarters building. Based on a review of the features and pricing offered, Consolidated and AT&T were determined to be the vendors that best meet the DCA's needs.

Staff recommends authorizing the Executive Director to negotiate and execute 36-month agreements with Consolidated and AT&T for not-to-exceed amounts of \$108,072 and \$70,380, respectively, to provide internet service and ancillary equipment necessary to achieve connectivity at the new DCA headquarters as directed by the Executive Director and DCA staff.

Funding:

The fiscal year 2019-20 Budget Approval included \$8.43 million for Administration, which includes \$2.48 million for Information Technology expenditures of which approximately \$35,000 will be expended on these two agreements. DCA expenditures will be funded through contributions provided by the Department of Water Resources (DWR) and the state water contractors. Funding for on-going support in successive years will be provided through remaining contributed funds, bonds issued by the DWR, or funds raised by the Delta Conveyance Finance Authority through WIFIA loans or bond issuances.

Recommended Action:

Adopt the attached resolution authorizing the Executive Director to negotiate and execute two 36-month agreements for internet service with Consolidated and AT&T for not-to-exceed amounts of \$108,072 and \$70,380, respectively, to provide internet service and ancillary equipment necessary to achieve connectivity at the new DCA headquarters as directed by the Executive Director and DCA staff.

Attachments:

Attachment 1 - Resolution 19-xx

**BOARD OF DIRECTORS OF THE DELTA CONVEYANCE
DESIGN AND CONSTRUCTION AUTHORITY**

RESOLUTION NO. 19-XX

Introduced by Director xxxx

Seconded by Director xxxx

**EXECUTE TWO AGREEMENT TO PROVIDE INTERNET SERVICE AND ANCILLARY
EQUIPMENT NECESSARY TO ACHIEVE CONNECTIVITY AT THE NEW DCA HEADQUARTERS**

Whereas, there is a need to provide internet service and ancillary equipment necessary to achieve connectivity at the new DCA headquarters; and

Whereas, the Executive Director has determined that Consolidated Communications, Inc., and AT&T, Inc., will best serve this need as described in the staff report; and

Whereas, Consolidated Communications, Inc., and AT&T, Inc., are hereby awarded contracts to provide internet service and ancillary equipment necessary to achieve connectivity at the new DCA headquarters pursuant to DCA Purchasing & Procurement Policy Section 6(c)(1), (3) and (10), which authorize an informal quote process because (1) the service is a utility type service regulated by federal, state, county and/or municipal regulations; (2) standard competitive procurement would be impracticable because there are a limited number of internet service providers serving the Downtown Sacramento area and it is unlikely any would respond to a traditional solicitation; and (3) applicable law does not require competitive bidding of contracts for internet service and the Board has discretion to approve a separate process such as an informal quote process..

Now, therefore, be it resolved that the DCA Board hereby awards contracts to and authorizes the Executive Director to negotiate and execute two 36-month agreements with Consolidated Communications Inc., and AT&T Inc., for not-to-exceed amounts of \$108,072 and \$70,380, respectively, to provide internet service and ancillary equipment necessary to achieve connectivity at the new DCA headquarters as directed by the Executive Director and DCA staff.

* * * * *

This Resolution was passed and adopted this 19th day of September, 2019, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Tony Estremera, Board President

Attest:

Sarah Palmer, Secretary



Monthly Board Report

SEPTEMBER 2019

This document is fully interactive; use menus to navigate on-screen.

1

EXECUTIVE
SUMMARY

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ENGINEERING
& FIELD WORK

3

STAKEHOLDER
ENGAGEMENT

4

PROGRAM
MANAGEMENT

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BUDGET

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RISK



Section 1 | Executive Summary

Program Initiation. The DCA continues to focus on standing up the organization with sound governance and comprehensive policies and procedures to guide the work. At the end of August, a total of 60 of 118 plans and procedures have been finalized and another 38 are in Final Draft. Most of the documents that have not been completed to date are not critical at this stage of the program.

In August, the DCA added a Sustainability Manager, Health and Safety Manager, and Quality Manager to the team. These staff members have been supporting the DCA by preparing their respective Management Plans for the program. These additions complete the key leadership roles for the Planning Phase of the Program.

Engineering. The engineering team has been advancing the concept design of the key program components focused on confirming the previous work, finalizing the sizing criteria, reducing the impacts, and addressing issues raised in the previous environmental documentation. The geotechnical teams have been importing existing geotechnical data into a geo-model in order to map the existing soil conditions. This information will be critical for evaluating alternatives identified in the upcoming Planning Process.

The logistics team has been collecting and mapping existing information on the feasibility and conditions of the various roadway, rail, and barging transportation

routes. This information will be used to help inform the feasibility of various tunnel corridor alternatives.

Stakeholder Engagement. The stakeholder engagement team continues to meet with various Delta interests to solicit feedback on their most critical issues and to offer advice on ways to improve the public engagement process.

Budget. The DCA has committed approximately \$70.4M of the FY 2019/20 budgeted \$82M and is forecasting an estimate at completion of approximately \$77.5M. This is within the approved budget of \$82M and does not require any contingency drawdown.

Schedule. We are awaiting a final schedule for the Environmental Planning work and upon receipt will coordinate the DWR work with the DCA work and create an agreed baseline program schedule for the purposes of management and reporting.

Monthly Budget Summary (FY 2019/2020)

| Category | Current Budget | Current Contingency | Current Commitments | Incurred To Date | EAC | Variance |
|---------------------------------|----------------|---------------------|---------------------|------------------|--------------|-------------|
| Program Management | \$ 8,800,000 | \$ 1,600,000 | \$ 6,669,521 | \$ 1,151,904 | \$ 7,570,171 | (1,229,829) |
| Project Controls | \$ 5,250,000 | \$ 700,000 | \$ 4,320,982 | \$ 679,085 | \$ 5,250,000 | - |
| Stakeholder Engagement | \$ 4,700,000 | \$ 700,000 | \$ 4,290,804 | \$ 63,023 | \$ 4,592,909 | (107,091) |
| Administration | \$ 6,930,000 | \$ 1,500,000 | \$ 3,607,209 | \$ 1,755,928 | \$ 6,630,000 | (300,000) |
| Engineering | \$31,800,000 | \$ 5,800,000 | \$28,983,773 | \$ 1,432,404 | \$29,683,773 | (2,116,227) |
| Field Work | \$21,460,000 | \$ 4,900,000 | \$21,352,157 | \$ 407,756 | \$21,456,957 | (3,043) |
| Property Access and Acquisition | \$ 3,060,000 | \$ 600,000 | \$ 1,132,659 | \$ 46,704 | \$ 2,358,659 | (701,341) |
| | \$82,000,000 | \$15,800,000 | \$70,357,105 | \$ 5,536,804 | \$77,542,469 | (4,457,531) |

Section 2 | Engineering & Field Work

The engineering and field work teams have completed their execution plans and are beginning to prepare the deliverable documents in coordination with the DWR Technical Working Groups. The design leads are building on the previous work, studying facility locations, optimizing the layouts and looking for ways to reduce construction impacts.

The team is building a hydraulic model and BIM model that can be used to quickly assess alternatives. The BIM model will be used to study construction sequencing, labor needs, material quantities, car/truck traffic, air emissions and greenhouse gas emissions.

The Logistics Teams are collecting Delta wide data on a range of critical issues that can be used to evaluate the

suitability of various tunnel corridor alternatives. Much of the work is focused on identifying feasible transportation routes that could support facility construction looking at road, rail and waterway routes (barges).

The Geotechnical team has been reviewing existing data sets from hundreds of historical boreholes throughout the Delta and entering high quality data into the GEOBIM model (a representational 3D map of the underground conditions). The historical data will be supplemented with additional data from the upcoming DCA Exploration Program. The team is also preparing to launch the Temporary Entry Permit program in October that will allow our Geotech teams access to properties where we would like to drill boreholes and collect soil data.



