

BOARD OF DIRECTORS MEETING

MINUTES

REGULAR MEETING
Thursday, January 17, 2019
1:30PM

(Paragraph numbers coincide with agenda item numbers)

1. CALL TO ORDER

The regular meeting of the Delta Conveyance Design and Construction Authority (DCA) Board of Directors was called to order in the Sacramento Public Library, Tsakopoulos Library Galleria, 828 I Street, Sacramento, CA 95814, at 1:30 p.m.

2. ROLL CALL

Board members in attendance were Tony Estremera, Richard Atwater, Steve Blois, and Sarah Palmer constituting a quorum of the Board.

Staff members in attendance were Jill Duerig, Stefanie Morris, June Skillman, and Harry Soo.

3. CLOSED SESSION

4. PLEDGE OF ALLEGIANCE

President Estremera convened the open session at approximately 2:00 p.m. and led all present in reciting the Pledge of Allegiance.

5. REPORT OUT OF CLOSED SESSION

- a. Conference with Legal Counsel - Significant exposure to litigation pursuant to Gov't Code section 54956.9(d)(2):
 - i. Delta Stewardship Council California WaterFix Consistency Determination
 - ii. Food and Water Watch and Center for Food Safety v. Metropolitan Water District of Southern California, Case No. BC720692.

Ms. Morris reported that there were no reportable actions taken in Closed Session.

- b. Conference with Real Property Negotiator pursuant to Gov't Code section 54956.8:
Property: 400 R Street, Sacramento, CA
Agency Negotiator: G.F. Duerig
Negotiating Party: CBRE
Under Negotiation: Lease Price and Terms

Ms. Morris reported that there were no reportable actions taken in Closed Session.

- c. Public Employee Appointment - Pursuant to Government Code Section 54957. Title: Executive Director

Ms. Morris reported that the Board would adjourn this meeting until January 31st to allow General Counsel to finalize negotiations for an executive director contract to be brought back to the Board and public .

- d. Conference with Labor Negotiators:
Agency designated representatives: Jill Duerig, Stefanie Morris
Unrepresented employee: Executive Director

Ms. Morris reported that there were no reportable actions taken in Closed Session.

6. PUBLIC COMMENT

President Estremera opened public comment, limiting speaking time to three minutes each.

There were no verbal or written comments from the public.

President Estremera closed Public Comment.

7. APPROVAL OF MINUTES: December 20, 2018 Special and Regular Board Meetings

Recommendation: Approve minutes of the December 20, 2018 Special and Regular Board Meetings

Move to Approve Minutes from both meetings: Blois

Second: Palmer

Yeas: Estremera, Atwater and Blois

Nays: None

Abstains: Palmer

Recusals: None

Absent: None

Summary: 4 Yeas; 0 Nays; 0 Abstention; 0 Absent. (Motion passed as MO 19-01-01)

8. CONSENT CALENDAR

There were no items on this month's consent calendar.

9. DISCUSSION ITEMS:

- a. **Consider Passing Resolution Authorizing Award of Contract to Bentley Systems, Inc.**

Recommendation: Adopt resolution authorizing the Executive Director to negotiate and execute a multi-year agreement with Bentley Systems, Inc., to provide a cloud-based Engineering Document Management System and implementation services to be directed by the Executive Director and staff.

Mr. Soo outlined staff’s recommendation. Bentley Systems, Inc., is an American-based software development company that develops, manufactures, licenses, sells, and supports computer software and services. After completing an analysis of the technical requirements for an engineering document management system, staff recommends that the Board authorize the Executive Director to negotiate and execute a sole-source agreement with Bentley Systems, Inc., for their ProjectWise system, which is needed for engineering document management storage and collaboration purposes, in a not-to-exceed amount of \$230,000.

The scope of the services includes, but is not limited to, cloud software, deployment services, software support, additional user licenses, maintenance, and system enhancements.

Move to Approve Resolution Authorizing Award of Contract to Bentley Systems, Inc., as noted: Atwater
 Second: Palmer
 Yeas: Estremera, Palmer, Atwater, and Blois.
 Nays: None
 Abstains: None
 Recusals: None
 Absent: None
 Summary: 4 Yeas; 0 Nays; 0 Abstains; 0 Absent. (Motion passed as Resolution 19-01)

b. Consider Authorizing Amendment of the Professional Services Agreement with The Hallmark Group.

Recommendation: Adopt the attached resolution authorizing the Interim Executive Director to amend the Professional Services Agreement with The Hallmark Group to extend the contract and provide additional funds of up to \$340,000 for a new total, not-to-exceed amount of \$1,531,360.

Ms. Duerig explained the staff recommendation that the Board authorize the Interim Executive Director to amend the Professional Services Agreement with The Hallmark Group to continue providing transition services supporting the Interim Executive Director until the long-term Executive Director is selected and the Program Management RFQ is awarded.

Move to Approve Resolution to Amend the Professional Services Agreement with The Hallmark Group,
 as noted: Palmer
 Second: Atwater
 Yeas: Estremera, Palmer, Atwater, and Blois.
 Nays: None
 Abstains: None
 Recusals: None
 Absent: None
 Summary: 4 Yeas; 0 Nays; 0 Abstains; 0 Absent. (Motion passed as Resolution 19-02)

10. STAFF REPORTS AND ANNOUNCEMENTS

a. Executive Director Report

A written report was provided in the Board package. Ms. Duerig added that the team successfully negotiated a contract with Jacobs Engineering, the DCA's new Engineering Design Manager. In addition, insurance requirements and indemnity language were updated over what was originally provided in the RFQs. Having this contract signed will serve as a template for the other seven contracts that have been authorized by the board: one for Geotechnical support services, three for Real Estate support services and three for Right of Way/Surveying/Mapping services. The Board had no additional questions or comments.

b. General Counsel Report

A written report was provided in the Board package. The Board had no additional questions or comments.

c. Treasurer's Report

A written report was provided in the Board package. Ms. Skillman highlighted that there were additional reports provided in the Treasurer's Report, budget versus actuals. They will be provided on a monthly basis. Subsequent to December 31, 2018 statements, the DCA submitted the third invoice to DWR on December 5, 2018 and received payment on January 10, 2019 from the State Controller's Office. The fourth DCA invoice was submitted on January 9, 2019. The Board had no additional questions or comments.

d. Verbal Reports

President Estremera requested that Ms. Duerig provide a general overview of the status of Executive Director recruitment. Ms. Duerig responded that the Executive Director selection process is moving forward.

11. FUTURE AGENDA ITEMS:

No future agenda items noted.

12. ADJOURNMENT:

President Estremera adjourned the meeting at 2:22 p.m. to January 31, 2019 at 1:30 p.m., in the Sacramento Public Library, Tsakopoulos Library Galleria, 828 I Street, Sacramento.