General Work

| Completed | Ongoing |
|--|--|
| <ul style="list-style-type: none"> • DRAFT Final Engineering Execution Plan Environmental Documentation Phase • DRAFT Final Engineering Information Needs Technical Memorandum | <ul style="list-style-type: none"> • Preparing templates to transfer information from engineering team to environmental team • Compiled information to support subsequent reconnaissance level assessment of potential conveyance alignment corridors • Initiated preparation of systemwide hydraulics and capacity study • Updated tunnel liner segment quantities requiring transport • Initiated development of logistics and constraints maps to support study of various corridor alternatives and facility locations • Assembling informational materials on each project feature to support stakeholder engagement process • Continued development of rough order of magnitude cost model • Continued development of other project procedures and plans associated with the DCA 90-day Plan |

[more >](#)

Section 2 | Engineering & Field Work *continued*

Field Work

Completed

- Prepared DRAFT Final Field Work Execution Plan, including 3-year geotechnical exploration plan
- Initiated screening of historic subsurface data within the Delta
- Completed evaluation of GeoBIM platforms for project integration of subsurface model data
- Developed supporting technical documents for right of way teams
- Developed model entry agreements for private property access
- Completed Temporary Entry Permit (TEP) forms and attachments

Ongoing

- Complete screening and compilation of data
- Begin compiling initial Geotechnical Data Report
- Incorporate available data in GeoBIM model
- Prepare field access plans by parcel
- Preparation for landowner outreach to solicit permission to access land for soil exploration work

Section 3 | Stakeholder Engagement

The DWR and DCA team is continuing to meet with key stakeholders in the Delta to advance the dialog on key areas of concern and opportunities to work better together through the planning process. The meetings continue to be instructive. Over the past month, collaborative meetings have been held with representatives of the following organizations:

- California Delta Chamber and Visitor's Bureau
- Port of West Sacramento
- City Manager of West Sacramento
- Recreational Boaters of California
- Delta Protection Commission
- Kjeldson Sinnock Neudeck (KSN) Inc.
- Woods Irrigation Company
- Central Delta Water Agency
- South Delta Water Agency

Currently, the DCA is in the process of setting up meetings with the transportation officials in the Delta counties to gather information and understand concerns with regards to existing transportation networks. The information gathered will help inform potential transportation strategies to minimize the impacts to the local communities during construction and long-term operations.

Upcoming Engagement Calendar

| Monday | Tuesday | Wednesday | Thursday | Friday |
|--|---------------------|--------------------------------|---|--------------------------------------|
| September 2 | 3 | 4 | 5 | 6 |
| 9 Dept. of Transportation, Sacramento County | 10 | 11 | 12 | 13 |
| 16 | 17 MBK Engineers | 18 Delta Legacy Communities | 19 Mayor's Office, City of Stockton | 20 Recreational Fishing Outfitter |
| 23 | 24 | 25 | 26 | 27 Delta Heartbeat Tours |

Section 4 | Program Management

Program Management

Management policies, plans, procedures and guidelines continued being prepared to provide a resource and reference to standardize functions across the DCA program.

Key Accomplishments

- The team to date has completed 60 policies and procedures. Another 38 are in Final Draft stage 8 are in development and 12 have not been started.
- Implemented DCA meetings governance structure to coordinate workstreams, measure progress, provide management updates and address critical action items.
- Hosted chartering session with Project Team to align vision, mission and goals from the senior management level and below. Created team charter including mission statement, core values, goals, and performance indicators.
- Launched the Risk Management Program and will begin hosting risk identification meetings with key team leads in September.

Program Controls

Program Controls continues to manage the commitments and payments with tracking against the approved DCA Budget. The Schedule team is awaiting the final Planning Schedule from DWR. Upon receipt, we will align our work to the schedule and finalize for management and reporting. The team has also loaded the historical budget and cost data into the PMIS and will “go live” with invoice automation in the system in the September reporting period. The system will help us transition from “spreadsheets” to a robust accounting system for budget and cost management, tracking, and reporting. The team also completed configuration on the DCA SharePoint site and launched the new Document Management site within the system.

Key Accomplishments

- Implemented DCA Program SharePoint Document Management System
- Automated the Employee Onboarding process within PMIS
- Completed 28 Draft Program Controls Plans, Procedures and Templates
- Completed data migration for all cost data including contractual information into PMIS
- Setup and rolled out new DCA e-Builder site for invoice reviews and approvals by DCA and DCO

Administration

The team continues to focus largely on managing the move to the new office building, which is on schedule for move-in January of 2020. Work also continues on the transition of the DCA as an employer. The team is working on the compensation framework and benefits packages for presentation at the November Board Meeting.

Key Accomplishments

- Continued to work on the new building space design, office furniture selections and furnishings
- Continuing to facilitate onboarding of consultant and program staff, 10 people were onboarded in August.
- Received and started evaluation of two proposals for DCA RFQ 1902 IT Managed Services Provider
- Received and started evaluation of four proposals for DCA RFP 1903 Audio Visual (AV) Systems and Installation
- Issued the Communication RFQ on August 23, 2019
- Hosted the Communications RFQ Pre-Bid Conference on September 4, 2019

Section 5 | Budget

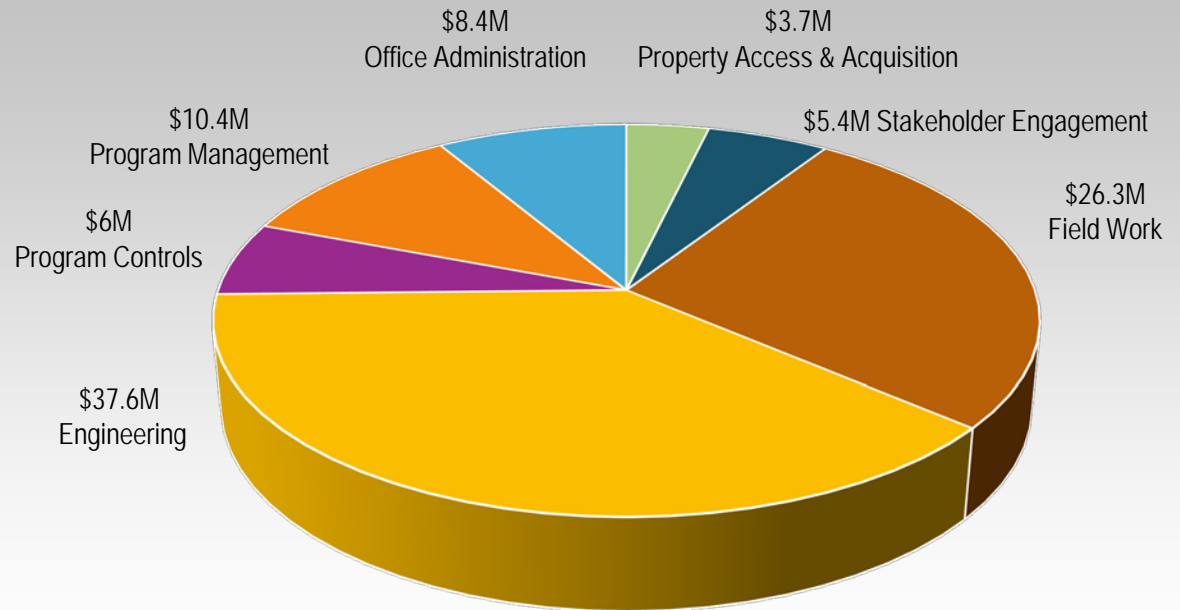
Budget Forecast FY 2018/19. The DCA continues to finalize closeout of all commitments and are currently forecasting approximately \$13.3M in expenditure against the approved budget of \$14.24M; an underspend of approximately \$1M (See page 8).

Budget Forecast FY 2019/20. The DCA has committed approximately \$70.4M of the budgeted \$82M (86% Committed) and is forecasting approximately \$7.1M in additional commitments for the Fiscal Year. Our current estimate at completion (EAC) is \$77.5M and we do not anticipate the need for contingency drawdown during the Fiscal Year. (See pages 8-9).

Budget Change Requests. During the reporting period, two budget change requests were approved: 1) The DCA approved \$72,000 for DWR to conduct river survey of approximately 19.8 miles and provide bathymetry data. This money was drawn from an existing field work allowance included in the FY 2019/20 Approved Budget. 2) The DCA also approved a new budget request of \$50,150 to provide Construction Management services to support the DCA during the design and construction of the new office space. This money was drawn from the Administration Contingency budget. (See page 10).

Adopted Fiscal Year Budget

Total \$97.8M



[more >](#)

Section 5 | Budget *continued*

Budget Detail

| WBS | Fiscal Year | Original Budget | Current Budget | Contingency | Commitments | Pending Commitments | Incurred to Date | % Spent | Remaining Budget | % Rem | EAC | Variance |
|-------------------------------------|-------------|-----------------|----------------|---------------|---------------|---------------------|------------------|---------|------------------|-------|---------------|-------------------|
| Fiscal Year 18/19 Expenditures | 2018/2019 | \$ 133,570,000 | \$ 14,240,000 | \$ - | \$ 14,351,200 | \$ - | \$ 13,030,263 | 92% | \$ 1,209,737 | 0 | \$ 13,250,000 | \$ (990,000) |
| Delta Conveyance | 2019/2020 | \$ 97,800,000 | \$ 82,000,000 | \$ 15,800,000 | \$ 70,357,105 | \$ - | \$ 5,536,804 | 7% | \$ 76,463,197 | 93% | \$ 77,542,469 | \$ (4,457,531) |
| Program Management | 2019/2020 | \$ 10,400,000 | \$ 8,800,000 | \$ 1,600,000 | \$ 6,669,521 | \$ - | \$ 1,151,904 | 13% | \$ 7,648,096 | 87% | \$ 7,570,171 | \$ (1,229,829.31) |
| Executive Management | 2019/2020 | 2,000,000 | 2,000,000 | - | 2,359,252 | - | 292,395 | 15% | 1,707,605 | 85% | 2,000,000 | - |
| Legal Counsel | 2019/2020 | 3,020,000 | 2,970,000 | - | 550,000 | - | 89,300 | 3% | 2,880,700 | 97% | 1,750,000 | (1,220,000) |
| Audit | 2019/2020 | 100,000 | 100,000 | - | 100,000 | - | - | 0% | 100,000 | 100% | 100,000 | - |
| Treasury | 2019/2020 | 160,000 | 160,000 | - | 153,046 | - | 24,864 | 16% | 135,136 | 84% | 160,000 | - |
| Health & Safety | 2019/2020 | 100,000 | 100,000 | - | 100,000 | - | - | 0% | 100,000 | 100% | 100,000 | - |
| Quality | 2019/2020 | 750,000 | 750,000 | - | 750,000 | - | - | 0% | 750,000 | 100% | 750,000 | - |
| Program Initiation | 2019/2020 | 2,130,000 | 2,180,000 | - | 2,120,171 | - | 734,425 | 34% | 1,445,575 | 66% | 2,170,171 | (9,829) |
| Sustainability | 2019/2020 | 540,000 | 540,000 | - | 537,052 | - | 10,920 | 2% | 529,080 | 98% | 540,000 | - |
| Contingency | 2019/2020 | 1,600,000 | | 1,600,000 | - | - | - | 0% | - | - | - | - |
| Program Controls | 2019/2020 | \$ 5,950,000 | \$ 5,250,000 | \$ 700,000 | \$ 4,320,982 | \$ - | \$ 679,085 | 13% | \$ 4,570,915 | 87% | \$ 5,250,000 | \$ - |
| Cost, Schedule and Document Control | 2019/2020 | 3,950,000 | 3,950,000 | - | 3,802,425 | - | 486,996 | 12% | 3,463,004 | 88% | 3,950,000 | - |
| Procurement | 2019/2020 | 1,020,000 | 1,020,000 | - | 290,004 | - | 96,112 | 9% | 923,888 | 91% | 1,020,000 | - |
| Risk Management | 2019/2020 | 280,000 | 280,000 | - | 228,553 | - | 95,976 | 34% | 184,024 | 66% | 280,000 | - |
| Contingency | 2019/2020 | 700,000 | | 700,000 | - | - | - | 0% | - | 0% | - | - |
| Stakeholder Engagement | 2019/2020 | \$ 5,400,000 | \$ 4,700,000 | \$ 700,000 | \$ 4,290,804 | \$ - | \$ 63,023 | 1% | \$ 4,636,977 | 99% | \$ 4,592,909 | \$ (107,091) |
| Engineering Coordination | 2019/2020 | 1,497,000 | 1,497,000 | | 1,496,457 | - | | 0% | 1,497,000 | 100% | 1,497,000 | - |
| Outreach | 2019/2020 | 2,173,000 | 1,923,000 | - | 1,765,909 | - | 63,023 | 3% | 1,859,977 | 97% | 1,815,909 | (107,091) |
| Committee Management | 2019/2020 | - | 250,000 | | - | | - | 0% | 250,000 | 100% | 250,000 | - |
| Economic Development | 2019/2020 | 1,030,000 | 1,030,000 | - | 1,028,438 | - | | 0% | 1,030,000 | 100% | 1,030,000 | - |
| Contingency | 2019/2020 | 700,000 | | 700,000 | - | - | | 0% | - | 0% | - | - |

continued >

Section 5 | Budget *continued*

Budget Detail *continued*

| WBS | Fiscal Year | Original Budget | Current Budget | Contingency | Commitments | Pending Commitments | Incurred to Date | % Spent | Remaining Budget | % Rem | EAC | Variance |
|--|-------------|-----------------|----------------|--------------|---------------|---------------------|------------------|---------|------------------|-------|---------------|----------------|
| Administration | 2019/2020 | \$ 8,430,000 | \$ 6,930,000 | \$ 1,500,000 | \$ 3,607,209 | \$ - | \$ 1,755,928 | 25% | \$ 5,174,072 | 75% | \$ 6,630,000 | \$ (300,000) |
| Facilities & Operations | 2019/2020 | 3,800,000 | 3,800,000 | - | 1,773,705 | - | 1,639,797 | 43% | 2,160,203 | 57% | 3,800,000 | - |
| Human Resources | 2019/2020 | 650,000 | 650,000 | - | 210,000 | - | 19,215 | 3% | 630,785 | 97% | 350,000 | (300,000) |
| Information Technology | 2019/2020 | 2,480,000 | 2,480,000 | - | 1,623,504 | - | 96,916 | 4% | 2,383,084 | 96% | 2,480,000 | - |
| Contingency | 2019/2020 | 1,500,000 | | 1,500,000 | - | - | - | 0% | - | - | | - |
| Engineering | 2019/2020 | \$ 37,600,000 | \$ 31,800,000 | \$ 5,800,000 | \$ 28,983,773 | \$ - | \$ 1,432,404 | 5% | \$ 30,367,596 | 95% | \$ 29,683,773 | \$ (2,116,227) |
| Engineering Management | 2019/2020 | 2,900,000 | 2,300,000 | - | 600,000 | - | 51,225 | 2% | 2,248,775 | 98% | 600,000 | (1,700,000) |
| Engineering | 2019/2020 | 27,900,000 | 27,900,000 | - | 27,883,773 | - | 1,218,619 | 4% | 26,681,381 | 96% | 27,883,773 | (16,227) |
| DWR Engineering Coordination | 2019/2020 | - | 600,000 | - | - | - | - | 0% | 600,000 | 100% | 600,000 | - |
| Environmental Coordination | 2019/2020 | 1,000,000 | 1,000,000 | - | 500,000 | - | 162,560 | 16% | 837,440 | 84% | 600,000 | (400,000) |
| Contingency | 2019/2020 | 5,800,000 | | 5,800,000 | - | - | - | 0% | - | 0% | | - |
| Field Work | 2019/2020 | \$ 26,360,000 | \$ 21,460,000 | \$ 4,900,000 | \$ 21,352,157 | \$ - | \$ 407,756 | 2% | \$ 21,052,244 | 98% | \$ 21,456,957 | \$ (3,043) |
| Geotech | 2019/2020 | 20,440,000 | 20,440,000 | - | 20,436,957 | - | 388,316 | 2% | 20,051,684 | 98% | 20,436,957 | (3,043) |
| Survey | 2019/2020 | 1,020,000 | 1,020,000 | - | 915,200 | - | 19,440 | 2% | 1,000,560 | 98% | 1,020,000 | - |
| Contingency | 2019/2020 | 4,900,000 | | 4,900,000 | - | - | - | 0% | - | 0% | | - |
| Property Access & Acquisition | 2019/2020 | \$ 3,660,000 | \$ 3,060,000 | \$ 600,000 | \$ 1,132,659 | \$ - | \$ 46,704 | 2% | \$ 3,013,296 | 98% | \$ 2,358,659 | \$ (701,341) |
| Property Access Management | 2019/2020 | 360,000 | 360,000 | - | 358,659 | - | 38,880 | 11% | 321,120 | 89% | 358,659 | (1,341) |
| Easements | 2019/2020 | 1,700,000 | 1,700,000 | - | - | - | - | 0% | 1,700,000 | 100% | 1,000,000 | (700,000) |
| Temporary Access | 2019/2020 | 1,000,000 | 1,000,000 | - | 774,000 | | 7,824 | 1% | 992,176 | 99% | 1,000,000 | - |
| Land Purchases | 2019/2020 | - | - | - | - | - | - | 0% | - | 100% | - | - |
| Contingency | 2019/2020 | 600,000 | | 600,000 | - | - | - | 0% | - | 0% | | - |

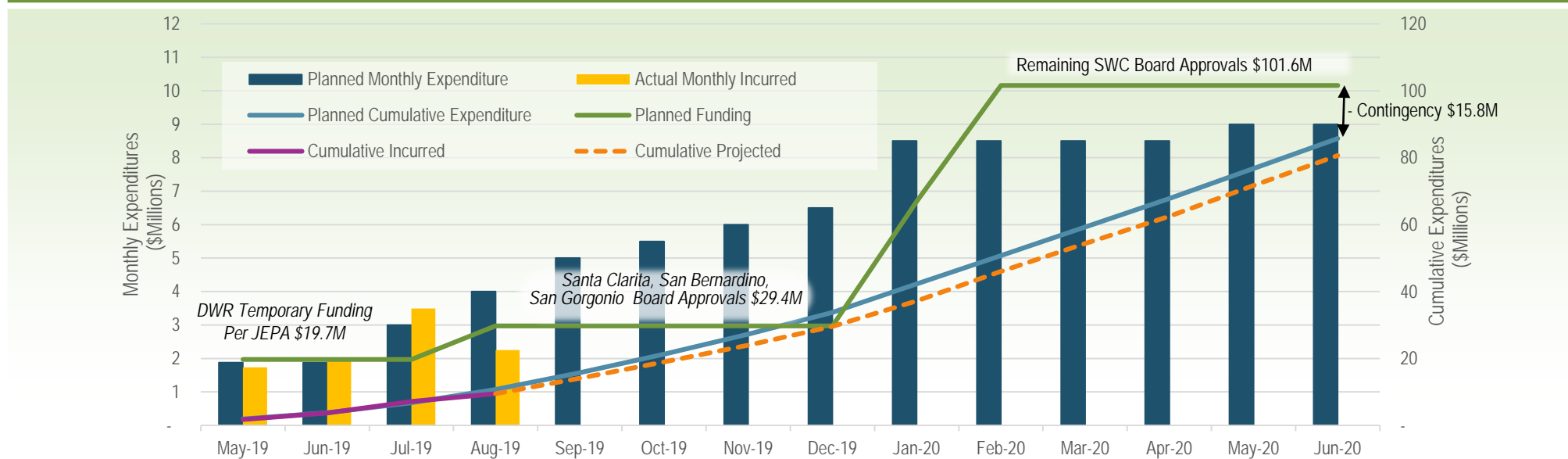
[more >](#)

Section 5 | Budget *continued*

Budget Change

| WBS | Current Budget | Change Request | % Change | Revised Budget | Description | Budget Source | Status (Pending, Approved) |
|-------------------------|----------------|----------------|----------|----------------|---|---|----------------------------|
| Field Work | | | | | | | |
| Bathymetry Survey - DWR | \$ - | \$ 72,000 | NA | \$ 72,000 | Conduct river survey and provide bathymetry data to help support Intake studies | Engineering Field Work Allowance Transfer | Approved |
| Administrative | | | | | | | |
| Porter Consulting LLC | \$ - | \$ 51,150 | NA | \$ 51,150 | Provide construction management services to oversee construction at new office. | Administration Contingency Transfer | Approved |

DCA FY18/19 May & June + FY19/20 Planned Cash Flow



Section 6 | Contracts

Contract Summary. The table on Pages 11 and 12 summarize the status of all executed task orders to date.

New Commitments. During the reporting period, DCA committed an additional \$72K in new contract work for the DWR to conduct river survey of approximately 19.8 miles and provide bathymetry data and \$25k in Graphics Support to serve the DCA until the new Graphics Contract is

procured. This money was drawn from an existing field work allowance. See Page 14.

Procurement. We have seven contracts in procurement for FY2019/20. These represent the remaining planned contracts in our annual budget although more may be identified as circumstances arise during the planning period. Three of the procurements are before the Board this month

for approval to negotiate a final contract. See Page 14.

S/DVBE Participation. This data is still under development. As soon as we have it properly coded into our Project Management Information System, we will begin reporting on our status. This is anticipated to be complete in the next 3 months.

Contract Summary

| Contracts | Fiscal Year | Contract Budget | Contingency | Commitments | Pending Commitments | Incurred to Date | % Spent | EAC | Variance |
|---------------------------------|-------------|-----------------|---------------|---------------|---------------------|------------------|---------|---------------|--------------|
| 180001 Best Best & Krieger LLP | | \$ 900,000 | \$ - | \$ 900,000 | | \$ 435,433 | 48% | \$ 900,000 | \$ - |
| TO#1 | FY 18/19 | - | - | 346,133 | - | 346,133 | 100% | \$ 346,133 | \$ - |
| TO#2 | FY 19/20 | - | - | 553,867 | | 89,300 | 16% | \$ 553,867 | \$ - |
| 180002 Management Partners | | \$ 375,000 | \$ - | \$ 375,000 | | \$ 192,315 | 51% | \$ 192,315 | \$ 182,685 |
| | FY 18/19 | | | \$ 375,000 | | \$ 192,315 | 51% | \$ 192,315 | \$ 182,685 |
| 180005 e-Builder | | \$ 855,633 | \$ - | \$ 499,927 | | \$ 300,340 | 60% | \$ 413,833 | \$ 86,094 |
| | FY 18/19 | | | \$ 387,094 | | \$ 300,340 | 78% | \$ 301,000 | \$ 86,094 |
| | FY 19/20 | | | \$ 112,833 | | \$ - | 0% | \$ 112,833 | \$ - |
| 180006 Jacobs | | \$ 93,000,000 | \$ 17,000,000 | \$ 43,894,580 | | \$ 5,966,546 | 14% | \$ 42,615,760 | \$ 1,278,820 |
| TO#1 | FY 18/19 | | | \$ 5,278,820 | | \$ 3,894,239 | 74% | \$ 4,000,000 | \$ 1,278,820 |
| TO#2 | FY 19/20 | | | \$ 38,615,760 | | \$ 2,072,307 | 5% | \$ 38,615,760 | \$ - |
| 180007 Fugro | | \$ 75,000,000 | \$ - | \$ 19,863,519 | | \$ 1,203,925 | 6% | \$ 19,863,519 | \$ - |
| TO#1 | FY 18/19 | \$ - | | \$ 927,796 | | \$ 927,770 | 100% | \$ 927,796 | \$ - |
| TO#2 | FY 19/20 | \$ - | | \$ 148,156 | | \$ 148,156 | 100% | \$ 148,156 | \$ - |
| TO#3 | FY 19/20 | \$ - | | \$ 18,787,567 | | \$ 128,000 | 1% | \$ 18,787,567 | \$ - |
| 180008 Hamner Jewell Associates | | \$ 9,000,000 | \$ - | \$ 250,000 | | \$ 7,824 | 3% | \$ 250,000 | \$ - |
| TO#2 | FY 19/20 | | | \$ 250,000 | | \$ 7,824 | 3% | \$ 250,000 | \$ - |
| 180009 Bender Rosenthal | | \$ 9,000,000 | \$ - | \$ 274,000 | | \$ - | 0% | \$ 274,000 | \$ - |
| TO#2 | FY 19/20 | | | \$ 274,000 | | \$ - | 0% | \$ 274,000 | \$ - |

Section 6 | Contracts *continued*

Contract Summary *continued*

| Contracts | Fiscal Year | Contract Budget | Contingency | Commitments | Pending Commitments | Spent to Date | % Spent | EAC | Variance |
|-------------------------------------|-------------|-----------------|-------------|-------------|---------------------|---------------|---------|------------|-----------|
| 180010 Associated ROW Services | | \$ 9,000,000 | \$ - | \$ 250,000 | | \$ - | 0% | \$ 250,000 | \$ - |
| TO#2 | FY 19/20 | | | \$ 250,000 | | \$ - | 0% | \$ 250,000 | \$ - |
| 180011 Michael Baker | | \$ 8,000,000 | \$ - | \$ 180,000 | | \$ - | 0% | \$ 180,000 | \$ - |
| TO#2 | FY 19/20 | | | \$ 180,000 | | \$ - | 0% | \$ 180,000 | \$ - |
| 180013 Psomas | | \$ 15,000,000 | \$ - | \$ 475,000 | | \$ - | 0% | \$ 475,000 | \$ - |
| TO#2 | FY 19/20 | | | \$ 475,000 | | \$ - | 0% | \$ 475,000 | \$ - |
| 180014 CDMSmith | | \$ 74,999 | \$ - | \$ 47,564 | | \$ 34,696 | 73% | \$ 34,696 | \$ 12,868 |
| TO#1 | FY 18/19 | | | \$ 47,564 | | \$ 34,696 | 73% | \$ 34,696 | \$ 12,868 |
| 180015 AECOM | | \$ 15,000 | \$ - | \$ 15,000 | | \$ 12,579 | 84% | \$ 12,579 | \$ 2,421 |
| | FY 18/19 | | | \$ 15,000 | | \$ 12,579 | 84% | \$ 12,579 | \$ 2,421 |
| 180016 PlanNet | | \$ 74,999 | \$ - | \$ 74,999 | | \$ 64,677 | 86% | \$ 74,999 | \$ - |
| | FY 18/19 | | | \$ 64,677 | | \$ 64,677 | 100% | \$ 64,677 | \$ - |
| | FY 19/20 | | | \$ 10,322 | | \$ - | 0% | \$ 10,322 | \$ - |
| 180017 Sextant | | \$ 74,999 | \$ - | \$ 74,999 | | \$ 13,669 | 18% | \$ 74,999 | \$ - |
| | FY 18/19 | | | \$ 13,669 | | \$ 13,669 | 100% | \$ 13,669 | \$ - |
| | FY 19/20 | | | \$ 61,330 | | \$ - | 0% | \$ 61,330 | \$ - |
| 190001 Bentley Systems ProjectWise | | \$ 140,860 | \$ - | \$ 100,000 | | \$ 100,000 | 100% | \$ 140,860 | \$ - |
| | FY 18/19 | | | \$ 100,000 | | \$ 100,000 | 100% | \$ 100,000 | \$ - |
| | FY 19/20 | | | \$ 40,860 | | \$ - | 0% | \$ 40,860 | \$ - |
| 190003 Ron Rakich Consulting | | \$ 6,000 | \$ - | \$ 6,000 | | \$ 4,593 | 77% | \$ 4,593 | \$ 1,407 |
| | FY 18/19 | | | \$ 6,000 | | \$ 4,593 | 77% | \$ 4,593 | \$ 1,407 |
| 190005 Management Partners | | \$ 3,135,000 | \$ - | \$ 802,655 | | \$ 270,155 | 34% | \$ 802,655 | \$ - |
| TO#1 | FY 18/19 | | | \$ 175,655 | | \$ 175,655 | 100% | \$ 175,655 | \$ - |
| TO#1 | FY 19/20 | | | \$ 627,000 | | \$ 94,500 | 15% | \$ 627,000 | \$ - |
| 190008 RMW Architecture & Interiors | | \$ 27,875 | \$ - | \$ 27,875 | | \$ 9,804 | 35% | \$ 27,875 | \$ - |
| | FY 19/20 | | | \$ 27,875 | | \$ 9,804 | 35% | \$ 27,875 | \$ - |

continued >

Section 6 | Contracts *continued*

Contract Summary *continued*

| Contracts | Fiscal Year | Contract Budget | Contingency | Commitments | Pending Commitments | Spent to Date | % Spent | EAC | Variance |
|------------------------------------|-------------|-----------------|--------------|--------------|---------------------|---------------|---------|--------------|----------|
| 190009 Parsons | | \$ 36,000,000 | \$ 4,000,000 | \$ 6,295,321 | | \$ 1,550,408 | 25% | \$ 6,295,321 | \$ - |
| TO#1 | FY 18/19 | | | \$ 448,425 | | \$ 448,425 | 100% | \$ 448,425 | \$ - |
| TO#1 | FY 19/20 | | | \$ 5,846,896 | | \$ 1,101,983 | 19% | \$ 5,846,896 | \$ - |
| 190010 Porter Consulting LLC | | \$ 51,150 | \$ - | \$ 50,150 | | \$ - | 0% | \$ 50,150 | \$ - |
| | FY 19/20 | | | \$ 50,150 | | \$ - | 0% | \$ 50,150 | \$ - |
| 190011 GV/HI Park Tower | | \$ 8,122,584 | \$ - | \$ 2,125,608 | | \$ 1,591,128 | 75% | \$ 2,125,608 | \$ - |
| Deposit | FY 19/20 | | | \$ 847,073 | | \$ 847,073 | 100% | \$ 847,073 | \$ - |
| Tenant Improvements | | | | \$ 654,975 | | \$ 654,975 | 100% | \$ 654,975 | \$ - |
| Lease | FY 19/20 | | | \$ 623,560 | | \$ 89,080 | 14% | \$ 623,560 | \$ - |
| 190013 Jacqueline Blakeley LLC | | \$ 25,000 | \$ - | \$ 25,000 | | \$ 3,500 | 14% | \$ 25,000 | \$ - |
| | FY 19/20 | | | \$ 25,000 | | \$ 3,500 | 14% | \$ 25,000 | \$ - |
| 07252018 Hallmark Group | | \$ 1,531,360 | \$ - | \$ 1,517,593 | | \$ 1,517,593 | 100% | \$ 1,517,593 | \$ - |
| | FY 18/19 | | | \$ 1,517,593 | | \$ 1,517,593 | 100% | \$ 1,517,593 | \$ - |
| Department of Water Resources | | | \$ - | \$ 3,264,300 | | \$ 3,264,300 | 100% | \$ 3,264,300 | \$ - |
| | FY 18/19 | | | \$ 3,264,300 | | \$ 3,264,300 | 100% | \$ 3,264,300 | \$ - |
| | FY 19/20 | | | \$ 72,000 | | \$ - | 0% | \$ 72,000 | \$ - |
| AO5218 Metropolitan Water District | | | \$ - | \$ 3,526,001 | | \$ 1,752,501 | 50% | \$ 3,526,001 | \$ - |
| TO#1 | FY 18/19 | | | \$ 1,591,001 | | \$ 1,591,001 | 100% | \$ 1,591,001 | \$ - |
| TO#2 | FY 19/20 | | | \$ 1,935,000 | | \$ 161,500 | 8% | \$ 1,935,000 | \$ - |

Section 6 | Contracts *continued*

Contract Procurement

| WBS | Description | Contract Type | FY19/20 Budget | Procurement Method | Bid Date | Status |
|-------------------------------|------------------------------------|--------------------------------------|----------------|---|----------------|-------------------------|
| Program Management | | | | | | |
| Legal Counsel | General Counsel Services | Professional Services | \$ 600,000 | RFQ - Best Value | Sep-19 | Not Started |
| Human Resources | Payroll Services | Software and Services | \$ 100,800 | Existing Agency Contract Price List | Nov-19 | Not Started |
| Stakeholder Engagement | | | | | | |
| Outreach | Graphic Support Services | Professional Services | \$ 300,000 | RFQ - Best Value | Aug-19 (Rebid) | Out to Bid |
| Administration | | | | | | |
| Information Technology | IT Managed Services Provider (MSP) | Professional Services | \$ 360,000 | RFQ - Best Value | Aug-19 | Recommendation to Award |
| Facilities and Operations | Furniture | Purchase Order for Goods | \$ 400,000 | Existing Agency Contract Price List | Aug-19 | Recommendation to Award |
| Facilities and Operations | AV for New Office Space | Professional Services + Installation | \$ 975,000 | RFQ - Best Value | Aug-19 | Recommendation to Award |
| Facilities and Operations | Internet ISP | Professional Services + Installation | \$ - | DCA Direct Purchase with Solicited Bids | Aug-19 | Evaluation |

S/DVBE Status

| Contract / Task Order | Current Commitment | S/DVBE Commitment | % S/DVBE Commitment | Total Spent to Date | S/DVBE Spent to Date | % S/DVBE Spent to Date |
|-----------------------|--------------------|-------------------|---------------------|---------------------|----------------------|------------------------|
| | | | | | | |
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UNDER DEVELOPMENT

New Commitments

| Contracts | Fiscal Year | Commitments |
|-------------------------------|-------------|-------------|
| Department of Water Resources | | \$ 72,000 |
| TO#1 | FY 19/20 | \$ 72,000 |
| Jacqueline Blakeley LLC | | \$ 25,000 |
| 190013 | FY 19/20 | \$ 25,000 |

Section 7 | Schedule

| Project/ Phase | 2019 | 2023 | Percent (%) Complete | Variance to Plan | Movement the Month | Rem Float | GAR Status |
|-------------------|------|------|----------------------|------------------|--------------------|-----------|------------|
| UNDER DEVELOPMENT | | | | | | | |

Section 8 | Risk



Program risk management policies, plans, procedures and guidelines have been prepared and the DCA management team have been trained on the new program. A Risk Management Committee has been developed under the leadership of the Engineering Manager and facilitated by the Program Risk Manager with keys staff representative from all management and engineering functional groups.

The Risk team has scheduled a series of working sessions starting in mid-September which will launch the development of the program Risk Register. Once the workshops are complete and the information compiled, we will have a program risk register and will begin reporting on risk management in the DCA Board Report.

The main categories of DCA Risk that have been identified for the Planning Phase of the project include:

- Permitting
- Field Work
- Real Property Transactions
- Stakeholder Support
- Construction Logistics

Executive Director's Report

Contact: Kathryn Mallon, Executive Director

Date: September 19, 2019

Item No. 8a

Subject: Executive Director's Report

Program Management

We are about 80% complete with developing our DCA Policies and Procedures and have begun planning for rollout and training. The Risk Manager has completed the Risk Management Plan and has trained staff on the program. Risk identification meetings are being launched this month to begin to build our program risk register.

Engineering

The engineering and field work teams have completed their execution plans and are beginning to prepare the deliverable documents in coordination with the DWR Technical Working Groups. The design leads are building on the previous work, studying facility locations, optimizing the layouts and looking for ways to reduce construction impacts.

The team is building a hydraulic model and BIM model that can be used to quickly assess alternatives. The BIM model will be used to study construction sequencing, labor needs, material quantities, car/truck traffic, air emissions and greenhouse gas emissions.

The Logistics Teams are collecting Delta wide data on a range of critical issues that can be used to evaluate the suitability of various tunnel corridor alternatives. Much of the work is focused on identifying feasible transportation routes that could support facility construction looking at road, rail and waterway routes (barges).

The Geotechnical team has been reviewing existing data sets from hundreds of historical boreholes throughout the Delta and entering high quality data into the GEOBIM model (a representational 3D map of the underground conditions). The historical data will be supplemented with additional data from the upcoming DCA Exploration Program. The team is also preparing to launch the Temporary Entry Permit program in October that will allow our Geotech teams access to properties where we would like to drill boreholes and collect soil data.

Stakeholder Engagement

The Stakeholder Engagement Team is working closely with the logistics team studying transportation routes throughout the Delta. Meetings are being scheduled with a wide range of Delta interests to validate assumptions and solicit feedback on various alternatives.

The team has also been setting up site tours of the Delta for key DCA team members to familiarize staff with some of the critical community issues. Respect for “Delta as Place” is a core value of the DCA and these visits are part of developing that culture as we launch our engineering efforts.

Project Controls

The Project Controls Team is finalizing the cost and schedule management procedures, finalizing the Delegation of Authority matrix, and developing program reporting templates. We also recently added a scheduler to our team and are now pulling together our Master Program Schedule for all DCA work. We hope to have this complete for reporting next month. We are still awaiting the final DWR Permitting Schedule but expect to receive that soon so that we can link the two programs together.

The Contracts team has been finalizing the Procurement and Contract Management Policies and Procedures as well as managing 3 new procurements; 1) Engagement Support Services, 2) AV Equipment for New Office; and 3) IT Managed Services for New Office.

Office Administration

The DCA completed all office layouts and finalized selection of furniture for the new building. We are on track to move into the new Building in January but an unexpected issue on the Demolition Permit is causing a 1 month delay in completion of our 1st floor Board Room.

The IT teams completed the Program Management Information System Master Plan and the IT Plan for the new office. The team rolled out the new DCA Document Management System and held preliminary training. The team is focused on expanding the E-Builder System for additional cost management functionality in collaboration with the Project Controls team, finalizing selection of a new Customer Service Management System to support the Stakeholder Engagement Process, and selecting a system for Meetings and Action Item Management.

The HR team is working on the Job Classification and Salary Surveys and benefits reviews to support a final recommendation for the DCA Board. We plan to present this information to the Board with final recommendations in November.

Environmental Manager's Report

Contact: Carolyn Buckman, DWR Environmental Manager

Date: September 19, 2019

Item No. 8b

Subject: Environmental Manager's Report

Summary:

The Department of Water Resources (DWR) is continuing work to prepare for the renewed environmental planning and permitting process consistent with Governor Newsom's direction to pursue a single-tunnel solution to modernizing and rehabilitating the water distribution system in the Delta.

Detailed Report:

DWR is developing a robust public participation program to encourage a meaningful exchange of ideas and information to help identify ways to implement Delta conveyance that respect the Delta's history and support its future. DWR is also working to plan and schedule the processes and activities that are part of the environmental analysis. As reported last month, the department anticipates that the environmental review process will begin formally, with the release of a Notice of Preparation (NOP) under the California Environmental Quality Act (CEQA), toward the end of this year. While we move towards NOP release, we are working on the foundational components of environmental compliance that are not project specific.

Recommended Action:

Information only.

General Counsel's Report

Contact: Josh Nelson, Interim General Counsel

Date: September 19, 2019

Item No. 8c

Subject: General Counsel's Report

Summary:

The General Counsel continues to assist the DCA on legal matters as requested. For this month, this included (1) assisting with the development of the proposed Delta Stakeholder Engagement Committee agenda item, (2) reviewing the draft DCA execution plans, (3) providing Brown Act and Public Records Act training to DCA staff, (4) assisting with proposed geotechnical work, and (5) coordinating on-going procurements.

Detailed Report:

The General Counsel helped develop the proposed Delta Stakeholder Engagement Committee agenda item. This included discussions regarding governance options, committee size and its proposed scope. If the Board approves the agenda item, our office will help coordinate the application and formation process for this committee.

The DCA's execution plans were submitted to DWR on August 30th. Our office conducted a legal review.

As the DCA continues to move forward with its engineering work, we conducted a Brown Act and Public Records Act training for DCA staff. In part, this training reminded staff of best practices for communicating with the Board to avoid serial meetings and other potential pitfalls.

Our office coordinated with DCA geotechnical staff regarding the development of draft temporary entry permits for DCA geotechnical work. This work will be discussed in more detail during the overview on the field work execution plan.

Lastly, the General Counsel continues to assist staff with procurement issues. This included the three procurements on the agenda: (1) information technology managed services, (2) audio/visual systems and installation and (3) internet service providers. Staff is also continuing work on the communications procurement. This procurement was reissued to modify the scope and attempt to increase the number of proposals. We expect to seek Board approval of a contract award in October.

Recommended Action:

Information only.



Treasurer's Report

Contact: Katano Kasaine, Treasurer

Date: September 19, 2019

Item No. 8d

Subject: Treasurer's Monthly Report, August 2019

Summary:

During August 2019, receipts totaled \$2,516,379 representing contributions from the Department of Water Resources, Delta Conveyance Office (DCO) for payment of Delta Conveyance Design and Construction Joint Powers Authority (DCDCA) obligations. Total disbursements for the month were \$1,372,141. The DCDCA cash balance at August 31, 2019 was \$2,116,907.

As of August 31, 2019, the DCDCA receivables totaled \$848,926, consisting of six invoices to the DCO, of which \$786,347.66 was received on September 13, 2019. Prepaid expenses for the same period were \$74,513. As of August 31, 2019, total accounts payable were \$1,885,025 and total net position was \$1,155,321.

Subsequent to August 31, the balance of the security deposit for the office lease at 980 9th Street of \$635,304.54 was transferred to the secured account on September 10, 2019. The Good Faith Preliminary Tenant Improvements Estimated Excess Cost of \$654,975 was paid on September 13, 2019 leaving a cash balance of \$798,943.83.

Attachment 1 consists of financial statements for the month ended August 2019, a schedule of Invoices Paid for August 2019, and Aging Schedules for Accounts Payable and Accounts Receivable as of August 31, 2019.

Attachment 2 consists of Budget versus Actuals by Appropriation through August 2019.

Detailed Report:

See attached statements.

Recommended Action:

Information only.

Attachments:

Attachment 1 – August 2019 DCDCA Financial Statements

Attachment 2 – August 2019 Budget versus Actuals by Appropriation



DELTA CONVEYANCE DESIGN AND CONSTRUCTION JOINT POWERS AUTHORITY

Statements of Net Position

As of August 31, 2019

Assets:

| | | |
|---------------------|----|-------------------------|
| Cash | \$ | 2,116,907 |
| Accounts receivable | | 848,926 |
| Prepays | | <u>74,513</u> |
| Total assets | \$ | <u><u>3,040,346</u></u> |

Liabilities:

| | | |
|-------------------|----|------------------|
| Accounts payable | \$ | <u>1,885,025</u> |
| Total liabilities | | 1,885,025 |

Net position

| | | |
|------------------------------------|----|-------------------------|
| | | <u>1,155,321</u> |
| Total liabilities and net position | \$ | <u><u>3,040,346</u></u> |



DELTA CONVEYANCE DESIGN AND CONSTRUCTION JOINT POWERS AUTHORITY
Statement of Cash Receipts and Disbursements

| | Month Ended Aug '19 | Year to Date Jul '19-Aug '19 |
|-----------------------------------|------------------------|---------------------------------|
| Receipts: | | |
| Contributions | \$ 2,516,379 | \$ 4,997,544 |
| Disbursements: | | |
| Environmental planning and design | | |
| Program management | 210,692 | 331,496 |
| Project controls | 112,862 | 270,146 |
| Engineering | 718,073 | 2,342,131 |
| Property access and acquisition | 14,832 | 35,552 |
| Stakeholder engagement | 43,961 | 43,961 |
| Office administration | 271,721 | 652,938 |
| Total disbursements | 1,372,141 | 3,676,224 |
| Net change in cash | 1,144,238 | 1,321,320 |
| Cash at July 1, 2019 | — | 795,587 |
| Cash at August 1, 2019 | 972,669 | — |
| Cash at August 31, 2019 | \$ 2,116,907 | \$ 2,116,907 |

**DELTA CONVEYANCE DESIGN AND CONSTRUCTION JOINT POWERS AUTHORITY**

Statements of Revenues, Expenses and Changes in Net Position

| | Month Ended Aug '19 | Year to Date Jul '19-Aug '19 |
|---|------------------------|---------------------------------|
| Expenses: | | |
| Environmental planning and design | | |
| Program management | \$ 158,963 | \$ 351,416 |
| Project controls | 25,842 | 134,973 |
| Engineering | 110,410 | 759,740 |
| Property access and acquisition | (112) ⁽¹⁾ | 6,215 |
| Stakeholder engagement | 31,012 | 31,358 |
| Office administration | 196,355 ⁽¹⁾ | 1,900,563 |
| Total expenses | <u>522,470</u> | <u>3,184,265</u> |
| Change in net position before contributions | (522,470) | (3,184,265) |
| Capital contributions: | | |
| Invoiced through the DCO | <u>802,138</u> | <u>3,762,227</u> |
| Changes in net position | 279,668 | 577,962 |
| Net position at June 30, 2019 | — | 577,359 |
| Net position at July 31, 2019 | <u>875,653</u> | <u>—</u> |
| Net position at August 31, 2019 | <u>\$ 1,155,321</u> | <u>\$ 1,155,321</u> |

* Totals may not foot due to rounding.

** Balances may include prior month accruals that were not previously captured due to timing.

⁽¹⁾ Certain expenses in the amount of \$112 and \$56 for property access and acquisition and office administration, respectively, were disallowed by the Delta Conveyance Office.



DELTA CONVEYANCE DESIGN AND CONSTRUCTION JOINT POWERS AUTHORITY

Schedule of Invoices Paid
for the Month Ended August 31, 2019

| Vendor | Invoice # | Invoice Date | Payment Date | Period of Expense | Invoice Amount | Amount Paid |
|--|--------------|--------------|--------------|-------------------|---------------------|---------------------|
| 1 GV/Hi Park Tower Owner LLC | 70919 | 07/17/19 | 08/01/19 | 07/17/19 | \$ 89,077 | \$ 89,077 |
| 2 Bank of America | N/A** | 08/12/19 | 08/12/19 | 08/12/19 | 2,282 | 2,282 |
| 3 CDM Smith, Inc. | 90073863 | 05/16/19 | 08/16/19 | 04/14/19-05/11/19 | 6,028 | 6,028 |
| 4 The Hallmark Group | 180004-09A | 05/13/19 | 08/16/19 | 04/01/19-04/31/19 | 749 | 749 |
| 5 Jacobs | W8X970001-04 | 06/14/19 | 08/16/19 | 04/27/19-05/31/19 | 625,243 | 625,243 |
| 6 Bentley | 48005881 | 05/31/19 | 08/16/19 | 03/18/19-03/17/24 | 100,000 | 100,000 |
| 7 Management Partners | INV07310A | 05/14/19 | 08/19/19 | 04/14/19-05/13/19 | 18,900 | 18,900 |
| 8 Management Partners | INV07363 | 06/03/19 | 08/19/19 | 05/14/19-06/13/19 | 49,042 | 48,899 |
| 9 Metropolitan Water District of So. Ca | 501563-T | 05/02/19 | 08/19/19 | 03/01/19-03/31/19 | 4,645 | 4,645 |
| 10 Metropolitan Water District of So. Ca | 501563 | 05/02/19 | 08/19/19 | 03/01/19-03/31/19 | 121,318 | 121,318 |
| 11 Metropolitan Water District of So. Ca | 501565-T | 05/29/19 | 08/19/19 | 04/01/19-04/30/19 | 2,258 | 2,258 |
| 12 Metropolitan Water District of So. Ca | 501565 | 05/29/19 | 08/19/19 | 04/01/19-04/30/19 | 83,685 | 83,685 |
| 13 PlanNet | 164976 | 06/29/19 | 08/29/19 | 04/26/19-05/31/19 | 12,608 | 12,595 |
| 14 PlanNet | 164856 | 06/18/19 | 08/29/19 | 04/01/19-04/30/19 | 6,818 | 6,818 |
| 15 The Hallmark Group | 180004-10 | 06/14/19 | 08/30/19 | 05/01/19-05/31/19 | 83,775 | 83,775 |
| 16 Best, Best, & Krieger | 850398 | 05/03/19 | 08/30/19 | 04/01/19-04/30/19 | 24,497 | 24,497 |
| 17 Best, Best, & Krieger | 852793 | 06/30/19 | 08/30/19 | 05/01/19-05/31/19 | 26,997 | 26,997 |
| 18 The Hallmark Group | 180004-11 | 07/25/19 | 08/30/19 | 06/01/19-06/30/19 | 59,542 | 59,542 |
| 19 Spark Street Digital | 1937 | 07/16/19 | 08/30/19 | 05/16/19 | 3,510 | 3,510 |
| 20 Management Partners | INV7522 | 07/11/19 | 08/30/19 | 06/14/19-07/13/19 | 47,250 | 47,250 |
| 21 Spark Street Digital | 1938 | 07/16/19 | 08/30/19 | 06/20/19 | 2,880 | 2,880 |
| 22 A.N.G Audio Visual Services | 16047 | 06/20/19 | 08/30/19 | 06/20/19 | 968 | 968 |
| 23 Sacramento Public Library Authority | 3289A | 04/19/19 | 08/30/19 | 08/15/19-10/17/19 | 225 | 225 |
| | | | | | <u>\$ 1,372,297</u> | <u>\$ 1,372,141</u> |

* Totals may not foot due to rounding.

** Auto-withdrawal for Bank of America Line of Credit fee



DELTA CONVEYANCE DESIGN AND CONSTRUCTION JOINT POWERS AUTHORITY

Accounts Payable Aging Schedule

As of August 31, 2019

| <u>Payable To:</u> | <u>1 - 30</u> | <u>31 - 60</u> | <u>61 - 90</u> | <u>> 90</u> | <u>Total</u> |
|--|-------------------|---------------------|----------------|----------------|-----------------------|
| Metropolitan Water District of Southern California | | | | | |
| Invoice #501565-T-1 | \$ — | \$ 2,487 | \$ — | \$ — | \$ 2,487 |
| Invoice #501562-1 | — | 25,512 | — | — | 25,512 |
| Invoice #501565-1 | — | 14,162 | — | — | 14,162 |
| Invoice #501562-T-1 | — | 4,579 | — | — | 4,579 |
| Invoice #501563-1 | — | 25,982 | — | — | 25,982 ⁽¹⁾ |
| Invoice #501563-T-1 | — | 1,926 | — | — | 1,926 |
| Invoice #501577 | 184,111 | — | — | — | 184,111 |
| Invoice #501577-2 | 6,016 | — | — | — | 6,016 |
| Invoice #501585-T | 7,928 | — | — | — | 7,928 |
| Invoice #501585 | 145,263 | — | — | — | 145,263 |
| Invoice #501577-T | 8,876 | — | — | — | 8,876 |
| Invoice #501577-T-2 | 519 | — | — | — | 519 |
| Best, Best, & Krieger | | | | | |
| Invoice #855109 | 49,028 | — | — | — | 49,028 |
| GV/HI Park Tower Owner LLC | | | | | |
| Invoice #70919-3(a) | — | 635,305 | — | — | 635,305 |
| Invoice #70919-3(b) | — | 654,975 | — | — | 654,975 |
| Management Partners | | | | | |
| Invoice #INV07630 | 47,546 | — | — | — | 47,546 |
| Spark Street Digital | | | | | |
| Invoice #1964 | 3,510 | — | — | — | 3,510 |
| Jacobs | | | | | |
| Invoice #W8X970001-04EXP | 7,457 | — | — | — | 7,457 |
| e-Builder | | | | | |
| Invoice #7298 | — | 719 | — | — | 719 |
| Invoice #7167 | 5,551 | — | — | — | 5,551 |
| Parsons | | | | | |
| Invoice #1907B570 | 15,653 | — | — | — | 15,653 |
| State Water Contractors | | | | | |
| Invoice #816 | 9,627 | — | — | — | 9,627 |
| The Sexton Group | | | | | |
| Invoice #20191104 | 15,220 | — | — | — | 15,220 |
| Invoice #20191320 | 13,073 | — | — | — | 13,073 |
| | <u>\$ 519,378</u> | <u>\$ 1,365,647</u> | <u>\$ —</u> | <u>\$ —</u> | <u>\$ 1,885,025</u> |

*Totals may not foot due to rounding.

⁽¹⁾ Certain expenses totaling \$168 were disallowed by the Delta Conveyance Office.

**DELTA CONVEYANCE DESIGN AND CONSTRUCTION JOINT POWERS AUTHORITY**Accounts Receivable Aging Schedule
As of August 31, 2019

| <u>Receivable From:</u> | <u>1 - 30</u> | <u>31 - 60</u> | <u>61 - 90</u> | <u>≥ 90</u> | <u>Total</u> |
|--------------------------------|----------------------|-----------------------|-----------------------|--------------------|---------------------|
| Department of Water Resources | | | | | |
| Invoice #DCA-1920-018 | \$ 30,092 | \$ — | \$ — | \$ — | \$ 30,092 |
| Invoice #DCA-1920-019 | 16,649 | — | — | — | 16,649 |
| Invoice #DCA-1920-023 | 346,177 | — | — | — | 346,177 |
| Invoice #DCA-1920-024 | 12,806 | — | — | — | 12,806 |
| Invoice #DCA-1920-025 | 427,549 | — | — | — | 427,549 |
| Invoice #DCA-1920-026 | 15,653 | — | — | — | 15,653 |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | \$ 848,926 | \$ — | \$ — | \$ — | \$ 848,926 |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |

*Totals may not foot due to rounding.



DELTA CONVEYANCE DESIGN AND CONSTRUCTION JOINT POWERS AUTHORITY

Statement of Cash Receipts and Disbursements

| | Month Ended Aug '19 | Year to Date Jul '19-Aug '19 |
|-----------------------------------|------------------------|---------------------------------|
| Receipts: | | |
| Contributions | \$ 2,516,379 | \$ 4,997,544 |
| Disbursements: | | |
| Environmental planning and design | | |
| Program management | 210,692 | 331,496 |
| Project controls | 112,862 | 270,146 |
| Engineering | 718,073 | 2,342,131 |
| Property access and acquisition | 14,832 | 35,552 |
| Stakeholder engagement | 43,961 | 43,961 |
| Office administration | 271,721 | 652,938 |
| Total disbursements | 1,372,141 | 3,676,224 |
| Net change in cash | 1,144,238 | 1,321,320 |
| Cash at July 1, 2019 | — | 795,587 |
| Cash at August 1, 2019 | 972,669 | — |
| Cash at August 31, 2019 | \$ 2,116,907 | \$ 2,116,907 |

Statements of Revenues, Expenses and Changes in Net Position

| | Month Ended Aug '19 | Year to Date Jul '19-Aug '19 |
|---|------------------------|---------------------------------|
| Expenses: | | |
| Environmental planning and design | | |
| Program management | \$ 158,963 | \$ 351,416 |
| Project controls | 25,842 | 134,973 |
| Engineering | 110,410 | 759,740 |
| Property access and acquisition | (112) ⁽¹⁾ | 6,215 |
| Stakeholder engagement | 31,012 | 31,358 |
| Office administration | 196,355 ⁽¹⁾ | 1,900,563 |
| Total expenses | 522,470 | 3,184,265 |
| Change in net position before contributions | (522,470) | (3,184,265) |
| Capital contributions: | | |
| Invoiced through the DCO | 802,138 | 3,762,227 |
| Changes in net position | 279,668 | 577,962 |
| Net position at June 30, 2019 | — | 577,359 |
| Net position at July 31, 2019 | 875,653 | — |
| Net position at August 31, 2019 | \$ 1,155,321 | \$ 1,155,321 |

* Totals may not foot due to rounding

**Balances may include prior month accruals that were not previously captured due to timing.

⁽¹⁾ Certain expenses in the amount of \$112 and \$56 for property access and acquisition and office administration, respectively, were disallowed by the Delta Conveyance Office.

DELTA CONVEYANCE DESIGN AND CONSTRUCTION JOINT POWERS AUTHORITY

| | Statement of Cash Receipts and Disbursements | Statement of Cash Receipts and Disbursements | Statements of Revenues, Expenses and Changes in Net Position | Statements of Revenues, Expenses and Changes in Net Position |
|---|---|---|--|--|
| | Month Ended Aug '19 | Year to Date Jul '19-Aug '19 | Month Ended Aug '19 | Year to Date Jul '19-Aug '19 |
| Receipts: | | | | |
| Contributions | \$ 2,516,379 | \$ 4,997,544 | | |
| Disbursements/Expenses: | | | | |
| Environmental planning and design | | | | |
| Program management | 210,692 | 331,496 | \$ 158,963 | \$ 351,416 |
| Project controls | 112,862 | 270,146 | 25,842 | 134,973 |
| Engineering | 718,073 | 2,342,131 | 110,410 | 759,740 |
| Property access and acquisition | 14,832 | 35,552 | (112) ⁽¹⁾ | 6,215 |
| Stakeholder engagement | 43,961 | 43,961 | 31,012 | 31,358 |
| Office administration | 271,721 | 652,938 | 196,355 ⁽¹⁾ | 1,900,563 |
| Total disbursements/expenses | 1,372,141 | 3,676,224 | 522,470 | 3,184,265 |
| Net change in cash | 1,144,238 | 1,321,320 | | |
| Cash at July 1, 2019 | — | 795,587 | | |
| Cash at August 1, 2019 | 972,669 | — | | |
| Cash at August 31, 2019 | \$ 2,116,907 | \$ 2,116,907 | | |
| Change in net position before contributions | | | (522,470) | (3,184,265) |
| Capital contributions: | | | | |
| Invoiced through the DCO | | | 802,138 | 3,762,227 |
| Changes in net position | | | 279,668 | 577,962 |
| Net position at June 30, 2019 | | | — | 577,359 |
| Net position at July 31, 2019 | | | 875,653 | — |
| Net position at August 31, 2019 | | | \$ 1,155,321 | \$ 1,155,321 |

* Totals may not foot due to rounding

**Balances may include prior month accruals that were not previously captured due to timing.

⁽¹⁾ Certain expenses in the amount of \$112 and \$56 for property access and acquisition and office administration, respectively, were disallowed by the Delta Conveyance Office.

Delta Conveyance Design and Construction Joint Powers Authority
Budget vs Cost by Appropriation - PTD, YTD
Current Period: AUG-19

| <u>Appropriation</u> | ←----- Period-to-Date -----→ | | | | ←----- Year-to-Date -----→ | | | | ←----- Fiscal Year -----→ | | |
|-------------------------------|------------------------------|---------------|-----------------|-------------------|----------------------------|---------------|-----------------|-------------------|---------------------------|--------------------|---------------------|
| | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> | <u>Variance %</u> | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> | <u>Variance %</u> | <u>Budget</u> | <u>Contingency</u> | <u>Total Budget</u> |
| Program Management | 158,963 | 700,000 | 541,037 | 77.3% | 351,416 | 1,500,000 | 1,148,584 | 76.6% | 7,500,000 | 1,600,000 | 9,100,000 |
| Project Controls | 25,842 | 500,000 | 474,158 | 94.8% | 134,973 | 1,000,000 | 865,027 | 86.5% | 5,200,000 | 700,000 | 5,900,000 |
| Engineering | 110,410 | 2,900,000 | 2,789,590 | 96.2% | 759,740 | 5,700,000 | 4,940,260 | 86.7% | 35,000,000 | 5,800,000 | 40,800,000 |
| Field Work | - | 1,650,000 | 1,650,000 | 100.0% | - | 3,300,000 | 3,300,000 | 100.0% | 20,000,000 | 4,900,000 | 24,900,000 |
| Property Access & Acquisition | (112) | 200,000 | 200,112 | 100.1% | 6,215 | 2,300,000 | 2,293,785 | 99.7% | 4,300,000 | 600,000 | 4,900,000 |
| Stakeholder Engagement | 31,012 | 300,000 | 268,988 | 89.7% | 31,358 | 600,000 | 568,642 | 94.8% | 4,000,000 | 700,000 | 4,700,000 |
| Office Administration | 196,355 | 500,000 | 303,645 | 60.7% | 1,900,563 | 1,400,000 | (500,563) | -35.8% | 6,000,000 | 1,500,000 | 7,500,000 |
| Total | 522,470 | 6,750,000 | 6,227,530 | 92.3% | 3,184,265 | 15,800,000 | 12,615,735 | 79.8% | 82,000,000 | 15,800,000 | 97,800,000 |

Delta Conveyance Design and Construction Joint Powers Authority
Appropriation - Trend
Current Period: AUG-19

| | ←----- Period To Date -----→ | | | | | | | | | | | | |
|-------------------------------|------------------------------|----------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|------------------|
| <u>Appropriation</u> | <u>JUL-19</u> | <u>AUG-19</u> | <u>SEP-19</u> | <u>OCT-19</u> | <u>NOV-19</u> | <u>DEC-19</u> | <u>JAN-20</u> | <u>FEB-20</u> | <u>MAR-20</u> | <u>APR-20</u> | <u>MAY-20</u> | <u>JUN-20</u> | <u>Total</u> |
| Program Management | 192,453 | 158,963 | - | - | - | - | - | - | - | - | - | - | 351,416 |
| Project Controls | 109,131 | 25,842 | - | - | - | - | - | - | - | - | - | - | 134,973 |
| Engineering | 649,330 | 110,410 | - | - | - | - | - | - | - | - | - | - | 759,740 |
| Field Work | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Property Access & Acquisition | 6,327 | (112) | - | - | - | - | - | - | - | - | - | - | 6,215 |
| Stakeholder Engagement | 346 | 31,012 | - | - | - | - | - | - | - | - | - | - | 31,358 |
| Office Administration | <u>1,704,208</u> | <u>196,355</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>1,900,563</u> |
| Total | 2,661,795 | 522,470 | - | - | - | - | - | - | - | - | - | - | 3,184,265 |